

Preliminary Project Review is to provide a process to acquaint the applicant with the applicable City procedures, regulations, and standards, and to identify potential development and environmental issues associated with a proposed or conceptual development project.

When are Preliminary Project Reviews Required?

A Preliminary Project Review is an optional review process available to the applicant on a voluntary basis.

What is the Process for Obtaining a Preliminary Project Review?

Early consultation with Community Development Department is strongly recommended before an application is made.

The following steps will generally apply to process an application for a Preliminary Project Review:

Step 1: Obtain an application from:

City of Salinas
Community Development Department
65 W. Alisal Street
Salinas, CA 93901

Or

www.ci.salinas.ca.us

(Community Development Department page)

Step 2: Complete the application and attach 10 copies of preliminary project plans. Plans need not include structural, electrical, and mechanical details; however, staff suggests providing as much information as possible so that the City may conduct an adequate review of the project.

Step 3: Submit the completed application and attached plans along with an application fee to Community Development Department (submittal of an application for a Preliminary Project Review does not constitute a formal filing of a project and is intended solely to assist the project applicant and City in the review of conceptual development plans).

Step 4: Following receipt of a complete Preliminary Project Review application, the City Planner will notify the applicant of the date, time, and location of the meeting (no public notice or hearing is required or will be provided in conjunction with such meeting).

Step 5: At the meeting, staff will discuss the proposal with the applicant and provide preliminary comments in regard to the proposal (no approval or denial of the subject application will be provided in conjunction with such meeting).

How to Obtain More Information

Call Community Development Department at (831) 758-7206. Ask to speak to a planner.

Refer to Article VI, Division 3 of the Salinas Zoning Code for regulations on Preliminary Project Review.

Related Information Bulletins

Information Bulletin	Description
26	How to Access the Zoning Code Online
14	Fees
13	Submittal Checklist

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INFORMATION BULLETIN

City of Salinas
Community Development Department
65 West Alisal Street
Salinas, CA 93901
(831) 758-7206