

CITY OF SALINAS

ANIMAL CARE WORKER

BARGAINING UNIT/CLASS CODE:

Temporary / S61

DEFINITION

Under direct supervision, maintain the shelter in a thoroughly clean and sanitary manner and provide sheltered animals with humane care and attention.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from the Animal Services Manager direct supervision from the Animal Services Supervisor and functional supervision from the Animal Care Technician.

ESSENTIAL JOB FUNCTIONS OF THE POSITION Duties may include, but are not limited to the following:

Handle scared, injured, ill and/or aggressive animals. Properly care for and handle different breeds and species of animals. Follow quarantine and infection control procedures. Exercise good judgment while working under pressure. Communicate clearly and concisely, orally and in writing. Understand and carry out oral and written directions. Work cooperatively with others. Assist the public in a polite and tactful manner. Maintain an efficient record keeping system. Observe and report needs for maintenance or supplies. Apply good judgment in recognizing scope of authority and in referring problems to others. Promote the mission, values and standards of an effective public organization, particularly in the area of customer service.

PHYSICAL AND MENTAL CHARACTERISTICS

Physical, mental and emotional stamina to perform the duties and responsibilities of the position; manual dexterity sufficient to use hand tools, write, use telephone, equipment; vision sufficient to read printed materials; hearing sufficient to conduct in person and telephone and be heard and clearly understood in conversations; speaking ability in an understandable voice with sufficient volume to be heard in a normal conversational distance, on the telephone and on a two-way radio; physical agility to maneuver animals weighing up to 50 pounds several times a day, push/pull, squat, twist, turn, bend, stoop and reach overhead to attend to animals, pushing/pulling of animal cages and equipment and supplies, reaching in all directions and prolonged periods of time; no severe allergic reactions to animals; and physical mobility sufficient to stand, walk on wet and uneven surfaces, and/or run in pursuit of animals on uneven surfaces, physical strength to lift up to 50 lbs several times per day; physical stamina sufficient to stand and walk for prolonged periods of time; mental acuity to collect and interpret data, evaluate, reason, define problems, establish facts, draw valid conclusions, make valid judgments and decisions.

WORKING CONDITIONS

Working environment includes daily contact with various types of animals, exposure to animal wastes, animal bites and various cleaning and disinfecting chemicals. Work under adverse conditions such as heat, cold, rain; work scheduled and emergency overtime, as needed; report for duty in an emergency. Physical mobility sufficient to move about the work environment and in the field.

QUALIFICATIONS

Knowledge of:

Animal breeds, nutrition, general care, and handling. Within six months, laws, ordinances, rules and regulations governing the impounding, releasing or euthanasia of animals. Policies, procedures and techniques in assisting the public. Safety principles, practices and procedures associated with animal handling. Cleaning procedures and appropriate cleaning agents, supplies and equipment.

**CITY OF SALINAS
ANIMAL CARE WORKER (continued)**

Ability to:

Handle scared, injured, ill and/or aggressive animals. Properly care for and handle different breeds and species of animals. Follow quarantine and infection control procedures. Exercise good judgment while working under pressure. Communicate clearly and concisely, orally and in writing. Understand and carry out oral and written directions. Work cooperatively with others. Assist the public in a polite and tactful manner. Maintain an efficient record keeping system. Observe and report needs for maintenance or supplies. Apply good judgment in recognizing scope of authority and in referring problems to others. Safely lift 50 pounds from ground to waist. Work irregular hours, holidays and weekends. Promote the mission, values and standards of an effective public organization, particularly in the area of customer service.

Skills to:

Assist the Animal Care Technician to euthanize animals pursuant to prescribe methods, and in a humane manner.

Education and Experience:

An example of the education and experience which most likely demonstrates the skills, knowledge and abilities required to perform the duties would be any combination equivalent to completion of the 12th grade and some experience handling or caring for animals preferred.

Reviewed _____
Department Director

Approved _____
Human Resources Officer

Approval Date _____

ORIG: 5-03, REV: 2-07