This form shall be completed to request an extension of time for a Building Permit Extensions or Reinstatements. A separate form is required for each building permit. Print legibly or type.

I. GENERAL PROJECT INFORMATION

<table>
<thead>
<tr>
<th>Project Address</th>
<th>Permit Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Type of Permit</td>
<td>Current Expiration Date</td>
</tr>
</tbody>
</table>

I hereby request a permit extension due to the following:

If resubmittal is required, I plan to resubmit on or before (date):

If requesting a 2nd extension, fill out and provide documentation verifying the following:

- There has not been a significant change in regulations applicable to the site since the date the permit was issued;
- The additional extension is in the public interest; and
- Circumstances beyond the control of the applicant prevented the authorized work from proceeding.

II. APPLICANT INFORMATION

<table>
<thead>
<tr>
<th>Applicant's Name</th>
<th>Check one</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Owner</td>
<td>Permit Holder</td>
</tr>
<tr>
<td>Address</td>
<td>City</td>
</tr>
<tr>
<td>Email</td>
<td>Telephone</td>
</tr>
</tbody>
</table>

CITY STAFF USE ONLY

APPROVED

- The utilization for the subject permit has been extended to
- This is the final extension and, if the final inspection approval has not been obtained by this date, a new permit must be obtained to complete the work unless the permit qualifies for a completion of work or final only. See section C below.

DENIED

- The permit has expired.
- This permit has already been granted all authorized extensions. Due to:
- There has been a significant change in the regulations applicable to the site since the date the permit was issued;
- The additional extension is not in the public interest; or
- Circumstances were not beyond the control of the applicant that would prevent the authorized work from proceeding.
- Other:
- Extension will be beyond the 180 calendar days.

EXPIRED BUILDING PERMITS

The subject permit is expired. However, it qualifies for either a Completion of Work or a Final only.

- Completion of Work (Single Dwelling Unit /Duplex and Townhouse only / Combination Permit)
- Final Only (Stand-alone Mechanical, Plumbing, Electrical and Fire (MPE&F) Permits are not eligible for final only permits).
- A new permit application is required for review and approval. This new application must comply with all applicable fees and regulations in effect on the date the new applications is filed.

| Staff Name | Signature | Date |