



City of Salinas

COMMUNITY DEVELOPMENT DEPARTMENT

65 W. Alisal Street • Salinas, California 93901
 (831) 758-7251 • (831) 758-7938 (Fax) • www.ci.salinas.ca.us

Residential Building Record Report Application

Prior to entering into an "agreement of sale" or exchange of any residential building, the owner or his authorized representative shall obtain from the city a report of the residential building record showing the regularly authorized use, occupancy, and zoning classification of such property. The report shall be valid for a period not to exceed six months from date of issue. Salinas Municipal Code Section 9.60.

One parcel number/property per application accepted.

***** July 1, 2018 – June 30, 2019 *****

Date:		
Property Address:		
Assessor's Parcel Number:		
Company Name:		
Contact Name:	phone	email
Name as it Appears on Card:		
Card Number (Visa / MasterCard):		
Expiration Date:		3-digit Code:
SIGNATURE:		
Choose One	\$67.20 per report	
	Single family residence (per building on parcel)	
	Duplex, triplex or apartment building under one roof (per building on parcel)	
	Condominium (per assessor's parcel number)	
	Townhouse (attached single family dwelling-per unit)	
Choose One	Send to:	
	Call for pick up:	
	Fax:	
	Email:	