

CITY OF SALINAS

FIRE INSPECTOR

BARGAINING UNIT/CLASS CODE:

SMEA / O27

DEFINITION

Under direction of the Deputy Fire Chief, performs fire inspections, participates in prevention activities, enforces fire codes, laws and regulations relating to fire protection, prevention, and safety.

DISTINGUISHING CHARACTERISTICS

This civilian position in the Fire Department is responsible for conducting fire prevention inspections in residential, commercial and industrial buildings or facilities to insure compliance with established fire codes.

SUPERVISION RECEIVED AND EXERCISED

Receives direct supervision from the Deputy Fire Chief. May be assigned to supervise prevention staff when directed by the Deputy Fire Chief.

ESSENTIAL JOB FUNCTIONS OF THE POSITION Duties may include, but are not limited to the following:

Inspect buildings to insure compliance with state and local fire codes, ordinances and regulations. Inspect State facilities as requested by the State Fire Marshal. Inspect sprinkler system, halon systems, hood and duct systems, or fire protection systems as directed. Participate in public education programs in fire prevention. Investigate and respond to citizen complaints of fire code violations. Prepare and maintain records and reports pertaining to assigned duties. May instruct fire suppression personnel in fire prevention practices. Perform plan checks on new construction, remodels, tenant improvements and demolition as assigned and in compliance with adopted codes. May perform initial fire investigations as directed. Promote and maintain safety in the work place. Perform related duties as assigned.

PHYSICAL AND MENTAL CHARACTERISTICS

Physical, mental and emotional stamina to perform the duties and responsibilities of the position; manual dexterity sufficient to write, use telephone, business machines and related equipment; vision sufficient to read fine printed on labels and in manuals, maps, diagrams and blue prints with no color deficiencies; hearing sufficient to conduct in person and telephone conversations; speaking ability in an understandable voice with sufficient volume to be heard in a normal conversational distance, on the telephone, 2 way-radio and over the noise of traffic and machinery and detect subtle noise in machinery and running water; physical agility to push/pull, climb ladders, squat, twist, turn, bend, stoop and reach overhead; physical mobility sufficient to walk across rough terrain and uneven surfaces; physical strength to up to 35 lbs; physical stamina sufficient to sit or walk or stand for prolonged periods of time; mental acuity to collect and interpret data, evaluate, reason, define problems, establish facts, draw valid conclusions, make valid judgments and decisions.

WORKING CONDITIONS

Primarily works outdoors in all weather conditions, work in and around potentially toxic chemicals, and occasional work in an office environment sitting at a desk. Prolonged time spent on ones feet, walking through-out the day. Will traverse by foot on uneven, muddy, wet, and rocky surfaces. Occasionally will climb ladders and work at heights of up to 50 feet. Will spend a certain amount of time each day driving from location to location to conduct inspections.

**CITY OF SALINAS
FIRE INSPECTOR (continued)**

QUALIFICATIONS

Knowledge of:

Fire Department policies, rules and regulations. State and local codes, including Title 19 and Title 24 of the California Administrative Code, Uniform Fire Code, Uniform Building Code, National Fire Protection Association code books. Basic investigation principles. Public education teaching and education principles. Laws, ordinances and regulations regarding fire prevention and fire protection devices and systems. Basic construction methods and materials.

Ability to:

Recognize fire and structural hazards in special processes or facilities, including industrial, commercial and residential buildings and occupancies. Communicate clearly and effectively, both orally and in writing. Interpret and effectively apply all related codes, ordinances and laws to fire hazard situations. Promote the mission, values and standards of an effective organization, with insight toward providing high quality public service. Apply technical knowledge, follow proper inspection techniques, and detect deviations from plans, regulations, and standard safety practices. Maintain cooperative relations with builders, contractors, city staff and the general public which applying firmness, tact, and fairness with respect to code enforcement. Work independently with little or no supervision. Train and instruct fire personnel in modern fire prevention methods, techniques and theories.

License or Certificate:

Possession of a valid California Drivers License. Must possess a California Office of State Marshal, Fire Inspector Certification; and a Uniform Fire Code Association Uniform Fire Code Inspector Certification within one (1) year from hire date. Must possess a California Office of State Fire Marshal, Fire Protection Specialist and Fire Investigator I Certification within two (2) years from hire date.

Special Requirement:

May be required to work evening, weekends or holidays for the purpose of conducting inspections.

Education and Experience:

An example of the education and experience which most likely demonstrates the skills, knowledge and abilities required to perform the duties would be any combination equivalent to Fire Prevention IA or IB; Fire Investigator IA; 30 semester units from an accredited college, of which 15 units must be from the Uniform Fire Technology or Fire Science curricula.

Reviewed _____

Department Director

Approved _____

Human Resources Officer

Approval Date _____

ORIG: 8-93, REV: 2-94, REV: 7-97, REV: 2-03, REV: 2-07