



CITY OF SALINAS, CALIFORNIA

ADOPTED  
OPERATING BUDGET

FISCAL YEAR 2024





CITY OF SALINAS  
ADOPTED OPERATING BUDGET  
Fiscal Year 2024



**KIMBLEY CRAIG**  
Mayor



**CARLA VIVIANA GONZÁLEZ**  
Councilmember  
District 1



**TONY BARRERA**  
Councilmember  
District 2



**STEVE MCSHANE**  
Councilmember  
District 3



**ORLANDO OSORNIO**  
Councilmember  
District 4



**ANDREW SANDOVAL**  
Councilmember  
District 5



**ANTHONY ROCHA**  
Councilmember  
District 6

**STEVEN S. CARRIGAN**  
City Manager

**CHRISTOPHER A. CALLIHAN**  
City Attorney

**KRISTAN LUNDQUIST**  
Library and Community Services Director

**ROBERTO FILICE**  
Police Chief

**SAMUEL KLEMEK**  
Fire Chief

**JIM PIA**  
Assistant City Manager

**MARINA HORTA-GALLEGOS**  
Human Resources Director

**DAVID JACOBS**  
Public Works Director

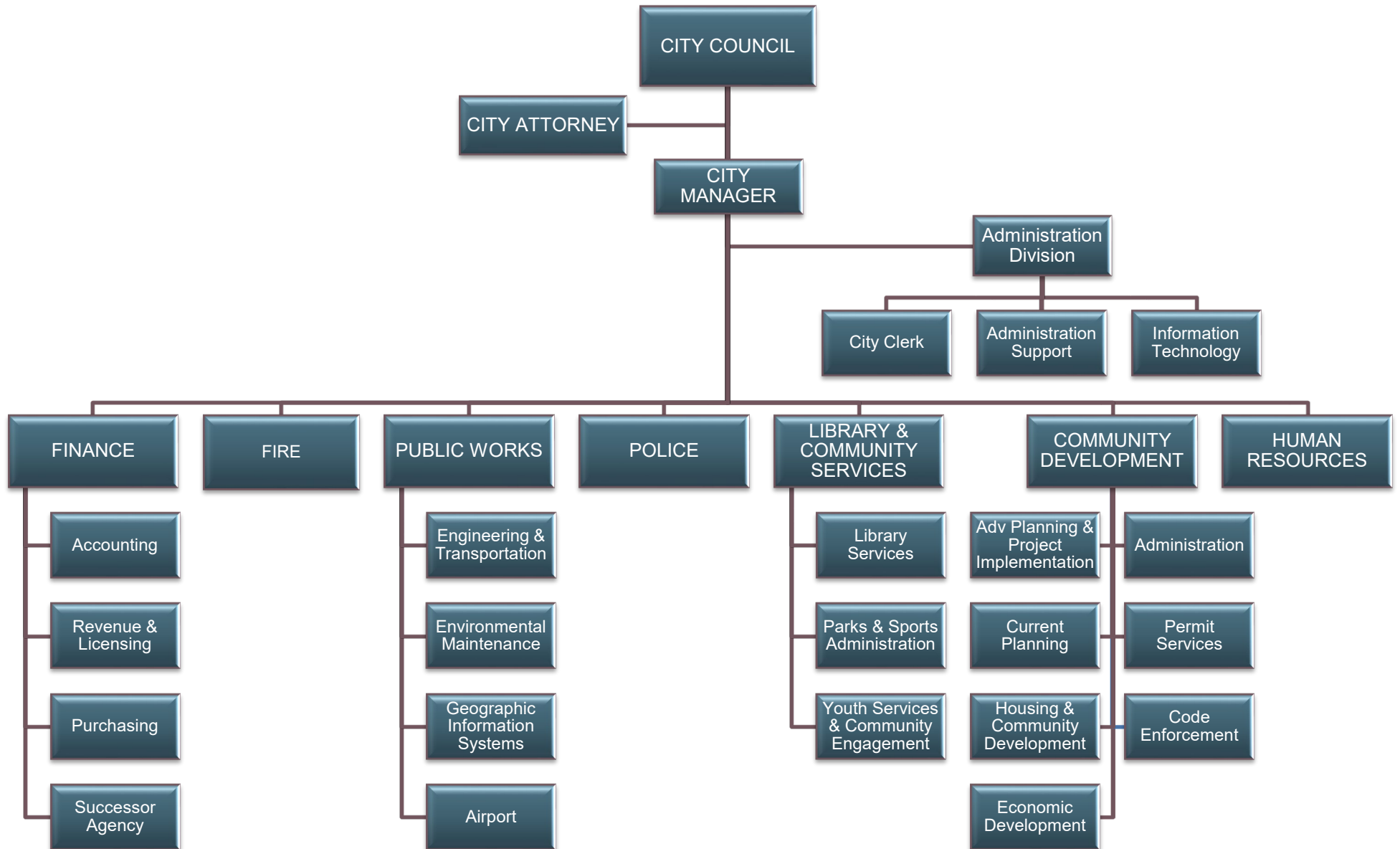
**LISA BRINTON**  
Community Development Director

**MARK ROBERTS**  
Director of Finance



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# CITY OF SALINAS Organizational Chart





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## City of Salinas

FINANCE DEPARTMENT • 200 Lincoln Ave • Salinas, California 93901

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June 13, 2023

### Honorable Mayor and City Council of the City of Salinas:

It is my privilege to present the Fiscal Year 2024 Proposed Operating Budget.

#### Executive Summary

As the City Manager, I continually seek to listen and understand the priorities of the community and work with the City Council, staff, and the community to prepare a budget that invests in what matters most as we recover from the pandemic. This fiscal year 2024 budget has incorporated input my staff and I have received, and I believe this is a very good budget proposal. It is a budget that celebrates the Alisal through \$1.0 million of Measure G funding for the Alisal Vibrancy Plan and \$16.5 million over the next 6 years. The City continues deploying approximately \$7.7 million of Measure X, SB1, and Gas Tax funding for maintaining and improving the City’s roads and sidewalks. This proposed budget includes important reorganizations of certain departments and divisions as an investment toward better service to the community. This budget maintains our existing service levels for all departments but makes strategic increases on priority investments.

#### Budget Summary

<b>Operating Budget:</b>	
General Funds	\$ 147,020,146
Other Operating Funds	<u>70,177,032</u>
Total Operating Budget	217,197,178
<b>Capital &amp; VRF Budget</b>	<u>31,617,810</u>
<b>Total City Budget</b>	<u><u>\$ 248,814,988</u></u>

As shown in the table above, the City’s proposed fiscal year 2024 General Fund, Measure E Fund and Measure G Fund operating budget totals \$147,020,146. The remainder of the budget includes special revenue funds, internal services, enterprise operations, assessment and maintenance districts, grants, agencies, and debt service funds totaling \$70,177,032 and the Capital Improvement and Vehicle Replacement Budget totaling \$31,617,810. The total City Budget is \$248,814,988.

#### City Council Goals & Objectives and Community Outreach

The City budget is developed in alignment with the City Council Strategic Plan with Goals and Objectives for 2022-2025. The budget was also developed with feedback from extensive

community outreach, including four budget meetings, an online survey, and dozens of “pop-up” discussions with residents in various locations.

### **Budget Process**

The fiscal year 2024 budget process began in December upon the release of an online budget survey to the community and continued through the spring with community budget meetings. Additionally, in February, staff began working on the Capital Improvement Budget. Budget instructions and budget packets were distributed to each department, which included a budget calendar, organizational charts, prior year department budget narratives and a template for performance measures. Department staff received refresher training and instruction on how to enter and use the New World budget system. In April 2023, staff reviewed and projected the revenue forecast. Individual departmental budget meetings were conducted with the Director of Finance during March and April, followed by meetings between Finance staff and the City Manager, and an Executive team meeting. Staff presented the CIP and operating budgets to City Council on May 23, 2023.

### **Fiscal Outlook and Sustainability – General Funds**

The City’s underlying structural deficit has improved and requires constant monitoring. The main reason for the structural deficit, where the expenditure growth exceeds the revenue growth continually each year, is a result of the compensation costs growing faster than the projected revenue. Controlling the main cost drivers of wages, pension, unfunded accrued liability, health insurance, and workers’ compensation continues to be the key to managing this projected problem. Additionally, the state of the nation, state and local economy, and any recessionary factors, will have an affect on future budgets. The City has been implementing the Salinas Plan and is achieving results that are helping eliminate the long-term structural deficit, such as eliminating flex and management leave, and changes in employee health cost sharing for all bargaining units.

#### *The Salinas Plan and Fiscal Sustainability*

The Salinas Plan is a Ten-Year Plan designed to provide the City with a path toward maintaining a long-term balanced budget while preserving City services and addressing the affordable housing crisis. The plan provided thirty-two recommended initiatives. The thirty-two recommended initiatives are now in various stages of progress. An important refresh of the Salinas Plan was recently completed and is described in more detail in the corresponding section of this document.

### **State Budget and Local Impacts**

Governor Gavin Newsom released his revised 2023-24 State Budget proposal on May 12, 2023. The revised budget included \$224.1 billion in General Fund spending, \$79.5 billion from special funds, and \$2.9 billion from bond funds. No adverse impacts on local government are expected.

### **Revenue Assumptions**

The City’s fiscal year 2024 proposed budget is built using economic assumptions to estimate revenue. Staff uses a variety of sources to determine revenue assumptions including the

Monterey County Assessor’s office, HdL, Coren & Cone (the City’s property tax auditors and sales tax consultants/auditors), the State Controller’s Office, the State Board of Equalization, and other sources as appropriate. Assumptions for the major General Fund revenue sources are:

- Property Tax and Property Tax in Lieu of VLF
  - Assumes 5.7% growth from last year’s fiscal year 2024 adopted budget based on current trends and factoring in the Monterey County Assessor estimates.
- Sales & Use and Transactions & Use (Measures E & G) Taxes
  - Assumes 3.6% increase from the prior year adopted budget largely based on current year performance and projected economic trends.
- Utility Users Tax
  - Assumes 0.8% increase to the prior year adopted budget.
- Franchise Fees
  - Assumes 8.4% increase to the prior year adopted budget.
- Business License Tax
  - Assumes 1.8% increase from the prior year adopted budget largely based on current year performance and projected trends.

**Major Revenue Summary**

Ninety percent of the City’s general fund (combined General, Measure E & Measure G Funds) revenue comes from the five revenue sources listed above. Seventy – four percent of revenue comes from two major revenue sources: property tax and sales tax (including Measure E and Measure G revenues); while approximately sixteen percent comes from utility users taxes, franchise fees, and business license tax.

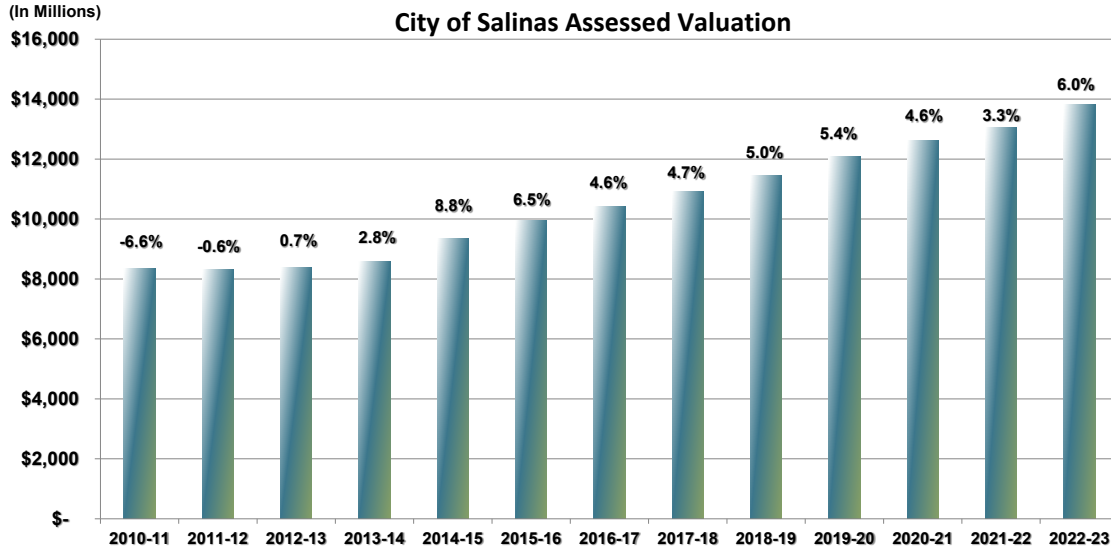
Fiscal year 2024 general funds revenue estimates total \$172,861,750. The major revenue categories are classified and discussed below:

<b>General Funds</b>				
	<b>FY 24</b>	<b>FY 23</b>	<b>\$</b>	<b>%</b>
	<b>Proposed</b>	<b>Adopted</b>	<b>Difference</b>	<b>Difference</b>
Sales & Use Tax	\$38,700,000	\$37,570,000	\$1,130,000	3.0%
Transaction & Use Tax	51,300,000	49,269,000	2,031,000	4.1%
Property Tax	21,540,500	20,172,046	1,368,454	6.8%
Property Tax In Lieu of VLF	16,300,000	15,620,539	679,461	4.3%
Utility Users Tax	12,000,000	11,900,000	100,000	0.8%
Franchise Fees	10,335,000	9,535,000	800,000	8.4%
Business License Tax	5,800,000	5,700,000	100,000	1.8%
Other Revenues	16,886,250	14,966,400	1,919,850	12.8%
<b>Total</b>	<b>\$172,861,750</b>	<b>\$164,732,985</b>	<b>\$8,128,765</b>	<b>4.9%</b>

## FY 24 Estimated Revenue

### Property Tax

The amount of property tax the City receives is determined based on growth and declines in property values. The City's historical property assessed value growth/declines for property tax collections are shown in the graph below:



Source: Monterey County Tax Assessors - Tax Rate Books.

The City's annual property tax is estimated to increase by \$1.4 million or 6.8% from the prior year.

### General Fund Sales Tax, Measure E & Measure G

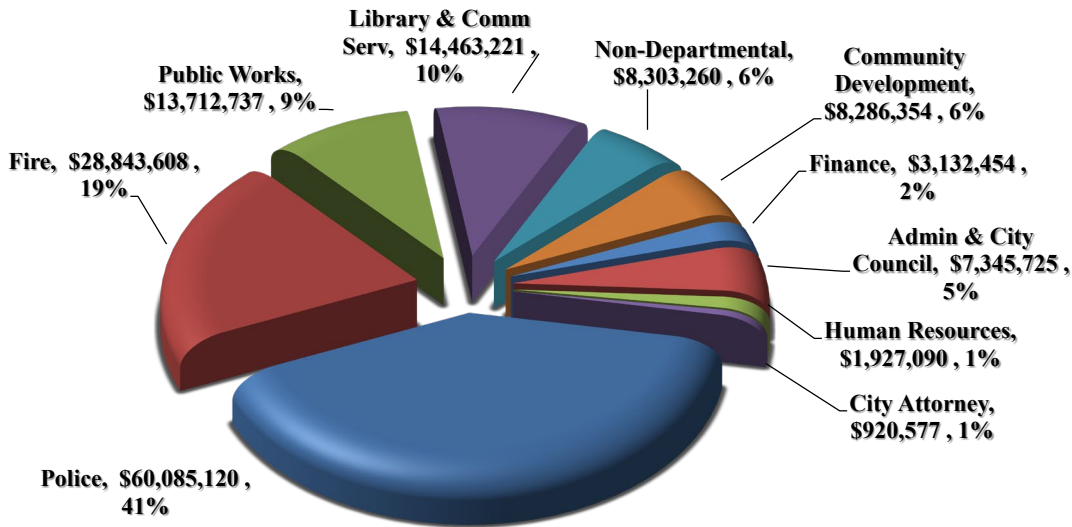
The City's share of the 7.5% sales & use tax collected on retail sales is one percent (1.0%), which is credited to the General Fund. The City also receives revenues from a 0.5% transaction & use tax approved by Salinas' voters in November 2005 and extended with no sunset in November 2012. These revenues are accounted for separately in the Measure E Fund, so named for the ballot measure approving/extending the tax. On November 4, 2014, voters approved a one cent transaction & use tax similarly referred to as "Measure G" for the ballot measure approving it, proceeds of which are reported in the Measure G Fund.

HdL, the City's sales tax consultants/auditors, and their partnership with Beacon Economics, have evaluated trends in each sector and national and economic drivers. Staff is estimating an 3.6% increase when comparing to the fiscal year 2023 adopted budget. Fiscal year 2024 General Fund sales tax revenue is estimated to be \$38,700,000, Measure E revenue is estimated at \$17,100,000, and Measure G at \$34,200,000.



## General Funds Expenditures

The combined fiscal year 2024 general funds preliminary operating budget totals \$147,020,146, a 9.9% increase from last year's adopted total of \$133,738,207. Police and Fire expenditures represent 60.5% of the operating budget. The proposed fiscal year 2024 General, Measure E and G Funds operating budget, by department activity is as follows:



The changes from prior year's adopted budget are shown in the following table.

Department	FY 24 Proposed Budget	FY 23 Adopted Budget	%	Change	% Change
Admin & City Council	\$ 7,345,725	\$ 2,237,178	5.0%	\$ 5,108,547	228.3%
City Attorney	920,577	1,026,003	0.6%	(105,426)	-10.3%
Community Development	8,286,354	6,385,360	5.6%	1,900,994	29.8%
Finance	3,132,454	5,548,589	2.1%	(2,416,135)	-43.5%
Fire	28,843,608	27,895,447	19.6%	948,161	3.4%
Human Resources	1,927,090	1,726,279	1.3%	200,811	11.6%
Non Departmental	8,303,260	6,197,310	5.6%	2,105,950	34.0%
Police	60,085,120	57,452,491	40.9%	2,632,629	4.6%
Public Works	13,712,737	11,783,688	9.3%	1,929,049	16.4%
Library and Comm. Svcs.	14,463,221	13,485,862	9.8%	977,359	7.2%
<b>Total Exp. Budget</b>	<b>\$ 147,020,146</b>	<b>\$ 133,738,207</b>	<b>100.0%</b>	<b>\$ 13,281,939</b>	<b>9.9%</b>

Personnel costs, 77.0% of the budget, continue to increase in all departments with the main cost drivers including salaries, retirement, health insurance, and workers compensation. Rising costs of services and supplies are seen amongst most of the divisions and account for a large portion of increases.

**Measure E**

Measure E expenditure budget totals \$13,702,058. The total revenue budget is estimated at \$17,350,000 (includes investment earnings), which is a \$0.9 million increase from last year.

Compared to the prior year adopted budget, the total expenditure budget increased by \$670,454 as shown in the following table.

**Measure E**  
**FY 24 Operating Budget**

Department	FY 24 Proposed Budget	FY 23 Adopted Budget	%	Change	% Change
Administration	\$ 58,000	\$ -	0.4%	\$ 58,000	0.0%
Finance	8,000	63,000	0.1%	(55,000)	-87.3%
Fire	-	44,293	0.0%	(44,293)	-100.0%
Non Departmental	427,000	171,700	3.1%	255,300	148.7%
Police	4,409,331	4,347,419	32.2%	61,912	1.4%
Library and Comm. Svcs.	8,799,727	8,228,192	64.2%	571,535	6.9%
Total Exp. Budget	<u>\$ 13,702,058</u>	<u>\$ 12,854,604</u>	100.0%	<u>\$ 847,454</u>	6.6%

The number of positions funded by the Measure E proposed budget for fiscal year 2024 are summarized as follows:

Police	21.0
Parks & Recreation	16.0
Youth Serv. & Com. Engagement	2.0
Library	<u>41.0</u>
Total Positions	<u>80.0</u>

Please see the Measure E section of this Operating Budget document for more details on Measure E.

**Measure G**

On May 20, 2023, the Measure G Committee met and received a presentation from staff on the budget proposal.

Fiscal year Measure G revenue is estimated to be \$34,625,000 (includes investment earnings). This represents a \$1,671,000, or 5.1% increase from the adopted fiscal year 2023 revenue budget of \$32,954,000. The fiscal year 2024 budget includes \$9,385,000 in capital improvement projects, \$7,159,620 in transfers out to mainly fund the new Public Safety Building debt service and internal service charges, and a \$24,117,782 operating budget. The CIP includes such projects as the Alisal Vibrancy Plan, soccer field at Cesar Chavez Park, facilities ADA improvements, Northgate Dog Park, and streets/sidewalk improvements.

The details of the proposed capital projects are in the capital improvement budget document for fiscal year 2024.

**Measure G**  
**FY 24 Operating Budget**

Department	FY 24 Proposed Budget	FY 23 Adopted Budget	%	Change	% Change
Administration	\$ 681,419	\$ 318,179	2.8%	\$ 363,240	114.2%
Community Development	2,427,600	1,540,611	10.1%	886,989	57.6%
Finance	277,366	610,200	1.2%	(332,834)	-54.5%
Fire	1,907,341	2,303,041	7.9%	(395,700)	-17.2%
Human Resources	185,020	177,299	0.8%	7,721	4.4%
Police	6,319,012	5,510,523	26.2%	808,489	14.7%
Public Works	6,936,280	5,577,715	28.8%	1,358,565	24.4%
Library and Comm. Svcs.	5,383,744	5,257,670	22.3%	126,074	2.4%
Total Exp. Budget	<u>\$ 24,117,782</u>	<u>\$ 21,295,238</u>	100.0%	<u>\$ 2,822,544</u>	13.3%

The number of positions funded by the Measure G proposed budget for fiscal year 2024 are summarized as follows:

Police - Sworn	12.0
Police - Non-Sworn Support	17.0
Fire - Sworn	7.6
Fire - Non-Sworn Support	1.0
Community Development	10.0
Public Works	36.3
Recreation	16.0
Information Technology	2.0
Finance	2.0
Human Resources	1.0
Administration	<u>2.0</u>
Total Positions	<u><u>106.9</u></u>

Please see the Measure G section of this Operating Budget document for more details on Measure G.

## Pension Programs

Most California cities participate in the California Public Employees' Retirement System (CalPERS) retirement program. The cost of providing retirement benefits to employees remains a challenge to cities. Retirement costs represent 22% of total personnel costs.

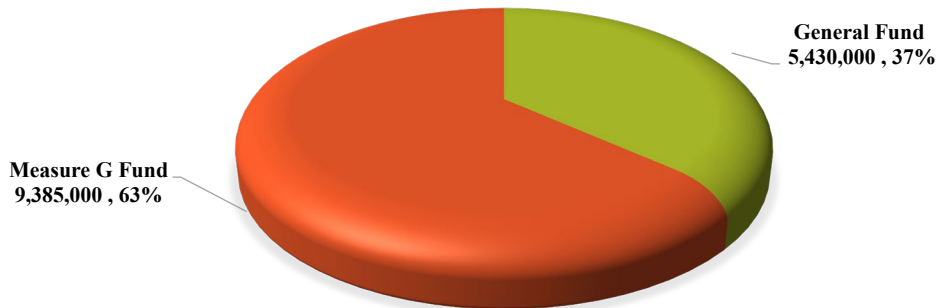
Under the Governor's pension reform law called Public Employees' Pension Reform Act of 2013 (PEPRA), new employees began to pay 50% of the normal costs of the pension. Existing city employees or new employees that have been active members in CalPERS (without separation for more than six months) continue to pay under the existing rates. City Public Safety – Police and Fire employees pay twelve (12%) percent of base salary into CalPERS, which was phased in from nine (9%); non-public safety employees pay seven (7%) percent. Under the PEPRA law, the retirement formula is 2% at 62 for non-public safety employees and 2.7% at 57 for safety employees. The City has negotiated other formulas for safety employees.

Additionally, CalPERS applies a discount rate when computing City funding obligations under the program. This is the long-term interest rate used to fund future pension benefits, and is also known as the assumed rate of return on investments. The lower the percentage, the more cities pay. It now stands at 6.8%, down from 7.5% as recently as 2018.

## Capital Improvement Program

The Capital Improvement Budget includes a number of general funds investments. Recommended General Fund items total \$5,430,000 and Measure G Fund items are \$9,385,000.

### General Funds CIP Budget Projects



## General Fund CIP Budget Projects

Department	Project	Project Name	FY 24 Proposed
30 - Comm Dev	9001	Permanent Homeless Shelter	\$ 930,000
	9070	Chinatown Revitalization Plan & Implemer	500,000
	9087	65 W. Alisal Improvements	150,000
	9125	Chinatown Navigation Center Sprung She	900,000
	9136	ED Element Implementation	100,000
<b>30 - Comm Dev Total</b>			<b>2,580,000</b>
45 - Fire	9626	Fire Station 7	150,000
	9984	Fire Training Tower Maint & Temp Area	100,000
<b>45 - Fire Total</b>			<b>250,000</b>
50 - Public Works	9612	City Hall & PW Yard Improvements	200,000
	9720	Sidewalk & Drainage Repairs	1,000,000
<b>50 - Public Works Total</b>			<b>1,200,000</b>
55 - Recreation	9191	Rec Center Repairs/Improvements	125,000
	9943	Aquatic Center Improvements	125,000
<b>55 - Recreation Total</b>			<b>250,000</b>
60 - Library	9969	Steinbeck & Chavez Roof Rep/Repair	1,150,000
<b>60 - Library Total</b>			<b>1,150,000</b>
<b>Grand Total</b>			<b>\$ 5,430,000</b>

## Measure G Fund CIP Budget Projects

Department	Project	Project Name	FY 24 Proposed
30 - Comm Dev	9246	Alisal Vibrancy Plan	\$ 1,040,000
<b>30 - Comm Dev Total</b>			<b>1,040,000</b>
50 - Public Works	9005	Soccer Field Cesar Chavez Park	250,000
	9217	Facilities ADA Transition Plan & Imp	20,000
	9720	Sidewalk & Drainage Repairs	2,000,000
	9981	Street Preventative Maintenance	6,000,000
<b>50 - Public Works Total</b>			<b>8,270,000</b>
55 - Recreation	9366	Northgate Dog Park	75,000
<b>55 - Recreation Total</b>			<b>75,000</b>
<b>Grand Total</b>			<b>\$ 9,385,000</b>

The CIP is contained in a separate document and provides detailed information for each capital project included in the fiscal year 2024 Capital Improvement Budget and Capital Improvement Program (fiscal year 2025 through 29).

## **Reserves**

During fiscal year 2022, the City Council approved amendment of the City's financial policies, including establishment of several new reserves, and initial funding of the reserves. Amongst the new reserves is the General Funds Economic Contingency Reserves, for which the minimum target levels are twelve percent (12%) of a single year's budgeted operating expenditures and non-capital transfers of the respective funds. The Council authorized funding of these reserves at their full minimum target levels.

## **Conclusion**

I would like to thank the City Council for its leadership in working together on this budget, in prioritizing what matters most to the Salinas community, in particular with identification of the 2022-2025 strategic plan goals that are vital for our community. I would also like to recognize the City of Salinas staff for their dedication to this organization. Lastly, I would like to thank the employees in the Finance Department who tirelessly worked on the budget documents, as well as all other staff who made contributions to its completion.

Sincerely,

A handwritten signature in blue ink, appearing to read "S. Carrigan", with a stylized flourish at the end.

Steven S. Carrigan  
City Manager

# COMMUNITY PROFILE



## **HISTORY**

The name Salinas means “salt marsh” in Spanish. The City got this name because at that time there was a large slough that ran through the area. In the mid-1800s, Salinas' agricultural industry began to grow. In 1867, several local businessmen laid-out a town plan and enticed the Southern Pacific Railroad to build its tracks through Salinas City.

Agriculture continued as the area's major industry and today, the Salinas Valley is known as "The Salad Bowl of the World".

The City of Salinas was incorporated as a charter city on March 4, 1874 providing all typical City services: Public Safety (police and fire), Public Works (engineering & transportation, and environmental & maintenance services), Community Development (permit services and planning), Library and Community Services (parks & community services, and library), and General Administrative Services. Business-type City services include: a Municipal Airport, Industrial Waste System, Golf (two municipal golf courses), Sanitary Sewer and Storm Drain Systems, Water Utility, Preferential, Downtown Parking District and Permit Services. The State Department of Finance reports the City's population at 161,784, as of January 1, 2018. The City employs about 597 persons on a full time basis.

## **CITY GOVERNMENT**

The City of Salinas operates under the Council-Manager form of government. The City Council is governed by a six-member Council elected by districts for four-year alternating terms and a Mayor elected at large for a two-year term. The City Council acts as the legislative and policy-making body. Council appoints the City Manager and awards the contract for City Attorney services. The City Manager is the chief administrator and is responsible for implementing the policies and priorities of the City Council. Our current City Hall was built in 1964 and an addition was constructed in 1975. Our old City Hall no longer exists, but

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we have some records of the building dating back to 1907. It was demolished shortly after our current City Hall was opened in 1964.

## **ECONOMY**

Salinas is a global AgTech hub located in the backyard of internationally renowned technology epicenter, Silicon Valley. From the perspective of native son and iconic American author John Steinbeck to the pioneering problem solving that led to the invention of iceberg lettuce and bagged salad, Salinas has a global reputation as a city where agriculture, technology and innovation converge and blossom. Although agriculture is the foundation of the local economy, more than 100 manufacturing firms call Salinas home. Some of the largest employers in the area include: Dole Fresh Vegetable, the County of Monterey and Salinas Valley Memorial Hospital.

## **HOUSING**

Salinas is a community of neighborhoods with a wide variety of housing options. With Victorians and the historic Spanish influence, Salinas provides renters and homebuyers a housing assortment, from modest cottages and modern townhouses to spacious "rancheros" nestled in the oak-dotted countryside.

Newer developments provide attractive and imaginative tract homes and condominiums along side the many modern homes in well-established neighborhoods. Newcomers and longtime residents will find a neighborhood to their liking, regardless of whether they are looking for something larger to accommodate a growing family, or simply want to find smaller quarters for their retirement years.

Salinas offers approximately 46,523 housing units of which 23,620 are detached single family residences, 2,687 are attached single family residences, 3,838 two to four unit multifamily complexes, 14,928 apartment units, and 1,450 mobile homes. The residential vacancy rate is approximately 4.1% at any time during the year.

## **TRANSPORTATION**

The City of Salinas is the county seat of Monterey County and is located in the Central Coast region of California, 17 miles inland from the Monterey Bay, 325 miles north of Los Angeles and 106 miles south of San Francisco.

### Air

The Salinas Municipal Airport serves the City as an element of the national transportation system. It is also an economic development asset and serves as an employment center with over twenty businesses providing jobs. The Municipal Airport has a 6,000-foot and 5,000-foot lighted runways. Commercial airlines serve at the nearby, Monterey Peninsula Airport.

### Bus

Monterey-Salinas Transit (MST) operates local bus service; Monterey-Salinas Airbus offers connections to San Jose and San Francisco airports; Greyhound offers service to all major cities from the Intermodal Transportation Center.

### Highways

The major north-south freeway, US-101, bisects Salinas. State highways 68 and 183 connect with scenic Highway 1 accessing the Monterey Peninsula and surrounding cities.

### Rail



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Union Pacific's main line has daily Amtrak service which runs through Salinas; with a stop at the new Intermodal Transportation Center.

## SCHOOLS

Salinas is served by three elementary school districts, a unified high school district and several private schools at both the primary and secondary level. Hartnell College, a State Community College, offers two-year degrees and occupational certificate programs. California State University Monterey Bay is located less than 15 miles away on the former Fort Ord site but has strong local presence with their branch located on North Main Street. Graduate studies through Golden Gate University, Monterey Institute of International Studies and Chapman College are available nearby. Also in the area are Moss Landing Marine Laboratory, Monterey College of Law, Stanford University's Hopkins Marine Station and San Jose State University.

## COMMUNITY SERVICES

Salinas has extensive health and medical services with two of Monterey County's four hospitals located within the City. Natividad Medical Center recognized as a Medical Center Level II Trauma Center serving the Central Coast. Salinas also offers skilled nursing and convalescent homes and residential retirement facilities for seniors, as well as over 210 practicing physicians.

Fire protection and basic and advanced life support are provided by the City's full-service Fire Department. Advanced life support services are provided by the Fire Department's paramedic program with partial funding being provided from a countywide ambulance contract. The City of Salinas has a well-equipped, fully staffed Police Department and receives additional support, as required, from the Monterey County Sheriff's Office.

The City's moderate climate encourages year-round use of its 550 plus acres of municipal parks, which include golf courses, tennis courts and swimming pools. The Salinas Community Center regularly hosts symphonies, ballets, concerts and conventions. Salinas is host to the annual Steinbeck Festival, the California Rodeo, and the California International Airshow. Salinas has a modern California Sports Complex and the National Steinbeck Center. Surrounding Salinas are diverse recreational opportunities including beautiful beaches and the world-famed golf courses of the Monterey Bay Peninsula.

As the retail hub of the Central Coast, Salinas enjoys a wide selection and diversity in its stores. Northridge Shopping Center contains over 120 specialty shops and four major department stores – Macy's, Sears, J.C. Penney and Best Buy. Harden Ranch Plaza includes a Super Wal-Mart, Target, Safeway, specialty stores, restaurants, and banking institutions and future site of a Lowe's Home Center. The Westridge Shopping Center is home to Costco, a second Wal-Mart store, Office Max, Dick's Sporting Goods and a variety of national chain restaurants. The Salinas Auto Center houses nine local dealers. In October 2007, Home Depot moved its operations from Harden Ranch Plaza to the Auto Center area to join Kohl's and other specialty stores. A new Lows opened this last year in the future growth area in the northern part of the City. Additionally, Salinas' location allows quick access to the Monterey Peninsula, as well as the San Jose area.

The City utilizes various Boards and Commissions in the conduct of its affairs. Commissions established by City Ordinance are:

- Airport Commission
- Recreation-Parks Commission
- Library Commission
- Traffic and Transportation Commission

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- Planning Commission
- Youth Commission
- Measure E Committee
- Measure G Committee

Boards and committees established by Resolution of the City Council are:

- Police Community Advisory Committee
- Animal Services Committee
- Finance Committee
- Design Review Board
- Board of Appeals
- Grievance Advisory Board
- Historic Resources Board

# BUDGET GUIDE

## BUDGET GUIDE

The budget represents the City’s work plan in support of City Council goals and policies. It is the City’s fundamental policy document, annual financial plan and operations guide expressed in dollars and staff resources. In addition, it informs the public about the City’s financial strategies and provides the documentation needed for other financial matters, such as audits, loans and grants.

A sustainable budget allocates limited available resources to the provision of programs, services or projects in support of community needs and expectations, without compromising the long-term financial health of the City. It balances city resources with community priorities and requirements. A budget serves the following purposes:

- Public communication device
- Establishes annual goals and objectives to meet community priorities
- Policy document
- Resource allocation tool
- Spending plan
- Accountability document
- Management tool
- Grants authority to city staff

The annual operating budget is a financial plan for a specific period of time. Salinas prepares a one-year operating budget and a six-year capital improvement budget plan. The operating budget is adopted by Council and implemented by staff. For the City of Salinas, the City’s fiscal year starts on July 1<sup>st</sup> and end on June 30<sup>th</sup>.

## DOCUMENT ORGANIZATION

The following section briefly describes the components that comprise the budget document.

### **Letter of Transmittal**

In the transmittal letter to the City Council and Salinas’ citizens, the City Manager summarizes the operating budget for the next Fiscal Year (FY) 2024. It outlines strategies and objectives for the fiscal years and highlights the most critical issues facing the City.

### **Community Profile and Budget Guide**

This is the current section, and it contains a variety of information about the City of Salinas, its history, government, housing, economy, transportation, schools and community services. The budget guide section is an important tool in understanding the budget. Long-term financial strategies and budget policies that provide guidance to city staff are identified. In addition, this section describes the structure of city finances, including financial objectives reporting requirements, reserve descriptions, appropriation control, debt management, and management responsibilities. A brief summary of the annual budget process and a glossary of budget terminology are also included to aid the reader.

### **Summaries & Schedules**

Local government budgets are organized or separated into various funds in order to account for revenues, which are restricted by law as to how they may be spent. Each fund functions like a separate bank account targeted to a specific purpose or purposes and the City’s budget is financed by these different funds. This section of the budget presents the Fund Balances, Reserves, Interfund Transfers, Expenditures by Category, a summary schedules of revenues by fund that includes actual revenues for FY 2021 and FY 2022 and estimates for FY 2023 and FY 2024, and Administrative Overhead Rates. Also contained here

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is the summary of the total full-time workforce budgeted for the next year with historical changes in staffing over time.

## Salinas Plan

This section provides information regarding the implementation and status of the Salinas Plan, a Ten-Year Plan designed to provide the City with a path toward maintaining a long-term balanced budget while preserving City services and addressing the affordable housing crisis.

## Measure E Funds

This section provides historical information about the circumstances surrounding the conception and implementation of the Transaction and Use tax approved by Salinas' voters on November 2005. This section also includes summaries of the Measure E funds budgeted for Operating and Capital Projects for FY 2024 and a list of the number of positions funded during the same period.

## Measure G Funds

This section provides historical information about the circumstances surrounding the conception and implementation of the Transaction and Use tax approved by Salinas' voters on November 2014. This section also includes summaries of the Measure G funds budgeted for Operating and Capital Projects for FY 2024 and a list of the number of positions funded during the same period.

## Department Operating Budgets

Here you will find detailed information about each department, including department organizational charts, department and division descriptions including Purpose, Goals, Strategies and Objectives and Major Budget Changes for FY 2023, and a financial summary showing funding sources, actual expenditures from FY 2021 and FY 2022 and projected expenditures for FY 2023 and FY 2024.

The Capital Improvement Budget is issued in a separate document. Both of these documents are available to residents and interested parties for review at the City's website located at [www.cityofsalinas.org](http://www.cityofsalinas.org).

## Appendix

Included in this section are the Budget Resolution, Appropriations Limit, Detailed Workforce Schedules, a 10-year budget forecast per the Salinas Plan, information on the American Rescue Plan Act, and an overview of city's financial policies that include Accounting Policies, Reserve Policies, Administrative Fee Policies, Revenue Policies, Operating and Capital Improvement Budget Policies, Debt Policies, Assessment and Community Facilities Financing Policies, Landscape and Lighting Policies, Capital Asset Policies and Risk Management Policies. Also included are the chart of accounts, a fund type matrix, salary schedules, and more.

## STRUCTURE OF THE CITY'S FINANCES

One way to view city finances is from the perspective of personal financial planning. It is good financial advice to take time each year to do some financial planning regardless of your personal circumstances. A portion of existing resources is used to pay for necessities (utilities, mortgage). Some of your projected income is used for maintenance needs on assets (car repair, plumbing problems). Yet another part of your income is set-aside for future use or anticipated costs (investment for retirement, buying a new car, insurance premiums, roof replacement, etc.).

A city is required to essentially complete the same type of financial planning. Salinas keeps track of its activities in self-balancing sets of accounts called "funds" which are the basic accounting and reporting components in governmental accounting. Funds are designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

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Some funds are established to track activities required by law (e.g. gas tax fund), some fulfill revenue requirements (CDBG), and still others demonstrate prudent administrative practices (such as self-insurance funds for General, workers' compensation and liability).

Budget years run in fiscal year cycles beginning July 1 and ending June 30. The City budget is approved and balanced by fund. The vast majority of these fund balance dollars are held for future expenses for several reasons. Special taxes, such as the gas tax, are restricted to specific services and must be carried forward for that purpose (in this case, street improvements). Other balances may result from legal requirements, such as payment of long-term debts for bonds.

The City maintains budgetary controls that ensure compliance with the budget approved by the City Council. All activities of the City are included in the annual appropriated budget. The legal level of budgetary control (that is, the level at which actual expenditures may not legally exceed the appropriated amount) is at the fund level, as authorized in the Annual Appropriations Resolution.

## **BASIS OF ACCOUNTING**

### **Fund Accounting**

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The budget is adopted consistent with generally accepted accounting principles. Revenues are recognized on the accrual basis (i.e., when they are earned). Expenditures are recorded when the related fund liability is incurred.

**Base Budget:** Each department is initially provided an annual appropriation sufficient to fund current service levels and any other costs the department is responsible for managing. This year's base budget involved implementing a zero-based budgeting model.

**Carry Over:** Unexpended funds from a fiscal year are known as carryover funds. The City Council's past practice is to allocate carryover funds pursuant to the City's adopted financial policies. The policy states "General Fund carryover balances shall be allocated to reserves in the following priority order: 1) Insurance Reserves, 2) Operating Budget Reserve and 3) Capital Improvement Program Reserve."

### **Long Range Financial Planning**

The City has developed a five-year and ten-year forecasting model for operating revenues and expenditures. The City also produces a six-year capital improvements plan.

The Finance Department prepares initial Baseline Budget forecast and allows City Council and departments to focus on policy, program and work plan issues.

### **Reserves**

The General Fund strives to maintain a contingency or prudent reserve, with a target of 8% of the General Fund Operating Budget.

### **Contingency Reserve Policy**

The City Policy endeavors to maintain a contingency reserve for operations to help mitigate the effects of such unanticipated situations as (1) economic downturns, (2) loss of revenues to or imposition of additional costs by other governmental agencies, (3) variances in financial forecasting, and (4) natural disasters. The contingency reserve is funded at a level established by Council each June. All uses of the contingency reserve are approved by the City Council.

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## Long Term Capital Debt

The City of Salinas uses long-term debt financing only for one-time capital improvement projects and unusual equipment purchases. Long-term capital debt complies with applicable federal and State regulations and is repaid over the legal life of the related asset or twenty years whichever is less. Financing is generally conducted on a competitive basis and the City seeks to maintain its current bond rating.

## Investments and Cash Management

The City follows the practice of pooling and investing cash of all funds under its control to maximize the return in a safe and prudent manner while at the same time ensuring that the portfolio is sufficiently liquid to meet day-to-day cash needs. There is diversity in the types and maturity dates of investments, which are made in accordance with the California Government Code. The remaining final maturity on investments is limited to five years. Currently, the average life of our portfolio is generally about one year. An Investment Report is submitted to the City Council quarterly, which shows investment activity and the performance of the investment portfolio. The investment policy is reviewed and readopted annually by the City Council, as required by State law.

## BUDGET PROCESS

The Salinas' City Council adopts the City of Salinas' annual operating budget no later than June 30 of each fiscal year. Beginning July 1<sup>st</sup>, the budget process allows the City of Salinas to make resource allocation decisions, including choices about staffing, technology, and equipment, as well as determining which program priorities will be addressed in the coming fiscal year. Although the City Council deliberates the proposed budget in June, the budget process occurs throughout the year. Staff begins in earnest each January based on projections of city revenues, costs associated with contractual obligations, assessment of city needs, and review of the City's overall financial position.

Financial information containing actual revenue receipts and expenditures trends is presented to the Finance Committee at least once every month. During the year, Council amends the budget with the approval of supplemental appropriations and reviews and amends the budget at mid-year and at year-end.

The budget is prepared by the City Manager and adopted by the City Council. The City Council approves operating appropriations at the department and fund level prior to July 1, each year and may amend the budget during the fiscal year. Budgetary control is maintained at the program level. Formal budgetary integration was employed as a management control device during the fiscal year for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Enterprise Funds and Internal Service Funds.

Budgets are legally adopted for all Governmental and Proprietary Fund Types. Fiduciary Funds and Agency Funds have no adopted budgets because the City is only required to make payments to the extent funds are available. Agency Fund budgets that are approved by their respective governing boards are recorded in the City's accounting system.

The City Manager may transfer budget appropriations between departments and Department Directors may transfer appropriations between programs and accounts within their individual departments and divisions, but only the Council may appropriate funds from reserves or fund balances.

Budget policy excludes the use of taxes, accounts receivable, interest receivable assets and long-term advances that are not currently available resources for budget purposes. Condemnation deposits are also excluded because they are returned upon right of way acquisition.

Expenditures may not legally exceed budgeted appropriations at the department level. Budgeted amounts shown are as originally adopted and as amended by the City Council during the year and reviews and amends the budget at mid-year and at year-end.

Appropriations lapse at fiscal year end to the extent they have not been expended. New budget appropriations are approved for the coming year. Project-length financial plans are adopted for all capital

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projects funds and appropriations are carried forward until project completion. Grant funds are carried forward until the grant expires.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the governmental funds. Encumbrances outstanding at year-end are recorded as reservations of fund balance and do not constitute expenditures or liabilities because the commitments will be honored during the subsequent year.

From January through March, departments review their functional responsibilities and services and their current year budget objectives in light of any modifications in Council priorities or other direction to staff. These are considered in conjunction with projections of revenues and expenditures as the departments prepare their preliminary budget requests. Departments develop budgets, which reflect departmental goals and City Council priorities within budgetary constraints.

The City Manager reviews department budget requests in March-April. From these reviews, the budget parameters may be modified, and changes made to the preliminary budget for presentation to Council. During the month of April, the Finance Department compiles all department requests and the City's financial data to produce a preliminary document.

The presentation of the City Manager's Proposed Budget in late May is intended to provide the City Council and the public time to review the budget. Included in the City Manager's presentation are an update of the City's financial position and long-range plan, review of the national, state and local economies, and discussion of financial policies and department activities.

After the Council reviews the proposed budget and receives public comment, they may revise the proposed budget. Then, on or before June 30, the City Council votes to adopt the budget, including any amendments to the proposed budget that may occur, by an affirmative vote of the majority of the seven-member City Council. At any meeting after the adoption of the budget, the City Council may amend or supplement the budget by a majority vote of the Council.

Upon final adoption by city ordinance, the budget becomes the legal authorization for the various departments to expend revenues, subject to any controls established by the City Manager, City Council and internal audit requirements. The City Council has adopted several financial and budgetary policies, which address debt, reserves, and spending authorizations.

## **CITIZEN PARTICIPATION**

Salinas' residents are encouraged to participate in the budget planning process through a variety of avenues, such as participating in Council-appointed boards and commissions or by attending budget sessions during the month of May or public hearings at City Council meetings. Citizens may also view and comment on the budget document through the City's Web page located at [www.cityofsalinas.org](http://www.cityofsalinas.org).

Public hearings on the budget occur in late May and June. Citizens have the opportunity to speak about budget issues at these hearings and at virtually any City Council meeting during the year. Council meetings are generally held on Tuesday afternoon beginning at 4:00 p.m. in the Council Rotunda at City Hall, located at 200 Lincoln Ave. Salinas. All council meetings are broadcast live online and televised on the local cable access channel 25 and subsequently aired many times.

## **GLOSSARY OF BUDGET TERMINOLOGY**

A city budget contains specialized and technical terminology that is unique to public finance and budgeting. Therefore, a glossary is provided to help the reader understand terms and vocabulary that are used in this document. Useful terms relevant to the budget process and/or city government are included.

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**APPROPRIATION:** An authorization made by the City Council, which permits the City to incur obligations and to make expenditures of resources.

**BENEFITS FULL-TIME (FT:)** Cost to the City for insurance benefits for all regular part time employees. This includes health, disability, and workers' compensation insurance.

**EDUCATIONAL INCENTIVE PAY:** Cost to the City for educational incentive pay to eligible public safety employees. For budget purposes, this payment is included as part of the total annual salary for eligible regular full-time employees.

**BENEFITS REGULAR FT INSURANCE:** Cost to the City for insurance benefits for all regular full-time employees. This includes the city's cost for health, dental, disability, life, and workers' compensation insurance.

**BENEFITS REGULAR FT LEAVE TIME:** Compensation for all leave time to employees who are appointed to regular full-time positions. For budget purposes, the percentage factor could be applied to net work hours as calculated by the Finance Department.

**BENEFITS REGULAR FT RETIREMENT:** Cost to the City for Public Employees' Retirement for all regular full-time employees. The city participates in two pension plans: the California Public Employees' Retirement System (PERS) for public safety and miscellaneous employees hired after June 1995 or those employees who elected to switch from the other local plan, and the New York Life Retirement Plan for miscellaneous employees hired before June 19, 1995 and who elected not to receive benefits under the PERS system.

**BUDGET:** A financial plan for a specific period of time (one fiscal year) that matches planned revenues and expenditures with various municipal services.

**BUDGET ADJUSTMENT:** A legal procedure to revise a budget appropriation. City staff has the prerogative to move expenditures within or between department programs. Increases to the budget must be approved by the City Council.

**BUDGET DOCUMENT:** The instrument used by the City Manager and staff to present a comprehensive financial program to the City Council.

**BUDGET RESOLUTION:** The official enactment by the City Council to establish legal authority for city officials to obligate and expend city resources and funds.

**BUDGETED FUNDS:** Funds that are planned for certain uses but have not been formally or legally appropriated by the City Council. The budget document submitted for City Council approval is composed of budgeted funds.

**BUDGETARY CONTROL:** The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

**CAPITAL IMPROVEMENT PROJECTS:** A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a period of several future years.

**CAPITAL OUTLAY:** Purchase of equipment (including vehicles), tools, and furniture having a value of \$5,000 or more and a normal useful life of two years or more.

**CONTRACTUAL SERVICES:** Expenditures for services which are obtained by an expressed or implied contract, or services which are of such nature that they normally would be obtained by such a contract. Major types of contractual services are advertising, printing and binding services, maintenance and repair services, auto body work, professional services, public utility services, and travel and transportation services.

**DEPARTMENT:** A separate major administrative section of the City which indicates overall management responsibility for a group of related operations within a functional area. The City's structure has fourteen departments.



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**DEPARTMENT SUMMARY:** The Department Summary provides a summary of source of funds and expenditures by major category. The source of funds section shows how the fiscal year 2021 and 2022 actual, the 2023 budget and the proposed 2024 budget are funded. The expenditure section details both employee services and other resources. The employee services category includes regular full-time, temporary part-time, and overtime. The other resources category includes: supplies/small equipment, outside services/other expenditures, and capital outlay

**DIVISION:** A major administrative section of a department indicating management responsibility for a group of related operations within a department.

**DIVISION SUMMARY:** Provides a summary of source of funds and expenditures by major category in the same manner as the Department Summary, described above, except that this summary is at the division level.

**ENCUMBRANCE:** The commitment of appropriated funds to purchase an item or service. To encumber funds is to set aside or “commit” funds for a future expenditure.

**ENTERPRISE FUND:** A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that the revenues are adequate to meet all necessary expenditures. The City of Salinas has the following Enterprise Funds: Airport, Golf Courses, Industrial Waste, Sanitary Sewer, NPDES Storm Drain Sewer, NPDES Street Sweeping, Hitchcock Road Water Utility, Permit Services and the Downtown Parking.

**EXPENDITURE:** Refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained, regardless of when the expense is actually paid. This term applies to all funds. Expenditures are recorded in the City’s financial records when the goods, services, or assets are received.

**EXPENDITURE BY CHARACTER:** A basis for distinguishing types of expenditures. The major expenditure categories used by the City of Salinas are Employee Services including salaries, benefits and overtime: operating expenditures (supplies and services) and capital outlay expenditures.

**FISCAL YEAR (FY):** The time period designated by the City representing the beginning and ending period for recording financial transactions. The City of Salinas has specified July 1 to June 30 as its fiscal year.

**FULL TIME EQUIVALENT (FTE):** Technique converting labor work hours into a unit measure of equivalent number of full-time employees (1 FTE =2,080 annual hours) with the exemption of firefighters that are measured on 2,912 annual hours annually. For FY 2016-17 forward, the budget included employees’ full cost due to the elimination of the furlough program effective July 1, 2015.

**FUND:** An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities, revenue sources, or government functions. Eight commonly used types of funds in public accounting are: general fund, special revenue funds, debt service funds, capital projects funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

**FUND BALANCE:** Refers to the excess of assets over liabilities and encumbrances at the end of the recorded accounting period. Also known as available funds.

**FUNDING SOURCE:** Identifies which revenues the City will use to pay the expenditures of each department. Some department budgets include revenues from one or more sources, which legally, may only be used for specific purposes, while others rely more heavily on the City’s General Fund, which, may be used for any appropriate purpose.

**GRANT:** A donation by a government or other organization to support a particular function. Grants may be classified as either categorical or block, depending upon the amount of discretion allowed the grantee.

**INTERNAL SERVICE FUND:** Funds used to account for the financing of goods or services provided by one city department to another on a cost reimbursement basis.

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**LETTER OF TRANSMITTAL:** The opening section of the budget, which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal year, and the views and recommendations of the City Manager.

**LINE-ITEM BUDGET:** A budget that lists each expenditure type (salary, supplies, contractual services, etc.) as a separate line item, along with the dollar amount budgeted for each specified category.

**OPERATING BUDGET:** The portion of the budget pertaining to daily operations that provides basic governmental services. The operating budget contains appropriations for such expenditures as personnel services, materials and supplies, and capital outlay. It does not include Capital Improvement Project expenditures.

**REVENUE:** Funds the City receives as income. Revenues include such items as taxes, licenses, user fees, service charges, fines and penalties, and grants.

**RESERVE:** An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

**SUPPLIES / SMALL EQUIPMENT:** Items purchased that have a unit value of less than \$5,000 regardless of normal useful life or have a unit value of more than \$5,000 and a useful life of less than 2 years.

**TEMPORARY:** Describes the job status of an employee as one who works less than full time and in a transitory position.

**REVENUES SCHEDULES:** Complete revenue worksheet for 2021 and 2022 actuals & 2023 and 2024 revenue estimates.

**REGULAR FULL-TIME:** Describes the job status of a city employee as one who works a full weekly schedule (40 hours for Police sworn and non-public safety employees (adjusted for furlough concessions), 56 hours for Firefighters public safety employees) on a non-temporary basis.

# SUMMARIES & SCHEDULES

## Fund Balances

<u>Fund</u>	<u>Est. Balance, 6/30/23</u>	<u>Estimated Revenues</u>	<u>Transfers In</u>	<u>Transfers Out</u>	<u>Adopted Expenditures</u>	<u>Reserve Allocations</u>	<u>Est. Balance, 6/30/24</u>
<b>General Funds</b>							
General Fund	\$ 1,153,000	\$ 120,886,750	\$ 2,828,200	\$ (21,100,155)	\$(109,200,306)	\$ (3,120,000)	\$ (8,552,511)
Measure E Fund	4,766,000	17,350,000	-	(1,981,400)	(13,702,058)	(1,398,000)	5,034,542
Measure G Fund	13,917,000	34,625,000	-	(16,544,620)	(24,117,782)	(3,796,000)	4,083,598
<b>Total - General Funds</b>	<b>\$ 19,836,000</b>	<b>\$ 172,861,750</b>	<b>\$ 2,828,200</b>	<b>\$ (39,626,175)</b>	<b>\$(147,020,146)</b>	<b>\$ (8,314,000)</b>	<b>\$ 565,629</b>
<b>Assessment &amp; Maintenance District Funds</b>							
2019 Special Tax Bond - Monte Bella	\$ 273,475	\$ 168,900	\$ -	\$ -	\$ (166,200)	\$ -	\$ 276,175
2019 Special Tax Bond - Monte Bella 2	267,277	140,600	-	-	(138,400)	-	269,477
2019 Special Tax Bond - Monte Bella 3	307,025	170,000	-	-	(167,200)	-	309,825
Airport Business Park Maintenance District	8,608	15,000	-	-	(16,617)	-	6,991
Assessment District Admin.	(2,178)	-	-	-	-	-	(2,178)
Assessment District Debt Svc	(8,549)	475,400	-	-	(463,600)	-	3,251
Assessment District Reserve	1,849,221	34,000	-	-	-	-	1,883,221
Downtown Mall Maintenance District	(42,996)	-	-	-	-	-	(42,996)
Harden Ranch Landscape District	119,193	157,960	-	-	(134,355)	-	142,798
Maintenance District Administration	(8,192)	-	-	-	-	-	(8,192)
Mira Monte Maintenance District	314,713	128,000	-	-	(151,917)	-	290,796
Monte Bella Maintenance District	2,666,697	847,000	-	(611,000)	(325,873)	-	2,576,824
NE Salinas Landscape District	1,020,520	841,550	-	(10,000)	(815,339)	-	1,036,731
Vista Nueva Maintenance District	353,193	41,700	-	(150,000)	(107,660)	-	137,233
Woodside Park Maintenance District	183,535	53,400	-	-	(44,936)	-	191,999
<b>Total - Assessment &amp; Maintenance District Funds</b>	<b>\$ 7,301,542</b>	<b>\$ 3,073,510</b>	<b>\$ -</b>	<b>\$ (771,000)</b>	<b>\$ (2,532,097)</b>	<b>\$ -</b>	<b>\$ 7,071,955</b>
<b>Assessment &amp; Maintenance District Bond Funds</b>	<b>\$ 30,661</b>	<b>\$ 8,700</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 39,361</b>
<b>Capital Projects Fund</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ 26,653,550</b>	<b>\$ -</b>	<b>\$(26,653,550)</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>
<b>Development Fee Funds</b>							
Annexations	\$ (169)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (169)
Arterial	5,031,113	940,000	-	-	-	-	5,971,113

# SUMMARIES & SCHEDULES

## Fund Balances

Fund	Est. Balance, 6/30/23	Estimated Revenues	Transfers In	Transfers Out	Adopted Expenditures	Reserve Allocations	Est. Balance, 6/30/24
Fire	216,118	33,400	-	-	-	-	249,518
Library	198,075	69,000	-	-	-	-	267,075
Parks & Playground	69,704	204,000	-	(82,500)	-	-	191,204
Police	1,177,250	142,000	-	-	-	-	1,319,250
Sewer & Storm	194,981	187,000	-	(250,000)	-	-	131,981
Street Trees	22,910	10,500	-	-	-	-	33,410
<b>Total - Development Fee Funds</b>	<b>\$ 6,909,982</b>	<b>\$ 1,585,900</b>	<b>\$ -</b>	<b>\$ (332,500)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,163,382</b>
<b>Debt Service Funds</b>	<b>\$ 1,224,388</b>	<b>\$ 486,700</b>	<b>\$ 11,679,000</b>	<b>\$ -</b>	<b>\$ (11,678,800)</b>	<b>\$ -</b>	<b>\$ 1,711,288</b>
<b>Enterprise Funds</b>							
Crazy Horse Landfill	\$ 721	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 721
Downtown Parking District	(2,167,416)	445,000	1,343,700	(133,900)	(1,654,755)	-	(2,167,371)
Fairways Golf Course Fund	(495,771)	100,000	-	-	(219,000)	-	(614,771)
Industrial Waste	485,037	3,166,000	-	(224,800)	(2,702,971)	-	723,266
Municipal Airport	1,746,000	2,070,000	-	(711,150)	(1,772,338)	-	1,332,512
Parking Enforcement	(2,532)	1,100,000	-	-	(1,095,659)	-	1,809
Permit Services	2,488,307	3,106,200	-	(307,000)	(4,100,686)	-	1,186,821
Preferential Parking	60,903	25,000	-	-	(22,700)	-	63,203
Sewer	(2,126,626)	4,167,500	-	(271,700)	(4,293,762)	-	(2,524,588)
Stormwater (NPDES)	793,127	59,200	2,225,000	-	(2,868,817)	-	208,510
Twin Creeks Golf Course Fund	563,908	60,000	450,000	-	(440,300)	-	633,608
Water Utility	14,854	11,000	-	-	(15,000)	-	10,854
<b>Total - Enterprise Funds</b>	<b>\$ 1,360,512</b>	<b>\$ 14,309,900</b>	<b>\$ 4,018,700</b>	<b>\$ (1,648,550)</b>	<b>\$ (19,185,988)</b>	<b>\$ -</b>	<b>\$ (1,145,426)</b>
<b>Gas Tax Funds</b>	<b>\$ 4,160,613</b>	<b>\$ 8,830,000</b>	<b>\$ -</b>	<b>\$ (7,378,800)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,611,813</b>
<b>Grant Funds</b>	<b>\$ -</b>	<b>\$ 313,850</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (313,850)</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Housing &amp; Urban Development Funds</b>	<b>\$ (310,365)</b>	<b>\$ 18,071,009</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (14,169,689)</b>	<b>\$ -</b>	<b>\$ 3,590,955</b>
<b>Internal Service Funds</b>							
Fleet Maintenance	\$ 729,100	\$ -	\$ 2,300,000	\$ -	\$ (2,563,965)	\$ -	\$ 465,135

# SUMMARIES & SCHEDULES

## Fund Balances

Fund	Est. Balance, 6/30/23	Estimated Revenues	Transfers In	Transfers Out	Adopted Expenditures	Reserve Allocations	Est. Balance, 6/30/24
General Liability Self-Insurance	-	264,500	4,910,000	-	(4,663,989)	-	510,511
Insurances	910,785	200,000	1,400,000	(500,000)	(1,606,000)	-	404,785
Internal Services Administration	1,901,407	-	-	(1,750,000)	(43,000)	-	108,407
Vehicle Replacement	9,000,000	-	1,340,445	-	(4,964,260)	-	5,376,185
Worker's Comp. Self-Insurance	-	5,536,700	-	-	(5,595,053)	-	(58,353)
<b>Total - Internal Service Funds</b>	<b>\$ 12,541,292</b>	<b>\$ 6,001,200</b>	<b>\$ 9,950,445</b>	<b>\$ (2,250,000)</b>	<b>\$ (19,436,267)</b>	<b>\$ -</b>	<b>\$ 6,806,670</b>
<b>Special Aviation Funds</b>							
Federal	\$ 295,944	\$ 1,638,000	\$ -	\$ (1,620,000)	\$ -	\$ -	\$ 313,944
State	31,137	81,000	-	(81,000)	-	-	31,137
<b>Total - Special Aviation Funds</b>	<b>\$ 327,081</b>	<b>\$ 1,719,000</b>	<b>\$ -</b>	<b>\$ (1,701,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 345,081</b>
<b>Deferred Compensation Admin. Fund</b>	<b>\$ 35,054</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,054</b>
<b>Trust &amp; Agency Funds</b>							
Redevelopment Obligation Retmt Fund	\$ 4,744,519	\$ 2,329,000	\$ -	\$ (950,700)	\$ (1,407,400)	\$ (1,265,894)	\$ 3,449,525
Successor Agency Admin. Fund	19,258	10,000	-	-	(10,000)	-	19,258
<b>Total - Trust &amp; Agency Funds</b>	<b>\$ 4,763,777</b>	<b>\$ 2,339,000</b>	<b>\$ -</b>	<b>\$ (950,700)</b>	<b>\$ (1,417,400)</b>	<b>\$ (1,265,894)</b>	<b>\$ 3,468,783</b>
<b>Other/Miscellaneous Funds</b>							
Asset Forfeiture Fund	\$ 129,566	\$ 31,800	\$ -	\$ -	\$ (62,000)	\$ -	\$ 99,366
Contributions & Donations Fund	12,865	-	-	-	-	-	12,865
Emergency Medical Service Fund	(432,111)	140,000	1,600,000	-	(1,541,758)	-	(233,869)
General Plan Fund	2,593,127	250,000	555,430	(153,200)	(946,800)	-	2,298,557
HSA - Affordable Housing Fund	3,211,912	114,100	-	-	(1,050)	-	3,324,962
KDF Los Padres Devmt Social Svcs Fund	241,374	-	-	-	-	-	241,374
Local Housing Trust Fund	737,500	-	2,000,000	-	(2,000,000)	-	737,500
Meas. X - Trans. Safety & Invmt Plan Fund	3,136,507	5,182,000	-	(4,423,400)	-	-	3,895,107
Municipal Art Fund	28,942	6,500	100,000	-	(100,000)	-	35,442
PEG Cable Franchise Fund	544,098	185,000	-	-	(200,000)	-	529,098
Proposition 172 Sales Tax Fund	473,884	600,000	-	-	(600,000)	-	473,884
Recreation Parks Fund	88,799	30,000	-	-	(22,900)	-	95,899
SRA Public Improvement Fund	1,628,750	31,000	-	-	-	-	1,659,750
Supplemental Law Enfnt - AB3229 Fund	1,046,604	513,000	-	-	(743,000)	-	816,604

# SUMMARIES & SCHEDULES

## Fund Balances

<u>Fund</u>	<u>Est. Balance, 6/30/23</u>	<u>Estimated Revenues</u>	<u>Transfers In</u>	<u>Transfers Out</u>	<u>Adopted Expenditures</u>	<u>Reserve Allocations</u>	<u>Est. Balance, 6/30/24</u>
Traffic Safety Fund	(100,127)	300,200	-	(200,000)	-	-	73
Vehicle Abatement Fund	291,694	130,000	50,000	-	(189,693)	-	282,001
<b>Total - Other/Miscellaneous Funds</b>	<b>\$ 13,633,384</b>	<b>\$ 7,513,600</b>	<b>\$ 4,305,430</b>	<b>\$ (4,776,600)</b>	<b>\$ (6,407,201)</b>	<b>\$ -</b>	<b>\$ 14,268,613</b>
<b>Total - All Funds</b>		<b>\$ 237,114,119</b>	<b>\$ 59,435,325</b>	<b>\$ (59,435,325)</b>	<b>\$ (248,814,988)</b>	<b>\$ (9,579,894)</b>	

# SUMMARIES & SCHEDULES

## Revenue

Account Number	Account Description	FY 21 Actual	FY 22 Actual	FY 23 Adopted	FY 24 Adopted
<b>1000 - General Fund</b>					
1000.00.0000-50.1010	Taxes Property Taxes-Secured CY	16,299,189	16,551,610	17,604,254	18,300,000
1000.00.0000-50.1020	Taxes Property Taxes-Unsecured CY	866,179	888,602	760,292	1,100,000
1000.00.0000-50.1030	Taxes Property Taxes-Supp Assessment	422,152	468,306	400,000	575,000
1000.00.0000-50.1040	Taxes Property Taxes - Interest	44,492	10,978	40,000	50,000
1000.00.0000-50.1050	Taxes Property Taxes-Secured PY	229,804	193,930	175,000	175,000
1000.00.0000-50.1060	Taxes Property Taxes-Unsecured PY	13,503	13,545	7,500	13,000
1000.00.0000-50.1070	Taxes Property Taxes-HOPTR	102,872	68,138	70,000	70,000
1000.00.0000-50.1080	Taxes Property Taxes-Transfer	395,207	410,742	375,000	382,500
1000.00.0000-50.1120	Taxes Property Taxes-Veh Lic In-Lieu	14,361,012	14,832,911	15,620,539	16,300,000
1000.00.0000-50.1129	Taxes ROPS Pass Through Payments	301,378	244,085	190,000	250,000
1000.00.0000-50.1130	Taxes Property Taxes-Residual Prop Tax	629,797	636,788	550,000	625,000
1000.00.0000-50.2010	Taxes Sales Tax	33,613,204	37,771,827	37,570,000	38,700,000
1000.00.0000-50.2060	Taxes Utility Users	11,664,913	12,024,188	11,900,000	12,000,000
1000.00.0000-50.2070	Taxes Transient Occupancy	2,038,700	3,364,667	3,500,000	3,900,000
1000.00.0000-50.2080	Taxes Business License	5,094,477	5,408,903	5,700,000	5,800,000
1000.00.0000-50.2081	Taxes Cannabis Business License	2,160,808	1,958,840	2,000,000	1,750,000
1000.00.0000-51.2160	Franchise Fees AT&T	89,759	70,836	70,000	70,000
1000.00.0000-51.2170	Franchise Fees Cable TV	774,119	821,471	800,000	800,000
1000.00.0000-51.2180	Franchise Fees Electric	676,238	665,802	700,000	700,000
1000.00.0000-51.2190	Franchise Fees Garbage	7,479,509	8,663,264	7,600,000	7,600,000
1000.00.0000-51.2191	Franchise Fees AB 939 Support Fee	-	-	-	200,000
1000.00.0000-51.2192	Franchise Fees Vehicle Road Impact Fee	-	-	-	500,000
1000.00.0000-51.2193	Franchise Fees Solid Waste Management Fee-CSA	-	-	-	100,000
1000.00.0000-51.2200	Franchise Fees Gas	299,370	339,913	325,000	325,000
1000.00.0000-51.2220	Franchise Fees Towing	58,704	37,047	40,000	40,000
1000.00.0000-53.8010	Fines and Forfeits General Code Fines	175,379	94,025	100,000	100,000
1000.00.0000-54.8010	Use of money and property Investment Earnings	423,294	126,554	1,000,000	2,400,000
1000.00.0000-54.8030	Use of money and property Possessory Interest	-	-	4,000	-
1000.00.0000-54.8050	Use of money and property Rental Income	149,762	160,290	135,000	135,000
1000.00.0000-54.8060	Use of money and property Building Lease	180,000	-	-	-
1000.00.0000-55.5242	Intergovernmental Rebates/Refunds & Reimb	1,948	6,807	-	-
1000.00.0000-55.8202	Intergovernmental Motor Vehicle In-Lieu	118,979	185,079	120,000	165,000
1000.00.0000-55.8212	Intergovernmental State Mandated Costs	86,876	81,189	75,000	85,000
1000.00.0000-56.6010	Charges for Services Concessions	-	2,138	5,000	2,500
1000.00.0000-56.8020	Charges for Services Administrative Service Revenue	2,334,722	2,478,458	2,400,000	2,400,000
1000.00.0000-56.8050	Charges for Services Research Fees	-	-	100	-
1000.00.0000-56.8060	Charges for Services Copying Fees	376	81	1,500	-
1000.00.0000-56.8070	Charges for Services Holiday Parade of Lights	-	-	5,000	-
1000.00.0000-56.8080	Charges for Services Airshow Charges	-	-	5,000	-
1000.00.0000-56.8090	Charges for Services Parade Permit Fees	-	-	500	-
1000.00.0000-56.8120	Charges for Services Special Events Fee	520	7,472	10,000	10,000
1000.00.0000-57.8010	Other Revenue Unclaimed Property	14,529	-	10,000	-
1000.00.0000-57.8015	Other Revenue PD Unclaimed Property	833	-	-	-
1000.00.0000-57.8020	Other Revenue Surplus Property	48,456	69,369	50,000	65,000
1000.00.0000-57.8030	Other Revenue Land & Building Sale	-	-	1,000	-
1000.00.0000-57.8031	Other Revenue Land Sale	-	1	-	-
1000.00.0000-57.8040	Other Revenue Loss/Damage Reimb	-	-	1,000	-
1000.00.0000-57.8050	Other Revenue Miscellaneous Receipts	83,187	73,833	100,000	100,000
1000.00.0000-57.8100	Other Revenue Insurance Reimb	78,552	71,656	50,000	75,000
1000.00.0000-57.8140	Other Revenue Subpoena-Civil	1,370	1,860	3,000	3,000
1000.00.0000-57.8605	Other Revenue PERS Retirement Cost Share	619,813	606,874	650,000	625,000
1000.12.1111-57.8070	Other Revenue Grants & Contributions	-	8,469	-	-
1000.12.1120-56.1020	Charges for Services Candidate Filing Fees	10,073	-	1,000	1,000
1000.12.1120-56.8030	Charges for Services Sale of Printed Material	225	14	500	500
1000.12.1120-57.8260	Other Revenue Mobilehome Registration Fees	11,280	11,424	-	-
1000.12.1355-56.8037	Charges for Services Monitoring Fees	-	2,925	9,000	-
1000.14.1400-56.1140	Charges for Services Legal Services	-	-	1,000	1,000
1000.14.1400-56.8035	Charges for Services Cannabis Monitoring Fee	7,948	7,315	5,000	5,000
1000.14.1400-57.1410	Other Revenue Legal Code Enforcement Recovery	-	(3,148)	-	-
1000.20.2030-52.5030	Licenses & Permits Garage Sale Permits	3,021	5,422	5,000	5,000
1000.20.2030-56.8040	Charges for Services Cost of Issuance/Monitoring Fees	25,000	24,848	25,000	25,000

# SUMMARIES & SCHEDULES

## Revenue

Account Number	Account Description	FY 21 Actual	FY 22 Actual	FY 23 Adopted	FY 24 Adopted
1000.20.2031-56.2020	Charges for Services Returned Check Charges	940	370	1,000	500
1000.20.2034-50.2080	Taxes Business License	(1,030)	-	-	-
1000.20.2034-56.2010	Charges for Services Bus License Applic Review Fees	3,316	5,230	5,000	5,000
1000.20.2034-56.2030	Charges for Services Credit Card Convenience Fee	10,392	13,532	12,500	12,500
1000.30.3111-57.8050	Other Revenue Miscellaneous Receipts	4,000	-	-	-
1000.30.3352-52.3020	Licenses & Permits Building Permits	508	-	-	-
1000.30.3352-52.3050	Licenses & Permits Encroachment Permits	-	1,314	-	-
1000.30.3353-53.3010	Fines and Forfeits Code Enforcement Violations	84,588	330,874	140,000	140,000
1000.30.3353-56.3450	Charges for Services Special Code Inspection	11,381	10,487	25,000	25,000
1000.30.3353-57.8110	Other Revenue Weed Abatement Fees	4,691	11,555	8,000	8,000
1000.30.3461-55.5242	Intergovernmental Rebates/Refunds & Reimb	-	20,000	-	-
1000.30.3462-52.1205	Licenses & Permits Cannabis Permit-New Application	3,145	-	-	-
1000.30.3462-52.1206	Licenses & Permits Cannabis Permit-Amendment Major	-	4,399	5,000	3,500
1000.30.3462-52.1207	Licenses & Permits Cannabis Permit-Amendment Minor	2,537	1,734	1,000	5,500
1000.30.3462-52.1208	Licenses & Permits Cannabis Permit-Amendment Admin	1,582	-	-	-
1000.30.3462-52.1209	Licenses & Permits Cannabis Permit-Renewal	15,876	14,613	15,000	11,000
1000.30.3462-52.8015	Licenses & Permits Cannabis Business Admin Permit	-	-	1,000	1,000
1000.30.3462-56.3010	Charges for Services Tentative Map Review Fees	149,167	28,493	50,000	28,000
1000.30.3462-56.3020	Charges for Services Minor Subdivision Review Fees	13,806	20,962	15,000	13,500
1000.30.3462-56.3030	Charges for Services Development Agreement	8,283	-	-	-
1000.30.3462-56.3040	Charges for Services General Plan Amendment Fees	41,596	7,195	-	-
1000.30.3462-56.3060	Charges for Services Rezoning/Prezoning Fees	17,670	-	-	-
1000.30.3462-56.3070	Charges for Services Planning Decision Appeal	387	803	1,000	1,000
1000.30.3462-56.3080	Charges for Services Conditional Use Permit Fee	137,597	140,851	100,000	93,000
1000.30.3462-56.3090	Charges for Services Prelim Project Review Fee	-	1,811	-	1,900
1000.30.3462-56.3100	Charges for Services Planned Unit Development Fee	8,323	2,717	5,000	4,300
1000.30.3462-56.3130	Charges for Services Environment Assessment Fee	5,025	1,698	1,500	2,000
1000.30.3462-56.3150	Charges for Services Annexation Review Fee	9,737	-	-	-
1000.30.3462-56.3160	Charges for Services Temporary Use of Land Review	12,910	9,014	8,000	6,400
1000.30.3462-56.3170	Charges for Services Sign Review & Permits	14,958	2,332	15,000	4,450
1000.30.3462-56.3190	Charges for Services Variance Fees	-	3,581	-	-
1000.30.3462-56.3210	Charges for Services Site Plan Review	25,343	28,305	20,000	11,000
1000.30.3462-56.3220	Charges for Services Planning Inspection Fee	24,248	52,820	13,000	52,000
1000.30.3462-56.3240	Charges for Services Building Permit Review	126,458	136,200	80,000	124,000
1000.30.3462-56.3250	Charges for Services Time Extension of Permits	1,543	1,006	500	1,000
1000.30.3462-56.3260	Charges for Services Precise & Specific Plan Review	552	283	-	-
1000.30.3462-56.3270	Charges for Services Home Occupation Permits	23,006	41,232	25,000	33,000
1000.30.3462-56.3280	Charges for Services Fire Plan Check Fee-Permit Ctr	-	-	100	100
1000.30.3462-56.3290	Charges for Services Other Planning Fees	12,841	8,164	11,000	4,300
1000.30.3462-56.8010	Charges for Services Financial Assessment	100,326	77,556	50,000	50,000
1000.30.3462-56.8035	Charges for Services Cannabis Monitoring Fee	24,228	22,300	100,000	180,000
1000.30.3462-56.8100	Charges for Services Map Sales	-	-	100	100
1000.40.4110-55.4222	Intergovernmental Post Training Reimbursement	36,209	32,652	25,000	25,000
1000.40.4110-56.8035	Charges for Services Cannabis Monitoring Fee	90,992	75,275	75,000	75,000
1000.40.4116-52.4030	Licenses & Permits Pawn Broker/False Alarm Permits	106,748	107,334	115,000	90,000
1000.40.4116-56.4010	Charges for Services Bingo License Application Fee	115	59	-	-
1000.40.4116-56.4140	Charges for Services Abandon Vehicle Abatement Fee	7,714	7,265	7,000	10,000
1000.40.4116-56.4150	Charges for Services Firearm Dealers	1,475	1,433	1,000	1,000
1000.40.4116-56.4170	Charges for Services Vehicle Release Fees (Towing)	62,530	55,745	55,000	55,000
1000.40.4116-56.4180	Charges for Services Vehicle Impound Fee (Towing)	47,300	29,922	45,000	35,000
1000.40.4130-56.4030	Charges for Services Police Report Fees	27,285	33,789	35,000	35,000
1000.40.4130-56.4040	Charges for Services Police False Alarm Fees	260,001	160,710	150,000	150,000
1000.40.4130-56.4070	Charges for Services Card Room Fees	17,448	17,398	17,000	17,000
1000.40.4130-56.4080	Charges for Services Police Photo Charges	1,071	183	500	500
1000.40.4130-56.4100	Charges for Services Noise Regulation Fees	-	1,430	2,500	2,500
1000.40.4134-56.4120	Charges for Services Police Record Review Charges	1,425	2,690	2,500	2,500
1000.40.4170-52.4010	Licenses & Permits Animal Licenses	82,037	113,247	110,000	-
1000.40.4170-55.4063	Intergovernmental City of Marina(Animal Shelter)	27,970	9,300	30,000	-
1000.40.4170-56.4090	Charges for Services Animal Shelter Fees	20,055	23,106	50,000	-
1000.40.4170-56.4190	Charges for Services Animal Shelter Citation Fees	5,160	18,150	4,600	-
1000.40.4170-57.8050	Other Revenue Miscellaneous Receipts	-	460	-	-
1000.40.4170-57.8090	Other Revenue Spayed/Neutered Fees	5,066	6,592	-	-



# SUMMARIES & SCHEDULES

## Revenue

Account Number	Account Description	FY 21 Actual	FY 22 Actual	FY 23 Adopted	FY 24 Adopted
1000.40.4220-56.4020	Charges for Services Special Police Service Fees	61,476	56,256	100,000	60,000
1000.45.4510-55.4202	Intergovernmental State Fire Reimbursement	1,105,013	616,196	650,000	650,000
1000.45.4510-55.4212	Intergovernmental State Office of Emergency Svcs	5,920	88,998	-	-
1000.45.4510-55.5073	Intergovernmental Monterey County	-	9,199	-	-
1000.45.4510-56.4410	Charges for Services Rural Fire Service	199,986	300,000	350,000	400,000
1000.45.4510-56.4520	Charges for Services Special Event - Fire	-	-	10,000	10,000
1000.45.4510-56.4540	Charges for Services Fire Dept Service Charge	11,270	21,427	-	-
1000.45.4510-57.8050	Other Revenue Miscellaneous Receipts	9,601	1,368	-	-
1000.45.4520-56.4520	Charges for Services Special Event - Fire	-	5,803	-	-
1000.45.4520-56.4580	Charges for Services ALS Cost Recovery Fee	(795)	704	-	-
1000.45.4530-56.4430	Charges for Services Fire Code Mandated Insp Fee	274,930	303,932	250,000	250,000
1000.45.4530-56.4440	Charges for Services State Mandated Inspection Fees	35,470	33,316	50,000	50,000
1000.45.4530-56.4450	Charges for Services Fire Plan Check Fee-Fire Dept	14,567	5,715	5,000	5,000
1000.45.4530-56.4460	Charges for Services Special Fire Permits	34,457	43,770	35,000	35,000
1000.45.4530-56.4470	Charges for Services Structural Fire Report Fees	4,271	5,319	4,300	4,300
1000.45.4530-56.4480	Charges for Services Fireworks Fees	7,149	6,905	9,000	9,000
1000.45.4530-56.4490	Charges for Services Fireworks Surcharge	79,533	72,938	60,000	60,000
1000.45.4530-56.4510	Charges for Services Fire False Alarm Fees	94,854	191,423	150,000	75,000
1000.45.4530-56.4515	Charges for Services Fire Emergency Stand By Time	-	4,160	-	-
1000.45.4530-56.4530	Charges for Services Admin Fire Citations	46,953	96,712	50,000	50,000
1000.45.4530-56.4550	Charges for Services Outside Fire Plan Review	401	115	-	-
1000.45.4530-57.8050	Other Revenue Miscellaneous Receipts	-	355	-	-
1000.45.4560-57.8050	Other Revenue Miscellaneous Receipts	-	991	-	-
1000.45.4570-55.4023	Intergovernmental HAZMAT Reimbursement	218,011	162,074	200,000	200,000
1000.45.4570-56.4500	Charges for Services Fire Hazard Inspection Fees	-	-	100	100
1000.50.5110-56.8020	Charges for Services Administrative Service Revenue	-	69	-	-
1000.50.5110-57.8050	Other Revenue Miscellaneous Receipts	-	1,640	-	-
1000.50.5115-52.3050	Licenses & Permits Encroachment Permits	587,107	800,542	700,000	700,000
1000.50.5115-53.8010	Fines and Forfeits General Code Fines	-	1,250	-	200
1000.50.5115-56.3240	Charges for Services Building Permit Review	421	462	-	200
1000.50.5115-56.5010	Charges for Services Subdivision Map Check Fees	15,258	2,192	-	2,000
1000.50.5115-56.5030	Charges for Services Subdivision Imp Inspection Fee	-	1,083	-	500
1000.50.5115-56.5080	Charges for Services Review and Inspection Fees	139,713	120,353	150,000	50,000
1000.50.5122-52.5050	Licenses & Permits Transportation Permits	9,450	7,985	10,000	10,000
1000.50.5122-56.5060	Charges for Services Special Traffic Marking Reques	11,795	13,495	3,500	3,500
1000.50.5234-55.5282	Intergovernmental State Highway Maintenance	6,269	10,167	5,200	-
1000.50.5234-56.5065	Charges for Services USA Service Fee	-	1,600	-	-
1000.50.5234-57.8050	Other Revenue Miscellaneous Receipts	2,836	633	-	-
1000.50.5235-56.5065	Charges for Services USA Service Fee	79,998	102,616	80,000	80,000
1000.50.5235-57.8050	Other Revenue Miscellaneous Receipts	7,080	4,252	-	-
1000.50.5236-56.5065	Charges for Services USA Service Fee	-	387	3,500	3,500
1000.50.5236-57.8050	Other Revenue Miscellaneous Receipts	9,064	6,637	6,000	6,000
1000.50.5238-55.5043	Intergovernmental Alisal Steinbeck Park Maint.	6,000	-	-	-
1000.50.5239-56.5090	Charges for Services Street Tree Pruning	-	-	200	200
1000.50.5239-57.8050	Other Revenue Miscellaneous Receipts	-	512	-	-
1000.55.5238-55.5043	Intergovernmental Alisal Steinbeck Park Maint.	-	6,000	-	-
1000.55.6232-56.6090	Charges for Services Neighborhood Center Rental Fee	2,401	2,742	4,000	4,000
1000.55.6237-56.6060	Charges for Services Reimbursable Fee Activities	251	2,535	-	50,000
1000.55.6239-56.6030	Charges for Services Reserved Picnic Area Use Fee	25	756	100	100
1000.55.6239-56.6040	Charges for Services Ball Field Use Fee	-	1,511	2,300	2,300
1000.55.6239-56.6050	Charges for Services Youth Sports League Fees	7,311	46,825	50,000	50,000
1000.55.6239-56.6080	Charges for Services Other Rec Bldg Rental Fee	-	-	200	200
1000.55.6239-56.6100	Charges for Services Recreation Facility Use Fees	-	-	100	100
1000.55.6243-56.6070	Charges for Services Community Center Rental Fees	20,522	7,306	25,000	75,000
1000.55.6243-56.6071	Charges for Services Community Center Service Fees	-	90	-	-
1000.60.6005-56.6300	Charges for Services Other Library Fees	6	2	5,500	5,500
1000.60.6005-56.6310	Charges for Services Library Copying Fees	504	4,469	10,000	10,000
1000.60.6005-56.6320	Charges for Services Overdue Library Fines	2,820	13,870	18,000	18,000
1000.60.6005-56.6330	Charges for Services Lost/Damaged Material Fees	544	430	8,000	8,000
1000.60.6005-56.6350	Charges for Services Library Facility Use Fees	-	562	-	-

# SUMMARIES & SCHEDULES

## Revenue

Account Number	Account Description	FY 21 Actual	FY 22 Actual	FY 23 Adopted	FY 24 Adopted
1000.80.8010-56.8110	Charges for Services Rental Income	76,287	112,361	100,000	100,000
1000.80.8010-57.8050	Other Revenue Miscellaneous Receipts	-	1,355	2,000	-
	<b>1000 - General Fund Total</b>	<b>106,880,785</b>	<b>114,471,884</b>	<b>115,310,985</b>	<b>120,886,750</b>
<b>1100 - Measure E</b>					
1100.00.0000-50.2030	Taxes Transactions and Use Tax-MV	14,327,404	16,961,232	16,423,000	17,100,000
1100.00.0000-54.8010	Use of money and property Investment Earnings	36,950	14,370	45,000	250,000
1100.00.0000-57.8080	Other Revenue Miscellaneous Deposits	1,974	120	-	-
1100.00.0000-57.8605	Other Revenue PERS Retirement Cost Share	23,809	-	-	-
	<b>1100 - Measure E Total</b>	<b>14,390,137</b>	<b>16,975,722</b>	<b>16,468,000</b>	<b>17,350,000</b>
<b>1200 - Measure G</b>					
1200.00.0000-50.2040	Taxes Transactions and Use Tax-MG	28,805,687	34,008,667	32,846,000	34,200,000
1200.00.0000-54.8010	Use of money and property Investment Earnings	132,236	34,876	108,000	425,000
1200.00.0000-58.8010	Other Financing Sources Loans/Lease Proceeds	-	56,664	-	-
	<b>1200 - Measure G Total</b>	<b>28,937,923</b>	<b>34,100,207</b>	<b>32,954,000</b>	<b>34,625,000</b>
<b>2102 - Woodside Park Maint District</b>					
2102.50.5560-54.8010	Use of money and property Investment Earnings	752	249	1,000	3,400
2102.50.5560-57.5010	Other Revenue Woodside Park Maint Assessment	50,822	52,049	43,000	50,000
	<b>2102 - Woodside Park Maint District Total</b>	<b>51,574</b>	<b>52,298</b>	<b>44,000</b>	<b>53,400</b>
<b>2104 - Airport Bus Park Maint District</b>					
2104.50.5562-54.8010	Use of money and property Investment Earnings	113	34	-	500
2104.50.5562-57.5030	Other Revenue Airport Bus Park Maint Assess	14,732	14,432	13,740	14,500
	<b>2104 - Airport Bus Park Maint District Total</b>	<b>14,845</b>	<b>14,466</b>	<b>13,740</b>	<b>15,000</b>
<b>2105 - N E Salinas Landscape Dist</b>					
2105.50.5563-54.8010	Use of money and property Investment Earnings	5,205	1,711	6,000	20,000
2105.50.5563-57.5040	Other Revenue N/E Landscape Maint Assessment	839,440	860,701	821,550	821,550
	<b>2105 - N E Salinas Landscape Dist Total</b>	<b>844,645</b>	<b>862,411</b>	<b>827,550</b>	<b>841,550</b>
<b>2106 - Harden Ranch Landscape Dist</b>					
2106.50.5564-54.8010	Use of money and property Investment Earnings	478	172	1,000	2,800
2106.50.5564-57.5050	Other Revenue Harden Ranch Maint Assessment	155,199	157,980	155,160	155,160
	<b>2106 - Harden Ranch Landscape Dist Total</b>	<b>155,677</b>	<b>158,151</b>	<b>156,160</b>	<b>157,960</b>
<b>2107 - Vista Nueva Maint District</b>					
2107.50.5565-54.8010	Use of money and property Investment Earnings	2,175	635	2,000	6,700
2107.50.5565-57.5060	Other Revenue Vista Nueva	38,329	45,141	35,000	35,000
	<b>2107 - Vista Nueva Maint District Total</b>	<b>40,505</b>	<b>45,776</b>	<b>37,000</b>	<b>41,700</b>
<b>2108 - Mira Monte Maint District</b>					
2108.50.5566-54.8010	Use of money and property Investment Earnings	2,583	702	2,000	7,000
2108.50.5566-57.5070	Other Revenue Mira Monte	128,816	121,852	121,000	121,000
	<b>2108 - Mira Monte Maint District Total</b>	<b>131,399</b>	<b>122,554</b>	<b>123,000</b>	<b>128,000</b>
<b>2109 - Monte Bella Maint District</b>					
2109.50.5567-54.8010	Use of money and property Investment Earnings	38,791	11,952	37,000	128,000
2109.50.5567-57.5080	Other Revenue Monte Bella	728,754	714,534	719,000	719,000
	<b>2109 - Monte Bella Maint District Total</b>	<b>767,545</b>	<b>726,486</b>	<b>756,000</b>	<b>847,000</b>
<b>2201 - Sales Tax-Proposition 172</b>					
2201.40.4220-50.2050	Taxes City of Salinas-SB 172	536,185	524,631	600,000	600,000
	<b>2201 - Sales Tax-Proposition 172 Total</b>	<b>536,185</b>	<b>524,631</b>	<b>600,000</b>	<b>600,000</b>
<b>2202 - Supplemental Law Enf - AB3229</b>					
2202.40.4220-54.8010	Use of money and property Investment Earnings	160	217	1,000	13,000
2202.40.4220-55.4252	Intergovernmental Supp Law Enforcement (AB 3229)	397,076	561,187	500,000	500,000
	<b>2202 - Supplemental Law Enf - AB3229 Total</b>	<b>397,236</b>	<b>561,404</b>	<b>501,000</b>	<b>513,000</b>

# SUMMARIES & SCHEDULES

## Revenue

Account Number	Account Description	FY 21 Actual	FY 22 Actual	FY 23 Adopted	FY 24 Adopted
<b>2301 - Development Fees-Sewer &amp; Storm</b>					
2301.00.0000-54.8010	Use of money and property Investment Earnings	21,689	6,366	19,000	37,000
2301.00.0000-56.5120	Charges for Services Sanitary Sewer Impact Fee	356,098	49,893	50,000	50,000
2301.00.0000-56.5130	Charges for Services Storm Sewer Impact Fee	204,173	165,627	150,000	100,000
	<b>2301 - Development Fees-Sewer &amp; Storm Total</b>	<b>581,960</b>	<b>221,886</b>	<b>219,000</b>	<b>187,000</b>
<b>2302 - Development Fees-Parks &amp; Playgr</b>					
2302.00.0000-54.8010	Use of money and property Investment Earnings	7,657	2,253	7,000	24,000
2302.00.0000-56.5140	Charges for Services Neighborhood Park Impact Fee	34,136	22,421	2,000	150,000
2302.00.0000-56.5160	Charges for Services Facilities Impact Fees	15,853	4,834	2,000	30,000
	<b>2302 - Development Fees-Parks &amp; Playgr Total</b>	<b>57,646</b>	<b>29,507</b>	<b>11,000</b>	<b>204,000</b>
<b>2303 - Development Fees-Library</b>					
2303.00.0000-54.8010	Use of money and property Investment Earnings	649	298	1,000	4,000
2303.00.0000-56.5160	Charges for Services Facilities Impact Fees	28,552	9,161	100	65,000
2303.00.0000-56.5180	Charges for Services Library Impact Fee	48,240	19,520	25,000	-
	<b>2303 - Development Fees-Library Total</b>	<b>77,441</b>	<b>28,979</b>	<b>26,100</b>	<b>69,000</b>
<b>2304 - Development Fees-Street Trees</b>					
2304.00.0000-54.8010	Use of money and property Investment Earnings	37	34	-	500
2304.00.0000-56.5110	Charges for Services Street Tree Fee	5,658	10,427	500	10,000
	<b>2304 - Development Fees-Street Trees Total</b>	<b>5,695</b>	<b>10,461</b>	<b>500</b>	<b>10,500</b>
<b>2305 - Development Fees-Annexations</b>					
2305.00.0000-56.5170	Charges for Services Annexation Impact Fees	-	-	100	-
	<b>2305 - Development Fees-Annexations Total</b>	<b>-</b>	<b>-</b>	<b>100</b>	<b>-</b>
<b>2306 - Development Fees-Arterial</b>					
2306.00.0000-54.8010	Use of money and property Investment Earnings	73,054	20,911	65,000	240,000
2306.00.0000-56.5150	Charges for Services Street/Traffic Impact Fees	472,925	1,594,602	600,000	700,000
	<b>2306 - Development Fees-Arterial Total</b>	<b>545,979</b>	<b>1,615,513</b>	<b>665,000</b>	<b>940,000</b>
<b>2307 - Development Fees-Fire</b>					
2307.00.0000-54.8010	Use of money and property Investment Earnings	659	205	1,000	3,400
2307.00.0000-56.5160	Charges for Services Facilities Impact Fees	13,453	80,434	30,000	30,000
2307.00.0000-56.5190	Charges for Services Fire Protection Service Fee	18,492	-	15,000	-
	<b>2307 - Development Fees-Fire Total</b>	<b>32,604</b>	<b>80,639</b>	<b>46,000</b>	<b>33,400</b>
<b>2308 - Dev Fees Fund-Police</b>					
2308.00.0000-54.8010	Use of money and property Investment Earnings	5,753	1,914	6,000	22,000
2308.00.0000-56.5160	Charges for Services Facilities Impact Fees	177,961	121,223	80,000	120,000
	<b>2308 - Dev Fees Fund-Police Total</b>	<b>183,714</b>	<b>123,138</b>	<b>86,000</b>	<b>142,000</b>
<b>2401 - Gas Tax - 2107</b>					
2401.00.0000-54.8010	Use of money and property Investment Earnings	11,290	4,847	15,000	72,000
2401.00.0000-54.8050	Use of money and property Rental Income	188,936	228,650	165,400	225,000
2401.00.0000-55.5212	Intergovernmental State Gas Tax - 2107	1,118,347	961,454	1,412,000	1,274,000
2401.00.0000-55.5222	Intergovernmental State Gas Tax - 2107.5	10,000	10,000	10,000	10,000
	<b>2401 - Gas Tax - 2107 Total</b>	<b>1,328,573</b>	<b>1,204,951</b>	<b>1,602,400</b>	<b>1,581,000</b>
<b>2402 - Gas Tax - 2106</b>					
2402.00.0000-55.5202	Intergovernmental State Gas Tax - 2106	348,466	357,130	440,000	460,000
	<b>2402 - Gas Tax - 2106 Total</b>	<b>348,466</b>	<b>357,130</b>	<b>440,000</b>	<b>460,000</b>
<b>2403 - Gas Tax - 2105</b>					
2403.00.0000-55.5252	Intergovernmental State Gas Tax - 2105 (P-111)	826,465	815,225	1,034,000	1,060,000
	<b>2403 - Gas Tax - 2105 Total</b>	<b>826,465</b>	<b>815,225</b>	<b>1,034,000</b>	<b>1,060,000</b>
<b>2404 - Gas Tax - Motor Vehicle Fuel Tax</b>					
2404.00.0000-55.5262	Intergovernmental State Gas Tax - 2103 (TCR)	1,082,301	1,186,650	1,578,000	1,601,000
	<b>2404 - Gas Tax - Motor Vehicle Fuel Tax Total</b>	<b>1,082,301</b>	<b>1,186,650</b>	<b>1,578,000</b>	<b>1,601,000</b>

# SUMMARIES & SCHEDULES

## Revenue

Account Number	Account Description	FY 21 Actual	FY 22 Actual	FY 23 Adopted	FY 24 Adopted
<b>2501 - Emergency Medical Service Fund</b>					
2501.45.4520-54.8010	Use of money and property Investment Earnings	302	-	-	-
2501.45.4520-55.4013	Intergovernmental County CSA 74-Safety Equipment	138,815	137,951	140,000	140,000
	<b>2501 - Emergency Medical Service Fund Total</b>	<b>139,117</b>	<b>137,951</b>	<b>140,000</b>	<b>140,000</b>
<b>2502 - Asset Forfeiture</b>					
2502.40.4380-54.8010	Use of money and property Investment Earnings	1,366	870	2,000	6,800
2502.40.4380-55.4232	Intergovernmental State Seizure Reimbursement	6,110	104,718	24,900	25,000
2502.40.4380-55.4501	Intergovernmental Federal Reimbursements	4,702	-	100	-
	<b>2502 - Asset Forfeiture Total</b>	<b>12,178</b>	<b>105,588</b>	<b>27,000</b>	<b>31,800</b>
<b>2503 - Traffic Safety</b>					
2503.00.0000-53.4010	Fines and Forfeits Vehicle Code Fines	251,387	193,115	200,000	200,200
2503.00.0000-53.4011	Fines and Forfeits Vehicle Code Fines-Red Light Cam	79,165	123,888	100,000	100,000
	<b>2503 - Traffic Safety Total</b>	<b>330,552</b>	<b>317,003</b>	<b>300,000</b>	<b>300,200</b>
<b>2504 - Vehicle Abatement</b>					
2504.40.4116-55.4242	Intergovernmental Abandoned Vehicle Abatement	149,414	138,992	120,000	130,000
	<b>2504 - Vehicle Abatement Total</b>	<b>149,414</b>	<b>138,992</b>	<b>120,000</b>	<b>130,000</b>
<b>2505 - Recreation Parks</b>					
2505.60.6239-54.8050	Use of money and property Rental Income	-	27,247	30,000	30,000
	<b>2505 - Recreation Parks Total</b>	<b>-</b>	<b>27,247</b>	<b>30,000</b>	<b>30,000</b>
<b>2506 - Recreation Parks</b>					
2506.00.8005-51.2170	Franchise Fees Cable TV	173,334	178,991	185,000	185,000
	<b>2506 - Recreation Parks Total</b>	<b>173,334</b>	<b>178,991</b>	<b>185,000</b>	<b>185,000</b>
<b>2507 - Municipal Art Fund</b>					
2507.00.0000-54.8010	Use of money and property Investment Earnings	-	22	-	500
2507.00.0000-56.8013	Charges for Services Public Art Charge	5,941	12,009	6,000	6,000
	<b>2507 - Municipal Art Fund Total</b>	<b>5,941</b>	<b>12,031</b>	<b>6,000</b>	<b>6,500</b>
<b>2508 - Contributions &amp; Donations</b>					
2508.40.4170-57.8285	Other Revenue Contributions & Donations	40,803	363,139	-	-
2508.40.4170-57.8490	Other Revenue Animal Shelter Donations	13,637	3,081	-	-
2508.55.6231-57.8285	Other Revenue Contributions & Donations	140	60	-	-
2508.60.6005-57.8180	Other Revenue Friends of the Library	6,498	7,786	-	-
2508.60.6005-57.8290	Other Revenue Library Donations	5,631	9,592	-	-
	<b>2508 - Contributions &amp; Donations Total</b>	<b>66,709</b>	<b>383,659</b>	<b>-</b>	<b>-</b>
<b>2509 - KDF Los Padres Dev Social Svcs</b>					
2509.00.0000-54.8010	Use of money and property Investment Earnings	1,666	-	-	-
2509.55.6240-57.8510	Other Revenue KDF Tenant Services	70,724	-	-	-
	<b>2509 - KDF Los Padres Dev Social Svcs Total</b>	<b>72,390</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>2510 - MX-Transport Safety &amp; Inv Plan</b>					
2510.00.0000-54.8010	Use of money and property Investment Earnings	49,960	15,443	47,000	182,000
2510.00.0000-55.4073	Intergovernmental Measure X - TAMC	4,525,233	5,668,940	3,600,000	5,000,000
	<b>2510 - MX-Transport Safety &amp; Inv Plan Total</b>	<b>4,575,193</b>	<b>5,684,383</b>	<b>3,647,000</b>	<b>5,182,000</b>
<b>2511 - SB1 Road Maintenance &amp; Rehab</b>					
2511.00.0000-54.8010	Use of money and property Investment Earnings	19,538	9,568	29,000	123,000
2511.00.0000-55.5292	Intergovernmental SB1 Road Maintenance & Rehab	2,889,904	3,220,193	3,652,000	3,994,000
	<b>2511 - SB1 Road Maintenance &amp; Rehab Total</b>	<b>2,909,442</b>	<b>3,229,761</b>	<b>3,681,000</b>	<b>4,117,000</b>
<b>2512 - SB1 Traffic Congestion Relief</b>					
2512.00.0000-54.8010	Use of money and property Investment Earnings	3,792	1,099	3,000	11,000
	<b>2512 - SB1 Traffic Congestion Relief Total</b>	<b>3,792</b>	<b>1,099</b>	<b>3,000</b>	<b>11,000</b>

# SUMMARIES & SCHEDULES

## Revenue

Account Number	Account Description	FY 21 Actual	FY 22 Actual	FY 23 Adopted	FY 24 Adopted
<b>2513 - General Plan</b>					
2513.30.3701-56.3050	Charges for Services General Plan/Zoning Fees	-	-	-	250,000
	<b>2513 - General Plan Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>250,000</b>
<b>2601 - SRA Public Improvements</b>					
2601.20.2505-54.8010	Use of money and property Investment Earnings	10,844	3,145	9,000	31,000
	<b>2601 - SRA Public Improvements Total</b>	<b>10,844</b>	<b>3,145</b>	<b>9,000</b>	<b>31,000</b>
<b>2602 - HSA - Affordable Housing</b>					
2602.20.2505-54.8010	Use of money and property Investment Earnings	21,497	6,082	18,000	62,000
2602.30.2505-57.3020	Other Revenue Housing Revolving Loans	111,995	121,813	52,000	52,000
2602.30.2505-57.8050	Other Revenue Miscellaneous Receipts	-	-	100	100
	<b>2602 - HSA - Affordable Housing Total</b>	<b>133,492</b>	<b>127,895</b>	<b>70,100</b>	<b>114,100</b>
<b>2910 - Community Development</b>					
2910.30.3220-55.7501	Intergovernmental Block Grant	347,570	809,252	6,097,431	6,833,313
2910.30.3221-57.3020	Other Revenue Housing Revolving Loans	192,811	203,712	50,000	50,000
	<b>2910 - Community Development Total</b>	<b>540,381</b>	<b>1,012,964</b>	<b>6,147,431</b>	<b>6,883,313</b>
<b>2911 - CDBG - Covid 19</b>					
2911.30.3220-55.7501	Intergovernmental Block Grant	247,704	1,159,780	777,790	777,790
	<b>2911 - CDBG - Covid 19 Total</b>	<b>247,704</b>	<b>1,159,780</b>	<b>777,790</b>	<b>777,790</b>
<b>2930 - Home Investment Partnership</b>					
2930.30.3220-54.8010	Use of money and property Investment Earnings	4,164	572	2,000	-
2930.30.3220-55.7521	Intergovernmental HOME Inv Partnership (HUD)	35,110	528,653	2,184,451	2,184,451
2930.30.3221-57.3020	Other Revenue Housing Revolving Loans	358,829	255,997	50,000	50,000
	<b>2930 - Home Investment Partnership Total</b>	<b>398,103</b>	<b>785,222</b>	<b>2,236,451</b>	<b>2,234,451</b>
<b>2931 - HOME American Rescue Plan (ARP)</b>					
2931.30.3220-55.7521	Intergovernmental HOME Inv Partnership (HUD)	-	-	-	2,826,260
	<b>2931 - HOME American Rescue Plan (ARP) Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,826,260</b>
<b>2940 - Emergency Solutions Grant-HUD</b>					
2940.30.3220-55.7531	Intergovernmental Emergency Solutions Grant	55,474	33,193	251,631	261,255
	<b>2940 - Emergency Solutions Grant-HUD Total</b>	<b>55,474</b>	<b>33,193</b>	<b>251,631</b>	<b>261,255</b>
<b>2941 - Emergency Solutions Grant-COC</b>					
2941.30.3240-55.7531	Intergovernmental Emergency Solutions Grant	127,742	272,431	242,240	242,240
	<b>2941 - Emergency Solutions Grant-COC Total</b>	<b>127,742</b>	<b>272,431</b>	<b>242,240</b>	<b>242,240</b>
<b>2942 - CA Emergency Solutions &amp; Housing</b>					
2942.30.3220-55.7532	Intergovernmental Emergency Solutions & Housing	125,636	231,996	200,000	309,000
	<b>2942 - CA Emergency Solutions &amp; Housing Total</b>	<b>125,636</b>	<b>231,996</b>	<b>200,000</b>	<b>309,000</b>
<b>2943 - ESG-CV HUD</b>					
2943.30.3220-55.7531	Intergovernmental Emergency Solutions Grant	2,408,984	2,242,322	4,000,000	50,000
	<b>2943 - ESG-CV HUD Total</b>	<b>2,408,984</b>	<b>2,242,322</b>	<b>4,000,000</b>	<b>50,000</b>
<b>2944 - ESG-CV HCD</b>					
2944.30.3220-55.7531	Intergovernmental Emergency Solutions Grant	160,819	2,546,128	-	-
	<b>2944 - ESG-CV HCD Total</b>	<b>160,819</b>	<b>2,546,128</b>	<b>-</b>	<b>-</b>
<b>2945 - Housing - Other Agency Match</b>					
2945.30.3310-57.8415	Other Revenue Other Agency Contribution	340,922	-	-	-
	<b>2945 - Housing - Other Agency Match Total</b>	<b>340,922</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>2951 - SB2</b>					
2951.30.3220-55.7542	Intergovernmental SB2	-	-	3,110,293	4,486,700
2951.30.3240-55.7542	Intergovernmental SB2	-	680,855	-	-
	<b>2951 - SB2 Total</b>	<b>-</b>	<b>680,855</b>	<b>3,110,293</b>	<b>4,486,700</b>

# SUMMARIES & SCHEDULES

## Revenue

Account Number	Account Description	FY 21 Actual	FY 22 Actual	FY 23 Adopted	FY 24 Adopted
<b>2952 - Local Early Action Planning</b>					
2952.30.3111-55.5232	Intergovernmental Other State Grant & Reimb	-	59,867	-	-
	<b>2952 - Local Early Action Planning Total</b>	-	<b>59,867</b>	-	-
<b>2953 - Regional Early Action Planning</b>					
2953.30.3111-55.5232	Intergovernmental Other State Grant & Reimb	-	71,818	-	-
	<b>2953 - Regional Early Action Planning Total</b>	-	<b>71,818</b>	-	-
<b>2954 - Encampment Resolution Fund (ERF)</b>					
2954.30.3220-55.5232	Intergovernmental Other State Grant & Reimb	-	4,079,417	-	-
	<b>2954 - Encampment Resolution Fund (ERF) Total</b>	-	<b>4,079,417</b>	-	-
<b>2955 - Neighborhood Stabilization Prog</b>					
2955.30.3222-57.8050	Other Revenue Miscellaneous Receipts	-	91,250	-	-
	<b>2955 - Neighborhood Stabilization Prog Total</b>	-	<b>91,250</b>	-	-
<b>2957 - Inclusionary Housing Trust Fund</b>					
2957.30.3230-57.3020	Other Revenue Housing Revolving Loans	3,910	1,960	-	-
2957.30.3230-57.8460	Other Revenue Inclusionary Housing	750	750	-	-
	<b>2957 - Inclusionary Housing Trust Fund Total</b>	<b>4,660</b>	<b>2,710</b>	-	-
<b>3282 - BSCC-Board of St&amp;Comm Correction</b>					
3282.55.7410-55.7222	Intergovernmental BSCC Grant	131,296	10,904	-	-
3282.55.7411-55.7222	Intergovernmental BSCC Grant	-	396,357	-	-
3282.55.7412-55.7222	Intergovernmental BSCC Grant	-	-	-	313,850
	<b>3282 - BSCC-Board of St&amp;Comm Correction Total</b>	<b>131,296</b>	<b>407,261</b>	-	<b>313,850</b>
<b>4104 - 2014 COP Consolidation</b>					
4104.00.8004-54.8010	Use of money and property Investment Earnings	3,515	599	-	-
4104.80.8004-54.8010	Use of money and property Investment Earnings	-	-	-	700
	<b>4104 - 2014 COP Consolidation Total</b>	<b>3,515</b>	<b>599</b>	-	<b>700</b>
<b>4106 - 2018 Lease-PS Building-Police</b>					
4106.00.8004-54.8010	Use of money and property Investment Earnings	-	1,391	-	14,000
4106.80.8004-54.8010	Use of money and property Investment Earnings	-	246,530	-	-
	<b>4106 - 2018 Lease-PS Building-Police Total</b>	-	<b>247,922</b>	-	<b>14,000</b>
<b>4107 - COP 2018B T.R.I.P. Total Rd Impv</b>					
4107.00.8004-54.8010	Use of money and property Investment Earnings	8,288	2,377	-	29,000
4107.80.8004-54.8010	Use of money and property Investment Earnings	7,978	44,940	-	441,000
	<b>4107 - COP 2018B T.R.I.P. Total Rd Impv Total</b>	<b>16,266</b>	<b>47,316</b>	-	<b>470,000</b>
<b>4108 - Energy Improvement</b>					
4108.00.8004-54.8010	Use of money and property Investment Earnings	125	71	-	-
	<b>4108 - Energy Improvement Total</b>	<b>125</b>	<b>71</b>	-	-
<b>4109 - 2015 Refunding COP 2005 A &amp; B</b>					
4109.00.8004-54.8010	Use of money and property Investment Earnings	609	176	-	-
	<b>4109 - 2015 Refunding COP 2005 A &amp; B Total</b>	<b>609</b>	<b>176</b>	-	-
<b>4110 - 2018 Lease-EI Gabilan Library</b>					
4110.80.8004-54.8010	Use of money and property Investment Earnings	-	17	-	2,000
	<b>4110 - 2018 Lease-EI Gabilan Library Total</b>	-	<b>17</b>	-	<b>2,000</b>
<b>4111 - Refund Bonds Series 2020A-Energy</b>					
4111.80.8004-54.8010	Use of money and property Investment Earnings	0	-	-	-
4111.80.8004-58.8013	Other Financing Sources Bond Proceeds	16,190,000	-	-	-
4111.80.8004-58.8020	Other Financing Sources Bond Premium	3,230,127	-	-	-
	<b>4111 - Refund Bonds Series 2020A-Energy Total</b>	<b>19,420,127</b>	-	-	-
<b>4112 - Refund Bonds Series 2020A-SVSWA</b>					
4112.80.8004-54.8010	Use of money and property Investment Earnings	-	(15)	-	-

# SUMMARIES & SCHEDULES

## Revenue

Account Number	Account Description	FY 21 Actual	FY 22 Actual	FY 23 Adopted	FY 24 Adopted
4112.80.8004-58.8013	Other Financing Sources Bond Proceeds	4,440,000	-	-	-
4112.80.8004-58.8020	Other Financing Sources Bond Premium	561,244	-	-	-
	<b>4112 - Refund Bonds Series 2020A-SVSWA Total</b>	<b>5,001,244</b>	<b>(15)</b>	<b>-</b>	<b>-</b>
<b>4202 - Assessment Districts-Debt Svc</b>					
4202.20.2141-50.1140	Taxes Property Taxes-Assessment Dist	478,941	255,452	250,000	470,000
4202.20.2141-54.8010	Use of money and property Investment Earnings	28	88	-	5,400
	<b>4202 - Assessment Districts-Debt Svc Total</b>	<b>478,969</b>	<b>255,540</b>	<b>250,000</b>	<b>475,400</b>
<b>4203 - Assessment District Reserve</b>					
4203.20.2141-54.8010	Use of money and property Investment Earnings	12,334	3,566	11,000	34,000
	<b>4203 - Assessment District Reserve Total</b>	<b>12,334</b>	<b>3,566</b>	<b>11,000</b>	<b>34,000</b>
<b>4204 - 2019 Spec Tax Bond Monte Bella</b>					
4204.20.2141-50.1140	Taxes Property Taxes-Assessment Dist	180,315	173,909	180,000	160,000
4204.20.2141-54.8010	Use of money and property Investment Earnings	40	132	-	8,900
	<b>4204 - 2019 Spec Tax Bond Monte Bella Total</b>	<b>180,356</b>	<b>174,041</b>	<b>180,000</b>	<b>168,900</b>
<b>4205 - 2019 Spec Tax Bond Monte Bella 2</b>					
4205.20.2141-50.1140	Taxes Property Taxes-Assessment Dist	144,059	146,854	160,000	135,000
4205.20.2141-54.8010	Use of money and property Investment Earnings	28	84	-	5,600
	<b>4205 - 2019 Spec Tax Bond Monte Bella 2 Total</b>	<b>144,087</b>	<b>146,938</b>	<b>160,000</b>	<b>140,600</b>
<b>4206 - 2019 Spec Tax Bond Monte Bella 3</b>					
4206.20.2141-50.1140	Taxes Property Taxes-Assessment Dist	15,238	173,508	180,000	170,000
	<b>4206 - 2019 Spec Tax Bond Monte Bella 3 Total</b>	<b>15,238</b>	<b>173,508</b>	<b>180,000</b>	<b>170,000</b>
<b>5101 - Special Aviation Fund - State</b>					
5101.50.5340-55.7202	Intergovernmental State Aid - Airport	-	-	-	81,000
	<b>5101 - Special Aviation Fund - State Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>81,000</b>
<b>5102 - Special Aviation Fund - Federal</b>					
5102.50.5340-54.8010	Use of money and property Investment Earnings	6,259	2,194	6,000	18,000
5102.50.5340-55.5501	Intergovernmental Federal Aid - Airport	499,360	485,901	143,876	1,620,000
	<b>5102 - Special Aviation Fund - Federal Total</b>	<b>505,619</b>	<b>488,095</b>	<b>149,876</b>	<b>1,638,000</b>
<b>5201 - Special Const Assist - Fed &amp; St</b>					
5201.00.0000-55.4520	Intergovernmental FEMA	-	28,000	-	-
5201.00.0000-55.5232	Intergovernmental Other State Grant & Reimb	184,147	92,245	-	-
5201.00.0000-55.5272	Intergovernmental Regional Surface Transp Program	2,614,307	1,575,535	-	-
5201.00.0000-55.5511	Intergovernmental Other Federal Grant	2,220,835	5,071,754	11,950,000	-
	<b>5201 - Special Const Assist - Fed &amp; St Total</b>	<b>5,019,289</b>	<b>6,767,534</b>	<b>11,950,000</b>	<b>-</b>
<b>5203 - Special Const Assist - Others</b>					
5203.00.0000-54.8050	Use of money and property Rental Income	270,091	-	-	-
5203.00.0000-55.3013	Intergovernmental TRAKIT-Permit System Charges	-	(48)	-	-
5203.00.0000-55.3023	Intergovernmental Developers Contributions-Haciend	-	-	1,650,000	-
5203.00.0000-55.3024	Intergovernmental Traffic Fair Share Contributions	-	981,838	-	-
5203.00.0000-55.5053	Intergovernmental Developers Contributions	-	102,472	-	-
5203.00.0000-55.5062	Intergovernmental Ag-Industrial Specific Plan	-	10,000	-	-
5203.00.0000-55.5063	Intergovernmental Construction Assistance Others	166,728	279,490	193,000	-
5203.00.0000-55.5073	Intergovernmental Monterey County	-	71,057	-	-
5203.00.0000-55.5074	Intergovernmental Other Agencies	10,000	-	-	-
5203.00.0000-55.5080	Intergovernmental Developers-Annexation Fees	-	1,776	-	-
5203.00.0000-55.5083	Intergovernmental Developers-FGA West	2,924	50,000	-	-
5203.00.0000-55.5242	Intergovernmental Rebates/Refunds & Reimb	750	3,300	-	-
5203.00.0000-55.8223	Intergovernmental Disaster Reimbursements	-	126	-	-
5203.00.0000-56.3050	Charges for Services General Plan/Zoning Fees	298,410	305,966	400,000	-
5203.00.0000-56.5200	Charges for Services AutoCAD	114,675	66,956	-	-

# SUMMARIES & SCHEDULES

## Revenue

Account Number	Account Description	FY 21 Actual	FY 22 Actual	FY 23 Adopted	FY 24 Adopted
5203.00.0000-56.6340	Charges for Services Library - Donations	221,945	95,522	-	-
5203.00.0000-57.1060	Other Revenue Miscellaneous Insurances	206,122	698,677	-	-
	<b>5203 - Special Const Assist - Others Total</b>	<b>1,291,644</b>	<b>2,667,133</b>	<b>2,243,000</b>	<b>-</b>
<b>5300 - Assessment District - Projects</b>					
5300.50.5120-54.8010	Use of money and property Investment Earnings	2,742	824	2,000	7,800
	<b>5300 - Assessment District - Projects Total</b>	<b>2,742</b>	<b>824</b>	<b>2,000</b>	<b>7,800</b>
<b>5301 - 2019 Spec Tax Bond Monte Bella</b>					
5301.00.0000-54.8010	Use of money and property Investment Earnings	160	41	-	900
	<b>5301 - 2019 Spec Tax Bond Monte Bella Total</b>	<b>160</b>	<b>41</b>	<b>-</b>	<b>900</b>
<b>5303 - 2019 Spec Tax Bond Monte Bella 3</b>					
5303.00.0000-54.8010	Use of money and property Investment Earnings	2,373	536	2,000	-
5303.00.0000-58.8013	Other Financing Sources Bond Proceeds	2,695,000	-	-	-
5303.00.0000-58.8020	Other Financing Sources Bond Premium	242,947	-	-	-
	<b>5303 - 2019 Spec Tax Bond Monte Bella 3 Total</b>	<b>2,940,320</b>	<b>536</b>	<b>2,000</b>	<b>-</b>
<b>6100 - Municipal Airport</b>					
6100.50.5340-54.5010	Use of money and property Hangar Rent	772,253	689,108	790,000	828,000
6100.50.5340-54.5020	Use of money and property Aircraft Parking	3,554	3,841	5,000	5,000
6100.50.5340-54.5030	Use of money and property Building Rental	325,556	340,469	428,000	500,000
6100.50.5340-54.5040	Use of money and property Ground Leases	407,667	386,571	330,000	350,000
6100.50.5340-54.5050	Use of money and property Fuel Fees	70,925	85,010	75,000	70,000
6100.50.5340-54.5060	Use of money and property Use Permits	37,350	216,025	40,000	50,000
6100.50.5340-54.5080	Use of money and property Refuse Fees	9,572	9,841	8,000	8,000
6100.50.5340-54.5085	Use of money and property Hangar Rent Non - Aeronautical	-	14,109	8,000	15,000
6100.50.5340-54.5090	Use of money and property Hangar Rent Non - Airworthy	-	144,338	40,000	40,000
6100.50.5340-54.8010	Use of money and property Investment Earnings	8,493	3,072	10,000	39,000
6100.50.5340-56.8110	Charges for Services Rental Income	111,243	177,084	110,000	110,000
6100.50.5340-57.8050	Other Revenue Miscellaneous Receipts	61,788	109,180	40,000	50,000
6100.50.5340-57.8560	Other Revenue Airport Cardlock Deposits	901	1,141	5,000	5,000
	<b>6100 - Municipal Airport Total</b>	<b>1,809,301</b>	<b>2,179,788</b>	<b>1,889,000</b>	<b>2,070,000</b>
<b>6200 - Industrial Waste</b>					
6200.50.5441-54.8010	Use of money and property Investment Earnings	48,801	16,110	47,000	166,000
6200.50.5441-56.5040	Charges for Services Industrial Waste Fees	2,870,417	3,088,186	3,000,000	3,000,000
6200.50.5441-57.8050	Other Revenue Miscellaneous Receipts	60	-	-	-
	<b>6200 - Industrial Waste Total</b>	<b>2,919,278</b>	<b>3,104,296</b>	<b>3,047,000</b>	<b>3,166,000</b>
<b>6301 - Fairways Golf Course</b>					
6301.00.0000-54.8010	Use of money and property Investment Earnings	113	-	-	-
6301.00.0000-54.8080	Use of money and property Sierra Lease	116,667	100,000	100,000	100,000
	<b>6301 - Fairways Golf Course Total</b>	<b>116,779</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>6302 - Twin Creek Golf Course</b>					
6302.00.0000-54.8070	Use of money and property First Tee Lease	60,000	30,000	60,000	60,000
6302.80.8006-58.8013	Other Financing Sources Bond Proceeds	2,977,191	-	-	-
6302.80.8006-58.8020	Other Financing Sources Bond Premium	317,432	-	-	-
	<b>6302 - Twin Creek Golf Course Total</b>	<b>3,354,623</b>	<b>30,000</b>	<b>60,000</b>	<b>60,000</b>
<b>6400 - Sewer</b>					
6400.50.5442-54.8010	Use of money and property Investment Earnings	30,559	9,701	26,000	7,500
6400.50.5442-56.5050	Charges for Services Sanitary Sewer Surcharge Fees	5,002,049	3,690,313	4,800,000	4,100,000
6400.50.5442-56.5065	Charges for Services USA Service Fee	19,804	18,984	-	60,000
6400.50.5442-57.8050	Other Revenue Miscellaneous Receipts	3,994	-	-	-
	<b>6400 - Sewer Total</b>	<b>5,056,407</b>	<b>3,718,998</b>	<b>4,826,000</b>	<b>4,167,500</b>
<b>6500 - Storm Sewer (NPDES)</b>					
6500.50.5443-53.3012	Fines and Forfeits NPDES Citations	-	1,000	-	-
6500.50.5443-54.8010	Use of money and property Investment Earnings	3,932	1,421	5,000	19,000



# SUMMARIES & SCHEDULES

## Revenue

Account Number	Account Description	FY 21 Actual	FY 22 Actual	FY 23 Adopted	FY 24 Adopted
6500.50.5443-56.5080	Charges for Services Review and Inspection Fees	215	39,450	10,000	40,000
6500.50.5443-57.8050	Other Revenue Miscellaneous Receipts	-	-	200	200
	<b>6500 - Storm Sewer (NPDES) Total</b>	<b>4,147</b>	<b>41,871</b>	<b>15,200</b>	<b>59,200</b>
<b>6600 - Crazy Horse Landfill</b>					
6600.20.2030-54.8010	Use of money and property Investment Earnings	6,536	708	-	-
	<b>6600 - Crazy Horse Landfill Total</b>	<b>6,536</b>	<b>708</b>	<b>-</b>	<b>-</b>
<b>6700 - Water Utility</b>					
6700.50.5445-55.4043	Intergovernmental Monterey Co. Animal Shelter	5,300	4,113	4,000	4,000
6700.50.5445-55.4053	Intergovernmental City Animal Shelter	-	-	3,000	3,000
6700.50.5445-55.5023	Intergovernmental MRWPCA	-	2,441	3,000	3,000
6700.50.5445-55.5033	Intergovernmental City Industrial Waste Facility	-	-	1,000	1,000
	<b>6700 - Water Utility Total</b>	<b>5,300</b>	<b>6,554</b>	<b>11,000</b>	<b>11,000</b>
<b>6801 - Downtown Parking District</b>					
6801.50.5446-52.5010	Licenses & Permits Parking Lot Permits	37,718	50,852	50,000	50,000
6801.50.5446-52.5020	Licenses & Permits Salinas St Garage Permits	31,160	64,815	60,000	60,000
6801.50.5446-52.5040	Licenses & Permits Monterey St Garage Permits	133,871	159,262	140,000	160,000
6801.50.5446-52.5070	Licenses & Permits Monterey St Garage - Hourly	58,880	192,387	170,000	170,000
6801.50.5446-52.5075	Licenses & Permits Parking Validation	6,578	160	5,000	-
6801.50.5446-57.8050	Other Revenue Miscellaneous Receipts	-	4,077	-	5,000
	<b>6801 - Downtown Parking District Total</b>	<b>268,207</b>	<b>471,552</b>	<b>425,000</b>	<b>445,000</b>
<b>6802 - Preferential Parking</b>					
6802.50.5447-52.5060	Licenses & Permits Preferential Permits	15,595	24,582	25,000	25,000
6802.50.5447-57.8050	Other Revenue Miscellaneous Receipts	-	250	-	-
	<b>6802 - Preferential Parking Total</b>	<b>15,595</b>	<b>24,832</b>	<b>25,000</b>	<b>25,000</b>
<b>6803 - Parking Enforcement</b>					
6803.50.5448-53.4020	Fines and Forfeits Parking Fines	876,303	1,147,161	1,230,000	1,100,000
	<b>6803 - Parking Enforcement Total</b>	<b>876,303</b>	<b>1,147,161</b>	<b>1,230,000</b>	<b>1,100,000</b>
<b>6900 - Permit Services</b>					
6900.00.0000-54.8010	Use of money and property Investment Earnings	14,897	5,343	16,000	67,000
6900.30.3350-52.3010	Licenses & Permits Mechanical Permits	20,210	43,780	10,200	10,200
6900.30.3350-52.3020	Licenses & Permits Building Permits	1,064,822	1,113,092	1,400,000	1,400,000
6900.30.3350-52.3030	Licenses & Permits Plumbing Permits	26,778	18,576	15,000	15,000
6900.30.3350-52.3040	Licenses & Permits Electrical Permits	84,920	53,308	25,000	25,000
6900.30.3350-52.3060	Licenses & Permits Re-Roofing Permits	114,342	100,233	100,000	100,000
6900.30.3350-52.3070	Licenses & Permits Building Demolition Permit	1,288	986	1,000	1,000
6900.30.3350-53.3011	Fines and Forfeits Building Enforcement	31,671	40,300	-	-
6900.30.3350-53.3405	Fines and Forfeits C & D Penalty	30,275	50,748	20,000	20,000
6900.30.3350-55.3013	Intergovernmental TRAKIT-Permit System Charges	191,452	390,566	256,500	256,500
6900.30.3350-56.3280	Charges for Services Fire Plan Check Fee-Permit Ctr	47,313	39,920	44,000	44,000
6900.30.3350-56.3400	Charges for Services Building Plan Check Fees	947,653	2,768,094	1,000,000	1,000,000
6900.30.3350-56.3410	Charges for Services Special Building Inspection	38,552	79,284	50,000	50,000
6900.30.3350-56.3420	Charges for Services Reinspection Service	38,326	47,817	40,000	40,000
6900.30.3350-56.3430	Charges for Services Residential Report	52,013	52,101	35,000	35,000
6900.30.3350-56.3440	Charges for Services Microfilm Fee	37,979	38,598	35,000	35,000
6900.30.3350-56.3460	Charges for Services Other Building Fees	1,748	3,933	1,000	1,000
6900.30.3350-56.8060	Charges for Services Copying Fees	-	30	-	-
6900.30.3350-57.8080	Other Revenue Miscellaneous Deposits	4,417	-	6,500	6,500
	<b>6900 - Permit Services Total</b>	<b>2,748,655</b>	<b>4,846,710</b>	<b>3,055,200</b>	<b>3,106,200</b>
<b>7101 - Internal Services Administration</b>					
7101.14.1245-57.8050	Other Revenue Miscellaneous Receipts	500	2,040	-	-
	<b>7101 - Internal Services Administration Total</b>	<b>500</b>	<b>2,040</b>	<b>-</b>	<b>-</b>
<b>7102 - Internal Services Insurances</b>					
7102.12.1246-57.8050	Other Revenue Miscellaneous Receipts	425	-	-	-

# SUMMARIES & SCHEDULES

## Revenue

Account Number	Account Description	FY 21 Actual	FY 22 Actual	FY 23 Adopted	FY 24 Adopted
7102.14.1246-57.1060	Other Revenue Miscellaneous Insurances	-	850	-	-
7102.14.1246-57.8050	Other Revenue Miscellaneous Receipts	276,521	789,645	200,000	200,000
	<b>7102 - Internal Services Insurances Total</b>	<b>276,946</b>	<b>790,495</b>	<b>200,000</b>	<b>200,000</b>
<b>7103 - Worker's Comp Self-Insurance</b>					
7103.14.1247-54.8010	Use of money and property Investment Earnings	44,997	15,501	47,000	-
7103.14.1247-57.1010	Other Revenue Workers Comp Premiums	5,224,032	5,262,284	5,352,700	-
7103.14.1247-57.1020	Other Revenue Workers Comp Reimb	-	11,784	10,000	-
7103.16.1247-54.8010	Use of money and property Investment Earnings	-	-	-	174,000
7103.16.1247-57.1020	Other Revenue Workers Comp Reimb	-	-	-	5,352,700
7103.16.1247-57.1030	Other Revenue CalPERS Ind Disability Reimb	-	-	-	10,000
	<b>7103 - Worker's Comp Self-Insurance Total</b>	<b>5,269,029</b>	<b>5,289,569</b>	<b>5,409,700</b>	<b>5,536,700</b>
<b>7104 - General Liability Self-Insurance</b>					
7104.14.1248-54.8010	Use of money and property Investment Earnings	25,307	2,084	8,000	3,300
7104.14.1248-57.1040	Other Revenue Liability Insurance	197,972	215,431	217,100	260,200
7104.14.1248-57.1060	Other Revenue Miscellaneous Insurances	64,580	1,038,091	1,000	1,000
	<b>7104 - General Liability Self-Insurance Total</b>	<b>287,860</b>	<b>1,255,606</b>	<b>226,100</b>	<b>264,500</b>
<b>7120 - Internal Services-Fleet Maint</b>					
7120.50.5233-57.8050	Other Revenue Miscellaneous Receipts	1,712	-	-	-
	<b>7120 - Internal Services-Fleet Maint Total</b>	<b>1,712</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>8914 - RORF-Redev Obligation Retirement</b>					
8914.20.2502-50.1090	Taxes Property Taxes-Tax Increments	2,407,980	2,400,018	2,250,000	2,200,000
8914.20.2502-54.8010	Use of money and property Investment Earnings	83,057	69,125	109,000	129,000
	<b>8914 - RORF-Redev Obligation Retirement Total</b>	<b>2,491,037</b>	<b>2,469,143</b>	<b>2,359,000</b>	<b>2,329,000</b>
<b>8915 - Successor Agency Administration</b>					
8915.20.2505-50.1090	Taxes Property Taxes-Tax Increments	10,000	10,000	10,000	10,000
8915.20.2505-52.8010	Licenses & Permits Other Licenses & Permits	-	1	-	-
	<b>8915 - Successor Agency Administration Total</b>	<b>10,000</b>	<b>10,001</b>	<b>10,000</b>	<b>10,000</b>
<b>Operating Revenue Total</b>		<b>231,894,277</b>	<b>234,778,194</b>	<b>236,699,547</b>	<b>237,114,119</b>
<b>1000 - General Fund</b>					
1000.00.0000-90.1200	Transfers In Measure G	1,413,300	1,413,300	700,000	-
1000.00.0000-90.2401	Transfers In Gas Tax - 2107	1,200,300	1,200,300	1,200,300	1,200,300
1000.00.0000-90.2402	Transfers In Gas Tax - 2106	230,000	230,000	230,000	230,000
1000.00.0000-90.2403	Transfers In Gas Tax - 2105	294,700	294,700	294,700	294,700
1000.00.0000-90.2503	Transfers In Traffic Safety	250,000	250,000	200,000	200,000
1000.00.0000-90.2508	Transfers In Contributions & Donations	2,185	-	-	-
1000.00.0000-90.2513	Transfers In General Plan	-	-	-	153,200
1000.00.0000-90.2941	Transfers In Emergency Solutions Grant-COC	8	-	-	-
1000.00.0000-90.3111	Transfers In SAFER	-	4,097	-	-
1000.00.0000-90.3182	Transfers In DOJ Office of Justice Program	3,016	-	-	-
1000.00.0000-90.3256	Transfers In First Five Monterey Co	-	1	-	-
1000.00.0000-90.3282	Transfers In BSCC-Board of St&Comm Correction	-	1	-	-
1000.00.0000-90.3910	Transfers In CARES Act	2,002,977	-	-	-
1000.00.0000-90.7101	Transfers In Internal Services Administration	-	-	-	750,000
	<b>1000 - General Fund Total</b>	<b>5,396,486</b>	<b>3,392,399</b>	<b>2,625,000</b>	<b>2,828,200</b>
<b>1100 - Measure E</b>					
1100.00.0000-90.1200	Transfers In Measure G	700,000	700,000	350,000	-
	<b>1100 - Measure E Total</b>	<b>700,000</b>	<b>700,000</b>	<b>350,000</b>	<b>-</b>
<b>2501 - Emergency Medical Service Fund</b>					
2501.00.0000-90.1000	Transfers In General Fund	1,015,300	850,000	1,200,000	1,600,000
	<b>2501 - Emergency Medical Service Fund Total</b>	<b>1,015,300</b>	<b>850,000</b>	<b>1,200,000</b>	<b>1,600,000</b>

# SUMMARIES & SCHEDULES

## Revenue

Account Number	Account Description	FY 21 Actual	FY 22 Actual	FY 23 Adopted	FY 24 Adopted
<b>2504 - Vehicle Abatement</b>					
2504.00.0000-90.1000	Transfers In General Fund	50,000	50,000	50,000	50,000
	<b>2504 - Vehicle Abatement Total</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>2507 - Municipal Art Fund</b>					
2507.00.0000-90.1000	Transfers In General Fund	-	-	-	100,000
	<b>2507 - Municipal Art Fund Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>
<b>2513 - General Plan</b>					
2513.00.0000-90.1000	Transfers In General Fund	-	-	-	555,430
	<b>2513 - General Plan Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>555,430</b>
<b>2603 - Local Housing Trust Fund</b>					
2603.00.0000-90.1000	Transfers In General Fund	-	-	-	2,000,000
	<b>2603 - Local Housing Trust Fund Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,000,000</b>
<b>2910 - Community Development</b>					
2910.00.0000-90.2911	Transfers In CDBG - Covid 19	11,598	-	-	-
	<b>2910 - Community Development Total</b>	<b>11,598</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>2941 - Emergency Solutions Grant-COC</b>					
2941.00.0000-90.2943	Transfers In ESG-CV HUD	1,673	-	-	-
	<b>2941 - Emergency Solutions Grant-COC Total</b>	<b>1,673</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>2943 - ESG-CV HUD</b>					
2943.00.0000-90.1000	Transfers In General Fund	-	4,424	-	-
	<b>2943 - ESG-CV HUD Total</b>	<b>-</b>	<b>4,424</b>	<b>-</b>	<b>-</b>
<b>3282 - BSCC-Board of St&amp;Comm Correction</b>					
3282.00.0000-90.1000	Transfers In General Fund	-	0	-	-
	<b>3282 - BSCC-Board of St&amp;Comm Correction Total</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>-</b>
<b>4104 - 2014 COP Consolidation</b>					
4104.00.0000-90.1000	Transfers In General Fund	-	-	59,000	227,100
	<b>4104 - 2014 COP Consolidation Total</b>	<b>-</b>	<b>-</b>	<b>59,000</b>	<b>227,100</b>
<b>4106 - 2018 Lease-PS Building-Police</b>					
4106.00.0000-90.1200	Transfers In Measure G	4,739,701	12,741,823	5,423,500	5,750,800
	<b>4106 - 2018 Lease-PS Building-Police Total</b>	<b>4,739,701</b>	<b>12,741,823</b>	<b>5,423,500</b>	<b>5,750,800</b>
<b>4107 - COP 2018B T.R.I.P. Total Rd Impv</b>					
4107.00.0000-90.2510	Transfers In Measure X - TAMC	2,338,575	2,340,075	2,317,100	2,328,400
	<b>4107 - COP 2018B T.R.I.P. Total Rd Impv Total</b>	<b>2,338,575</b>	<b>2,340,075</b>	<b>2,317,100</b>	<b>2,328,400</b>
<b>4110 - 2018 Lease-EI Gabilan Library</b>					
4110.00.0000-90.1100	Transfers In Measure E	792,443	1,024,662	1,165,400	1,145,200
	<b>4110 - 2018 Lease-EI Gabilan Library Total</b>	<b>792,443</b>	<b>1,024,662</b>	<b>1,165,400</b>	<b>1,145,200</b>
<b>4111 - Refund Bonds Series 2020A-Energy</b>					
4111.00.0000-90.1000	Transfers In General Fund	766,143	1,108,839	1,175,500	1,199,500
4111.00.0000-90.1100	Transfers In Measure E	42,293	63,400	64,900	66,200
4111.00.0000-90.1200	Transfers In Measure G	3,294	4,938	5,100	5,200
4111.00.0000-90.4108	Transfers In Energy Improvement	-	36,001	-	-
4111.00.0000-90.6100	Transfers In Airport Fund	51,062	76,545	78,300	79,900
4111.00.0000-90.6200	Transfers In Industrial Waste	47,802	71,658	73,300	74,800
4111.00.0000-90.6400	Transfers In Sewer Fund	63,703	95,495	97,700	99,700
4111.00.0000-90.6801	Transfers In Downtown Parking	21,608	32,391	33,200	33,900
	<b>4111 - Refund Bonds Series 2020A-Energy Total</b>	<b>995,905</b>	<b>1,489,268</b>	<b>1,528,000</b>	<b>1,559,200</b>
<b>4112 - Refund Bonds Series 2020A-SVSWA</b>					
4112.00.0000-90.1000	Transfers In General Fund	-	323,295	670,500	668,300

# SUMMARIES & SCHEDULES

## Revenue

Account Number	Account Description	FY 21 Actual	FY 22 Actual	FY 23 Adopted	FY 24 Adopted
4112.00.0000-90.4109	Transfers In 2015 Refunding COP 2005 A & B	-	87,010	-	-
4112.00.0000-90.6600	Transfers In Crazy Horse Landfill	692,835	279,500	-	-
	<b>4112 - Refund Bonds Series 2020A-SVSWA Total</b>	<b>692,835</b>	<b>689,805</b>	<b>670,500</b>	<b>668,300</b>
<b>4206 - 2019 Spec Tax Bond Monte Bella 3</b>					
4206.00.0000-90.5303	Transfers In 2019 Spec Tax Monte Bella 3	402,870	-	-	-
	<b>4206 - 2019 Spec Tax Bond Monte Bella 3 Total</b>	<b>402,870</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>6200 - Industrial Waste</b>					
6200.00.0000-90.1000	Transfers In General Fund	-	1,865,000	-	-
	<b>6200 - Industrial Waste Total</b>	<b>-</b>	<b>1,865,000</b>	<b>-</b>	<b>-</b>
<b>6302 - Twin Creek Golf Course</b>					
6302.00.0000-90.1000	Transfers In General Fund	-	-	450,000	450,000
	<b>6302 - Twin Creek Golf Course Total</b>	<b>-</b>	<b>-</b>	<b>450,000</b>	<b>450,000</b>
<b>6500 - Storm Sewer (NPDES)</b>					
6500.00.0000-90.1000	Transfers In General Fund	2,354,100	2,643,100	2,600,000	2,150,000
6500.00.0000-90.1200	Transfers In Measure G	71,900	58,800	-	-
6500.00.0000-90.2401	Transfers In Gas Tax - 2107	150,000	15,000	15,000	15,000
6500.00.0000-90.2403	Transfers In Gas Tax - 2105	600,000	60,000	60,000	60,000
	<b>6500 - Storm Sewer (NPDES) Total</b>	<b>3,176,000</b>	<b>2,776,900</b>	<b>2,675,000</b>	<b>2,225,000</b>
<b>6801 - Downtown Parking District</b>					
6801.00.0000-90.1000	Transfers In General Fund	-	-	-	393,000
6801.00.0000-90.8914	Transfers In RORF-Redev Obligation Retirement	947,593	951,900	949,300	950,700
	<b>6801 - Downtown Parking District Total</b>	<b>947,593</b>	<b>951,900</b>	<b>949,300</b>	<b>1,343,700</b>
<b>7102 - Internal Services Insurances</b>					
7102.00.0000-90.1000	Transfers In General Fund	-	-	-	600,000
7102.00.0000-90.1100	Transfers In Measure E	-	-	-	250,000
7102.00.0000-90.1200	Transfers In Measure G	-	-	500,000	550,000
	<b>7102 - Internal Services Insurances Total</b>	<b>-</b>	<b>-</b>	<b>500,000</b>	<b>1,400,000</b>
<b>7103 - Worker's Comp Self-Insurance</b>					
7103.00.0000-90.1000	Transfers In General Fund	1,000,000	-	-	-
	<b>7103 - Worker's Comp Self-Insurance Total</b>	<b>1,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>7104 - General Liability Self-Insurance</b>					
7104.00.0000-90.1000	Transfers In General Fund	2,661,300	1,661,300	2,229,700	2,800,000
7104.00.0000-90.1100	Transfers In Measure E	-	-	323,300	420,000
7104.00.0000-90.1200	Transfers In Measure G	-	-	147,000	190,000
7104.00.0000-90.7101	Transfers In Internal Services Administration	-	-	-	1,000,000
7104.00.0000-90.7102	Transfers In Internal Services Insurances	-	-	-	500,000
	<b>7104 - General Liability Self-Insurance Total</b>	<b>2,661,300</b>	<b>1,661,300</b>	<b>2,700,000</b>	<b>4,910,000</b>
<b>7120 - Internal Services-Fleet Maint</b>					
7120.00.0000-90.1000	Transfers In General Fund	1,995,400	2,120,000	2,120,000	2,000,000
7120.00.0000-90.1100	Transfers In Measure E	-	-	-	100,000
7120.00.0000-90.1200	Transfers In Measure G	-	-	-	200,000
	<b>7120 - Internal Services-Fleet Maint Total</b>	<b>1,995,400</b>	<b>2,120,000</b>	<b>2,120,000</b>	<b>2,300,000</b>
<b>7121 - Vehicle Replacement</b>					
7121.00.0000-90.1000	Transfers In General Fund	-	9,000,000	-	876,825
7121.00.0000-90.1200	Transfers In Measure G	-	-	-	463,620
	<b>7121 - Vehicle Replacement Total</b>	<b>-</b>	<b>9,000,000</b>	<b>-</b>	<b>1,340,445</b>
<b>Transfers In Total</b>		<b>26,917,680</b>	<b>41,657,557</b>	<b>24,782,800</b>	<b>32,781,775</b>
<b>Total Revenues &amp; Transfers In</b>		<b>258,811,958</b>	<b>276,435,750</b>	<b>261,482,347</b>	<b>269,895,894</b>

# SUMMARIES & SCHEDULES

## Fund Transfers

<u>Fund</u>	<u>Transfers In</u>	<u>Transfers Out</u>	<u>Net Transfers</u>
<b>1000 General Fund</b>			
90.2401 Gas Tax - 2107 Fund	\$ 1,200,300		
90.2402 Gas Tax - 2106 Fund	230,000		
90.2403 Gas Tax - 2105 Fund	294,700		
90.2503 Traffic Safety Fund	200,000		
90.2513 General Plan Fund	153,200		
90.7101 Internal Services Administration Fund	750,000		
95.2501 Emergency Medical Service Fund		1,600,000	
95.2504 Vehicle Abatement Fund		50,000	
95.2507 Municipal Art Fund		100,000	
95.2513 General Plan Fund		555,430	
95.2603 Local Housing Trust Fund		2,000,000	
95.4104 2014 COP Consolidation Fund		227,100	
95.4111 2020A Refunding Bonds - Energy Fund		1,199,500	
95.4112 2020A Refunding Bonds - SVSWA Fund		668,300	
95.6302 Twin Creeks Golf Course Fund		450,000	
95.6500 Stormwater (NPDES) Fund		2,150,000	
95.6801 Downtown Parking District Fund		393,000	
95.7102 Internal Services - Insurances Fund		600,000	
95.7104 General Liability Self-Insurance Fund		2,800,000	
95.7120 Fleet Maintenance Fund		2,000,000	
95.7121 Vehicle Replacement Fund		876,825	
95.5800 Capital Projects Fund		5,430,000	
<b>Total - General Fund</b>	<b>\$ 2,828,200</b>	<b>\$ 21,100,155</b>	<b>\$ (18,271,955)</b>
<b>1100 Measure E Fund</b>			
95.4110 El Gabilan Library 2018 Lease Fund		\$ 1,145,200	
95.4111 2020A Refunding Bonds - Energy Fund		66,200	
95.7102 Internal Services - Insurances Fund		250,000	
95.7104 General Liability Self-Insurance Fund		420,000	
95.7120 Fleet Maintenance Fund		100,000	
<b>Total - Measure E Fund</b>	<b>\$ -</b>	<b>\$ 1,981,400</b>	<b>\$ (1,981,400)</b>
<b>1200 Measure G Fund</b>			
95.4106 Public Safety Building 2018 Lease Fund		\$ 5,750,800	
95.4111 2020A Refunding Bonds - Energy Fund		5,200	
95.7102 Internal Services - Insurances Fund		550,000	
95.7104 General Liability Self-Insurance Fund		190,000	
95.7120 Fleet Maintenance Fund		200,000	
95.7121 Vehicle Replacement Fund		463,620	
95.5800 Capital Projects Fund		9,385,000	
<b>Total - Measure G Fund</b>	<b>\$ -</b>	<b>\$ 16,544,620</b>	<b>\$ (16,544,620)</b>
<b>2100 Assessment &amp; Maintenance District Funds</b>			
2105 95.5800 Capital Projects Fund		\$ 10,000	
2107 95.5800 Capital Projects Fund		150,000	
2109 95.5800 Capital Projects Fund		611,000	
<b>Total - Assessment &amp; Maintenance District Funds</b>	<b>\$ -</b>	<b>\$ 771,000</b>	<b>\$ (771,000)</b>

# SUMMARIES & SCHEDULES

## Fund Transfers

<u>Fund</u>	<u>Transfers In</u>	<u>Transfers Out</u>	<u>Net Transfers</u>
<b>2300 Development Fee Funds</b>			
2301 95.5800 Capital Projects Fund		\$ 250,000	
2302 95.5800 Capital Projects Fund		82,500	
<b>Total - Development Fee Funds</b>	<b>\$ -</b>	<b>\$ 332,500</b>	<b>\$ (332,500)</b>
<b>2400 Gas Tax Funds</b>			
2401 95.1000 General Fund		\$ 1,200,300	
2401 95.6500 Stormwater (NPDES) Fund		15,000	
2402 95.1000 General Fund		230,000	
2403 95.1000 General Fund		294,700	
2403 95.6500 Stormwater (NPDES) Fund		60,000	
2402 95.5800 Capital Projects Fund		20,000	
2403 95.5800 Capital Projects Fund		1,000,000	
2404 95.5800 Capital Projects Fund		983,800	
<b>Total - Gas Tax Funds</b>	<b>\$ -</b>	<b>\$ 3,803,800</b>	<b>\$ (3,803,800)</b>
<b>2501 Emergency Medical Services Fund</b>			
90.1000 General Fund	\$ 1,600,000		
<b>Total - Emergency Medical Services Fund</b>	<b>\$ 1,600,000</b>	<b>\$ -</b>	<b>\$ 1,600,000</b>
<b>2503 Traffic Safety Fund</b>			
95.1000 General Fund		\$ 200,000	
<b>Total - Traffic Safety Fund</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ (200,000)</b>
<b>2504 Vehicle Abatement Fund</b>			
90.1000 General Fund	\$ 50,000		
<b>Total - Vehicle Abatement Fund</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>
<b>2507 Municipal Art Fund</b>			
90.1000 General Fund	\$ 100,000		
<b>Total - Vehicle Abatement Fund</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 100,000</b>
<b>2510 Meas. X - Trans. Safety &amp; Invmt Plan Fund</b>			
95.4107 2018B Total Road Imprvmt Prgm COP Fund		\$ 2,328,400	
95.5800 Capital Projects Fund		2,095,000	
<b>Total - Meas. X - Trans. Safety &amp; Invmt Plan Fund</b>	<b>\$ -</b>	<b>\$ 4,423,400</b>	<b>\$ (4,423,400)</b>
<b>2511 SB1 Road Maint. &amp; Rehab. Fund</b>			
95.5800 Capital Projects Fund		\$ 3,575,000	
<b>Total - SB1 Road Maint. &amp; Rehab. Fund</b>	<b>\$ -</b>	<b>\$ 3,575,000</b>	<b>\$ (3,575,000)</b>
<b>2513 General Plan Fund</b>			
90.1000 General Fund	\$ 555,430		
95.1000 General Fund		153,200	
<b>Total - General Plan Fund</b>	<b>\$ 555,430</b>	<b>\$ 153,200</b>	<b>\$ 402,230</b>
<b>2603 Local Housing Trust Fund</b>			
90.1000 General Fund	\$ 2,000,000		
<b>Total - Vehicle Abatement Fund</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>

# SUMMARIES & SCHEDULES

## Fund Transfers

<u>Fund</u>	<u>Transfers In</u>	<u>Transfers Out</u>	<u>Net Transfers</u>
<b>4100 Debt Service Funds</b>			
4104 90.1000 General Fund	\$ 227,100		
4106 90.1200 Measure G Fund	5,750,800		
4107 90.2510 Meas. X - Trans. Safety & Invmt Plan Fund	2,328,400		
4110 90.1100 Measure E Fund	1,145,200		
4111 90.1000 General Fund	1,199,500		
4111 90.1100 Measure E Fund	66,200		
4111 90.1200 Measure G Fund	5,200		
4111 90.6100 Municipal Airport Fund	79,900		
4111 90.6200 Industrial Waste Fund	74,800		
4111 90.6400 Sewer Fund	99,700		
4111 90.6801 Downtown Parking District Fund	33,900		
4112 90.1000 General Fund	668,300		
<b>Total - Debt Service Funds</b>	<b>\$ 11,679,000</b>	<b>\$ -</b>	<b>\$ 11,679,000</b>
<b>5101 Special Aviation - State Fund</b>			
95.5800 Capital Projects Fund		\$ 81,000	
<b>Total - Special Aviation - State Fund</b>	<b>\$ -</b>	<b>\$ 81,000</b>	<b>\$ (81,000)</b>
<b>5102 Special Aviation - Federal Fund</b>			
95.5800 Capital Projects Fund		\$ 1,620,000	
<b>Total - Special Aviation - Federal Fund</b>	<b>\$ -</b>	<b>\$ 1,620,000</b>	<b>\$ (1,620,000)</b>
<b>6100 Airport Fund</b>			
95.4111 2020A Refunding Bonds - Energy Fund		\$ 79,900	
95.5800 Capital Projects Fund		631,250	
<b>Total - Airport Fund</b>	<b>\$ -</b>	<b>\$ 711,150</b>	<b>\$ (711,150)</b>
<b>6200 Industrial Waste Fund</b>			
95.4111 2020A Refunding Bonds - Energy Fund		\$ 74,800	
95.5800 Capital Projects Fund		150,000	
<b>Total - Industrial Waste Fund</b>	<b>\$ -</b>	<b>\$ 224,800</b>	<b>\$ (224,800)</b>
<b>6302 Twin Creeks Golf Course Fund</b>			
90.1000 General Fund	\$ 450,000		
<b>Total - Twin Creeks Golf Course Fund</b>	<b>\$ 450,000</b>	<b>\$ -</b>	<b>\$ 450,000</b>
<b>6400 Sewer Fund</b>			
95.4111 2020A Refunding Bonds - Energy Fund		99,700	
95.5800 Capital Projects Fund		172,000	
<b>Total - Sewer Fund</b>	<b>\$ -</b>	<b>\$ 271,700</b>	<b>\$ (271,700)</b>
<b>6500 Stormwater (NPDES) Fund</b>			
90.1000 General Fund	\$ 2,150,000		
90.2401 Gas Tax - 2107 Fund	15,000		
90.2403 Gas Tax - 2105 Fund	60,000		
<b>Total - Stormwater (NPDES) Fund</b>	<b>\$ 2,225,000</b>	<b>\$ -</b>	<b>\$ 2,225,000</b>

# SUMMARIES & SCHEDULES

## Fund Transfers

<u>Fund</u>	<u>Transfers In</u>	<u>Transfers Out</u>	<u>Net Transfers</u>
<b>6801 Downtown Parking District Fund</b>			
90.1000 General Fund	\$ 393,000		
90.8914 Redevelopment Obligation Retmt Fund	950,700		
95.4111 2020A Refunding Bonds - Energy Fund		33,900	
95.5800 Capital Projects Fund		100,000	
<b>Total - Downtown Parking District Fund</b>	<b>\$ 1,343,700</b>	<b>\$ 133,900</b>	<b>\$ 1,209,800</b>
<b>6900 Permit Services Fund</b>			
95.5800 Capital Projects Fund		\$ 307,000	
<b>Total - Permit Services Fund</b>	<b>\$ -</b>	<b>\$ 307,000</b>	<b>\$ (307,000)</b>
<b>7100 Internal Service Funds</b>			
7101 95.1000 General Fund		\$ 750,000	
7101 95.7104 General Liability Self-Insurance Fund		1,000,000	
7102 90.1000 General Fund	600,000		
7102 90.1100 Measure E Fund	250,000		
7102 90.1200 Measure G Fund	550,000		
7102 95.7104 General Liability Self-Insurance Fund		500,000	
7104 90.1000 General Fund	2,800,000		
7104 90.1100 Measure E Fund	420,000		
7104 90.1200 Measure G Fund	190,000		
7104 90.7101 Internal Services Administration Fund	1,000,000		
7104 90.7102 Internal Services - Insurances Fund	500,000		
7120 90.1000 General Fund	2,000,000		
7120 90.1100 Measure E Fund	100,000		
7120 90.1200 Measure G Fund	200,000		
7121 90.1000 General Fund	876,825		
7121 90.1200 Measure G Fund	463,620		
<b>Total - Internal Service Funds</b>	<b>\$ 9,950,445</b>	<b>\$ 2,250,000</b>	<b>\$ 7,700,445</b>
<b>8914 Redevelopment Obligation Retmt Fund</b>			
95.6801 Downtown Parking District Fund		\$ 950,700	
<b>Total - Redevelopment Obligation Retmt Fund</b>	<b>\$ -</b>	<b>\$ 950,700</b>	<b>\$ (950,700)</b>
<b>5800 Capital Projects Fund</b>			
90.1000 General Fund	\$ 5,430,000		
90.1200 Measure G Fund	9,385,000		
90.2105 NE Salinas Landscape Dist. Fund	10,000		
90.2107 Vista Nueva Maint. Dist. Fund	150,000		
90.2109 Monte Bella Maint. Dist. Fund	611,000		
90.2301 Development Fees - Sewer & Storm Fund	250,000		
90.2302 Development Fees - Parks & Playgrd Fund	82,500		
90.2402 Gas Tax - 2106 Fund	20,000		
90.2403 Gas Tax - 2105 Fund	1,000,000		
90.2404 Gas Tax - Motor Veh. Fuel Tax Fund	983,800		
90.2510 Meas. X - Trans. Safety & Invmt Plan Fund	2,095,000		
90.2511 SB 1 Road Maint. & Rehab. Fund	3,575,000		
90.5101 Special Aviation - State Fund	81,000		
90.5102 Special Aviation - Federal Fund	1,620,000		
90.6100 Municipal Airport Fund	631,250		



# SUMMARIES & SCHEDULES

## Fund Transfers

<u>Fund</u>	<u>Transfers In</u>	<u>Transfers Out</u>	<u>Net Transfers</u>
90.6200 Industrial Waste Fund	150,000		
90.6400 Sewer Fund	172,000		
90.6801 Downtown Parking District Fund	100,000		
90.6900 Permit Services Fund	307,000		
<b>Total - Capital Projects Fund</b>	<b><u>\$ 26,653,550</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 26,653,550</u></b>
<b>Total - All Funds</b>	<b><u><u>\$ 59,435,325</u></u></b>	<b><u><u>\$ 59,435,325</u></u></b>	<b><u><u>\$ -</u></u></b>

# SUMMARIES & SCHEDULES

## Expenditure Summary by Object

<u>Fund</u>	<u>Salaries &amp; Benefits</u>	<u>Maintenance &amp; Operations *</u>	<u>Debt Service</u>	<u>Capital Outlay</u>	<u>Expenditure Total</u>
<b>General Funds</b>					
General Fund					
Department Name					
Administration	\$3,142,999	\$2,384,700	\$0	\$679,000	\$6,206,699
City Attorney's Office	728,037	152,540	0	40,000	920,577
City Council	330,907	68,700	0	0	399,607
Community Development	3,621,469	2,203,985	0	33,300	5,858,754
Finance	2,046,998	737,290	0	62,800	2,847,088
Fire	25,330,407	1,348,170	184,240	73,450	26,936,267
Human Resources	1,370,020	297,050	0	75,000	1,742,070
Police	42,767,407	6,354,000	225,370	10,000	49,356,777
Public Works	4,515,869	2,233,998	0	26,590	6,776,457
Recreation	112,300	167,450	0	0	279,750
Non-Departmental	818,500	7,057,760	0	0	7,876,260
General Fund Total	<u>\$84,784,913</u>	<u>\$23,005,643</u>	<u>\$409,610</u>	<u>\$1,000,140</u>	<u>\$109,200,306</u>
Measure E Fund					
Department Name					
Administration	\$0	\$0	\$0	\$58,000	\$58,000
Finance	0	8,000	0	0	8,000
Library	4,794,573	1,107,980	0	42,000	5,944,553
Police	3,813,331	596,000	0	0	4,409,331
Recreation	2,647,234	207,940	0	0	2,855,174
Non-Departmental	0	427,000	0	0	427,000
Measure E Fund Total	<u>\$11,255,138</u>	<u>\$2,346,920</u>	<u>\$0</u>	<u>\$100,000</u>	<u>\$13,702,058</u>

# SUMMARIES & SCHEDULES

## Expenditure Summary by Object

<u>Fund</u>	<u>Salaries &amp; Benefits</u>	<u>Maintenance &amp; Operations *</u>	<u>Debt Service</u>	<u>Capital Outlay</u>	<u>Expenditure Total</u>
Measure G Fund					
Department Name					
Administration	\$681,419	\$0	\$0	\$0	\$681,419
Community Development	1,354,100	1,071,500	0	2,000	2,427,600
Finance	276,366	1,000	0	0	277,366
Fire	1,590,141	274,200	0	43,000	1,907,341
Human Resources	185,020	0	0	0	185,020
Police	6,199,012	120,000	0	0	6,319,012
Public Works	4,782,951	2,145,529	0	7,800	6,936,280
Recreation	2,036,347	3,266,397	0	81,000	5,383,744
Measure G Fund Total	<u>\$17,105,356</u>	<u>\$6,878,626</u>	<u>\$0</u>	<u>\$133,800</u>	<u>\$24,117,782</u>
<b>General Funds Total</b>	<b><u>\$113,145,407</u></b>	<b><u>\$32,231,189</u></b>	<b><u>\$409,610</u></b>	<b><u>\$1,233,940</u></b>	<b><u>\$147,020,146</u></b>
<b>Assessment &amp; Maintenance District Funds</b>					
2019 Spec. Tax Bond - Monte Bella Fund	\$0	\$0	\$166,200	\$0	\$166,200
2019 Spec. Tax Bond - Monte Bella 2 Fund	0	0	138,400	0	138,400
2019 Spec. Tax Bond - Monte Bella 3 Fund	0	0	167,200	0	167,200
Airport Bus. Park Maint. Dist. Fund	2,205	14,412	0	0	16,617
Assessment District Debt Svc Fund	0	0	463,600	0	463,600
Harden Ranch Landscape Dist. Fund	2,215	132,140	0	0	134,355
Mira Monte Maint. Dist. Fund	36,087	115,830	0	0	151,917
Monte Bella Maint. Dist. Fund	60,523	265,350	0	0	325,873
NE Salinas Landscape Dist. Fund	67,689	747,650	0	0	815,339
Vista Nueva Maint. Dist. Fund	10	105,650	0	2,000	107,660
Woodside Park Maint. Dist. Fund	6,936	38,000	0	0	44,936
<b>Assessment &amp; Maintenance District Funds Total</b>	<b><u>\$175,665</u></b>	<b><u>\$1,419,032</u></b>	<b><u>\$935,400</u></b>	<b><u>\$2,000</u></b>	<b><u>\$2,532,097</u></b>

# SUMMARIES & SCHEDULES

## Expenditure Summary by Object

<u>Fund</u>	<u>Salaries &amp; Benefits</u>	<u>Maintenance &amp; Operations *</u>	<u>Debt Service</u>	<u>Capital Outlay</u>	<u>Expenditure Total</u>
<b>Capital Projects Fund</b>					
Capital Projects Fund	\$312,000	\$7,366,530	\$0	\$18,975,020	\$26,653,550
<b>Capital Projects Fund Total</b>	<b>\$312,000</b>	<b>\$7,366,530</b>	<b>\$0</b>	<b>\$18,975,020</b>	<b>\$26,653,550</b>
<b>Debt Service Funds</b>					
2014 COP Consolidation Fund	\$0	\$0	\$227,100	\$0	\$227,100
2018B Total Road Imprvmt Prgm COP Fund	0	0	2,328,400	0	2,328,400
2020A Refunding Bonds - Energy Fund	0	0	1,559,000	0	1,559,000
2020A Refunding Bonds - SVSWA Fund	0	0	668,300	0	668,300
El Gabilan Library 2018 Lease Fund	0	334,200	791,000	20,000	1,145,200
Public Safety Building 2018 Lease Fund	0	1,200,800	4,480,000	70,000	5,750,800
<b>Debt Service Funds Total</b>	<b>\$0</b>	<b>\$1,535,000</b>	<b>\$10,053,800</b>	<b>\$90,000</b>	<b>\$11,678,800</b>
<b>Enterprise Funds</b>					
Downtown Parking District Fund	\$38,855	\$665,200	\$950,700	\$0	\$1,654,755
Fairways Golf Course Fund	0	0	219,000	0	219,000
Industrial Waste Fund	869,471	1,312,700	520,800	0	2,702,971
Municipal Airport Fund	901,838	810,000	0	60,500	1,772,338
Parking Enforcement Fund	32,659	1,063,000	0	0	1,095,659
Permit Services Fund	2,762,266	1,286,620	0	51,800	4,100,686
Preferential Parking Fund	5,000	17,700	0	0	22,700
Sewer Fund	2,400,662	1,025,000	868,100	0	4,293,762
Stormwater (NPDES) Fund	835,287	2,027,030	0	6,500	2,868,817
Twin Creeks Golf Course Fund	0	0	440,300	0	440,300
Water Utility Fund	0	15,000	0	0	15,000
<b>Enterprise Funds Total</b>	<b>\$7,846,038</b>	<b>\$8,222,250</b>	<b>\$2,998,900</b>	<b>\$118,800</b>	<b>\$19,185,988</b>

# SUMMARIES & SCHEDULES

## Expenditure Summary by Object

<u>Fund</u>	<u>Salaries &amp; Benefits</u>	<u>Maintenance &amp; Operations *</u>	<u>Debt Service</u>	<u>Capital Outlay</u>	<u>Expenditure Total</u>
<b>Grant Funds</b>					
Board of State & Comm. Corrn Fund	\$313,850	\$0	\$0	\$0	\$313,850
<b>Grant Funds Total</b>	<b>\$313,850</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$313,850</b>
<b>Housing &amp; Urban Development Funds</b>					
CDBG - COVID 19 Fund	\$366,006	\$0	\$0	\$0	\$366,006
Community Development Fund	474,028	172,650	0	5,904,000	6,550,678
Emergency Solutions Grant - COC Fund	18,090	0	0	0	18,090
Emergency Solutions Grant - HUD Fund	79,397	68,558	0	0	147,955
Encampment Resolution Fund	480,133	0	0	0	480,133
ESG-CV HUD Fund	170,714	0	0	0	170,714
Family Homeless Challenge Fund	157,915	0	0	0	157,915
Home Investment Partnership Fund	189,703	1,950,434	0	3,500	2,143,637
HOME-ARP Fund	77,048	13,000	0	0	90,048
SB 2 Fund	60,078	3,984,435	0	0	4,044,513
<b>Housing &amp; Urban Development Funds Total</b>	<b>\$2,073,112</b>	<b>\$6,189,077</b>	<b>\$0</b>	<b>\$5,907,500</b>	<b>\$14,169,689</b>
<b>Internal Service Funds</b>					
Fleet Maintenance Fund	\$1,531,865	\$1,004,100	\$0	\$28,000	\$2,563,965
General Liability Self-Insurance Fund	313,989	4,350,000	0	0	4,663,989
Internal Services - Insurances Fund	0	1,596,000	0	10,000	1,606,000
Internal Services Administration Fund	40,000	2,800	0	200	43,000
Vehicle Replacement Fund	0	0	815,260	4,149,000	4,964,260
Worker's Comp. Self-Insurance Fund	355,053	5,240,000	0	0	5,595,053
<b>Internal Service Funds Total</b>	<b>\$2,240,907</b>	<b>\$12,192,900</b>	<b>\$815,260</b>	<b>\$4,187,200</b>	<b>\$19,436,267</b>

# SUMMARIES & SCHEDULES

## Expenditure Summary by Object

<u>Fund</u>	<u>Salaries &amp; Benefits</u>	<u>Maintenance &amp; Operations *</u>	<u>Debt Service</u>	<u>Capital Outlay</u>	<u>Expenditure Total</u>
<b>Trust &amp; Agency Funds</b>					
Redevelopment Obligation Retmt Fund	\$0	\$0	\$1,407,400	\$0	\$1,407,400
Successor Agency Admin. Fund	0	10,000	0	0	10,000
<b>Trust &amp; Agency Funds Total</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$1,407,400</b>	<b>\$0</b>	<b>\$1,417,400</b>
<b>Other/Miscellaneous Funds</b>					
Asset Forfeiture Fund	\$0	\$62,000	\$0	\$0	\$62,000
Emergency Medical Service Fund	1,383,458	140,900	0	17,400	1,541,758
General Plan Fund	100,770	846,030	0	0	946,800
HSA - Affordable Housing Fund	50	1,000	0	0	1,050
Local Housing Trust Fund	0	2,000,000	0	0	2,000,000
Municipal Art Fund	0	100,000	0	0	100,000
PEG Cable Franchise Fund	0	200,000	0	0	200,000
Proposition 172 Sales Tax Fund	0	600,000	0	0	600,000
Recreation Parks Fund	20,400	2,500	0	0	22,900
Supplemental Law Enfmt - AB3229 Fund	0	743,000	0	0	743,000
Vehicle Abatement Fund	185,693	4,000	0	0	189,693
<b>Other/Miscellaneous Funds Total</b>	<b>\$1,690,371</b>	<b>\$4,699,430</b>	<b>\$0</b>	<b>\$17,400</b>	<b>\$6,407,201</b>
<b>Total - All Funds</b>	<b>\$127,797,350</b>	<b>\$73,865,408</b>	<b>\$16,620,370</b>	<b>\$30,531,860</b>	<b>\$248,814,988</b>

\* Includes Supplies & Materials, Outside Services, Other Charges, & Financial Assistance

# SUMMARIES & SCHEDULES

## Minimum Reserve Targets Balances

	<u>Minimum Target Bal.</u>	<u>Balance 7/1/24</u>	<u>% of Min. Target Bal.</u>
<b>General Funds Economic Contingency Reserve</b>			
General Fund	\$14,900,000	\$14,700,000	99%
Measure E Fund	1,900,000	1,800,000	95%
Measure G Fund	3,700,000	3,600,000	97%
<b>Total General Funds Economic Contingency Reserve</b>	<b><u>\$20,500,000</u></b>	<b><u>\$20,100,000</u></b>	
<b>General Funds Infrastructure Maintenance Reserve</b>			
General Fund	\$6,100,000	\$3,100,000	51%
Measure E Fund	900,000	400,000	44%
Measure G Fund	1,800,000	900,000	50%
<b>Total General Funds Infrastructure Maintenance Reserve</b>	<b><u>\$8,800,000</u></b>	<b><u>\$4,400,000</u></b>	
<b>General Fund Facilities Maintenance Reserve</b>	<b><u>\$3,700,000</u></b>	<b><u>\$1,800,000</u></b>	49%
<b>Vehicle Replacement Reserve</b>	<b><u>\$18,300,000</u></b>	<b><u>\$9,000,000</u></b>	67%
<b>General Liability Self-Insurance Reserve</b>	<b><u>\$6,268,000</u></b>	<b><u>\$1,600,000</u></b>	26%
<b>Workers' Compensation Self-Insurance Reserve</b>	<b><u>\$32,612,000</u></b>	<b><u>\$8,700,000</u></b>	27%
<b>Pension Reserve (Irrevocable Supplemental Section 115 Trust)</b>	<b><u>\$173,300,000</u></b>	<b><u>\$10,200,000</u></b>	6%
<b>OPEB Reserve</b>	<b><u>\$17,100,000</u></b>	<b><u>\$1,000,000</u></b>	6%
<b>District 5 Community Center</b>	<b><u>\$8,100,000</u></b>	<b><u>\$8,100,000</u></b>	100%

# SUMMARIES & SCHEDULES

## Administrative Overhead Rates

### Allocated Cost Summary

	Total Allocation	Direct Cost Base / Total Allowable Budget	Indirect Cost Rate
<b>All Funds</b>	<b>\$17,291,831</b>	<b>\$112,089,783</b>	<b>15%</b>
General Fund (1000)	\$11,243,853	\$72,727,901	15%
Measure E (1100)	\$2,117,644	\$12,044,156	18%
Measure G (1200)	\$1,578,778	\$11,783,790	13%
Woodside Park Maint District (2102)	\$3,714	\$34,000	11%
Downtown Mall Maint District (2103)	\$214	\$2,200	10%
Airport Bus Park Maint District (2104)	\$2,016	\$18,260	11%
N E Salinas Landscape Dist (2105)	\$69,225	\$640,760	11%
Harden Ranch Landscape Dist (2106)	\$19,534	\$183,870	11%
Vista Nueva Maint District (2107)	\$2,676	\$22,100	12%
Mira Monte Maint District (2108)	\$11,284	\$106,320	11%
Monte Bella Maint District (2109)	\$19,940	\$184,110	11%
Sales Tax-SB172 (2201)	\$40,921	\$600,000	7%
Supplemental Law Enf - AB3229 (2202)	\$40,921	\$600,000	7%
Emergency Medical Service Fund (2501)	\$104,763	\$979,270	11%
Asset Seizure (2502)	\$2,156	\$20,000	11%
Vehicle Abatement (2504)	\$30,965	\$166,490	19%
Recreation Parks (2505)	\$3,993	\$23,400	17%
PEG Cable Franchise (2506)	\$8,475	\$120,000	7%
HSA - Affordable Housing (2602)	\$7,075	\$71,791	10%
Community Development (2910)	\$96,177	\$896,324	11%
Home Investment Partnership (2930)	\$13,512	\$130,540	10%
Emergency Solutions Grant-HUD (2940)	\$6,804	\$88,810	8%
Emergency Solutions Grant-COC (2941)	\$11,136	\$145,526	8%
2014 COPS Hiring SRO (3163)	\$169,186	\$1,332,800	13%
Violence Prevention Effort (3283)	\$30,635	\$160,390	19%
Cal ID / RAN Grant (3302)	\$17,714	\$115,106	15%
Assessment Districts-Debt Svc (4202)	\$140,832	\$0	0%
Municipal Airport (6100)	\$512,602	\$1,155,370	44%
Industrial Waste (6200)	\$92,684	\$990,380	9%
Fairways Golf Course (6301)	\$124	\$0	0%
Twin Creek Golf Course (6302)	\$521	\$0	0%
Sewer (6400)	\$229,608	\$1,669,700	14%
Storm Sewer - NPDES (6500)	\$281,884	\$2,147,639	13%
Water Utility (6700)	\$2,891	\$18,000	16%
Downtown Parking District (6801)	\$59,625	\$507,520	12%
Preferential Parking (6802)	\$1,480	\$21,500	7%
Permit Services (6900)	\$291,892	\$2,151,060	14%
RORF-Redev Obligation Retirement (8914)	\$172	\$1,800	10%
Successor Agency Administration (8915)	\$24,202	\$228,900	11%



# SUMMARIES & SCHEDULES

## City-Wide Workforce Summary

	<u>FY 20</u>	<u>FY 21</u>	<u>FY 22</u>	<u>FY 23</u>	<u>FY 24</u>
GENERAL OPERATIONS					
Police (Sworn)	174.000	174.000	174.000	161.000	161.000
Police (Administrative)	57.500	53.500	47.000	52.000	52.000
Fire (Sworn)	93.000	93.000	93.000	96.000	97.000
Fire (Administrative)	5.000	5.000	5.000	7.000	7.000
<b>Total Public Safety</b>	<b><u>329.500</u></b>	<b><u>325.500</u></b>	<b><u>319.000</u></b>	<b><u>316.000</u></b>	<b><u>317.000</u></b>
Mayor and City Council	7.000	7.000	7.000	7.000	7.000
Administration	12.000	6.000	8.000	8.000	25.000
Human Resources		7.000	7.000	9.000	9.750
Finance	26.667	25.000	28.000	30.000	16.000
City Attorney	5.000	5.000	3.000	4.000	3.000
Community Development	29.850	31.010	34.500	42.550	48.750
Engineering & Transportation	35.650	33.930	34.180	34.180	34.180
Environmental & Maintenance Services	46.750	46.750	33.750	40.750	40.750
Parks and Community Services	19.000	19.000	31.000	33.000	34.000
Library	41.500	41.500	41.500	41.500	41.500
<b>Total Non Public Safety</b>	<b><u>223.417</u></b>	<b><u>222.190</u></b>	<b><u>227.930</u></b>	<b><u>249.980</u></b>	<b><u>259.930</u></b>
<b>TOTAL GENERAL OPERATIONS</b>	<b><u>552.917</u></b>	<b><u>547.690</u></b>	<b><u>546.930</u></b>	<b><u>565.980</u></b>	<b><u>576.930</u></b>
INTERNAL SERVICES	13.450	13.450	13.450	14.450	16.700
ENTERPRISE OPERATIONS	43.383	43.610	45.370	52.320	53.120
ASSESSMENT & MAINTENANCE DISTRICTS	1.750	1.750	0.750	0.750	0.750
<b>CITY-WIDE TOTAL</b>	<b><u>611.500</u></b>	<b><u>606.500</u></b>	<b><u>606.500</u></b>	<b><u>633.500</u></b>	<b><u>647.500</u></b>



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# THE SALINAS PLAN REFRESH

In 2018, the National Resource Network (NRN), led by Public Financial Management (PFM) conducted a comprehensive study of the financial and organizational issues being experienced by the City of Salinas. The Study was named “The Salinas Plan” (the “TSP”) and was completed in November 2018. At that time the City was facing a number of issues: budget forecast of a negative net revenue in the General Fund; a housing and homelessness crises; lack of investment in City buildings, parks, and infrastructure; and a number of workforce compensation strategies that worked against the City’s goals of competitive pay structures for recruitment and retention. The TSP included 32 recommendations targeted at each of these major issue areas for the City. Since that time, the City has systematically worked at implementing the recommendations from the TSP.

In October 2022, Russ Branson Consulting (RBC) was retained to perform a refresh of the TSP. The “refresh” is an opportunity to review the City’s progress on the original TSP recommendations, update the budget forecast, and recommend additional recommendations based on current economic and operating conditions.

## Purpose of The Salinas Plan Refresh

Over the last four years, the City has undergone a number of changes and challenges that have reshaped the City in key ways:

- Turnover of key staff, including the City Manager and Finance Director;
- The COVID pandemic and resulting impacts on implementation of TSP recommendations; and,
- Increased sales and property tax revenue placing the City in a better financial position.

Other aspects of the City remains unchanged, including:

- Population has remained static;
- Expected new development has been delayed; and,
- Total staffing and service levels effectively remain at 2018 levels.

Given the turmoil of the last four years, as well as the progress the City has made on the original plan, the City is seeking a review of the 2018 TSP status, including an evaluation of which recommendations should remain in place and the addition of new recommendations that should be added based on current circumstances.

This “refresh” plan is being completed as an update of the original plan and not a complete re-evaluation of the underlying analysis of the TSP. In this way, the Refresh Plan relies on the work done in the original NRN study. Except where noted, it is determined that the analysis and circumstances of the original TSP remain valid.

## The Salinas Plan Summary

The Salinas Plan (“TSP”) included 32 recommendations, or initiatives, across six broad categories:

- **Risk Mitigation** initiatives represent actions the City can take to reduce its exposure to significant budgetary impacts in the future;
- **Public Safety** initiatives provide a path to more efficient, cost-effective Police and Fire services without reducing service levels;
- **Shared Services** initiatives seek to make the most efficient use of shared services and for the City to be properly compensated for services provided on a shared basis;
- **Managed Competition** initiatives focus on areas where the City should explore partnerships to either manage or repurpose City assets;

# THE SALINAS PLAN REFRESH

- **Operational Efficiencies** initiatives change the way the City does business so that services are as efficient and affordable as possible;
- **Workforce** initiatives allow the City to develop a more sustainable compensation package while increasing the City’s long-term competitiveness and ability to recruit and retain employees critical to delivering quality services;
- **Investment Strategies** initiatives focus on investment in the City both to maintain the City’s significant investments in community facilities and infrastructures and to support affordable housing and community development initiatives that will meaningfully begin to tackle the City’s housing and homelessness crisis; and,
- **New Revenues** include provisions for new revenue to support new investment and projected growth.

To date, more than half of the recommendations have either been implemented or are actively being implemented by the City to some extent. A third of the recommendations are not currently being implemented and are recommended to remain in place for City action. Four of the TSP recommendations have attempted implementation and failed or have been rejected by the City as not feasible.

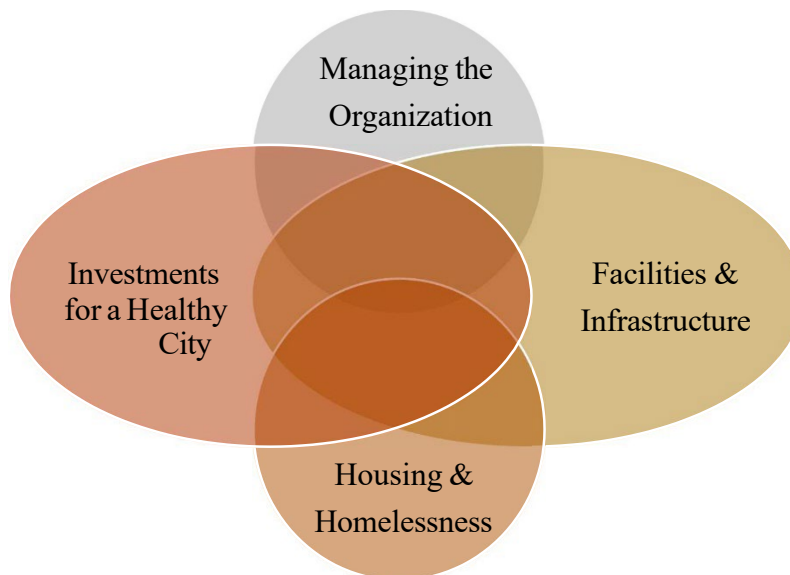
## Status of The Salinas Plan Initiatives

	No. of Recommendations
Implemented	7
In-Progress	10
Active	11
Rejected	4
<b>Total Recommendations</b>	<b>32</b>

## Revised Recommendation Organization

For the TSP Refresh, recommendations are organized in different groups from the TSP. This provides a simpler approach and places related recommendations together. The graphic below illustrates the four areas of recommendations in the Refresh Plan. These areas are: Managing the Organization, Facilities & Infrastructure, Investments for a Healthy City, and Housing & Homelessness.

# THE SALINAS PLAN REFRESH



## **Revised Recommendations Listing**

### **Managing the Organization (MO)**

- MO-01 Healthcare Cost Containment
- MO-02 Improve Base Pay on a Cost-Neutral Basis
- MO-03 Evaluate the Total Leave Program
- MO-04 Continue to Address Workers' Compensation Costs, Moving Towards Sound Actuarial Funding
- MO-05 Police Civilianization
- MO-06 Improve Budget Process and Monitoring
- MO-07 Incorporate Multi-Year Financial Planning into All Budgetary Actions
- MO-08 Include Leave Accruals and Cash Outs in Current Compensation Study
- MO-09 Evaluate the Parking Functions Within the City
- MO-10 Evaluate the impact of implementing the City's Coming Compensation Study

### **City Facilities & Infrastructure (CFI)**

- CFI-01 Prepare a Preventive Maintenance Program for all City Facilities
- CFI-02 Citywide Fleet Strategy
- CFI-03 Eliminate General Fund Subsidy of Golf Course Debt Service
- CFI-04 Eliminate Sherwood Hall Deficits
- CFI-05 Develop an Implementation Approach to Prioritize and Fund the Most Pressing City Needs

### **Investments for a Healthy City (IHC)**

- IHC-01 Enact Storm Sewer Utility Fee to Fund Current Transfer of General Fund Revenues to Storm Sewer Fund
- IHC-02 Increase Hotel Tax and Dedicate Funding that Results to Capital Investment
- IHC-03 Engage with the Salinas Community to Make the Measure G Sales Tax Permanent
- IHC-04 Dedicate Savings to Capital Investment
- IHC-05 Evaluate a General Obligation ("GO") Bond to Fund Key City Projects

### **Housing and Homelessness (HH)**

- HH-01 Convene Stakeholders to Develop an Impl Plan to Create More than 4,000 New Units of Affordable Housing in Next 10 Yrs
- HH-02 Establish a Housing Trust Fund with a Dedicated Revenue Stream for Affordable Housing
- HH-03 Develop a Land Strategy to Leverage Private Market Investment to Create up to 2,400 New Units of Affordable Housing
- HH-04 Create Regulations to Address Safety and Health Conditions in Rental and Other Group Housing
- HH-05 Use Multiple Sources to Provide Revenue for the Housing Trust Fund
- HH-06 Coordinate Homeless Response Between Departments Through the City Manager's Office

# THE SALINAS PLAN REFRESH

## **Status of Revised Recommendations for The Salinas Plan Refresh**

The Salinas Plan Refresh was presented to City Council on March 21, 2023. New and updated recommendations have not been implemented by City staff. The status of these recommendations with corresponding financial impacts will be shown in subsequent versions of this annual operating budget document.

# MEASURE E

Over a period of three fiscal years beginning in April 2003, the Salinas City Council reduced City programs and services funded by the General Fund budget a total of \$15.3 million dollars or 24%. The reductions were required to maintain the City's financial solvency. The financial crisis was the result of a combination of factors including a weak economy evidenced by sales tax decreasing for two years, State raids on local revenue, increasing charges assessed by the County of Monterey, increasing retirement costs and increasing employee health insurance costs.

The required reductions included the elimination of 123.50 authorized positions. The layoff of employees broadly impacted services throughout the City. Staff reported to City Council that absent a new, guaranteed source of General Fund revenue, the City would not be able to restore the services that had been cut for at least 8-10 years.

At the City Council's May 3, 2005 meeting, members of the public expressed their view that the City must be able to provide adequate police, fire and street and park maintenance services, and that the libraries and recreation centers should remain open. The public requested that Council consider placing a tax measure on the ballot so that revenue could be provided to restore vital services.

On May 17, 2005, the City Council received a report regarding its options for placing a tax measure before the City's voters to generate sufficient revenue to maintain minimal levels of service for the public welfare. Members of the public reiterated their support for such a measure, indicating that the community would suffer if services were further curtailed.

On June 7 and June 14, 2005, the Council reviewed and approved the FY 2005-06 budget, and confirmed the on-going reductions in services previously approved. On July 12, 2005, the Council adopted a resolution calling for an election to take place on November 8, 2005 to ask City voters to approve a half-cent transactions and use tax. The proposed tax measure also included a ten (10) year sunset provision and mandated the appointment of an independent committee with authority to both recommend the use of the tax revenue and provide oversight as to the use of funds.

On November 8, 2005, the voters of Salinas approved (61.74%) the ordinance establishing a Temporary Transactions and Use Tax at the rate of one-half of one percent (0.50%) to be in effect for a period of ten (10) years. Initial collection of the tax began April 1, 2006 with the first receipt of revenues from the tax to occur in July 2006. The temporary tax was therefore scheduled to sunset April 1, 2016. During November 2012, Salinas' residents approved the renewal of the transaction and use tax with no expiration date by removing the language addressing a tax collection sunset in April 2016.

The tax approved by the voters is a general tax. As such, the City may use the revenue from the tax for any general governmental purpose, including without limitation police, fire safety, paramedics, libraries, crossing guards, graffiti removal, anti-gang programs, and street and park maintenance.

In order to assure full compliance with the intent of the ordinance, the tax proceeds from this ordinance are separately received and accounted for in the City's financial reporting system (Fund 1100). The Finance Director reports at least quarterly to the Oversight Committee the use of tax proceeds. The Oversight Committee reports annually to the City Council regarding the use of tax proceeds.

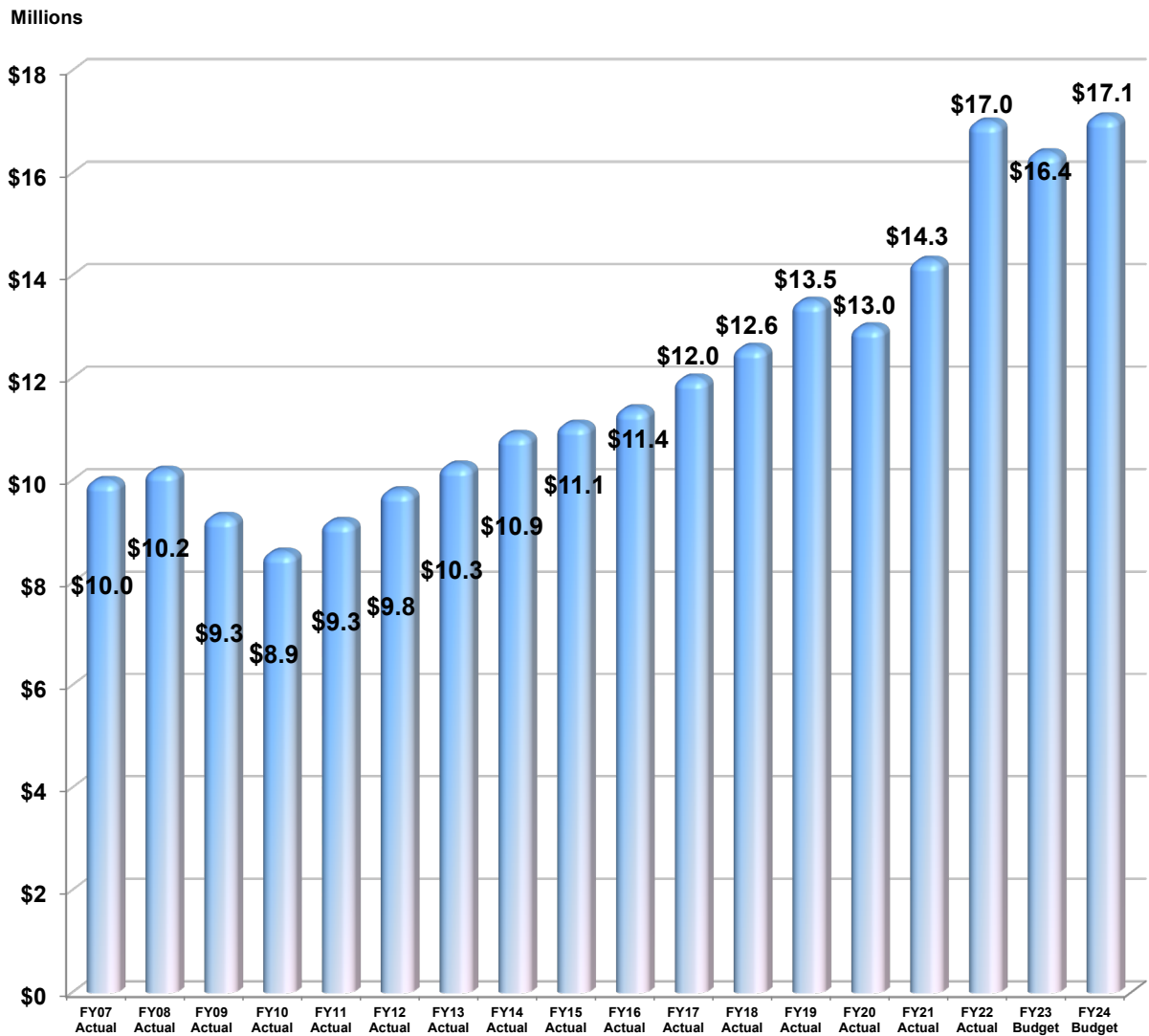
The Oversight Committee is a fundamental provision in the voter-approved ordinance. The ordinance states that:

The Mayor and City Council shall each annually appoint one member of the public to serve as an oversight committee for the revenue that the City receives from the tax. The committee shall prepare an annual report on the revenue received and recommend the use thereof. The City Manager shall provide

# MEASURE E

staff for the committee, and the Finance Director shall provide all relevant data regarding revenue from the tax and expenditure thereof.

Transactions and Use Tax collections began a severe decline starting in fiscal year 2009 that continued over a two-year period. Signs of recovery started to show in FY 11 and continued through FY 19. As a result of the COVID-19 pandemic, a brief decline was experienced in FY 20, with signs of significant improvement for FY 21 through FY 24.



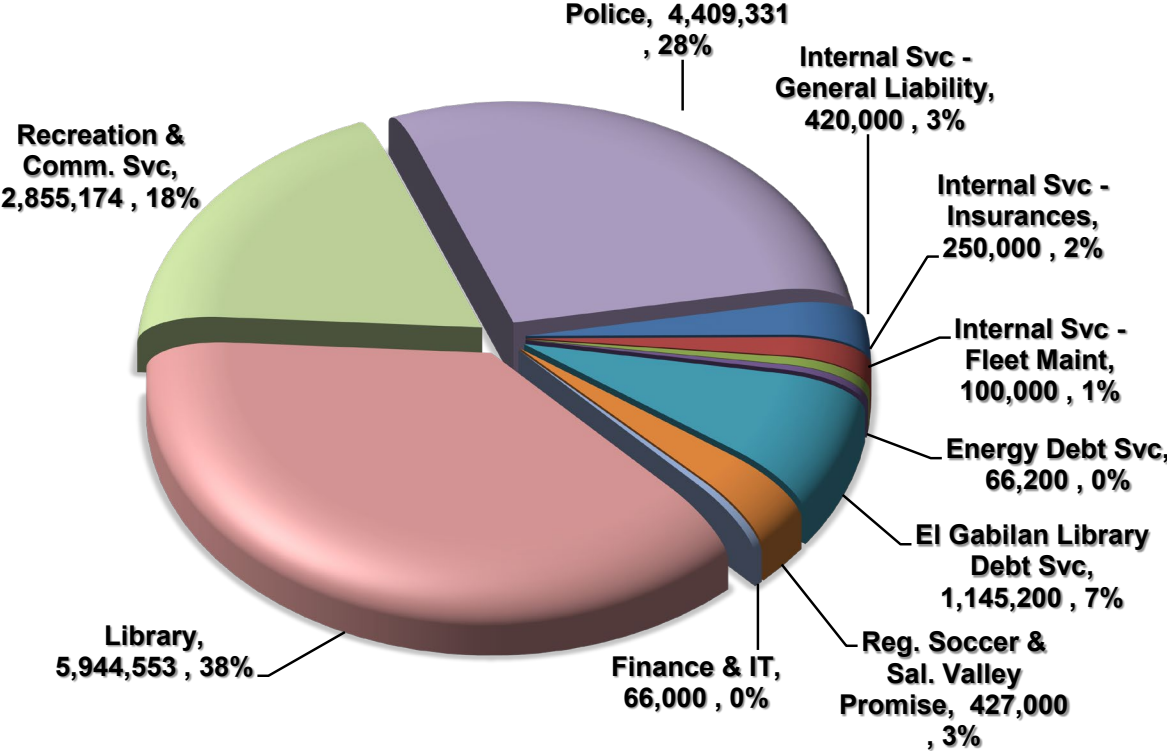
Measure E tax collections are projected to increase \$677,000 or 4.12% in FY 24. Staff revenue projections are conservative and based on the current economic recovery signs. The City's outside consultant (Hinderliter, de Llamas & Associates) agrees with staff revenue estimates for the City's Transaction and Use Tax.



# MEASURE E

The Measure E proposed budget by department/program for FY 24 is as follows:

	<u>Amount</u>	<u>Percent</u>
Internal Svc - General Liability	420,000	2.7%
Internal Svc - Insurances	250,000	1.6%
Internal Svc - Fleet Maint	100,000	0.6%
Energy Debt Svc	66,200	0.4%
El Gabilan Library Debt Svc	1,145,200	7.3%
Reg. Soccer & Sal. Valley Promise	427,000	2.7%
Finance & IT	66,000	0.4%
Library	5,944,553	37.9%
Recreation & Comm. Svc	2,855,174	18.2%
Police	<u>4,409,331</u>	<u>28.2%</u>
Total Appropriations	<u>15,683,458</u>	<u>100.0%</u>



# MEASURE E

The number of positions funded by Measure E during FY 24 is summarized as follows:

	<u>FY 24</u>
Police	21.0
Parks & Recreation	16.0
Youth Serv. & Com. Engagement	2.0
Library	<u>41.0</u>
Total Positions	<u><u>80.0</u></u>

# MEASURE G

With the passage of Measure G in November 2014, the City is in a position to make strategic investments to restore services and make strategic investments into public facilities and infrastructure. Each of the department's plans are focused on delivering services and projects that reflect the main interests of the community, as determined by extensive community outreach, surveys and engagement.

The public have consistently expressed a desire for more services to achieve a better, safer Salinas. Crime prevention, public safety, economic development, and street and sidewalk repair all contribute to safe, clean neighborhoods. These and other critical public services have all suffered from inadequate funding. Increased funding for public safety has been identified through the community outreach process as the highest priority, but not the only priority. While residents have consistently stressed the importance of public safety, they have also recognized that safe communities require investments in violence prevention and community-building programs such as after-school programs, recreational activities, life-long learning opportunities and special events/cultural arts programming.

On March 25, 2014, the City Council reviewed the results of the community outreach, received further public comment, and directed staff to prepare a resolution calling for an election to ask voters of the City of Salinas to increase the general transactions and use tax by one cent, with a fifteen-year sunset, and with citizens' oversight.

On June 24, 2014, the City Council held a noticed public hearing to consider calling a municipal election to seek voter approval of a proposed general transactions and use tax (or "sales tax"). At the conclusion of that hearing, the City Council decided to call an election to ask voters of the City to approve a local transactions and use tax for 15 years, the revenue from which would be used to support general municipal services.

On November 4, 2014, the voters of Salinas approved Measure G, an ordinance imposing a one-cent general transactions and use tax. Measure G has a fifteen-year term and requires the City Council to establish an Oversight Committee.

Measure G was premised upon and was presented to the voters as an opportunity to restore services to the community; to provide for a "safer, better Salinas." Consistent with that purpose, the following question was presented to the voters:

"To improve our quality of life, maintain and enhance city services and facilities, including: crime and gang prevention; neighborhood policing and school safety; safety inspections; police, fire and paramedic response; fixing potholes, streets, and sidewalks; recreation and programs for youth and seniors; and other city services, shall the City of Salinas enact a one cent sales tax, that can't be taken by the State, with citizens' oversight, annual independent audits, with all funds dedicated to Salinas?"

As set forth in Section 32-94 of the Measure G ordinance, the "Measure G Oversight Committee" has the following attributes and responsibilities:

1. The Committee consists of no fewer than seven members of the public (one member selected by each Council member with the initial Committee appointed by the Council by March 31, 2015);
2. The Committee members shall be either city residents or representatives of businesses located in Salinas;
3. The Committee receives and by May 30 of each year is responsible for reviewing the City auditor's report and based on their review of the auditor's report is responsible for issuing a public report to the City Council on the receipt of revenue and expenditure of Measure G funds and such other matters the City Council may assign.

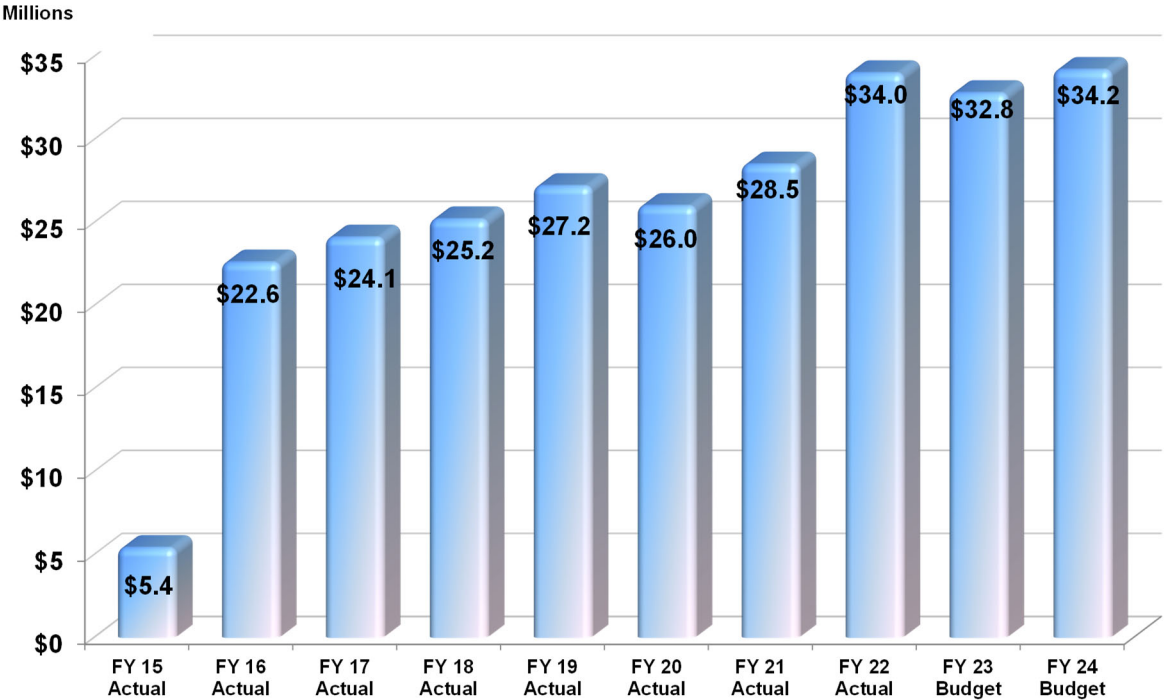
# MEASURE G

As approved by the City Council on March 31, 2015 and adopted by resolution on April 14, 2015, the Committee shall meet three times per year:

1. As set forth in Section 32-94 of the Ordinance, before May 30 of each year to “review the auditors’ report, for each year in which the auditors prepare such a report, [for the purpose of issuing] a report to the City Council regarding the use of revenue [from Measure G] and such other matters as the City Council may assign.”
2. Following the City Council’s adoption of the annual budgets (Operating, Capital, Measure E, and Measure G) for the purpose of understanding how the City Council directed the expenditure of Measure G revenues.
3. Prior to the City Council’s adoption of the annual budgets so that City staff can present information to the Committee on Measure G revenues and the Measure G expenditures proposed in the annual Measure G Budget.

The Committee may have additional meetings beyond these three, provided a majority of the Committee requests an additional meeting(s) and the Committee’s request is approved by the Mayor.

In order to assure full compliance with the intent of the ordinance, the tax proceeds from this ordinance are separately received and accounted for in the City’s financial reporting system (Fund 1200).

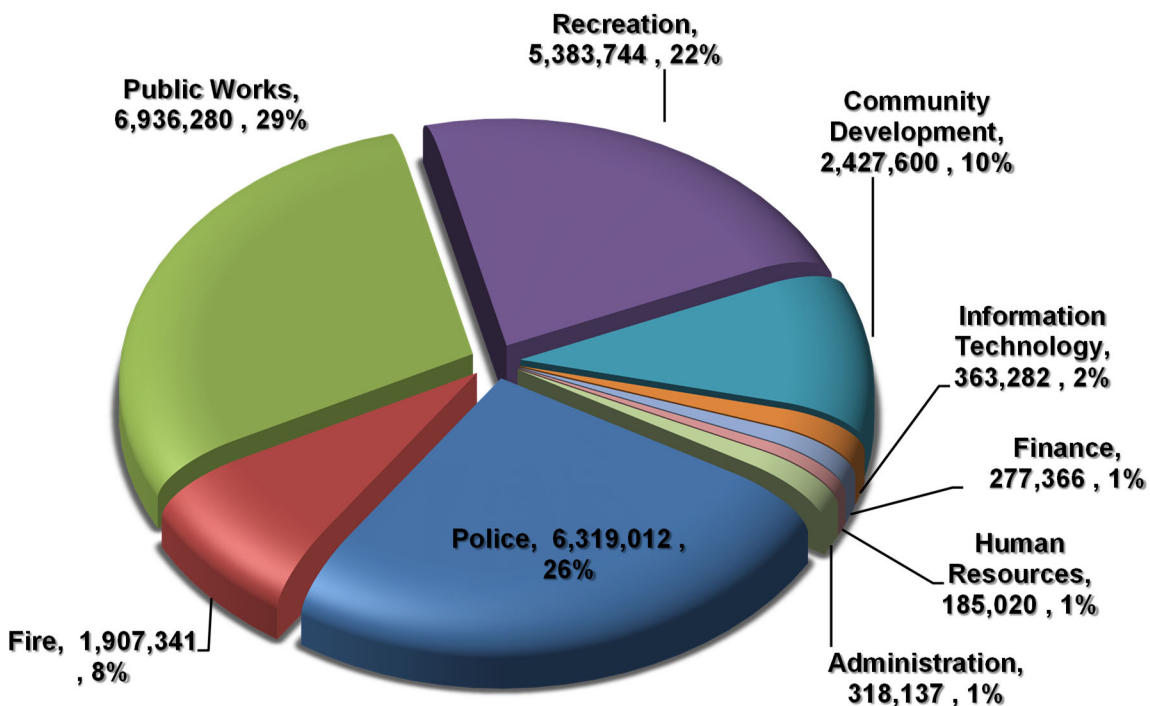


The City received \$5.4 million for the last quarter of FY 15, \$22.6 million for FY 16, \$24.1 million for FY 17, \$25.2 million for FY 18, \$27.2 million for FY 19, \$26.0 million for FY 20, \$28.5 million for FY 21, and \$34.0 million for FY 22. For FY 23 and FY 24, the City is expecting \$32.8 million and \$34.2 million, respectively. The FY 24 budget includes \$9,385,000 in capital improvement projects (CIP), \$7,159,620 in transfers out to mainly fund the new Public Safety building debt service and various internal service charges, and a \$24,117,782 operating budget. The CIP includes the Alisal Vibrancy Plan, soccer field at Cesar Chavez Park, facilities ADA improvements, Northgate Dog Park, and streets/sidewalk improvements. The detail of the proposed capital projects are located in the capital improvement budget document for FY 24.

# MEASURE G

As mentioned, each of the department’s plans are focused on delivering services and projects that are aligned with Council goals and objectives and reflect the main interests of the community, as determined by extensive community outreach, surveys and engagement. The Department plans were presented to the City Manager, who made the final determination on the proposal to the City Council. In addition to community funding themes and City Council goals, the City Manager’s proposed budget allocating Measure G funds factors in city wide operations, all funding sources, all department requests, a sustainable level of staffing, and the full 15-year horizon. The ninth year of Measure G operating costs for FY 24 is shown below:

	<u>Amount</u>	<u>Percent</u>
Police	6,319,012	26.2%
Fire	1,907,341	7.9%
Public Works	6,936,280	28.8%
Recreation	5,383,744	22.3%
Community Development	2,427,600	10.1%
Information Technology	363,282	1.5%
Finance	277,366	1.2%
Human Resources	185,020	0.8%
Administration	<u>318,137</u>	<u>1.2%</u>
Total Appropriations	<u>\$ 24,117,782</u>	<u>100.0%</u>



# MEASURE G

As mentioned above, the Measure G Capital Improvement Program (CIP) budget totals \$9,385,000 and consists of six projects. For a complete list of projects, see the proposed Measure G CIP projects budget for FY 24:

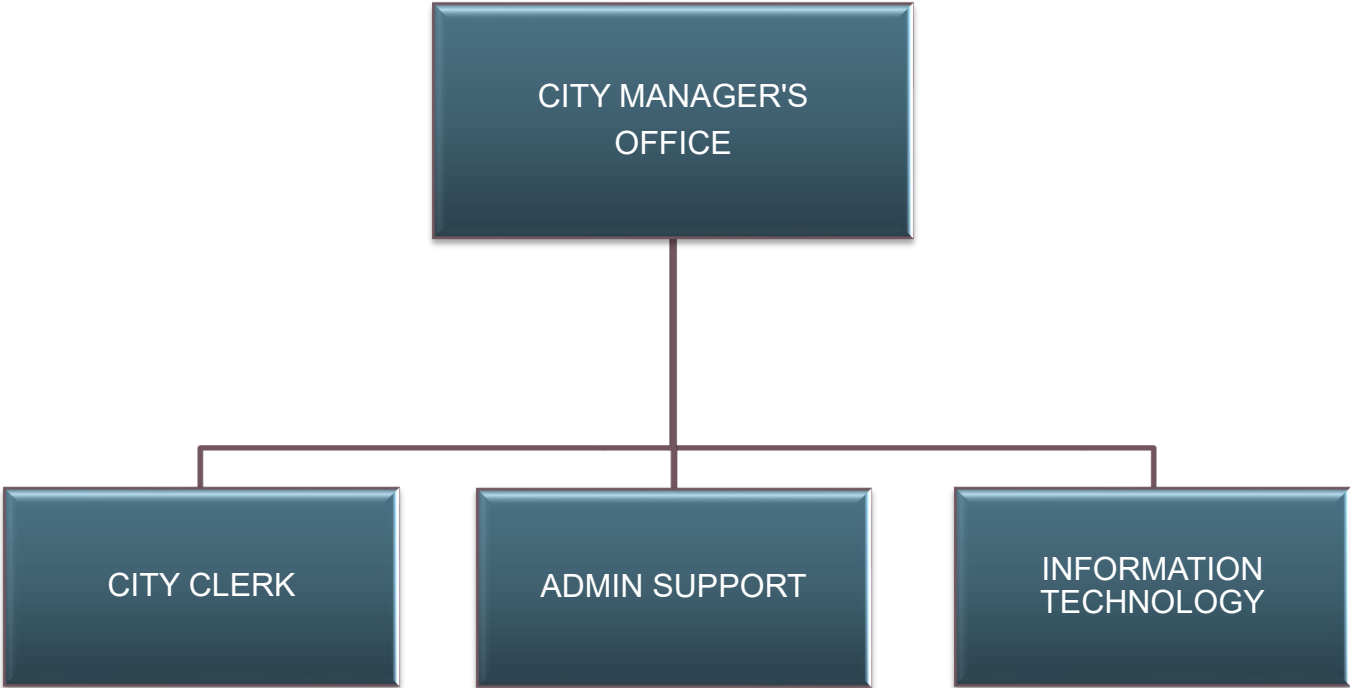
<u>Project</u>	<u>Budget</u>
Cesar Chavez Soccer Field	\$ 250,000
Sidewalk & Drainage Repairs	2,000,000
Street Preventative Maint.	6,000,000
Northgate Dog Park	75,000
Facilities ADA Improvements	20,000
Alisal Vibrancy Plan	1,040,000
Total	<u>\$ 9,385,000</u>

The number of positions funded by Measure G during FY 24 is summarized as follows:

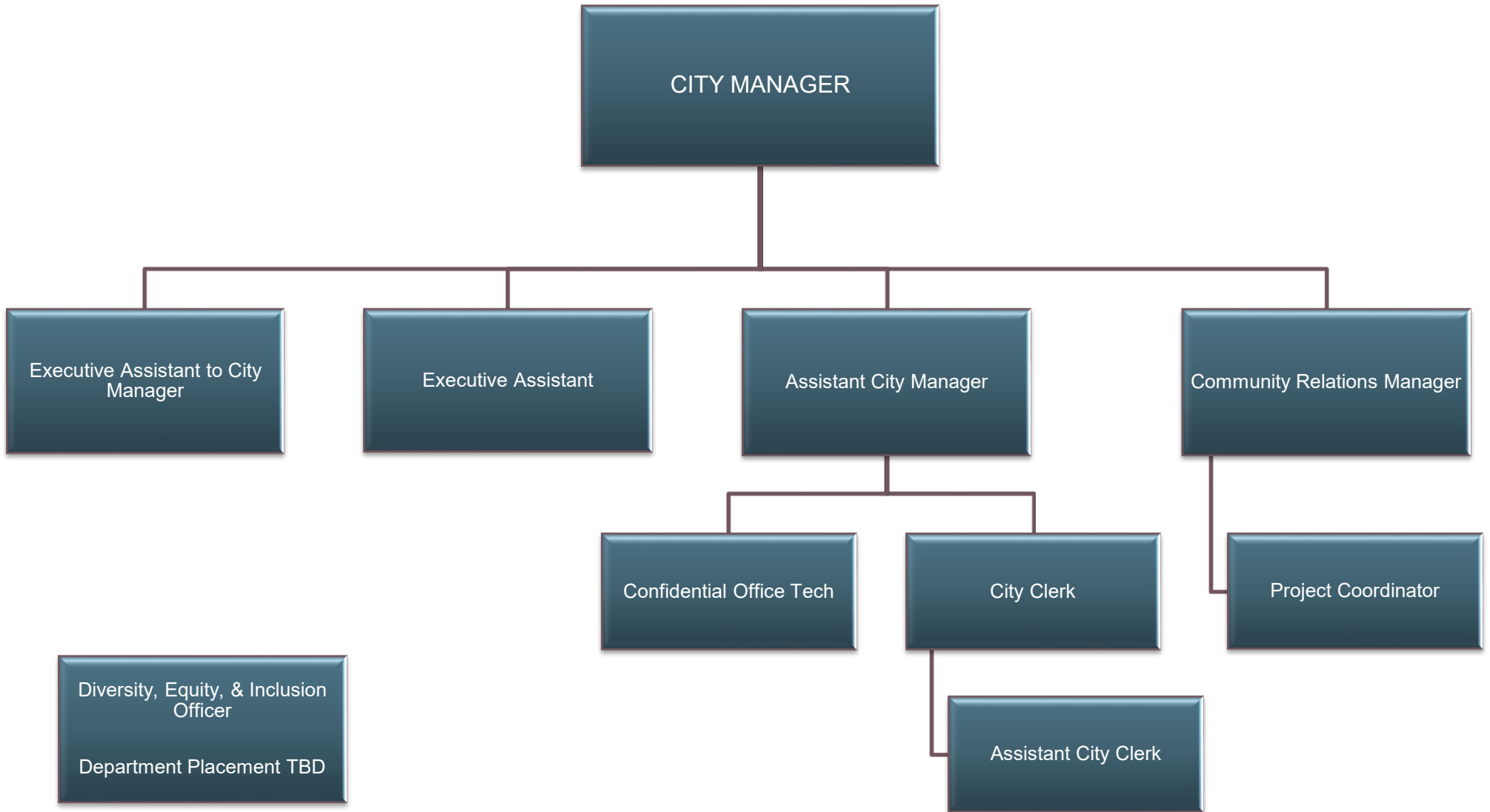
	<u>FY 24</u>
Police - Sworn	12.0
Police - Non-Sworn Support	17.0
Fire - Sworn	7.6
Fire - Non-Sworn Support	1.0
Community Development	10.0
Public Works	36.3
Recreation	16.0
Information Technology	2.0
Finance	2.0
Human Resources	1.0
Administration	2.0
Total Positions	<u>106.9</u>

# ADMINISTRATION DEPARTMENT

## Organizational Chart by Division



# ADMINISTRATION DEPARTMENT Organizational Chart by Position







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# ADMINISTRATION DEPARTMENT

## Summary

The Administration Department provides external and internal support services for a number of essential functions related to the management operations of City government. Under the direction of the City Manager, these functions include, logistical support for the Mayor and Council, recording of the City's official legislative records, and community outreach and engagement.

### City Council Goals, Strategies, and Objectives for FY 2023-24

#### Operational Efficiencies

1. Continue Council and community outreach and engagement around City services, projects, fiscal management, strategic plan objectives progress, and emergency operations. *(Strategic Goal: Effective & Culturally Responsive Government)*
2. Continue to work with local service providers and County of Monterey to mitigate homeless encampments, support permanent shelter operations, transitional housing and other housing and commercial developments city-wide. *(Strategic Goal: Housing/Affordable Housing)*
3. Continues to lead the efforts between the City and County consolidation of services. *(Strategic Goal: Effective & Culturally Responsive Government)*
4. Continue implementation of the Housing Element, Downtown Vibrancy, Chinatown Vibrancy, the Alisal Vibrancy, Parks, Recreation and Libraries Master Plan, Public Art Master Plan and the General Plan. *(Strategic Goal: Economic Development; Housing/Affordable Housing; Infrastructure & Environmental Sustainability; Public Safety; Youth & Seniors; and Effective & Culturally Response Government)*
5. Update and modernize day to day function city-wide utilizing current technology. *(Strategic Goal: Effective & Culturally Responsive Government)*
6. Continue to develop and implement a commission, boards, committee streamlined intake process to include retention and training. *(Strategic Goal: Effective & Culturally Responsive Government)*

#### Major Budget Changes

Workforce allocation and adjustment within the City Manager's Division to include the addition of one (1) full-time Project Coordinator position to support the community outreach and engagement operations.

# ADMINISTRATION DEPARTMENT

## Summary

<b>Expenditures by Program</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1111 City Manager`s Office	862,594	1,052,630	1,290,240	1,724,662
1120 City Clerk	567,061	665,521	750,017	777,104
1355 Economic Development	496,187	511,800		
2033 Information Technology				4,444,352
<b>Total</b>	<b>1,925,843</b>	<b>2,229,952</b>	<b>2,040,258</b>	<b>6,946,118</b>

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	1,410,259	1,707,849	1,490,677	3,824,418
62 - Supplies & Materials	11,299	33,201	24,629	86,200
63 - Outside Services	405,912	415,682	475,667	2,238,300
64 - Other Charges	89,100	69,343	47,480	60,200
66 - Capital Outlays	9,273	3,877	1,805	737,000
<b>Total</b>	<b>1,925,843</b>	<b>2,229,952</b>	<b>2,040,258</b>	<b>6,946,118</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	1,827,837	1,978,053	1,722,079	6,206,699
1100 Measure E				58,000
1200 Measure G	98,006	251,899	318,179	681,419
<b>Total</b>	<b>1,925,843</b>	<b>2,229,952</b>	<b>2,040,258</b>	<b>6,946,118</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
1111 City Manager`s Office	3.000	4.000	6.000	8.000
1120 City Clerk	2.000	2.000	2.000	2.000
1355 Economic Development	1.000	2.000		
2033 Information Technology				15.000
<b>Total</b>	<b>6.000</b>	<b>8.000</b>	<b>8.000</b>	<b>25.000</b>

# **ADMINISTRATION DEPARTMENT**

## **1111 City Manager's Office Division**

### **Purpose**

Manage the Salinas Municipal Corporation consistent with the policy direction established by the City Council and municipal law.

### **Division Operations**

1. Economic Vitality: Develop, enhance and protect an expanded local economic base.
2. Develop, recommend and implement comprehensive City budget and financial policies.
3. Coordinate efforts to achieve cooperative intergovernmental initiatives and private/public partnerships.
4. Implement City Council Goals and Objectives.

### **Major Budget Changes**

Workforce allocation and adjustment within the City Manager's Division to include the addition of one (1) full-time Project Coordinator position to support the community outreach and engagement operations. Manage the Salinas Municipal Corporation a consistent with the policy direction established by the City Council and municipal law.

# ADMINISTRATION DEPARTMENT

## 1111 City Manager`s Office Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	846,504	1,012,279	1,123,027	1,569,062
62 - Supplies & Materials	7,828	8,659	16,031	6,700
63 - Outside Services	5,606	8,973	133,270	133,200
64 - Other Charges	2,656	22,428	16,600	15,700
66 - Capital Outlays		292	1,312	
<b>Total</b>	<b>862,594</b>	<b>1,052,630</b>	<b>1,290,240</b>	<b>1,724,662</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	764,588	800,732	972,061	1,406,525
1200 Measure G	98,006	251,899	318,179	318,137
<b>Total</b>	<b>862,594</b>	<b>1,052,630</b>	<b>1,290,240</b>	<b>1,724,662</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
1111 City Manager`s Office	3.000	4.000	6.000	8.000
<b>Total</b>	<b>3.000</b>	<b>4.000</b>	<b>6.000</b>	<b>8.000</b>

# **ADMINISTRATION DEPARTMENT**

## **1120 City Clerk Division**

### **Purpose**

The City Clerk's Office is the record keeper of the City's legislative actions and supports the Salinas City Council, the Successor Agency to the former Salinas Redevelopment Agency, Measure E and Measure G Oversight Committees. The Clerk's Office is responsible for processing all legislative actions ensuring transparency and codification of the municipal code. The Clerk's Office is responsible for the legislative meeting management process and in accordance with State law. The Office of the City Clerk is the filing official for campaign committee reports, statements of economic interest and local ethics training and filings in accordance with the Political Reform Act and Brown Act. Responsible for sight of all city Commission/Board/Committee vacancies, appointments, ceremonial function and serves as the election official for local municipal elections; responds to records research requests adhering to the Public Records Act; responds to public inquiries.

### **Division Operations**

1. Agenda management and preparation for legislative body meetings.
2. Legislative actions recordation through imaging and indexing of historical records of the City Council, Measure E and Measure G Oversight Committee.
3. Provide support services to the City Council and the City Manager implementation of public policy via Council actions.
4. Serve as the filing official and oversees municipal elections.
5. Management of customer service platform and initiatives.
6. Coordinates the State mandated AB 1234 Local Ethics Training and filing of campaign disclosure and conflict of interest statements.
7. Oversight of the City-wide records retention and day to day operations in line with technological advancements.
8. Ongoing implementation of a commission, boards, committee streamlined intake process to include retention and training.

### **Major Budget Changes**

None.

# ADMINISTRATION DEPARTMENT

## 1120 City Clerk Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	358,407	403,420	367,650	338,304
62 - Supplies & Materials	3,471	12,370	8,598	5,200
63 - Outside Services	179,875	223,882	342,396	397,600
64 - Other Charges	16,890	22,264	30,880	36,000
66 - Capital Outlays	8,418	3,585	493	
<b>Total</b>	<b>567,061</b>	<b>665,521</b>	<b>750,017</b>	<b>777,104</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	567,061	665,521	750,017	777,104
<b>Total</b>	<b>567,061</b>	<b>665,521</b>	<b>750,017</b>	<b>777,104</b>

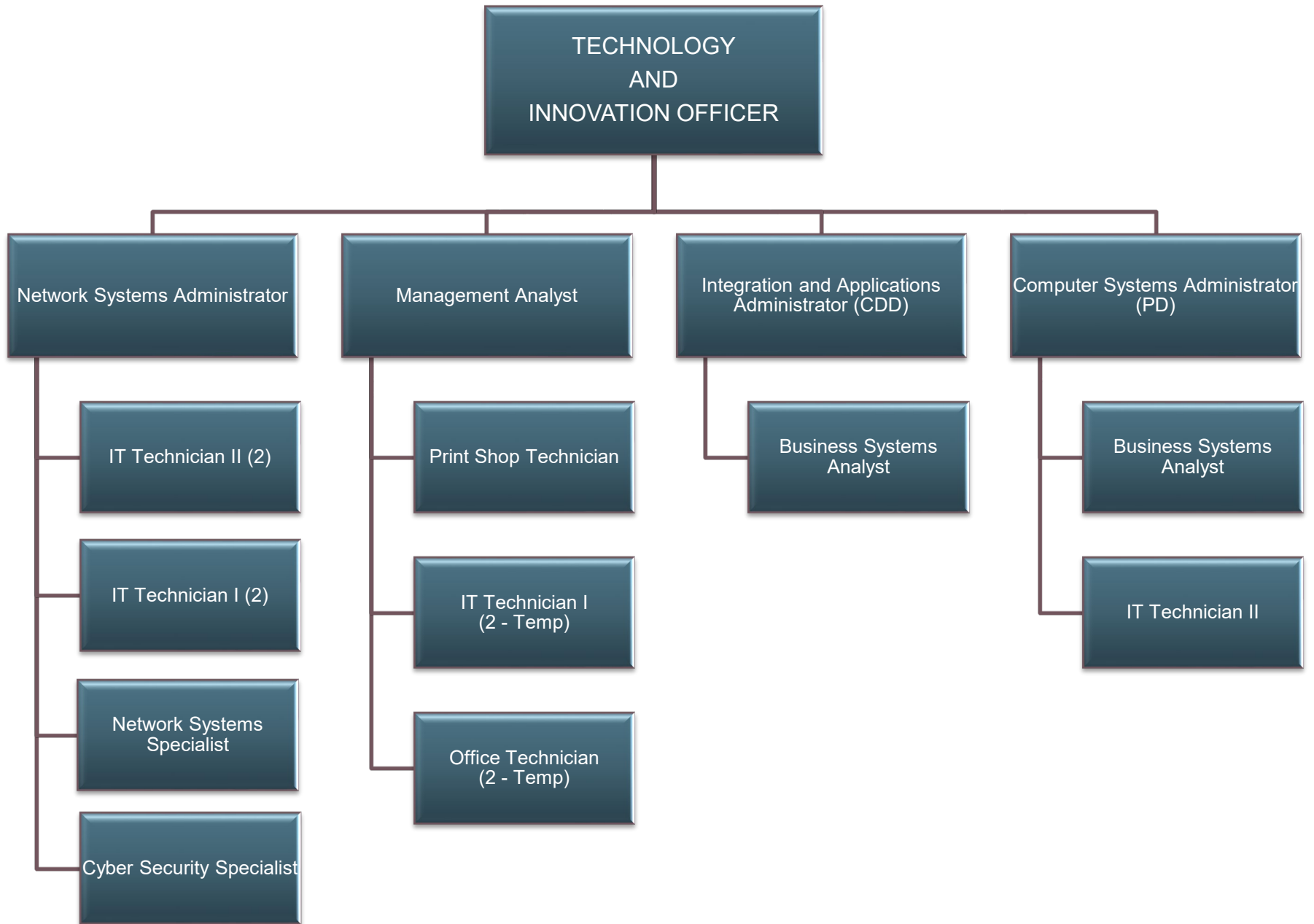
<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
1120 City Clerk	2.000	2.000	2.000	2.000
<b>Total</b>	<b>2.000</b>	<b>2.000</b>	<b>2.000</b>	<b>2.000</b>



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# INFORMATION TECHNOLOGY Organizational Chart by Position



# ADMINISTRATION DEPARTMENT

## 2033 Information Technology Division

### Purpose

Information Systems provides oversight for all City-wide information services related to application systems analysis, design, programming and support; data communications including local and wide area network computer system management and operations; central computer and end-user PC integration and support; telecommunication operation and analysis; reprographic and mail services.

### Division Operations

1. Provide programming, operational and systems development and software acquisition assistance to departments.
2. Provide additional training to users to enhance their utilization of the computer and telephone systems.
3. Continue the migration to Windows 10 from Windows 7.
4. Continue support and maintenance of the telephone system, the City's wide area and local area networks and network connectivity with other public agencies.
5. Oversee all technical support and maintenance of City IT infrastructure.
6. Lead IT Steering Committee.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Ratio of help desk tickets completed/submitted	NEW	NEW	NEW	NEW	>95%
Number of help desk tickets handled	5,688	7,772	4,000	3,880	4,000
Number of special projects started	45	45	45	30	40
Number of special projects completed	30	0	0	12	10

### Major Budget Changes

The City will be adding cyber security software, network infrastructure upgrades, data archiving and backup capacity.

# ADMINISTRATION DEPARTMENT

## 2033 Information Technology Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	1,537,064	1,639,101	2,018,294	1,917,052
62 - Supplies & Materials	(23,770)	(14,154)	68,500	74,300
63 - Outside Services	111,481	162,254	319,000	1,707,500
64 - Other Charges	3,134	3,140	15,250	8,500
66 - Capital Outlays	259,343	272,484	359,200	737,000
<b>Total</b>	<b>1,887,251</b>	<b>2,062,825</b>	<b>2,780,244</b>	<b>4,444,352</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	1,504,162	1,660,921	2,378,681	4,023,070
1100 Measure E	50,023	53,075	55,000	58,000
1200 Measure G	333,066	348,829	346,563	363,282
<b>Total</b>	<b>1,887,251</b>	<b>2,062,825</b>	<b>2,780,244</b>	<b>4,444,352</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
2033 Information Technology	11.000	13.000	14.000	15.000
<b>Total</b>	<b>11.000</b>	<b>13.000</b>	<b>14.000</b>	<b>15.000</b>

# ADMINISTRATION DEPARTMENT

## Workforce

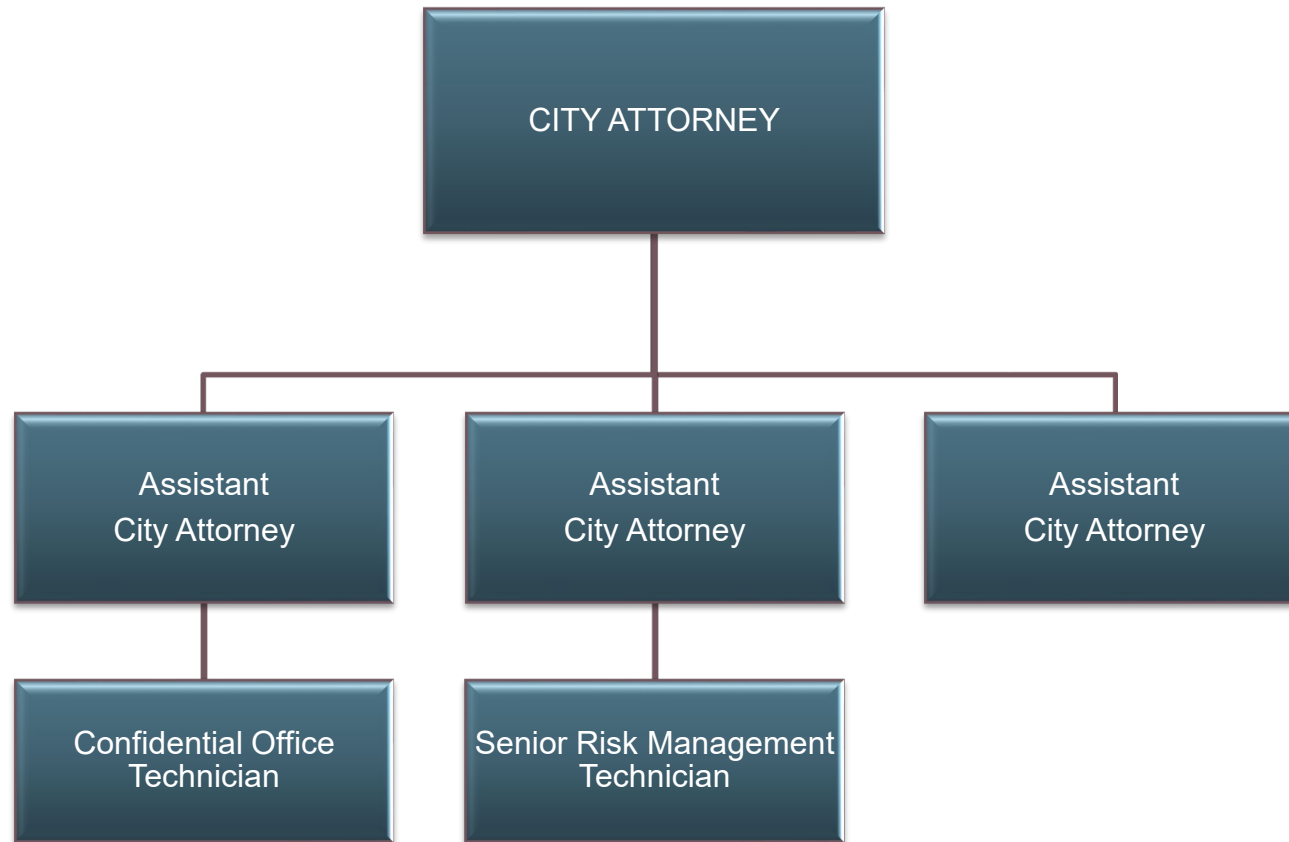
<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
<b>1111 City Manager's Office</b>				
Assistant City Manager	1.000	1.000	1.000	1.000
City Manager	1.000	1.000	1.000	1.000
Executive Assistant	1.000	1.000	2.000	2.000
Project Coordinator				1.000
Confidential Office Technician			1.000	1.000
Community Relations Manager		1.000	1.000	1.000
Diversity Equity & Incl Officer				1.000
<b>1111 City Manager's Office Total</b>	<b>3.000</b>	<b>4.000</b>	<b>6.000</b>	<b>8.000</b>
<b>1120 City Clerk</b>				
City Clerk	1.000	1.000	1.000	1.000
Deputy City Clerk	1.000			
Assistant City Clerk		1.000	1.000	1.000
<b>1120 City Clerk Total</b>	<b>2.000</b>	<b>2.000</b>	<b>2.000</b>	<b>2.000</b>
<b>1355 Economic Development</b>				
Economic Development Mgr	1.000			
Management Analyst		1.000		
Sr Economic Development Manager		1.000		
<b>1355 Economic Development Total</b>	<b>1.000</b>	<b>2.000</b>		
<b>2033 Information Technology</b>				
Computer Systems Administrator				1.000
Integration/Appl Admin				1.000
Network System Specialist				1.000
Network/Sys Administrator				1.000
Management Analyst				1.000
Information Technologies Tech I				2.000
Information Technologies Tech II				3.000
Print Shop Technician				1.000
Business Systems Analyst				2.000
Cybersecurity Specialist				1.000
Technology & Innovation Officer				1.000
<b>2033 Information Technology Total</b>				<b>15.000</b>
<b>Total</b>	<b>6.000</b>	<b>8.000</b>	<b>8.000</b>	<b>25.000</b>

# CITY ATTORNEY DEPARTMENT

## Organizational Chart by Division



## CITY ATTORNEY DEPARTMENT Organizational Chart by Position



# CITY ATTORNEY DEPARTMENT

## Summary

### Purpose

As provided in the City Charter, the City Attorney's Office provides legal representation and guidance to the City Council, its committees, boards and commissions, the City Manager and City Departments.

### Division Operations

1. Economic Development
2. Housing/Affordable Housing
3. Infrastructure and Environmental Sustainability
4. Public Safety
5. Youth and Seniors
6. Effective and Culturally Responsive Government

### City Council Goals, Strategies, and Objectives for FY 2023-24

1. Support Efforts to Generate Revenue Sources to Invest in Existing Facilities and Infrastructure. *(Strategic Goal: Infrastructure and Environmental Sustainability)*
  - a. Advise on transactional support and fee/finance issues related to additional investment in existing facilities and infrastructure.
  - b. Advise on procurement and contracting for American Rescue Plan Act (ARPA) funded projects.
2. Support Efforts on Housing/Affordable Housing. *(Strategic Goal: Housing/Affordable Housing)*
  - a. Advise on and support efforts to update the City's Inclusionary Housing Program.
  - b. Advice on efforts to implement a Rent Stabilization Program.
3. Municipal Code Update. *(Strategic Goal: Effective and Culturally Responsive Government; Infrastructure and Environmental Sustainability)*
  - a. Complete update of the Municipal Code to identify and to update self-imposed regulations that hinder operational efficiencies.
  - b. Update purchasing policies and purchasing manual, to include an environmentally friendly purchasing requirement.
  - c. Support efforts to establish a Youth Commission. *(Youth and Seniors)*
4. Cost-Recovery Program. *(Strategic Goal: Effective and Culturally Responsive Government)*
  - a. Continue to implement and manage a cost-recovery program so the City can recover its costs and can recover for damaged property.
5. Employment/Human Resources. *(Strategic Goal: Effective and Culturally Responsive Government)*
  - a. Continue to review and to update personnel policies, as needed. Continue to participate in and advise on employee issues during continued negotiations with the remaining bargaining groups.
6. Civil Litigation. *(Strategic Goal: Effective and Culturally Responsive Government)*
  - a. Continue to manage the bulk of civil litigation in-house, with less reliance on outside counsel, except for some unique and particularly specialized cases.
  - b. Work to resolve North of Boronda Future Growth Area-related litigation to facilitate development of new housing. *(Housing/Affordable Housing)*

# CITY ATTORNEY DEPARTMENT

## Summary

7. Prosecution of Municipal Code Violations. *(Strategic Goal: Public Safety)*
  - a. Continue to prosecute misdemeanor violations of the Salinas Municipal Code.
8. Update and Implement City Policies. *(Strategic Goal: Effective and Culturally Responsive Government)*
  - a. Advise on and support efforts to update the City's General Plan.
  - b. Work with City Council and City Administration to update and develop policies for Council norms and procedures, including Rules of Decorum.
  - c. Support effective governance for City Commissions and Committees; provide training for new Commissioners and Committee members.
  - d. Advise on and support efforts to make City services more accessible and culturally responsive.

### Major Budget Changes

A Legal Secretary position remains unfilled. Recruitment will begin again to coincide with continued efforts to recruit for an Assistant City Attorney. This Legal Secretary will provide much-needed support and increase efficiency and effectiveness within the Office.

An Assistant City Attorney position remains unfilled due to ongoing recruitment challenges. The Office will again attempt to recruit for an Assistant City Attorney to fill an existing vacancy. Until the position is filled, the City will need to rely on outside counsel to assist with civil litigation.



# CITY ATTORNEY DEPARTMENT

## Summary

<b>Expenditures by Program</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1400 City Attorney's Office	780,960	884,306	1,026,003	920,577
<b>Total</b>	<b>780,960</b>	<b>884,306</b>	<b>1,026,003</b>	<b>920,577</b>

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	706,557	730,011	838,303	728,037
62 - Supplies & Materials	27,654	23,117	28,400	28,200
63 - Outside Services	28,642	120,515	92,060	97,100
64 - Other Charges	7,876	9,239	27,240	27,240
66 - Capital Outlays	10,230	1,424	40,000	40,000
<b>Total</b>	<b>780,960</b>	<b>884,306</b>	<b>1,026,003</b>	<b>920,577</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	780,960	884,306	1,026,003	920,577
<b>Total</b>	<b>780,960</b>	<b>884,306</b>	<b>1,026,003</b>	<b>920,577</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
1400 City Attorney's Office	5.000	3.000	4.000	3.000
<b>Total</b>	<b>5.000</b>	<b>3.000</b>	<b>4.000</b>	<b>3.000</b>

# CITY ATTORNEY DEPARTMENT

## 1400 City Attorney’s Office Division

### Purpose

As provided in City Charter, provide effective legal representation and guidance to the City Council, its committees, boards and commissions, the City Manager, and City departments.

### Division Operations

1. Economic Development
2. Housing/Affordable Housing
3. Infrastructure and Environmental Sustainability
4. Public Safety
5. Youth and Seniors
6. Effective and Culturally Responsive Government

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Actual	FY 2022-23 Projected	FY 2023-24 Goal
# requests for legal services		388	430	1,500	500
# criminal cases reviewed or prosecuted		232	54	250	50
# Pitchess motions responded to and defended		2	3	5	5
# civil cases filed and defended		7	6	5	10
# Code enforcement cases and nuisance abatements		4	9	5	10
# Public Records Act requests responded to		28	20	25	20
# Economic development agreement and other contracts		170	197	175	200
# Workers Compensation cases presented to CM or CC		156	3	150	0
Employment matters--Representation and Advice		17	10	20	15
Legal support of election and/or revenue measure initiative		0	3	1	1

### Major Budget Changes

A Legal Secretary position remains unfilled. Recruitment will begin again to coincide with continued efforts to recruit for an Assistant City Attorney. This Legal Secretary will provide much-needed support and increase efficiency and effectiveness within the Office.

An Assistant City Attorney position remains unfilled due to ongoing recruitment challenges. The Office will again attempt to recruit for an Assistant City Attorney to fill an existing vacancy. Until the position is filled, the City will need to rely on outside counsel to assist with Civil Litigation.

# CITY ATTORNEY DEPARTMENT

## 1400 City Attorney's Office Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	706,557	730,011	838,303	728,037
62 - Supplies & Materials	27,654	23,117	28,400	28,200
63 - Outside Services	28,642	120,515	92,060	97,100
64 - Other Charges	7,876	9,239	27,240	27,240
66 - Capital Outlays	10,230	1,424	40,000	40,000
<b>Total</b>	<b>780,960</b>	<b>884,306</b>	<b>1,026,003</b>	<b>920,577</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	780,960	884,306	1,026,003	920,577
<b>Total</b>	<b>780,960</b>	<b>884,306</b>	<b>1,026,003</b>	<b>920,577</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
1400 City Attorney's Office	5.000	3.000	4.000	3.000
<b>Total</b>	<b>5.000</b>	<b>3.000</b>	<b>4.000</b>	<b>3.000</b>

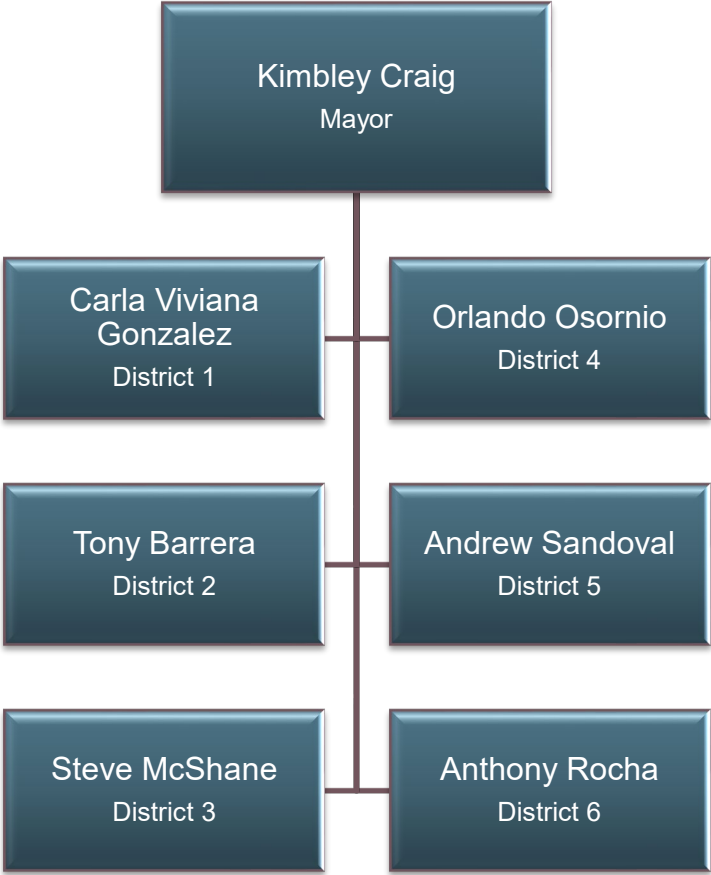
# CITY ATTORNEY DEPARTMENT

## Workforce

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
<b>1400 City Attorney's Office</b>				
Assistant City Attorney	1.000	1.000	1.000	1.000
City Attorney	1.000	1.000	1.000	1.000
Legal Secretary	1.000		1.000	
Confidential Office Technician	1.000	1.000	1.000	1.000
Deputy City Attorney	1.000			
<b>1400 City Attorney's Office Total</b>	<b>5.000</b>	<b>3.000</b>	<b>4.000</b>	<b>3.000</b>
<b>Total</b>	<b>5.000</b>	<b>3.000</b>	<b>4.000</b>	<b>3.000</b>

# CITY COUNCIL DEPARTMENT

## Organizational Chart by Position



# **CITY COUNCIL DEPARTMENT Summary**

## **Purpose**

The City Council is comprised of seven members and serves as the policy-making and legislative body of the City of Salinas. Six council members are elected by district for a four-year term, and the Mayor is elected at-large for a two-year term. The Council meets on Tuesdays at said hour/date as established by notice. Special Meetings and Study Sessions may occur on other days of the week as necessary.

# CITY COUNCIL DEPARTMENT Summary

<b>Expenditures by Program</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 City Council	246,282	295,850	325,209	399,607
<b>Total</b>	<b>246,282</b>	<b>295,850</b>	<b>325,209</b>	<b>399,607</b>

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	228,702	260,563	271,641	330,907
62 - Supplies & Materials	1,039	970	4,627	1,000
63 - Outside Services	12,634	14,441	10,000	15,200
64 - Other Charges	3,447	19,876	38,941	52,500
66 - Capital Outlays	461			
<b>Total</b>	<b>246,282</b>	<b>295,850</b>	<b>325,209</b>	<b>399,607</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	246,282	295,850	325,209	399,607
<b>Total</b>	<b>246,282</b>	<b>295,850</b>	<b>325,209</b>	<b>399,607</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
1000 City Council	7.000	7.000	7.000	7.000
<b>Total</b>	<b>7.000</b>	<b>7.000</b>	<b>7.000</b>	<b>7.000</b>

# **CITY COUNCIL DEPARTMENT**

## **1000 City Council Division**

### **City Council Goals, Strategies, and Objectives for FY 2023-24**

The City Council strives to implement key strategic goals and strategies identified during their 2022 strategic planning session.

The new City of Salinas Strategic Plan 2022-2025 goals include the following:

- Economic Development - Sustain, encourage, and develop a diverse and thriving economy that benefits all Salinas residents and businesses and that contributes to the community's economic health.
- Housing/Affordable Housing - Pursue housing options for residents of all income levels, including the unsheltered, that is safe and secure.
- Infrastructure & Environmental Sustainability – Invest in and maintain green infrastructure that creates a vibrant City and generates community pride and improved climate resiliency.
- Public Safety – Continue to improve community safety by engaging residents and using a broad range of proactive approaches that emphasize community connection and prevention programs.
- Youth & Seniors – Provide opportunities for healthy development and social connections through recreational facilities, programs, and activities.
- Effective & Culturally Responsive Government – Provide effective and culturally-responsive government programs and services in a professional, customer-oriented manner that ensures equitable solutions to community challenges.

Staff will continue to work incrementally to make progress on strategic goals.

### **Division Operations**

1. Continue to hold City Council meetings as prescribed by the City Charter.
2. Determine and prioritize service levels for all City departments.
3. Participate in appropriate advocacy associations, including the League of California Cities and the National League of Cities.
4. Represent the City's interests in regional and intergovernmental processes.
5. Continue outreach to City residents, neighborhoods, and community groups.

### **Major Budget Changes**

None.



# CITY COUNCIL DEPARTMENT

## 1000 City Council Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	228,702	260,563	271,641	330,907
62 - Supplies & Materials	1,039	970	4,627	1,000
63 - Outside Services	12,634	14,441	10,000	15,200
64 - Other Charges	3,447	19,876	38,941	52,500
66 - Capital Outlays	461			
<b>Total</b>	<b>246,282</b>	<b>295,850</b>	<b>325,209</b>	<b>399,607</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	246,282	295,850	325,209	399,607
<b>Total</b>	<b>246,282</b>	<b>295,850</b>	<b>325,209</b>	<b>399,607</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
1000 City Council	7.000	7.000	7.000	7.000
<b>Total</b>	<b>7.000</b>	<b>7.000</b>	<b>7.000</b>	<b>7.000</b>

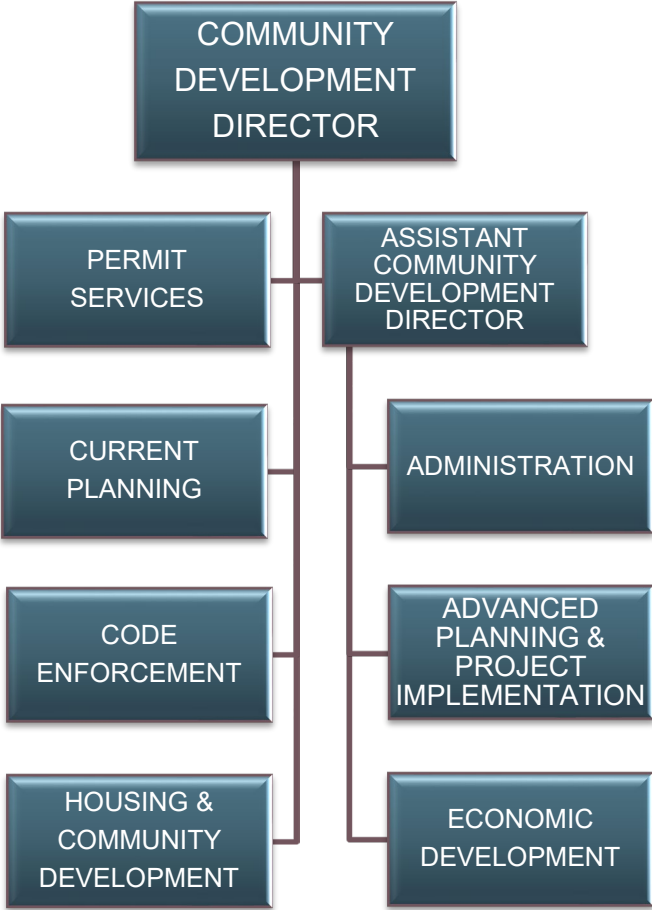
# CITY COUNCIL DEPARTMENT

## Workforce

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
<b>1000 City Council</b>				
City Council	6.000	6.000	6.000	6.000
City Mayor	1.000	1.000	1.000	1.000
<b>1000 City Council Total</b>	<b>7.000</b>	<b>7.000</b>	<b>7.000</b>	<b>7.000</b>
<b>Total</b>	<b>7.000</b>	<b>7.000</b>	<b>7.000</b>	<b>7.000</b>

# COMMUNITY DEVELOPMENT DEPARTMENT

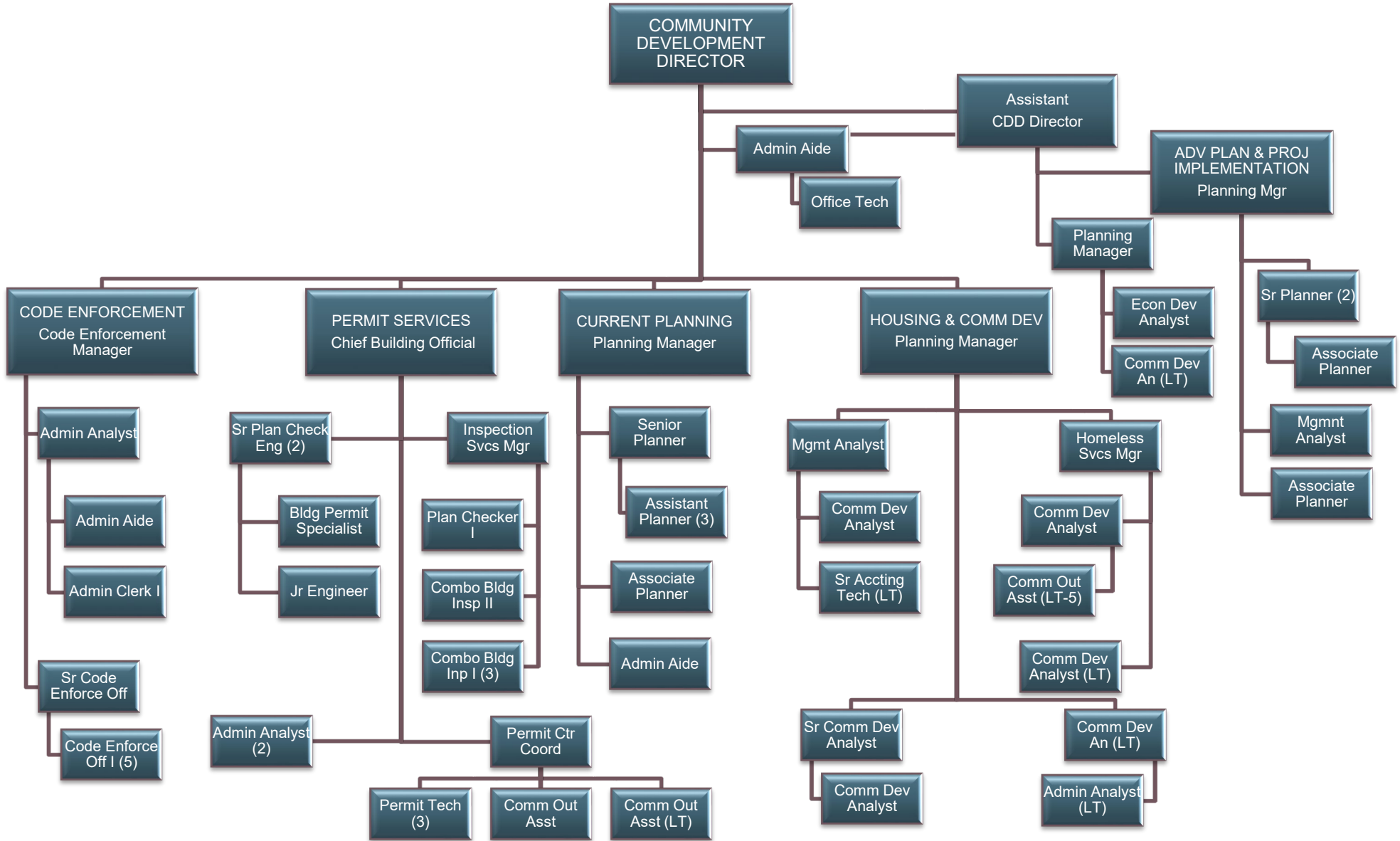
## Organizational Chart by Division



Permit Services moved to a separate Enterprise Operation fund effective FY 2018.

# COMMUNITY DEVELOPMENT DEPARTMENT

## Organizational Chart by Position





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# COMMUNITY DEVELOPMENT DEPARTMENT

## Summary

### Purpose

With ongoing community collaboration, the Community Development Department is committed to creating a safe, healthy, and prosperous Salinas through targeted revitalization and sustainable, well-designed land use and development. Department functions include planning, plan implementation, permitting, management of federal funding, housing facilitation, homeless services, code enforcement, business retention and expansion and small business development. There are seven divisions in the Department: Administration, Advanced Planning & Project Implementation, Current Planning, Permit Services, Code Enforcement, Housing & Community Development, and Economic Development.

The 21/22 fiscal year was extremely busy for the department as staff fielded over 23,000 calls, issued 3,243 permits with a valuation of over \$83.4 million. Last fiscal year, CDD also secured nearly \$45 million in grants, and continued to provide direct rental support, reaching over 1,500 households with \$14 million in assistance. The department made significant progress on the General Plan Update and Climate Action Plan and streamlined the Accessory Dwelling Unit (ADU) process with pre-approved plans.

### City Council Goals, Strategies, and Objectives for FY 2023-24

*(Economic Development, Housing/Affordable Housing, Infrastructure and Environmental Sustainability, Public Safety, Youth and Seniors, Effective and Culturally Responsive Government)*

1. Continue to implement the Alisal Vibrancy Plan including greening, litter abatement and public art/district identity improvements and the adoption of commercial corridor guidelines and a district identity plan. *(Strategic Goal: Economic Development)*
2. Build an Economic Development team that focuses on site development and industry attraction, business retention and expansion, and continued support of small businesses and entrepreneurs through business navigation, loans, and connection to small business resources. *(Strategic Goal: Economic Development)*
3. Develop an opportunity site inventory list to promote retail, commercial and industry to maximize their current use, future development and redevelopment for job creation and property and sales tax revenue generation. *(Strategic Goal: Economic Development)*
4. Prepare a Master Plan for the Salinas Intermodal Transportation Center that includes Transit Oriented Development. *(Strategic Goal: Economic Development)*
5. Process the Ferrasci Business Center Specific Plan (FBCSP) application and associated environmental review documents (Target Area K). FBCSP implementation will provide new employment and revenue generating opportunities. *(Strategic Goal: Economic Development)*
6. Evaluate the formation of an Enhanced Infrastructure Financing District (EIFD) to fund infrastructure improvements to facilitate the development of the Salinas Ag Industrial Center. *(Strategic Goal: Economic Development)*
7. Revise the Commercial Cannabis Ordinance to open new opportunities for business and ensure sensible regulation. Complete a Cannabis Equity Assessment to mitigate the harm done to those communities most impacted by criminalization. *(Strategic Goal: Economic Development)*

# COMMUNITY DEVELOPMENT DEPARTMENT

## Summary

8. Continue to work with the community, food vendors, and nonprofits to expand healthy foods choice and explore entrepreneurship opportunities such as new farmer's markets, food truck pods, development of a community/commercial kitchen, and community gardens. *(Strategic Goal: Economic Development)*
9. Continue to coordinate with the County on the implementation of the Downtown Vibrancy Plan and Alisal Vibrancy Plan Memorandums of Understanding to include undertaking planning activities for a downtown parking facility and city and county properties around the Division Street Opportunity site in the Alisal. *(Strategic Goals: Economic Development and Housing/Affordable Housing)*
10. Complete the entitlement process for a vibrant, multi-phase new mixed-use development at the corner of John Street and Abbott to include a 111-room hotel, 242 dwelling units, nearly 139,000 sq ft of retail and office. *(Strategic Goals: Economic Development and Housing/Affordable Housing)*
11. Complete Housing Element Update by December 15, 2023. *(Strategic Goal: Housing/Affordable Housing)*
12. Launch preparation of the East Area Specific Plan to increase housing opportunities and create healthy, walkable and sustainable neighborhoods. *(Strategic Goal: Housing/Affordable Housing)*
13. Support development of the Future Growth Area (FGA) by coordinating infrastructure investment and processing tentative map applications. *(Strategic Goal: Housing/Affordable Housing)*
14. Using SB2 grant funds complete technical studies and any related zone changes to facilitate housing development opportunities in the downtown, North and East Salinas. *(Strategic Goal: Housing/Affordable Housing)*
15. Continue to promote ADU development through pre-approved ADU plans, streamlining of processes, updating regulations consistent with State law, and connecting applicants to financing. *(Strategic Goal: Housing/Affordable Housing)*
16. Leverage American Rescue Plan Act (ARPA) funding and other housing resources to incentivize and promote the production of low- and moderate-income housing for families, workforce, including farmworkers, and seniors. *(Strategic Goal: Housing/Affordable Housing)*
17. Continue to partner with the County of Monterey to develop an affordable multi-family housing project at 855 E. Laurel Drive. *(Strategic Goal: Housing/Affordable Housing)*
18. Facilitate the continued rehabilitation and full occupancy of 202 units of affordable, permanent supportive housing at awarded HCD Homekey project sites. *(Strategic Goal: Housing/Affordable Housing)*
19. Facilitate acquisition of three homes and completion of ADUs with BACS through the Family Homelessness Challenge Grant. *(Strategic Goal: Housing/Affordable Housing)*
20. Continue to effectively manage the Interim Housing Motel Program to help navigate participants into permanent housing and support Health & Safety Days. *(Strategic Goal: Housing/Affordable Housing)*

# COMMUNITY DEVELOPMENT DEPARTMENT

## Summary

21. Continue to actively engage the unhoused through the Salinas Outreach and Response Team (SORT) to connect to services and provide case management to provide pathways to housing. *(Strategic Goal: Housing/Affordable Housing)*
22. Implement a rental registration program to promote health and safety, provide tenant/landlord support, and help stabilize Salinas' housing stock. *(Strategic Goals: Public Safety and Housing/Affordable Housing)*
23. Promote safe, habitable housing by coordinating with landlord and tenants to eliminate lead hazards. *(Strategic Goals: Public Safety and Housing/Affordable Housing)*
24. In collaboration with the community and the Police and Fire Departments complete a comprehensive draft of a Public Safety Element as part of the General Plan by Spring 2024. *(Strategic Goals: Public Safety and Effective and Culturally Responsive Government)*
25. Continue to effectively implement awarded Cal ICH Grants using 'Housing First' best practices to provide unhoused residents with viable pathways to housing and to allow for the restoration of former encampments sites to their intended public use. *(Strategic Goal: Public Safety)*
26. Improve code enforcement outcomes by coordinating with Fire Prevention, Police Department, Public Works, Monterey County Environmental Health, and Republic Services to address blighted properties and quality of life issues such as noise complaints and illegal vending. *(Strategic Goal: Public Safety)*
27. Increase inspection warrants and continue to implement administrative and legal remedies in gaining compliance on nuisance properties that may have health and safety dangers. *(Strategic Goal: Public Safety)*
28. Continue to expand community engagement opportunities and education to encourage compliance with City codes. *(Strategic Goal: Public Safety)*
29. Program legal settlement funding to mitigate harm created by opioids targeting substance and prescription drug abuse prevention and treatment programs. *(Strategic Goal: Public Safety)*
30. Continue to coordinate with Library and Community Services and Public Works to implement park and recreational facility improvements including the design and construction of a new Hebron Family Center, El Gabilan Park multi use court improvements Closter Park public art and signage improvements, and preparation of Cesar Chavez Master Plan and trail project to implement the Alisal Vibrancy Plan. *(Strategic Goal: Youth and Seniors)*
31. Complete the final phase of rehabilitation of the Sherwood Recreation Center project in collaboration with Library and Community Services. *(Strategic Goal: Youth and Seniors)*
32. Produce draft General Plan update and Climate Action Plan by Spring 2024. *(Strategic Goals: Infrastructure and Environmental Sustainability and Effective and Culturally Responsive Government)*
33. Complete implementation of the new paperless permitting system and develop new easy to understand, bilingual educational materials for the Permit Center. *(Strategic Goal: Effective and Culturally Responsive Government)*



# COMMUNITY DEVELOPMENT DEPARTMENT

## Summary

### Major Budget Changes

Although it may seem as if the CDD operational budget has significantly increased, most of the change was created when projects originally categorized as Capital Improvement Projects were shifted into operating. In addition, CDD has been successful in securing millions in grants, which has resulted in the need for additional staffing. Many of these positions are limited term and will ultimately be phased out as funding decreases.

# COMMUNITY DEVELOPMENT DEPARTMENT

## Summary

<b>Expenditures by Program</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1355 Economic Development			1,158,952	953,572
3111 Adv Planning & Project Implementation	1,015,082	1,428,106	2,674,058	1,201,834
3353 Code Enforcement	1,073,463	1,066,834	1,490,271	1,427,600
3461 Administration	690,039	431,218	510,428	730,647
3462 Current Planning	918,827	1,153,530	1,629,916	1,649,068
Housing and Community Development	8,148,016	9,758,976	22,102,864	16,744,372
3181 Downtown Streets Team				550,000
3279 Homelessness Service Coordination				1,200,000
3328 East Area Specific Plan (EASP)				350,000
3701 General Plan				596,800
<b>Total</b>	<b>11,845,427</b>	<b>13,838,665</b>	<b>29,566,490</b>	<b>25,403,893</b>

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	4,447,743	4,755,521	7,418,035	7,149,501
62 - Supplies & Materials	152,265	136,979	148,251	103,280
63 - Outside Services	1,160,778	1,336,029	6,569,266	6,395,243
64 - Other Charges	62,375	64,802	220,065	2,115,850
66 - Capital Outlays	176,189	187,537	3,818,145	5,942,800
69 - Financial Assistance	5,846,076	7,357,797	11,392,728	3,697,219
<b>Total</b>	<b>11,845,427</b>	<b>13,838,665</b>	<b>29,566,490</b>	<b>25,403,893</b>

# COMMUNITY DEVELOPMENT DEPARTMENT

## Summary

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	3,014,058	3,102,920	5,176,690	5,858,754
1100 Measure E	396,550	459,869		
1200 Measure G	502,381	462,816	1,622,611	2,427,600
2513 General Plan				946,800
2602 HSA - Affordable Housing	22,815	13,988	8,040	1,050
2603 Local Housing Trust Fund				2,000,000
2910 Community Development	647,147	940,885	5,358,343	6,550,678
2911 CDBG - COVID-19	984,980	595,065	783,948	366,006
2930 Home Investment Partnership	1,107,312	113,071	2,061,085	2,143,637
2931 Home American Rescue Plan		7,780	138,158	90,048
2940 Emergency Shelter Grant	67,890	186,640	308,707	147,955
2941 Emergency Solutions Grant	237,973	205,973	296,229	18,090
2942 CA Emergency Solutions & Housing	375,389	157,793	837,674	
2943 ESG-CV HUD	2,703,291	2,795,663	652,272	170,714
2944 ESG-CV HCD	749,400	3,053,530	321,488	
2945 Housing - Other Agency Match	277,979	189,536	860,347	
2947 Project Room Key Motel Program		1,241,387	2,061,920	
2951 SB2	758,148	95,104	1,251,220	4,044,513
2952 Local Early Action Planning		136,883	363,117	
2953 Regional Early Action Planning		75,302	454,698	
2954 Encampment Resolution Fund		610	4,078,807	480,133
2956 Family Homeless Challenge			2,668,383	157,915
2957 Inclusionary Housing	115		12,000	
3187 Community Challenge Grant		3,848	752	
3188 Dept of Conservation (SALC) Prog			250,000	
<b>Total</b>	<b>11,845,427</b>	<b>13,838,665</b>	<b>29,566,490</b>	<b>25,403,893</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
1355 Economic Development			2.000	2.000
3111 Adv Planning & Project Implementation	5.853	7.850	7.930	6.450
3353 Code Enforcement	9.000	9.000	10.000	10.000
3461 Administration	4.000	1.853	2.850	3.750
3462 Current Planning	5.600	7.000	7.000	7.000
Housing and Community Development	6.558	8.797	12.770	18.550
3701 General Plan				1.000
<b>Total</b>	<b>31.011</b>	<b>34.500</b>	<b>42.550</b>	<b>48.750</b>

Permit Services has moved to a separate Enterprise Operation fund effective FY 2018.

# COMMUNITY DEVELOPMENT DEPARTMENT

## 3461 Administration Division

### Purpose

The Administration Division provides oversight to the department by supervising, monitoring, and controlling the Department’s operating budget and activities. The Administration Division is also responsible for integrating the initiatives, goals, and objectives established by the City Council into the overall operations of the Department’s Divisions. The Division oversees both internal and external communications for the departments and helps residents navigate department services.

### Division Operations

1. Lead the development of department goals, objectives, and actions, in alignment with the City Council strategic plan.
2. Administer the department's budget within authorized amounts.
3. Establish and monitor key performance indicators (KPIs) and customer service satisfaction.
4. Guide departmental messaging and internal and external communications.
5. Manage overall department workload, organization of responsibilities, and staffing levels.
6. Assist in securing additional funding for departmental activities.
7. Provide administrative and technical support to the department divisions in the performance of their duties.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Process Personnel Requisitions within 1 business day	N/A		90%	90%	90%
Process Personnel Action Forms (PAFs) within 2 business days	N/A		90%	90%	90%
Process invoices within 7 days	N/A		80%	80%	80%

### Major Budget Changes

A major budget change is the shifting of the Assistant Director and Office Tech positions from 3111 APPI to 3461 Administration, resulting in an increase to the division’s salaries and equipment and training expenses. However, a subsequent reduction with occur in the APPI budget.

# COMMUNITY DEVELOPMENT DEPARTMENT

## 3461 Administration Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	593,379	341,466	359,307	602,047
62 - Supplies & Materials	9,195	5,838	11,350	19,500
63 - Outside Services	68,795	39,664	117,471	91,600
64 - Other Charges	5,114	14,352	12,300	7,000
66 - Capital Outlays	13,555	29,898	10,000	10,500
<b>Total</b>	<b>690,039</b>	<b>431,218</b>	<b>510,428</b>	<b>730,647</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	690,039	430,560	400,408	730,647
1200 Measure G		658	110,020	
<b>Total</b>	<b>690,039</b>	<b>431,218</b>	<b>510,428</b>	<b>730,647</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
3461 Administration	4.000	1.853	2.850	3.750
<b>Total</b>	<b>4.000</b>	<b>1.853</b>	<b>2.850</b>	<b>3.750</b>

# COMMUNITY DEVELOPMENT DEPARTMENT

## 1355 Economic Development Division

### Purpose

Develop and implement strategies and programs that further the Council's 2022-2025 Economic Development Goals, Strategies and Objectives to enhance the economic well-being of the city and its residents by increasing the number of middle- and upper-income job opportunities and growing the City's revenue base to support the provision of City services. Primary economic development strategies include real estate management and site attraction, business retention, expansion and marketing, and small business and entrepreneur support.

### Division Operations

1. Work with other local agencies and private sector businesses to create and maintain a healthy business environment, including business attraction, workforce development, site inventory, and support for the agricultural and AgTech clusters.
2. Manage the City's real estate portfolio, to maximize current use, future development, and redevelopment.
3. Identify and implement finance and development strategies to support existing and future business through the provision of affordable broadband, utility, and circulation infrastructure.
4. Build business and property owner relations through a Business, Retention, and Expansion Program to support existing business to grow and thrive.
5. Market existing attractions and facilities and identify and promote commercial sites and tourism opportunities.
6. Further EDE, DVP, AVP and CRP economic development policies and actions including microloan, outdoor dining and façade improvement programs, and shop local initiatives.
7. Provide small business and entrepreneur support through counseling, permit navigation, and referral to technical and capital resources.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Conduct 20 site visits to build businesses/industry relations				5%	100%
Establish online site inventory to promote business and development opportunity sites such as Target Area K and the Ag Industrial Center				10%	100%
Develop and execute a marketing and attraction campaign and materials to promote tourism				20%	100%
Develop Shop Local tool kit for promoting city commercial shopping districts				25%	100%
Collaborate with training resource network to develop and provide 3 training workshops to support local entrepreneurs and businesses to be competitive in government bidding processes.				25%	100%
Collaborate with SUBA to establish and coordinate the Alisal Ambassador Program for the East Alisal Commercial Corridor. Conduct 8 volunteer based clean ups.				20%	100%
Issue \$150,000 to small businesses in forgivable loans/microgrants to support outdoor dining, facade improvements, and technology and marketing.				5%	100%

# **COMMUNITY DEVELOPMENT DEPARTMENT**

## **1355 Economic Development Division**

### **Major Budget Changes**

The total Economic Division FY 23/24 budget remains neutral despite staffing level changes to create a deeper economic development team. Requested professional services have increased to evaluate the potential development of an Enhanced Infrastructure Financing District (EIFD) to finance the backbone infrastructure necessary to facilitate the development of the Salinas Ag Industrial Center and to develop business and tourism marketing material. Other additions include the creation of a citywide microloan/grant program (\$100,000). The ED division budget also includes an existing partnership obligation with Hartnell College to support workforce development initiatives in the Salinas Valley and costs associated with the management of the City's real estate assets. City sponsorships have shifted from this Division to Administration.

# COMMUNITY DEVELOPMENT DEPARTMENT

## 1355 Economic Development Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	205,347	292,150	392,202	348,197
62 - Supplies & Materials		12,172	9,200	14,000
63 - Outside Services	220,431	182,827	713,850	584,275
64 - Other Charges	69,554	24,651	43,300	5,900
66 - Capital Outlays	856		400	1,200
<b>Total</b>	<b>496,187</b>	<b>511,800</b>	<b>1,158,952</b>	<b>953,572</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	496,187	511,800	1,158,952	953,572
<b>Total</b>	<b>496,187</b>	<b>511,800</b>	<b>1,158,952</b>	<b>953,572</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
1355 Economic Development	1.000	2.000	2.000	2.000
<b>Total</b>	<b>1.000</b>	<b>2.000</b>	<b>2.000</b>	<b>2.000</b>





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# COMMUNITY DEVELOPMENT DEPARTMENT

## 3111 Adv Planning & Project Implementation Division

### Purpose

The Advanced Planning and Project Implementation Division (APPI) provides comprehensive and responsive long-range planning services that address the needs of the community and promote economic and social well-being. Core services include update, implementation and maintenance of the General Plan and other long-range planning documents (e.g., Zoning Code and related ordinances, Climate Action Plan, other special studies), coordination with local, regional, state, and federal agencies on land use, housing, environmental and long-range planning initiatives, and processing complex planning projects and/or initiatives. Community engagement is central to APPI's work and purpose, and the Division works closely with other divisions and departments on outreach training and support. APPI also supports, coordinates and leads implementation of the General Plan, and Salinas Downtown Vibrancy, Alisal Vibrancy, and Chinatown Revitalization Plans' goals, policies and actions.

### Division Operations

1. Lead long-range planning efforts (e.g., Climate Action Plan, General Plan Update -Visión Salinas 2040, 2023-2031 Housing Element Update) that are guided by a comprehensive and inclusive community engagement process.
2. Facilitate future development by supporting the processing of specific plans, annexations, zoning code amendments and other plan amendments.
3. Coordinate land use with County, regional public agencies, and school districts.
4. Maintain engaging and relevant website and social media presence to ensure the community is informed about planning initiatives, implementation activities and available services.
5. Continue to lead implementation of Alisal Vibrancy Plan and Chinatown Revitalization Plans.
6. Increase implementation capacity using five VISTA Members awarded through AmeriCorps VISTA program.
7. Prepare and/or assist with implementation of various grants to further community plan initiatives.
8. Continue to support community engagement efforts across City departments.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Release a Public Review Draft General Plan by June 30, 2024					100%
Release a Public Review Draft Climate Action Plan by June 30, 2024					100%
Complete Housing Element Update			80%	80%	100%
Reach 10,000 Salinas residents with communication about the General Plan Update through a variety of channels (emails, social media, radio, TV, canvassing, etc.)	N/A	N/A	80%	80%	20%
Complete environmental and technical studies to support the rezoning of identified opportunity sites in the Downtown, East and North Salinas to mixed-use to increase housing production and sales revenue			100%	80%	20%
Adopt commercial corridor guidelines and district identity plan for the Alisal			80%	20%	80%
Collaborate with Library and Community Services on design and construction of improvements to El Gabilan Play Lot and Closter Park improvement projects			40%	30%	70%
Complete design and commence installation of greening, litter abatement and public art/district identity improvements through the Caltrans Local Clean California Grant.			100%	20%	80%

### Major Budget Changes

There are no major changes this year for APPI.

# COMMUNITY DEVELOPMENT DEPARTMENT

## 3111 Advanced Planning & Project Imp Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	844,159	1,042,939	1,347,740	1,099,754
62 - Supplies & Materials	10,161	12,408	18,413	13,280
63 - Outside Services	139,589	357,625	1,268,246	70,500
64 - Other Charges	6,986	9,673	18,900	7,200
66 - Capital Outlays	14,186	5,461	20,759	11,100
<b>Total</b>	<b>1,015,082</b>	<b>1,428,106</b>	<b>2,674,058</b>	<b>1,201,834</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	815,684	897,366	1,270,179	1,106,458
1200 Measure G	100,867	114,417	22,320	
2911 CDBG - COVID-19	64,605	113,144	171,369	95,346
2951 SB2	33,927	87,145	141,624	30
2952 Local Early Action Planning		136,883	363,117	
2953 Regional Early Action Planning		75,302	454,698	
3187 Community Challenge Grant		3,848	752	
3188 Dept of Conservation (SALC) Prog			250,000	
<b>Total</b>	<b>1,015,082</b>	<b>1,428,106</b>	<b>2,674,058</b>	<b>1,201,834</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
3111 Advanced Planning & Project Imp	5.853	7.850	7.930	6.450
<b>Total</b>	<b>5.853</b>	<b>7.850</b>	<b>7.930</b>	<b>6.450</b>

# COMMUNITY DEVELOPMENT DEPARTMENT

## 3353 Code Enforcement Division

### Purpose

The Code Enforcement Division promotes a safe and blight-free community by addressing substandard housing, dangerous buildings, unauthorized land and building uses, zoning violations, unpermitted work, and other health, safety, and welfare concerns. The Division is responsible for ensuring compliance with the Zoning Code, Property Maintenance Code, and other city and state regulations by performing inspections and whenever necessary issuing citations or pursuing other legal remedies. Code Enforcement is an essential tool for crime prevention, housing stabilization, and blight elimination.

### Division Operations

1. Increase public awareness of the hazards of substandard housing and dangerous buildings.
2. Use available remedies to address issues of blight, housing code violations and dangerous buildings.
3. Seek options to enhance the resources available to the Code Enforcement Division to strengthen the level of enforcement and reduce substandard and dangerous conditions.
4. Continue to oversee and streamline the Weed Abatement and Vendor Enforcement Programs.
5. Maintain a framework to prioritize and measure code enforcement activities.
6. Continue outreach efforts that foster citizen participation in related code enforcement efforts to stabilize and improve neighborhoods.
7. Evaluate state and local policies and ordinance changes to improve compliance with City Codes.
8. Work collaboratively with other City departments and outside agencies on education and outreach activities to achieve compliance.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Number of cases opened	1344	1510	1250	1000	1250
Number of cases closed	1176	1406	1000	750	1000
Number of active cases	736	1002	250	500	250
Average time to resolve a code enforcement case	4 months	4 months	3 months	3 months	2 months
Number of educational or outreach events held	7	2	6	6	4
Number of inspections completed	3,120	3,425	6,000	3,500	4,500
Number of receivership actions initiated	3	4	4	4	4

### Major Budget Changes

After the budget was approved last year, City Council adopted a revised Vendor Ordinance and authorized the addition of a Code Enforcement Officer. During this period, the department re-evaluated staffing needs and upgraded two positions from a Code Enforcement Officer II to a Senior Code Enforcement Officer, and from an Administrative Aide to an Administrative Analyst. These staffing changes require additional expenses related to training, supplies, furniture, and computer hardware/software. In addition, new State requirements related to lead-based complaints will require additional staff training.

# COMMUNITY DEVELOPMENT DEPARTMENT

## 3353 Code Enforcement Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	1,035,941	1,030,491	1,330,471	1,354,100
62 - Supplies & Materials	17,504	12,913	22,200	25,250
63 - Outside Services	12,227	17,994	24,900	23,500
64 - Other Charges	4,025	5,437	28,000	22,750
66 - Capital Outlays	3,766		84,700	2,000
<b>Total</b>	<b>1,073,463</b>	<b>1,066,834</b>	<b>1,490,271</b>	<b>1,427,600</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	275,400	259,225		
1100 Measure E	396,550	459,869		
1200 Measure G	401,514	347,741	1,490,271	1,427,600
<b>Total</b>	<b>1,073,463</b>	<b>1,066,834</b>	<b>1,490,271</b>	<b>1,427,600</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
3353 Code Enforcement	9.000	9.000	10.000	10.000
<b>Total</b>	<b>9.000</b>	<b>9.000</b>	<b>10.000</b>	<b>10.000</b>

# COMMUNITY DEVELOPMENT DEPARTMENT

## 3462 Current Planning Division

### Purpose

The Current Planning Division ensures that development projects and proposals conform to the General Plan and Zoning Code regulations or any other applicable regulations and standards. The Division is responsible for diligently and expeditiously processing administrative applications (Site Plan Reviews, Parcel Maps, Lot Line Adjustments, Lot Mergers, Temporary Use of Land Permits, Home Occupation Permits, Master Sign Plans, and Sign Permits), as well as discretionary development applications including, but not limited to, General Plan and Zoning Code Amendments, Specific Plans, Planned Unit Development Permits, Tentative Maps, and Conditional Use Permits in order to facilitate residential and non-residential development. Current Planning prepares and coordinates environmental evaluations (CEQA) for applicable development projects. Current Planning received responsibility for administering the City's Cannabis regulations on December 1, 2018.

### Division Operations

1. Review development proposals for consistency with local and state requirements.
2. Process administrative and discretionary development applications.
3. Assist the public with development and subdivision of land.
4. Provide planning guidance to potential development projects at the public counter, over the phone, or to other departments and agencies in order to facilitate economic growth.
5. Swiftly review building permit plans within established timeframes to facilitate development.
6. Support the Planning Commission in its role as a decision-making body on planning entitlements.
7. Support the Historic Resources Board in promoting historic preservation and reviewing work to historic resources.
8. Work in collaboration with the Business Development Committee and other community stakeholders to continually improve the development review process.
9. Administer the City's Cannabis regulations.

### Performance Measures

Performance Measure / Goal**	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Number of discretionary and administrative permits processed	506	565	550	461	475
Number of counter customers served	n/a	1,575	1,500	2,114	1,600
Number of building permit reviews conducted	1,359	1,604	1,200	1,984	1,800
Percent of building permit reviews processed within prescribed timeframes	92%	89%	95%	93%	90%
Average # days to Approval from Completeness for Site Plan Reviews	33	n/a	14	30	14
**As expected with the COVID-19/Shelter-In-Place restrictions and staff vacancy, projected revenue and performance metrics were impacted as the public counter was closed during the 2020-2021 fiscal year.					

### Major Budget Changes

Over the last few years, the number of planning applications received has significantly increased. It is anticipated that the number of submitted planning applications will continue over the next fiscal year. Because of the sustained level of planning applications and building permit review, the Division will continue to need temporary part-time assistance and outside professional services to help digitize planning records, and help process applications, help with cannabis permitting, and monitor cannabis tax assessments.

# COMMUNITY DEVELOPMENT DEPARTMENT

## 3462 Current Planning Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	850,810	1,048,900	1,173,760	1,194,318
62 - Supplies & Materials	9,664	6,286	14,034	18,500
63 - Outside Services	46,949	88,025	403,223	412,250
64 - Other Charges	11,001	10,319	30,500	13,500
66 - Capital Outlays	403		8,400	10,500
<b>Total</b>	<b>918,827</b>	<b>1,153,530</b>	<b>1,629,916</b>	<b>1,649,068</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	918,827	1,153,530	1,629,916	1,649,068
<b>Total</b>	<b>918,827</b>	<b>1,153,530</b>	<b>1,629,916</b>	<b>1,649,068</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
3462 Current Planning	5.600	7.000	7.000	7.000
<b>Total</b>	<b>5.600</b>	<b>7.000</b>	<b>7.000</b>	<b>7.000</b>

# COMMUNITY DEVELOPMENT DEPARTMENT

## Housing and Community Development

### Purpose

The Housing and Community Development Division (Housing Division) enhances the Salinas community by assisting with the provision of safe, decent, and affordable housing to low and moderate-income households. The Division effectively manages housing-related activities, programs, and projects through the City's Inclusionary Housing Program, United States Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program, HOME Investment Partnerships Program (HOME), Home Investment American Rescue Plan (HOME ARP), Emergency Solutions Grants (ESG) Program and American Rescue Plan Act (ARPA) funds. The Housing Division is also responsible for the administration of the California Department of Housing and Community Development (HCD) ESG Program, HCD California Emergency Solutions and Housing (CESH) Program, HCD Permanent Local Housing Allocation Program (PLHA), competitively awarded Cal ICH Encampment Resolution Fund (ERF) and Family Homeless Challenge (FHC) grants, and United Way Emergency Rental Assistance Funding (ERAP). The Housing Division promotes housing development by implementing policies, regulations, and incentives that help preserve existing affordable housing, funds the development of new affordable housing, and assist individuals and families gain access to permanent housing and other services related to homelessness.

### Division Operations

1. Provide grants and loans to help facilitate housing, economic development and capital improvement projects through HUD CDBG, HUD HOME, HOME ARP and HCD PLHA programs.
2. Provide direct public services and award grants through HUD CDBG, HUD ESG, HCD ESG, HCD CESH, Cal ICH ERF, Cal ICH FHC and UW ERAP programs to facilitate a variety of activities including homeless related programs and rental assistance that will benefit residents within Monterey and San Benito counties.
3. Prepare HUD required documents such as the Consolidated Plan (Con Plan), Alisal Neighborhood Revitalization Strategy Area (ANRSA), Citizen Participation Plan (CPP), Annual Action Plan (AAP) and Consolidated Annual Performance and Evaluation Report (CAPER).
4. Conduct annual monitoring compliance, loan servicing and technical assistance functions for the City's grant, loan and deed restricted property portfolio (900+ units).
5. Implement the City's Inclusionary Housing Program.
6. Continue to partner and collaborate with various departments and agencies including the County of Monterey and the local Continuum of Care (CoC) to address homelessness through the implementation of best practices and the adopted strategies of a regional Lead Me Home Plan.
7. Assist in the coordination of City efforts and initiatives, and direct engagement with unhoused residents to establish effective linkages to services through the Salinas Outreach and Response Team (SORT).

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Number of grant applications processed through annual RFP process	43	37	10	24	20
Number of payments and reports processed for grantees	495	457	240	397	200
Number of affordable housing funding agreements processed	6	2	4	5	8
Number of new affordable housing units developed with City funding	96	101	100	140	111



# **COMMUNITY DEVELOPMENT DEPARTMENT**

## **Housing and Community Development**

### **Major Budget Changes**

The Housing Division will experience significant budget changes in FY 23/24. Although sustained levels of funding are expected in CDBG, HOME and ESG entitlement programs and the HCD ESG program, there will also be significant funding reductions related to the expiration of one-time HUD ESG-COVID and HCD-COVID funds. New funding from HUD HOME ARP and awarded Cal ICH grants award will partially offset this funding loss and will enhance the Division's current homeless services component. Using HUD grant funds, the Division will continue to offset \$144,000 of General Fund salaries and benefits for other Department divisions. Other significant budget changes for FY 23/24 include a request of \$120,000 from the General Fund for an additional Administrative Analyst position to support an expansion of the City's Fair Housing program and the implementation of a Rental Registration program. Ultimately, this position may be funded through revenues collected through the registration program, but it will take time to ramp up the program over next fiscal year.

# COMMUNITY DEVELOPMENT DEPARTMENT

## Housing and Community Development

<b>Expenditures by Program</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
3114 PPI Activity Delivery	25,241			
3115 PPI ED Technical Assistance		284	49,716	40,818
3220 Housing & Community Development	1,342,330	1,382,861	4,594,632	1,891,046
3221 Rehabilitation	113,735	4,800		
3240 Special Programs	6,388,730	8,181,258	15,740,611	12,775,039
3241 City of Salinas Fair Housing		238	79,762	37,469
3245 County ARPA			1,500,100	
3310 County of Monterey	277,979	189,536	138,042	
7420 Local Housing Trust Fund Program				2,000,000
<b>Total</b>	<b>8,148,016</b>	<b>9,758,976</b>	<b>22,102,864</b>	<b>16,744,372</b>

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	1,123,454	1,291,726	2,814,555	2,450,315
62 - Supplies & Materials	105,741	99,535	73,054	12,750
63 - Outside Services	893,218	832,721	4,041,576	2,607,088
64 - Other Charges	35,248	25,020	87,065	2,069,500
66 - Capital Outlays	144,278	152,178	3,693,886	5,907,500
69 - Financial Assistance	5,846,076	7,357,797	11,392,728	3,697,219
<b>Total</b>	<b>8,148,016</b>	<b>9,758,976</b>	<b>22,102,864</b>	<b>16,744,372</b>

# COMMUNITY DEVELOPMENT DEPARTMENT

## Housing and Community Development

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	314,108	362,239	717,235	669,009
2602 HSA - Affordable Housing	22,815	13,988	8,040	1,050
2603 Local Housing Trust Fund				2,000,000
2910 Community Development	647,147	940,885	5,358,343	6,550,678
2911 CDBG - COVID-19	920,375	481,921	612,579	270,660
2930 Home Investment Partnership	1,107,312	113,071	2,061,085	2,143,637
2931 Home American Rescue Plan		7,780	138,158	90,048
2940 Emergency Shelter Grant	67,890	186,640	308,707	147,955
2941 Emergency Solutions Grant	237,973	205,973	296,229	18,090
2942 CA Emergency Solutions & Housing	375,389	157,793	837,674	
2943 ESG-CV HUD	2,703,291	2,795,663	652,272	170,714
2944 ESG-CV HCD	749,400	3,053,530	321,488	
2945 Housing - Other Agency Match	277,979	189,536	860,347	
2947 Project Room Key Motel Program		1,241,387	2,061,920	
2951 SB2	724,222	7,959	1,109,596	4,044,483
2954 Encampment Resolution Fund		610	4,078,807	480,133
2956 Family Homeless Challenge			2,668,383	157,915
2957 Inclusionary Housing	115		12,000	
<b>Total</b>	<b>8,148,016</b>	<b>9,758,976</b>	<b>22,102,864</b>	<b>16,744,372</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
3115 PPI ED Technical Assistance			0.300	0.300
3220 Housing & Community Development	5.350	6.185	6.610	10.780
3221 Rehabilitation	0.035	0.035		
3240 Special Programs	1.173	2.577	4.065	5.585
3241 City of Salinas Fair Housing			0.275	0.275
3242 Salinas Outreach & Response				1.000
7418 ERAP2 - Emergency Rental Assist.			1.000	
8162 Salinas Homeless Motel Program			0.110	
9021 Housing Production Fund			0.410	0.610
<b>Total</b>	<b>6.558</b>	<b>8.797</b>	<b>12.770</b>	<b>18.550</b>

# **COMMUNITY DEVELOPMENT DEPARTMENT**

## **3181 Downtown Streets Team**

### **Purpose**

On March 7, 2023, City Council authorized the City Manager to direct the transfer of appropriations for operating activities currently in the City's CIP budget to the appropriate operating budgets and designate unspent appropriations for the activities at fiscal year-end as assigned fund balance.

This activity will provide street outreach, case management, and employment referral services for the homeless population. In addition, DST will provide clean up services at homeless encampments. Activities will focus on clean-up efforts in City parks, neighborhoods and along waterways

# COMMUNITY DEVELOPMENT DEPARTMENT

## 3181 Downtown Streets Team

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
63 - Outside Services				550,000
<b>Total</b>				<b>550,000</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund				550,000
<b>Total</b>				<b>550,000</b>

# **COMMUNITY DEVELOPMENT DEPARTMENT**

## **3279 Homeless Service Coordination**

### **Purpose**

On March 7, 2023, City Council authorized the City Manager to direct the transfer of appropriations for operating activities currently in the City's CIP budget to the appropriate operating budgets and designate unspent appropriations for the activities at fiscal year-end as assigned fund balance.

This activity will assist with inter-departmental coordination of City Health and Safety Days. Funding would be used to assist with homeless engagement efforts such as temporary shelter and hotel vouchers, pet assistance, food assistance, hygiene kits, temporary storage unit rental, laundry services, minor repairs to get vehicles on the road, and transportation such as taxis, Uber or Lyft for related appointments. Funds would also support purchase of tools for clean-up events, and sanitation stations at various homeless encampments.

# COMMUNITY DEVELOPMENT DEPARTMENT

## 3279 Homelessness Service Coordination

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
63 - Outside Services				1,200,000
<b>Total</b>				<b>1,200,000</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund				200,000
1200 Measure G				1,000,000
<b>Total</b>				<b>1,200,000</b>

# **COMMUNITY DEVELOPMENT DEPARTMENT**

## **3328 East Area Specific Plan (EASP)**

### **Purpose**

On March 7, 2023, City Council authorized the City Manager to direct the transfer of appropriations for operating activities currently in the City's CIP budget to the appropriate operating budgets and designate unspent appropriations for the activities at fiscal year-end as assigned fund balance.

This activity entails the preparation of a city-driven specific plan for the East FGA. A specific plan establishes the City's vision for future development and streamlines the entitlement process for developers. Specific Plan preparation will be incorporated into General Plan Update process in order to streamline the entitlement process for future development to include a variety of housing types and commercial/retail, and public/semi-public uses in the East FGA. At this time the General Fund is identified as the only funding source. In the future, planning grants, developer fees, and the General Plan/Zoning maintenance fee may be used to offset costs and to reimburse the General Fund.



# COMMUNITY DEVELOPMENT DEPARTMENT

## 3328 East Area Specific Plan (EASP)

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
63 - Outside Services				350,000
<b>Total</b>				<b>350,000</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
2513 General Plan				350,000
<b>Total</b>				<b>350,000</b>

# **COMMUNITY DEVELOPMENT DEPARTMENT**

## **3701 General Plan**

### **Purpose**

On March 7, 2023, City Council authorized the City Manager to direct the transfer of appropriations for operating activities currently in the City's CIP budget to the appropriate operating budgets and designate unspent appropriations for the activities at fiscal year-end as assigned fund balance.

This activity is for the update and maintenance of the City's General Plan to be in compliance with State Code. From January 2021 to early 2024, the City will undertake community engagement, prepare technical studies and analysis to prepare an updated General Plan, its first Climate Action Plan, the associated Environmental Impact Report, and Zoning Code Update. This General Plan Update will include a new Environmental Justice Element.

# COMMUNITY DEVELOPMENT DEPARTMENT

## 3701 General Plan

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits				100,770
63 - Outside Services				496,030
<b>Total</b>				<b>596,800</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
2513 General Plan				596,800
<b>Total</b>				<b>596,800</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
3701 General Plan				1.000
<b>Total</b>				<b>1.000</b>

# COMMUNITY DEVELOPMENT DEPARTMENT

## Workforce

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
<b>1355 Economic Development</b>				
Economic Development Analyst			1.000	1.000
Sr Economic Development Manager			1.000	
Planning Manager				1.000
<b>1355 Economic Development Total</b>	<b>0.000</b>	<b>0.000</b>	<b>2.000</b>	<b>2.000</b>
<b>3111 Adv Planning &amp; Project Imp</b>				
Administrative Aide	1.000			
Associate Planner	0.869	1.869	2.000	2.000
Asst Community Development Dir		0.881	0.880	
Asst Redevelopment Project Mgr	0.853			
Comm Dev Analyst - Limited Term		1.000	0.700	0.700
Comm Outreach Asst-Limited Term			0.600	
Community Development Dir	1.000			
Management Analyst		1.000	0.750	0.750
Office Technician	0.881	1.000		
Planning Manager	1.000		1.000	1.000
Project Coordinator	0.250	1.000		
Revenue Officer		0.100		
Senior Planner		1.000	2.000	2.000
<b>3111 Adv Planning &amp; Project Imp Total</b>	<b>5.853</b>	<b>7.850</b>	<b>7.930</b>	<b>6.450</b>
<b>3353 Code Enforcement</b>				
Administrative Aide	1.000	2.000	2.000	1.000
Administrative Analyst I	1.000			1.000
Administrative Clerk I	1.000	1.000	1.000	1.000
Code Enforcement Manager	1.000	1.000	1.000	1.000
Code Enforcement Officer I	3.000	2.000	2.000	5.000
Code Enforcement Officer II	2.000	2.000	3.000	
Senior Code Enforcement Officer		1.000	1.000	1.000
<b>3353 Code Enforcement Total</b>	<b>9.000</b>	<b>9.000</b>	<b>10.000</b>	<b>10.000</b>
<b>3461 Administration</b>				
Administrative Aide		1.000	1.000	1.000
Assistant Planner	1.000			
Associate Planner	1.000			
Asst Community Development Dir				1.000
Community Development Dir		0.853	0.750	0.750
Office Technician			1.000	1.000

# COMMUNITY DEVELOPMENT DEPARTMENT

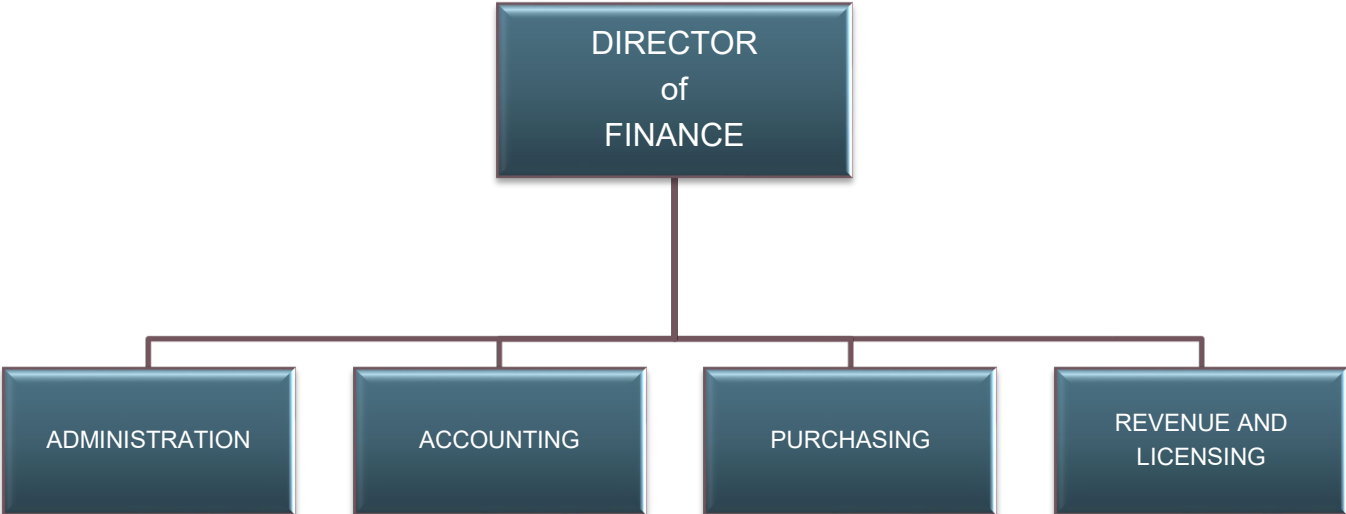
## Workforce

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
Planning Manager	1.000			
Revenue Officer			0.100	
Senior Planner	1.000			
<b>3461 Administration Total</b>	<b>4.000</b>	<b>1.853</b>	<b>2.850</b>	<b>3.750</b>
<b>3462 Current Planning</b>				
Administrative Aide	0.600	1.000	1.000	1.000
Assistant Planner	1.000	3.000	3.000	3.000
Associate Planner	1.000	1.000	1.000	1.000
Planning Manager	1.000	1.000	1.000	1.000
Planning Technician	1.000			
Senior Planner	1.000	1.000	1.000	1.000
<b>3462 Current Planning Total</b>	<b>5.600</b>	<b>7.000</b>	<b>7.000</b>	<b>7.000</b>
<b>Housing &amp; Community Development</b>				
Administrative Analyst I				1.000
Associate Planner	0.131	0.131		
Asst Community Development Dir		0.119	0.120	
Comm Dev Analyst - Limited Term		2.000	1.300	2.300
Comm Improve Asst	1.000			
Comm Outreach Asst-Limited Term			3.000	6.000
Community Dev Analyst	2.000	4.000	5.000	4.000
Community Development Dir	0.147	0.147		
Homeless Services Manager			1.000	1.000
Housing Services Supv	1.000			
Management Analyst	1.000		0.250	1.250
Planning Manager	1.119	2.000	1.000	1.000
Revenue Officer	0.161	0.400	0.100	
Sr Accounting Technician				1.000
Sr Community Development Analyst			1.000	1.000
<b>Housing &amp; Community Dev Total</b>	<b>6.558</b>	<b>8.797</b>	<b>12.770</b>	<b>18.550</b>
<b>3701 General Plan</b>				
Comm Outreach Asst-Limited Term				1.000
<b>3701 General Plan Total</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>1.000</b>
<b>Total</b>	<b>31.011</b>	<b>34.500</b>	<b>42.550</b>	<b>48.750</b>

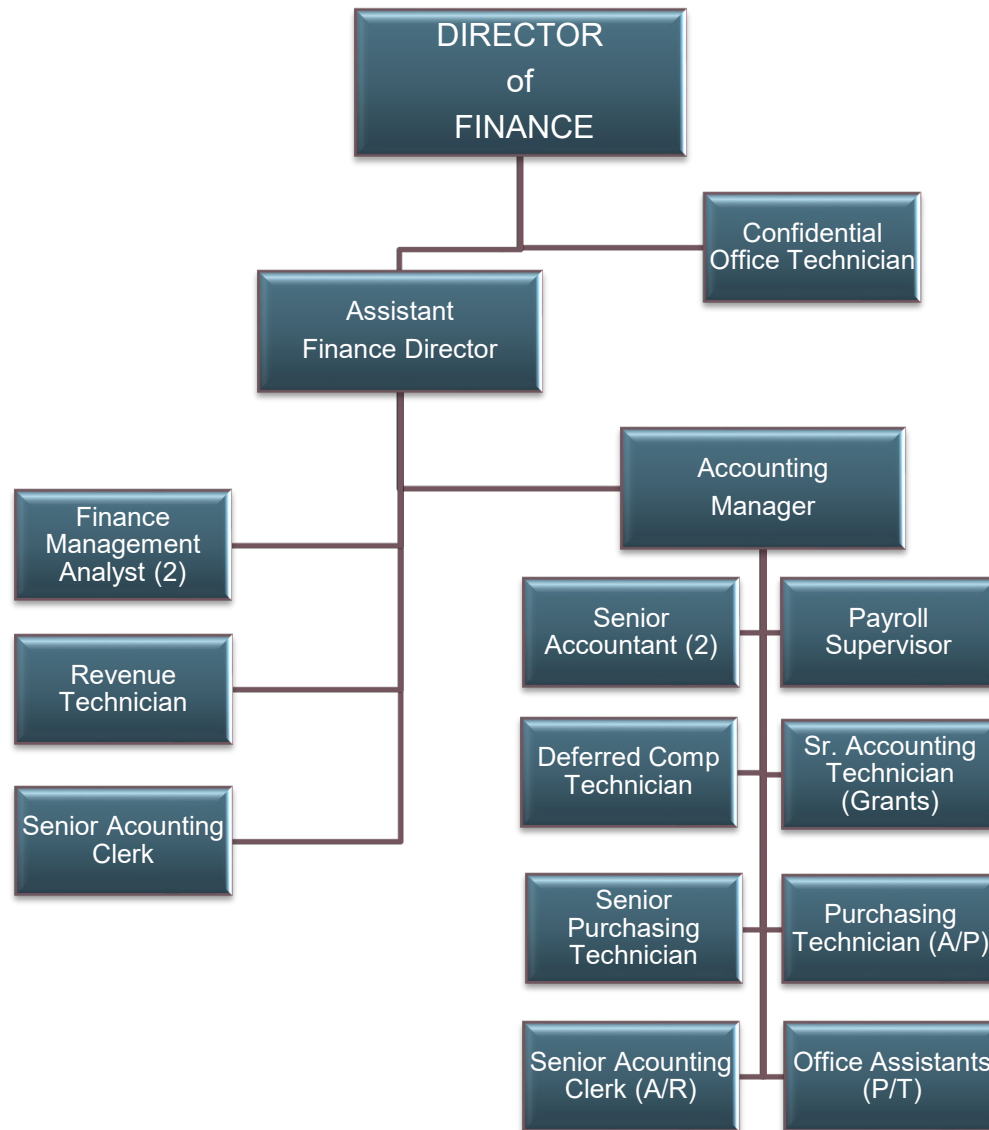


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**DEPARTMENT of FINANCE**  
**Organizational Chart by Division**



## DEPARTMENT of FINANCE Organizational Chart by Position







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# FINANCE DEPARTMENT

## Summary

### Purpose

The Department of Finance provides the management, control, and administration of all fiscal operations of the City. This includes providing a framework for financial planning and analysis to support the operations of all City Departments. Departmental responsibilities include long-range financial planning, budget management, accounts receivable and payable, payroll processing, retirement administration, general accounting and reporting, debt administration, purchasing, revenue and licensing, , and assessment district administration.

### Top Accomplishments for Fiscal Year 2023 Operational Efficiencies

1. Worked collaboratively with departments to balance the fiscal year 2023 budget.
2. Amended the City's financial policies, establishing and funding several new reserves to better position the City able to withstand financial emergencies and to make decisions strategically, rather than financially, and establishing minimum targets for annual infrastructure and facilities maintenance appropriations.
3. Completed the annual audited financial statements and Single Audit of Federally Assisted Grant Programs (Single Audit), receiving unmodified auditor's opinions/reports (i.e., opinions/reports wherein the auditor has concluded that the financial statements are presented fairly, in all material respects, in accordance with the applicable financial reporting framework).
4. Improved the calculation of available fund balances.
5. Supported all bargaining units/labor negotiations with labor costing and budgetary/financial updates.

### City Council Goals, Strategies, and Objectives for Fiscal Year 2024

#### Operational Efficiencies

1. Seek training opportunities for staff, apprising them of Governmental Accounting Standards Board ("GASB") pronouncements the City is required to implement.
2. Complete the annual audited financial statements and Single Audit by December 31<sup>st</sup>.
3. Continue to receive unmodified opinions on the City's financial statements and compliance for major federal award programs (Single Audit).
4. Develop City's first annual comprehensive financial report ("ACFR") and earn Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting.
5. Continue to implement and improve financial systems.
  - a. Special Assessment Management.
  - b. Deferred Compensation Administration.
  - c. Travel Reimbursements.
  - d. Business Licenses including better online payment services.

# FINANCE DEPARTMENT

## Summary

<b>Expenditures by Program</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
2030 Finance Administration	345,002	452,140	750,094	873,280
2031 Accounting	1,237,095	1,346,783	1,476,417	1,663,544
2032 Purchasing	176,632	165,798	167,073	170,134
2033 Information Technology	1,887,251	2,062,825	2,780,244	
2034 Revenue & Licensing	345,459	391,851	432,609	413,796
2035 Budget Engagement			11,700	11,700
<b>Total</b>	<b>3,991,439</b>	<b>4,419,397</b>	<b>5,618,137</b>	<b>3,132,454</b>

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	3,423,715	3,782,489	4,374,839	2,323,364
62 - Supplies & Materials	12,216	15,098	117,341	46,500
63 - Outside Services	292,636	286,280	672,997	695,790
64 - Other Charges	4,889	12,538	37,150	4,000
66 - Capital Outlays	260,055	323,298	415,810	62,800
67 - Store Inventory	(2,072)	(306)	-	
<b>Total</b>	<b>3,991,439</b>	<b>4,419,397</b>	<b>5,618,137</b>	<b>3,132,454</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	3,363,164	3,745,821	4,942,474	2,847,088
1100 Measure E	52,024	58,297	64,469	8,000
1200 Measure G	576,252	615,279	611,195	277,366
<b>Total</b>	<b>3,991,439</b>	<b>4,419,397</b>	<b>5,618,137</b>	<b>3,132,454</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
2030 Finance Administration	2.000	2.000	3.000	3.000
2031 Accounting	9.000	10.000	10.000	10.000
2032 Purchasing	1.000	1.000	1.000	1.000
2033 Information Technology	11.000	13.000	14.000	
2034 Revenue & Licensing	2.000	2.000	2.000	2.000
<b>Total</b>	<b>25.000</b>	<b>28.000</b>	<b>30.000</b>	<b>16.000</b>

# **FINANCE DEPARTMENT**

## **2030 Finance Administration Division**

### **Purpose**

Provide coordination and direction of all fiscal operations of the City. This includes directing, monitoring, and controlling the assets and financial operations of the City, and providing a framework for financial planning and analysis to support the operation and management of all City departments.

### **Division Operations**

1. Support City Manager's Office in determining a strategy to assess the effectiveness and efficiency of the organization given fiscal constraints.
2. Assist City Manager's Office in developing funding strategies to meet existing and future operating program and capital project needs.
3. Submit timely and informative financial reports to the City Council, Finance Committee, Measure E Committee, and Measure G Committee.
4. Publish audited financial statements for the City.
5. Coordinate all bond financings.
6. Coordinate the preparation of the annual operating and capital budgets.

### **Major Budget Changes**

None.

# FINANCE DEPARTMENT

## 2030 Finance Administration Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	291,565	422,120	593,290	512,680
62 - Supplies & Materials	27	608	6,000	5,500
63 - Outside Services	53,775	13,485	137,304	332,300
64 - Other Charges	(365)	8,508	11,000	1,500
66 - Capital Outlays		7,420	2,500	21,300
<b>Total</b>	<b>345,002</b>	<b>452,140</b>	<b>750,094</b>	<b>873,280</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	345,002	452,140	750,094	873,280
<b>Total</b>	<b>345,002</b>	<b>452,140</b>	<b>750,094</b>	<b>873,280</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
2030 Finance Administration	2.000	2.000	3.000	3.000
<b>Total</b>	<b>2.000</b>	<b>2.000</b>	<b>3.000</b>	<b>3.000</b>

# **FINANCE DEPARTMENT**

## **2031 Accounting Division**

### **Purpose**

Maintain the accuracy and reliability of all City's financial transactions for all funds. These transactions include accounts payable, accounts receivable, general ledger accounting, enterprise accounting, internal service accounting, financial reporting, administration of the employee payroll and management of all grants and debt service. Senior Accounting Technician position is dedicated to retirement administration including trust deed investments and other employee deferred compensation investments. Other services include financial data analysis, accounting control of purchase orders, asset management, payments to vendors, and review of budgeted expenditures.

### **Division Operations**

1. Cash management including cash flow, banking and bond trustee services and investment of funds in accordance with the City's investment policy.
2. Monitor and process bi-weekly payroll and related federal and state reporting requirements.
3. Coordinate year end audits of City financial activities and Single Audit of federal financial assistance grants.
4. Manage the financial aspect of all grants awarded to the city.

### **Major Budget Changes**

None.

# FINANCE DEPARTMENT

## 2031 Accounting Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	1,189,454	1,279,021	1,353,207	1,396,184
62 - Supplies & Materials	32,849	21,610	32,200	31,000
63 - Outside Services	12,156	19,840	62,800	202,860
64 - Other Charges	1,925	445	6,100	1,000
66 - Capital Outlays	712	25,867	22,110	32,500
<b>Total</b>	<b>1,237,095</b>	<b>1,346,783</b>	<b>1,476,417</b>	<b>1,663,544</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	1,102,328	1,201,633	1,318,858	1,488,128
1100 Measure E			7,000	7,000
1200 Measure G	134,767	145,150	150,559	168,416
<b>Total</b>	<b>1,237,095</b>	<b>1,346,783</b>	<b>1,476,417</b>	<b>1,663,544</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
2031 Accounting	9.000	10.000	10.000	10.000
<b>Total</b>	<b>9.000</b>	<b>10.000</b>	<b>10.000</b>	<b>10.000</b>

# **FINANCE DEPARTMENT**

## **2032 Purchasing Division**

### **Purpose**

Acquire goods and services for all City departments including agencies and organizations which the City serves as fiscal agent. Purchasing services entail the processing of purchase orders for supplies, departmental support for the development of bid specifications; and providing information to departments on products, services and prices.

### **Division Operations**

1. Provide timely delivery of supplies and materials to departments.
2. Verify that all goods are received in good condition.
3. Annually update City fixed assets records.
4. Conduct on-line auction of surplus property.
5. Arrange lease-purchase financing as necessary.
6. Manage and coordinate buy local purchasing ordinance.
7. Process and review all purchase orders for accounting accuracy.
8. Monitor all grant purchases for grant compliance.

### **Major Budget Changes**

None.



# FINANCE DEPARTMENT

## 2032 Purchasing Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	175,566	161,694	158,773	164,434
62 - Supplies & Materials	160	1,176	2,000	2,000
63 - Outside Services	2,781	2,789	3,500	3,200
64 - Other Charges	196	446	2,800	500
67 - Store Inventory	(2,072)	(306)	-	
<b>Total</b>	<b>176,632</b>	<b>165,798</b>	<b>167,073</b>	<b>170,134</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	176,632	165,798	167,073	170,134
<b>Total</b>	<b>176,632</b>	<b>165,798</b>	<b>167,073</b>	<b>170,134</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
2032 Purchasing	1.000	1.000	1.000	1.000
<b>Total</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>

# **FINANCE DEPARTMENT**

## **2034 Revenue & Licensing Division**

### **Purpose**

Provide administration and collection of all City revenues including revenues from license and permit holders. The division is responsible for filing timely claims for grants and subventions, and the collection of bail forfeitures for parking violations.

### **Division Operations**

1. Maintain City-wide master fee schedule.
2. Continue audit program for hotel/motel transient occupancy tax collection.
3. Maintain customer service without front counter Account Clerks.
4. Continue sales tax audit program.
5. Continue business license audit program (MAS).

### **Major Budget Changes**

None.

# FINANCE DEPARTMENT

## 2034 Revenue & Licensing Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	230,066	280,554	251,075	249,866
62 - Supplies & Materials	2,950	5,858	6,141	5,500
63 - Outside Services	112,442	87,912	142,394	149,430
64 - Other Charges			1,000	
66 - Capital Outlays		17,527	32,000	9,000
<b>Total</b>	<b>345,459</b>	<b>391,851</b>	<b>432,609</b>	<b>413,796</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	235,039	265,329	316,068	303,846
1100 Measure E	2,001	5,222	2,469	1,000
1200 Measure G	108,419	121,300	114,073	108,950
<b>Total</b>	<b>345,459</b>	<b>391,851</b>	<b>432,609</b>	<b>413,796</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
2034 Revenue & Licensing	2.000	2.000	2.000	2.000
<b>Total</b>	<b>2.000</b>	<b>2.000</b>	<b>2.000</b>	<b>2.000</b>

# FINANCE DEPARTMENT

## 2035 Budget Engagement Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits			200	200
62 - Supplies & Materials			2,500	2,500
63 - Outside Services			8,000	8,000
64 - Other Charges			1,000	1,000
<b>Total</b>			<b>11,700</b>	<b>11,700</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund			11,700	11,700
<b>Total</b>			<b>11,700</b>	<b>11,700</b>

# FINANCE DEPARTMENT

## Workforce

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
<b>2030 Finance Administration</b>				
Assistant Finance Director	1.000	1.000	1.000	1.000
Finance Director	1.000	1.000	1.000	1.000
Confidential Office Technician			1.000	1.000
<b>2030 Finance Administration Total</b>	<b>2.000</b>	<b>2.000</b>	<b>3.000</b>	<b>3.000</b>
<b>2031 Accounting</b>				
Accounting Manager	1.000	1.000	1.000	1.000
Deferred Compensation Technician	1.000	1.000	1.000	1.000
Payroll Supervisor	1.000	1.000	1.000	1.000
Purchasing Technician	1.000	1.000	1.000	1.000
Senior Accountant	3.000	2.000	2.000	2.000
Sr Accounting Clerk	1.000	1.000	1.000	1.000
Sr Accounting Technician	1.000	1.000	1.000	1.000
Finance Management Analyst		2.000	2.000	2.000
<b>2031 Accounting Total</b>	<b>9.000</b>	<b>10.000</b>	<b>10.000</b>	<b>10.000</b>
<b>2032 Purchasing</b>				
Sr Purchasing Tech	1.000	1.000	1.000	1.000
<b>2032 Purchasing Total</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>
<b>2033 Information Technology</b>				
Central Services Tech	1.000			
Computer Systems Administrator	1.000	1.000	1.000	
Information Systems Mgr	1.000	1.000	1.000	
Integration/Appl Admin	1.000		1.000	
Network System Specialist	1.000	1.000	1.000	
Network/Sys Administrator	1.000	1.000	1.000	
Telecom Service Tech	1.000	1.000	1.000	
Information Technologies Tech I	2.000	2.000	2.000	
Information Technologies Tech II	2.000	2.000	2.000	
Application Analyst		1.000		
Information Technology Analyst		1.000	1.000	
Sr. Info Technology Analyst		1.000	1.000	
Print Shop Technician		1.000	1.000	
Assistant Director of IT			1.000	
<b>2033 Information Technology Total</b>	<b>11.000</b>	<b>13.000</b>	<b>14.000</b>	

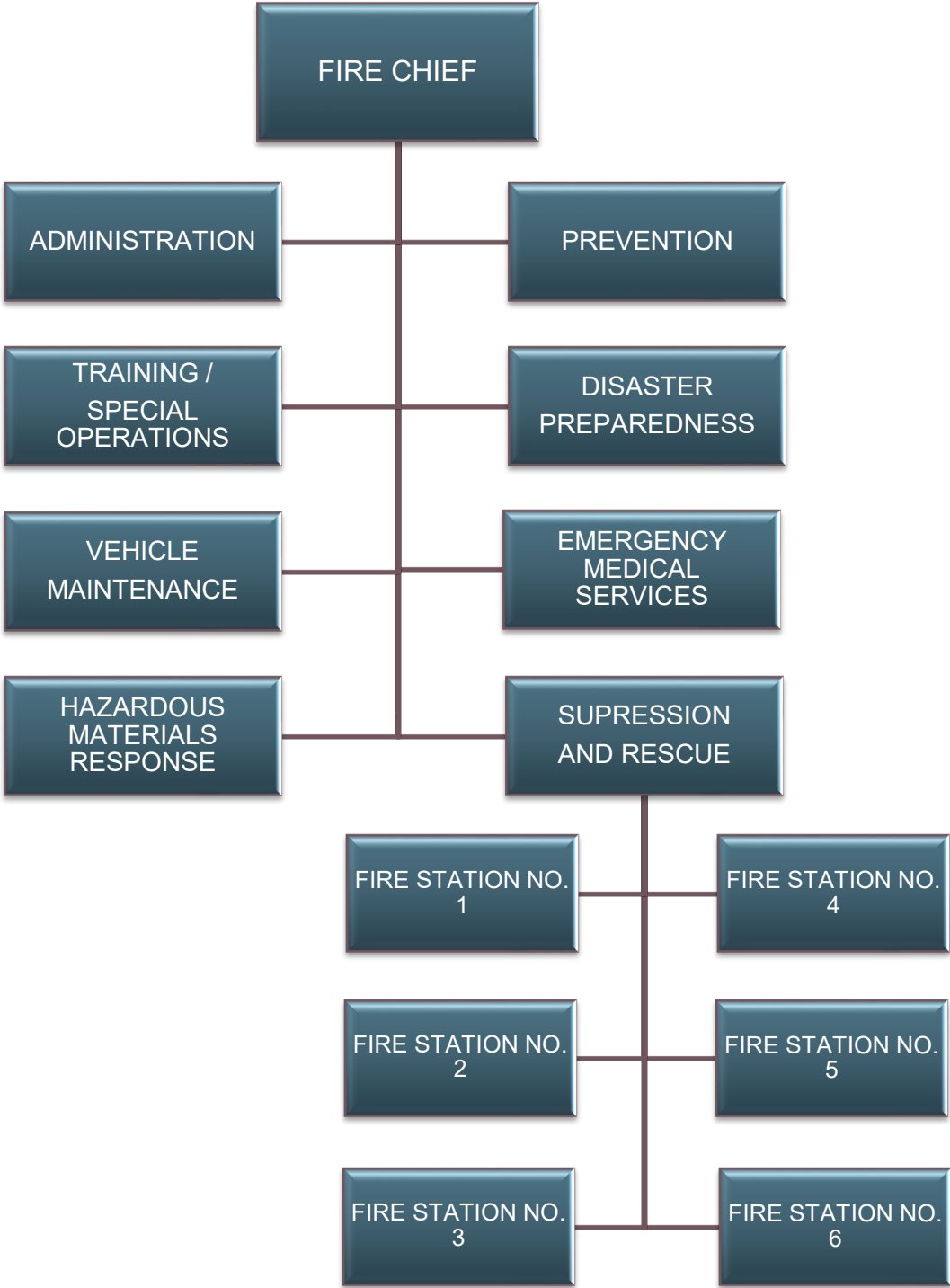
# FINANCE DEPARTMENT

## Workforce

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
<b>2034 Revenue &amp; Licensing</b>				
Sr Accounting Clerk	1.000	1.000	1.000	1.000
Revenue Technician	1.000	1.000	1.000	1.000
<b>2034 Revenue &amp; Licensing Total</b>	<b>2.000</b>	<b>2.000</b>	<b>2.000</b>	<b>2.000</b>
<b>Total</b>	<b>25.000</b>	<b>28.000</b>	<b>30.000</b>	<b>16.000</b>

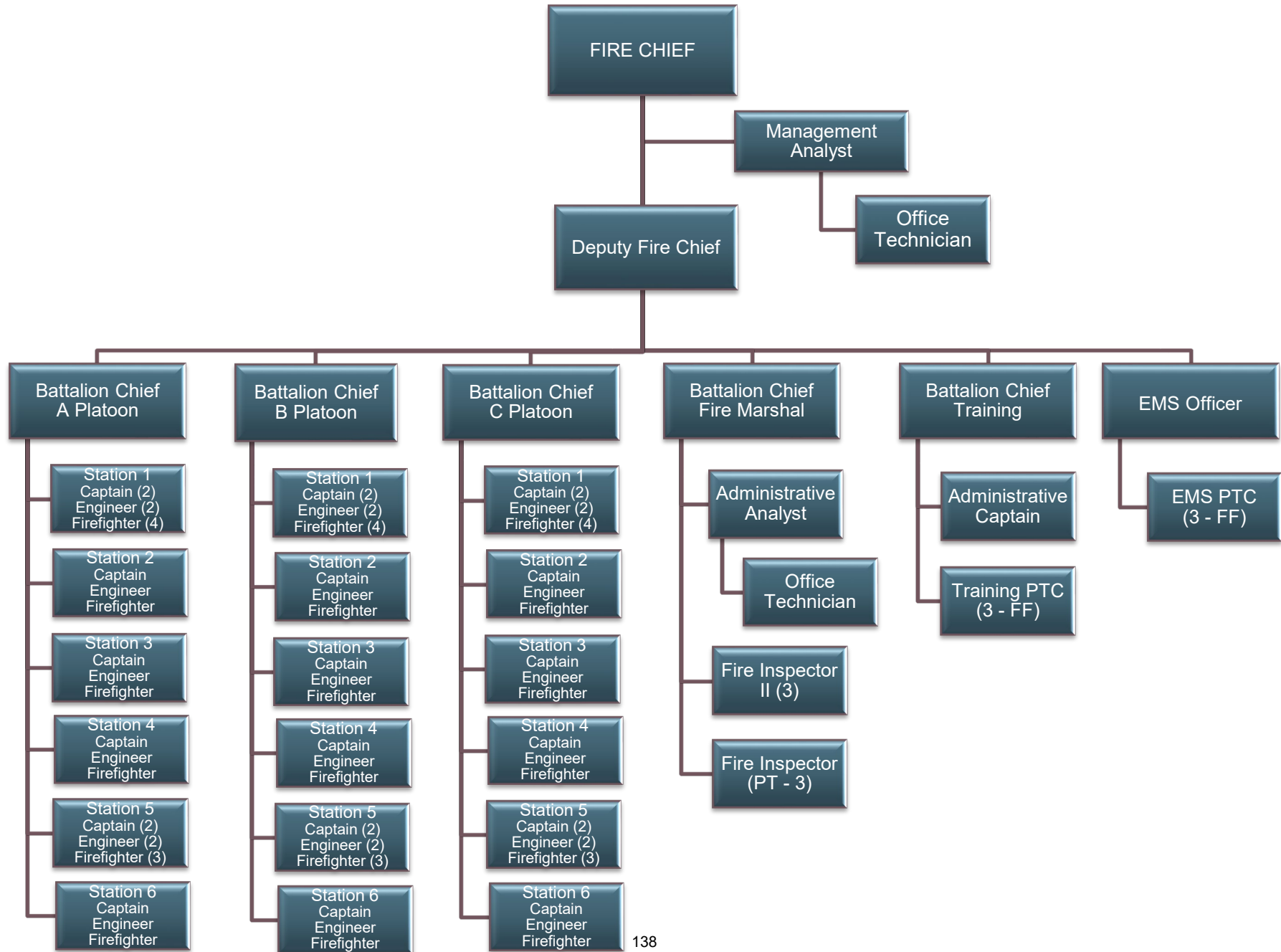
# FIRE DEPARTMENT

## Organizational Chart by Division



# FIRE DEPARTMENT

## Organizational Chart by Position





# FIRE DEPARTMENT

## Summary

### Purpose

The Salinas Fire Department provides 24-hour prevention, response, mitigation, and recovery efforts for fires, hazardous materials, emergency medical services, traffic collisions and aircraft emergencies, and all other emergency and non-emergency service requests within the City of Salinas corporate limits. 95% of the fire department staff comprises emergency response personnel assigned to fire apparatus. The primary goal of the fire department is the protection of life, property, and the environment for those that live, work, and visit the City of Salinas. All divisions of the fire department; Administration, Suppression and Rescue, Emergency Medical Services, Prevention, Disaster Preparedness, Training, Vehicle Maintenance, and Hazardous Materials work in conjunction to support this goal.

### Top Accomplishments for FY 2022-23

1. **Grants – Assistance to Firefighters Grant (AFG) 2022** - The Fire Department applied for and was awarded a grant in the amount of \$29,225.37 to procure 5 QRAE3 gas exposure monitors for all apparatuses. The devices will allow the department to respond to carbon monoxide events in an expedient manner, with the least amount of apparatus needed.

*California Water Service Firefighter Award* - The Fire Department applied for and was awarded the California Water Firefighter Grant in the amount of 29,921.45, to fund the equipment purchases for the Unmanned Aerial System (UAS) team. Along with an established UAS program, the funds allowed the department to enhance operational intelligence during a wide range of emergencies.

*Staffing for Adequate Fire and Emergency Response (SAFER)* - In an effort to expand the fire department's workforce, prepare for the expansion of the city's west area, and meet NFPA standards, the Fire department applied for the SAFER grant. If awarded, the department will receive funding for 9 full-time benefited positions.

*Bay Area UASI Grant* - The Fire Department is currently utilizing granted funds to update the regional Mobile Command and Communications Vehicle. The upgrades will enhance interoperable communications capabilities between the Monterey County Next Generation Emergency Network (NGEN) and the Bay Area Regional Interoperable Communications System (BARICS). The communications vehicle will be fully upgraded by end of 2023.

2. **Recruitment and Hiring** – The Salinas Fire Department successfully completed an academy of 15 Firefighter Recruits, who subsequently went into the field in September of 2022. This has helped the department's staffing offset the effects of turnover and industrial leave injury cases.

*Recruitment Taskforce* - Salinas Fire has prioritized recruitment and retention efforts by creating a well-structured recruitment taskforce that targets local candidates. The task force is comprised of personnel of all ranks and has begun engaging the community at multiple events including elementary, middle school, high school and college career fairs, community outreach events, mock interviews for students, visiting local EMT and fire science classes and more.

*Explorer Program* - Salinas Fire opened its doors to interested Firefighter candidates by kicking off the Explorer Program. Explorer Post 202 will instill interest in the profession to local youth that could lead to an increased number of local Firefighter recruits. Currently, there are 15 youth involved in the program learning fire service-related life skills.

*Mission Trails ROP* - The Salinas Fire Department continues to expand its partnership with Mission Trails Regional Occupational Program (MTROP) to attract and train local youth for a career of service

# FIRE DEPARTMENT

## Summary

with the City of Salinas Fire Department. This supports the City Council's strategic goal of local recruitment and diversity in the City's workforce.

3. **Emergency Medical Services** – Salinas firefighters responded to an increased number of emergency medical calls and successfully placed in operation 2 Lukas Devices. The devices will aid Salinas increase opportunities for better patient outcomes when performing CPR.
4. **Promotional Exams** –The Fire Department has completed numerous internal promotional testing to fill vacancies in multiple ranks which include Battalion Chief, Fire Captain, Fire Engineer, and Firefighter.
5. **Fire Prevention Division** – The division is currently recruiting to fill vacancies in part-time and full-time positions with the goal of increasing mandated inspection compliance and business safety inspections. Those improvements will help save lives and community resources. The division continues to pursue the Council approved re-classification/re-organization of inspection personnel to further improve the efficiency and accountability of inspections and help with recruitment and retention of staff.
6. **Facilities** – With the appropriation of ARPA funding to the Fire Department, staff has made progress in the plans for much-needed renovation and deferred maintenance items of Fire Stations 1-6. The department expects to begin renovation work at facilities by the beginning of FY 2024. Additionally, the Council approved improvements to the west wing of City Hall are near completion. The improvements to the west wing will combine the fire administration and prevention offices into one space and allow for efficiencies in supervision of staff, efficiencies in customer service, providing a combined workspace for fire department administrative and prevention personnel. It also provides for training facilities that can also serve as the City's Emergency Operations Center (EOC) in times of crisis. Office spaces vacated in the permit center will allow for expansion of community development programs, services, and staffing.
7. **Expansion of Coverage** – The Department is diligently pursuing the purchase of Fire Station 7 land in the Future Growth Area. Collaterally, the department has engaged a professional services firm to provide the scope and design of Fire Station 7. Should funding be procured, the Salinas Fire Department is prepared to move forward with a needs assessment for Fire Station 7.
8. **Wellness/Safety** – The Department has maintained its' training and resource availability in the areas of mental health and critical incident stress reduction. Several members of the department have received specific training in Critical Incident Stress Management (CISM) and Peer Support as part of a broader national initiative to reduce mental health impacts on public safety personnel. The department continues to strategize bringing additional specialized counseling resources to augment and improve existing programs. The Salinas Fire Department's Peer Support Program is recognized as the premier model amongst fire service agencies on the Central Coast.

## City Council Goals, Strategies, and Objectives for FY 2023-24

### Economic Development:

1. The Salinas Fire Department will continue to actively participate in the planning of development in the Future Growth Area (FGA) with consideration for the needs of an expanding community and diversity of risks. The Fire Department is proactively taking steps toward the purchase of the land for Fire Station 7 and actively pursuing its development.

# FIRE DEPARTMENT

## Summary

### Housing/Affordable Housing:

1. The Salinas Fire Department will remain an ally in the goal of increasing opportunities in this arena. Supporting expeditious plan review and permitting as well as timely inspections of new projects are ways the department contributes to this goal.

### Infrastructure and Environmental Sustainability:

1. The Salinas Fire Department will utilize current and future funding appropriations to prioritize and complete a host of repairs and alterations to fire stations throughout the city to ensure continuity of emergency services. Facilities will be upgraded to emerging “green standards” where feasibly and economically viable to do so.
2. The Salinas Fire Department’s training division is seeking ways to improve the delivery of mandated firefighter training and develop centralized facilities while decreasing our carbon footprint. Limiting the movement of apparatus helps to reduce fuel consumption and vehicle wear while increasing the number of available unit hours to respond to emergencies. The division is actively planning for the demolition of the current tower with a new tower being built in the same location, with construction and completion planned for 2024.

### Public Safety:

1. Engage neighborhoods:
  - a. Neighborhood fire stations will continue to host education events. Fire Prevention Week activities will return with a focus on educating youth and underrepresented population.
2. Invest in prevention and intervention programs:
  - a. It is a continued goal to increase staffing in the fire prevention division to address a long-standing need to expand fire and life-safety inspections to include business and commercial occupancies. This program will help protect critical investments in the community, economic development, housing, and quality of life.
3. Evaluate staffing levels of public safety personnel:
  - a. Assuring adequate staffing of all apparatus, in compliance with the National Fire Protection Association (NFPA) NFPA-1710 standard is a priority for the Salinas Fire Department. By ensuring that a minimum number of firefighters arrive at the scene of a structural fire within 15 minutes or less, as defined by the NFPA standard as an Effective Response Force (ERF), fire and economic loss is drastically reduced for every minute this force is in place.
  - b. Adequately staffing the department’s two aerial apparatus aides in compliance with the NFPA 1710 standard and eliminates the need to commit additional apparatus to every fire incident in order to be in compliance. This allows for fire apparatus to remain available for additional calls for service.
  - c. Increases to suppression staffing will also reduce the City’s dependence on mutual-aid resources from neighboring jurisdictions. These jurisdictions have expressed concern

# FIRE DEPARTMENT

## Summary

over their frequent commitment of resources to Salinas to backfill during periods of high call volume.

4. Hire locally for public safety positions:

- a. The fire department fully appreciates the benefits of a locally sourced workforce that is representative of the community we serve. Recruitment efforts extend to local community colleges, high schools, athletics programs, and a social media campaign highlighting opportunities for a diverse population of potential employees.

5. Maintain effective code enforcement practices:

- a. As the community expands and diversifies, so too will the efforts of the fire department in the realm of effective enforcement. The fire prevention division will strive to assure timely inspection of housing units and continue to partner with the City's code enforcement division to protect the safety of tenants from unsafe housing conditions.
- b. The Salinas Fire Department has expanded the pool of qualified unmanned aerial vehicle (UAV) pilots that will contribute in the augmented illegal fireworks enforcement efforts in partnership with the Salinas Police Department. Inventive methods of combating the problem of illegal fireworks will continue to be developed with the goal of making the use of illegal fireworks socially unacceptable and subject to stringent consequences for violators.

### **Youth and Seniors:**

1. It is the department's desire to strengthen the path for local youth to learn about the fire service through the Regional Occupational Program. The training division will continue to engage and accessible opportunities for youth to participate in the Fire Department's Explorer Program. With the department's participation in the South Bay Regional Training Academy and new Paramedic training program, Salinas youth could be given the opportunity for scholarships and/or sponsorship into the accredited fire academy. These programs create a straight-line pathway to hiring and promoting local youth.

# FIRE DEPARTMENT

## Summary

<b>Expenditures by Program</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
4505 Fire Administration	471,653	710,678	904,172	1,375,995
4510 Suppression	22,653,434	23,702,430	24,353,596	24,711,958
4520 Emergency Medical Services	1,267,682	1,350,640	1,677,257	1,589,808
4530 Prevention	834,056	870,036	1,126,237	1,236,539
4540 Training	214,382	437,911	615,419	645,651
4560 Vehicle Maintenance	421,788	380,422	446,694	417,398
4570 Hazardous Material Control	264,966	317,226	394,692	408,017
<b>Total</b>	<b>26,127,962</b>	<b>27,769,343</b>	<b>29,518,066</b>	<b>30,385,366</b>

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	24,420,940	25,910,601	26,450,388	28,304,006
62 - Supplies & Materials	547,422	713,573	1,052,662	962,445
63 - Outside Services	980,669	982,655	1,266,431	670,275
64 - Other Charges	76,515	74,213	190,903	130,550
65 - Debt Service				184,240
66 - Capital Outlays	102,416	88,301	557,681	133,850
<b>Total</b>	<b>26,127,962</b>	<b>27,769,343</b>	<b>29,518,066</b>	<b>30,385,366</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	22,156,917	24,469,474	25,625,841	26,936,267
1100 Measure E	122,788	88,569	44,293	
1200 Measure G	2,424,211	1,892,737	2,330,631	1,907,341
2501 Emergency Medical Service Fund	1,237,557	1,306,043	1,514,801	1,541,758
2508 Contributions & Donations	10,025	12,521	2,500	
3111 SAFER 2013	176,465			
<b>Total</b>	<b>26,127,962</b>	<b>27,769,343</b>	<b>29,518,066</b>	<b>30,385,366</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
4505 Fire Administration	2.000	2.000	3.000	4.000
4510 Suppression	89.000	89.000	92.000	92.000
4520 Emergency Medical Services	1.000	1.000	1.000	1.000
4530 Prevention	5.000	5.000	6.000	6.000
4540 Training	1.000	1.000	1.000	1.000
<b>Total</b>	<b>98.000</b>	<b>98.000</b>	<b>103.000</b>	<b>104.000</b>

# FIRE DEPARTMENT

## 4505 Fire Administration Division

### Purpose

The Administration Division is responsible for integrating the initiatives, goals, and objectives established by the City Council into the support and delivery Divisions of the Fire Department. The Administrative Division provides for the overall management of the Department by the development of new programs, policies and procedures, the promotion of life safety, environmental protection, and the provision of administrative support for Fire Department personnel, while ensuring Federal, State, local laws, Memoranda of Understanding and contractual agreements are in compliance. The Administration Division is also responsible for continuous self-assessment of Fire Department efficiency and the implementation of life safety programs.

### Division Operations

1. Utilize National Fire Incident Reporting System (NFIRS) data to assist with administrative and operational changes to improve department efficiencies and operational priorities.  
Improve Fire Department staffing within acceptable levels to minimize overtime costs.
2. Provide cost effective fire and emergency medical services to the community.
3. Pursue grant funding to minimize fiscal impacts to the General Fund.
4. Maintain a safe working environment for firefighters with new apparatus and equipment purchases.
5. Track firefighter injuries and trends. Represent the Fire Department and the City on multiple regional committees to collaborate in providing public safety services throughout the county and the region.
6. Spearhead the Emergency Operations Center and coordinate extra resources during inclement weather events and other community-wide emergencies.
7. Implement data-driven measures for the successful operation of all divisions.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Firefighters Per Capita	0.6		0.7	0.54	0.55
Authorized Staffing	93		105	103	108
Overtime Costs-Reg/Hol/FLSA/HO/Min Staff/EC	\$ 2,112,325	\$ 2,690,696	\$ 1,200,000	\$ 2,491,675	\$ 1,200,000
Dollar Value of Grant Applications	\$ 800,000		\$ 5,000,000	5,300,664	\$ 5,300,000
Dollar Value of Grants Awarded	\$ 310,250		\$ 5,000,000	560,622	\$ 5,500,000

### Major Budget Changes

1. None

# FIRE DEPARTMENT

## 4505 Fire Administration Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	411,749	644,808	768,486	1,253,270
62 - Supplies & Materials	5,154	22,115	9,100	28,800
63 - Outside Services	28,164	37,284	104,025	77,025
64 - Other Charges	20,231	6,273	15,370	6,400
66 - Capital Outlays	6,355	198	7,191	10,500
<b>Total</b>	<b>471,653</b>	<b>710,678</b>	<b>904,172</b>	<b>1,375,995</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	442,330	685,734	881,181	1,353,695
1200 Measure G	19,298	12,423	20,491	22,300
2508 Contributions & Donations	10,025	12,521	2,500	
<b>Total</b>	<b>471,653</b>	<b>710,678</b>	<b>904,172</b>	<b>1,375,995</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
4505 Fire Administration	2.000	2.000	3.000	4.000
<b>Total</b>	<b>2.000</b>	<b>2.000</b>	<b>3.000</b>	<b>4.000</b>

# FIRE DEPARTMENT

## 4510 Suppression Division

### Purpose

The Suppression and Rescue Division is responsible for protecting life, property, and the environment from the hazards of fire, explosions, and hazardous materials incidents and for providing ALS emergency paramedic services. These services are provided 24-hours a day through one (1) Deputy Fire Chief and three (3) Battalion Chiefs who command three (3) platoons of Captains, Engineers, Firefighters, and Firefighter/Paramedics. These personnel are the initial responders to all incidents for emergency service and comprise the majority of funded positions within the organization. These teams responded to over 17,000 incidents last year with a daily minimum staffing of 24 personnel assigned to six (6) fire engines, two (2) ladder trucks, and a hazardous materials incident response unit. Additional emergency response equipment includes a Command Vehicle, Type III (wildland) Engine, Aircraft Rescue Firefighting (ARFF) engine, and numerous command and staff vehicles.

### Division Operations

1. Respond, within response time goals, to all emergency and non-emergency requests for service with the appropriate number of personnel for the incident reported.
2. Eliminate the threats to life, property, and the environment following the arrival of fire companies at an emergency or non-emergency incident.
3. Maximize property saved values from fire threat after the arrival of fire companies.
4. Continually update policies, procedures and staffing as new techniques and technologies become available and funding allows.
5. Develop fire personnel through career track development, education, and training.
6. Administer, update, and maintain emergency communications agreements, equipment, and systems to ensure effective and efficient delivery of emergency services to the City of Salinas.
7. Provide management and operational oversight to all divisions of the department.
8. Ensure the timely maintenance, testing, and repair of facilities, tools, equipment, hoses, and appliances.
9. Provide for fire stations supplies and materials.
10. Maintain communication and coordination with mutual aid and automatic aid agencies to ensure efficient resource availability for efficient emergency response.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
4 Minute Response - NFPA Standard	48.60%		90%	33%	90%
4-6 Minute Response - General Plan Service Standard	45.80%		90%	42%	90%
15 Firefighters at structure fires within 8 minutes - NFPA Standard	61.60%	67.00%	90%	79%	90%
Total Structure Fires	182		100	150	100
Total Other Type Fires	714		300	803	300

### Major Budget Changes

1. Provides funding for fire academy costs to train newly hired personnel.
2. Provides funding for equipping new personnel.
3. Provides funding for filling current and anticipated vacancies.



# FIRE DEPARTMENT

## 4510 Suppression Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	21,498,680	22,493,949	22,579,800	23,609,868
62 - Supplies & Materials	300,709	368,568	541,112	490,500
63 - Outside Services	784,416	764,337	839,118	306,900
64 - Other Charges	4,963	11,689	35,274	46,000
65 - Debt Service				184,240
66 - Capital Outlays	64,667	63,888	358,291	74,450
<b>Total</b>	<b>22,653,434</b>	<b>23,702,430</b>	<b>24,353,596</b>	<b>24,711,958</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	20,265,078	22,077,447	22,311,467	23,060,263
1200 Measure G	2,211,892	1,624,984	2,042,128	1,651,695
3111 SAFER 2013	176,465			
<b>Total</b>	<b>22,653,434</b>	<b>23,702,430</b>	<b>24,353,596</b>	<b>24,711,958</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
4510 Suppression	89.000	89.000	92.000	92.000
<b>Total</b>	<b>89.000</b>	<b>89.000</b>	<b>92.000</b>	<b>92.000</b>

# FIRE DEPARTMENT

## 4520 Emergency Medical Services Division

### Purpose

The EMS Division provides 24-hour Advanced Life Support medical care at the paramedic first responder level through oversight provided by one (1) EMS Officer, and three (3) EMS Platoon Training Coordinators positions and one part-time administrative assistant. Advance Life Support care is provided twenty-seven (27) by crossed trained firefighter/paramedics. The mission is to respond to Emergency Medical (EMS) incidents to begin early potentially lifesaving treatment and care to the ill and injured in collaboration with the contracted ambulance transport provider. The EMS Division is an active participant and leader in the Monterey County Emergency Medical Services System. Fire Department paramedics will continue care of major and critical patients during transport to local hospitals.

### Division Operations

1. Respond to all 911 request to provide Advanced Life Support and/or Basic Life Support rendering lifesaving critical care to enhance the community's quality of life.
2. Provide training and continuing education that meets or exceeds State of California and Monterey County policies, procedures, and standards to all Fire Department personnel.
3. Provide and train Tactical Paramedics (Tac-Med) for law enforcement SWAT operations.
4. Provide paramedics for City of Salinas sponsored special events.
5. Administer the Critical Incident Stress Management Program for the department.
6. Primary infectious disease control point for the City of Salinas.
7. Ensure that department and all EMS personnel are compliant with Quality Assurance/Quality Improvement policies.
8. Continue to implement an electronic narcotics storage and distribution system integration of multiple formats
9. Work to improve Emergency Medical Dispatch/Priority system to help enhance efficiency of response models.
10. Actively work with Monterey County on the strategic plan for emergency medical services and the development of the request for proposal for ambulance transportation to maximize the benefit to the residents of Salinas.
11. Initiate cost cutting measures to prioritize community safety, patient outcomes, and prevent firefighter injuries.
12. Successfully support four grant funded internal firefighters to attend Paramedic School.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Number of Paramedics	25		31	26	28
EMS Training Hours	1,308		1,488	1,812	1,836
Total EMS Responses	9,452		8,000	11,250	12,000

### Major Budget Changes

1. Provides funding for additional personnel support for program administration, State and local compliance with training mandates, and coordination of medical supplies, inventories, and procurement.
2. Provides funding to support the training of two Paramedic Fire fighters.

# FIRE DEPARTMENT

## 4520 Emergency Medical Services Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	1,142,285	1,173,845	1,212,604	1,383,508
62 - Supplies & Materials	61,425	105,363	202,047	92,000
63 - Outside Services	32,647	48,782	87,706	58,400
64 - Other Charges	30,656	16,746	36,900	38,500
66 - Capital Outlays	669	5,904	138,000	17,400
<b>Total</b>	<b>1,267,682</b>	<b>1,350,640</b>	<b>1,677,257</b>	<b>1,589,808</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	30,125	44,597	162,456	48,050
2501 Emergency Medical Service Fund	1,237,557	1,306,043	1,514,801	1,541,758
<b>Total</b>	<b>1,267,682</b>	<b>1,350,640</b>	<b>1,677,257</b>	<b>1,589,808</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
4520 Emergency Medical Services	1.000	1.000	1.000	1.000
<b>Total</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>

# FIRE DEPARTMENT

## 4530 Prevention Division

### Purpose

The Fire Prevention Division is charged with the implementation, administration, and enforcement of the provisions of the California Fire Code (CFC), as authorized by California Code of Regulations, Title 19 and Title 24. The CFC establishes the minimum requirements consistent with nationally recognized practices to safeguard the public health, safety, and general welfare from:

1. The hazard of fire and explosion arising from the storage, handling or use of structures, materials, or devices.
2. Conditions hazardous to life, property, or public welfare in the occupancy of structures or premises.
3. Fire hazards in the structure or on the premises from occupancy or operation.
4. Matters related to the construction, extension, repair, alteration or removal of fire suppression or alarm systems.
5. Matters related to Fire Department access and water supply to State regulated facilities; and
6. Conditions affecting the safety of firefighters and emergency responders during emergency operations.

### Division Operations

1. To provide programs and inspections that enhance the safety and welfare of Salinas' residents and businesses.
2. Conduct annual State mandated inspections of multi-family (R-2) dwellings, detention facilities and schools.
3. Conduct annual inspections of high hazard, commercial and assembly occupancies.
4. Conduct inspections for special operational and building permits.
5. Conduct plan review and approval for fire sprinkler systems, fire alarm systems, and other projects requiring permits/approvals from the Agency Having Jurisdiction (AHJ).
6. Conduct joint inspections and follow-up with the Code Enforcement Division and City Attorney's Office in collaborative enforcement efforts related to substandard housing, dangerous and blighted properties.
7. Oversee water purveyors' repair/replacement of damaged fire hydrants.
8. Administer the "safe-n-sane" fireworks lottery process and coordinate illegal fireworks enforcement efforts.
9. Coordinate investigations of major fire incidents.
10. Collaborate with the Monterey County Office of Emergency Services to update local and regional emergency plans.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Fire & Life Safety Education	10	15	20	22	25
Public Safety Demonstrations	7	18	25	26	30
Total Number of Fire Code/State Mandated Inspections	2,115	2,315	2,000	2,100	2,500
Total Number of Commercial/Fire Permit Inspections	980	1,021	1,500	1,200	1,500
Number of Fire Plan Checks	536	355	600	400	500

# **FIRE DEPARTMENT**

## **4530 Prevention Division**

### **Major Budget Changes**

1. Provides funding for additional personnel to support the completion of mandated fire inspections.

# FIRE DEPARTMENT

## 4530 Prevention Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	784,333	795,416	1,020,487	1,083,644
62 - Supplies & Materials	11,512	13,703	44,500	95,645
63 - Outside Services	35,794	49,200	39,600	36,900
64 - Other Charges	2,130	11,220	9,600	7,350
66 - Capital Outlays	288	496	12,050	13,000
<b>Total</b>	<b>834,056</b>	<b>870,036</b>	<b>1,126,237</b>	<b>1,236,539</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	613,337	659,043	957,932	1,131,693
1100 Measure E	122,788	88,569	44,293	
1200 Measure G	97,932	122,424	124,012	104,846
<b>Total</b>	<b>834,056</b>	<b>870,036</b>	<b>1,126,237</b>	<b>1,236,539</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
4530 Prevention	5.000	5.000	6.000	6.000
<b>Total</b>	<b>5.000</b>	<b>5.000</b>	<b>6.000</b>	<b>6.000</b>



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# FIRE DEPARTMENT

## 4540 Training Division

### Purpose

The Training Division’s mission is to provide fire department personnel with the highest standard of professionalism, safety, and expertise by providing organizational planning, self-development, conduct required training, special operations and promotion of safe practices. The division is administered by one (1) Battalion Chief and three fire captain/platoon training coordinators, one assigned to each platoon at Fire Station 3.

### Division Operations

1. Provide the training required to meet National Fire Protection Association (NFPA) standards, Federal & State Fire Training mandates, Insurance Services Office (ISO), and local requirements.
2. Ensure firefighter safety through the provision of structured training programs, physical, and mental health, and wellness.
3. Provide all firefighters a minimum of 120 training hours per year under the supervision of qualified trainers in a controlled environment.
4. Acquire and maintain training props and equipment for the safe administration of training programs.
5. Provide tractor drawn (tiller) training to 100% of fire suppression personnel.
6. Coordinate training with mutual aid and automatic aid agencies in accordance with state, regional, and local agreements, and contracts.
7. Manage the Peer Fitness Program to include initial and ongoing evaluation of personnel and the maintenance and replacement of physical fitness equipment.
8. Provide oversight of the department’s firefighter recruit academy.
9. Provide oversight and accountability of the probationary firefighters after graduation from the academy.
10. Manage the Department Critical Incident Stress Management (CISM) and Peer Support program to include continuing education for peer support personnel, awareness level classes for all personnel and manage critical incident stress defusing and debriefing.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Total Number of Training Hours (Department)	12,265		22,320		
Mandated Training Compliance (Department) - %	6%		100%		
Number of Firefighters Trained - Class A Burn Trailers	0		20		

### Major Budget Changes

None.



# FIRE DEPARTMENT

## 4540 Training Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	150,586	352,720	425,575	480,301
62 - Supplies & Materials	6,332	21,700	49,903	45,500
63 - Outside Services	8,493	35,795	78,982	92,050
64 - Other Charges	18,535	9,882	50,958	9,300
66 - Capital Outlays	30,437	17,814	10,000	18,500
<b>Total</b>	<b>214,382</b>	<b>437,911</b>	<b>615,419</b>	<b>645,651</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	161,063	379,343	548,419	599,151
1200 Measure G	53,319	58,569	67,000	46,500
<b>Total</b>	<b>214,382</b>	<b>437,911</b>	<b>615,419</b>	<b>645,651</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
4540 Training	1.000	1.000	1.000	1.000
<b>Total</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>

# FIRE DEPARTMENT

## 4560 Vehicle Maintenance Division

### Purpose

The Vehicle Maintenance Division repairs and maintains all Fire Department vehicle and firefighting apparatus in accordance with National, State, DMV, NFPA and OSHA mandates. This is accomplished through scheduled preventive maintenance and on-demand repairs utilizing cross-trained firefighter mechanics. Repairs beyond the scope of fire mechanics are contracted out to qualified repair facilities. The division is administered by a battalion chief, a senior fire captain/mechanic, and five (5) fire personnel who are cross trained as mechanics.

### Division Operations

1. Maintain and support an efficient and safe fleet of emergency response vehicles minimizing on-duty crew down time.
2. Maintain safe and functional auxiliary fire equipment.
3. Maintain fully functional reserve fire apparatus for use as frontline apparatus.
4. Track In-Service time of reserve and front-line apparatus.
5. Ensure all aerial and ground ladders are tested annually per manufacturer's specifications and NFPA standards.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Scheduled Maintenance Compliance - %	100%	100%	100%	100%	100%
Aerial & Ground Ladder Testing Compliance - %	100%	100%	100%	100%	100%

### Major Budget Changes

None.

# FIRE DEPARTMENT

## 4560 Vehicle Maintenance Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	171,816	148,473	129,894	143,398
62 - Supplies & Materials	160,085	174,573	189,000	193,000
63 - Outside Services	89,887	45,135	115,000	71,000
64 - Other Charges		12,241	12,800	10,000
<b>Total</b>	<b>421,788</b>	<b>380,422</b>	<b>446,694</b>	<b>417,398</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	380,018	311,415	376,694	342,398
1200 Measure G	41,769	69,007	70,000	75,000
<b>Total</b>	<b>421,788</b>	<b>380,422</b>	<b>446,694</b>	<b>417,398</b>

# FIRE DEPARTMENT

## 4570 Hazardous Material Control Division

### Purpose

The Hazardous Material Response Division is responsible for the effective control and initial mitigation of hazardous material emergencies in order to protect life, the environment and property. Eighteen (18) fire suppression personnel are cross-trained and equipped as Hazardous Materials Specialists. The Haz Mat Team also provides technical support, advice and training to Salinas businesses that utilize potentially hazardous materials in processing or manufacturing. Under the Monterey County Hazardous Materials Response Plan, the City’s Haz Mat Team provides emergency responses to the Salinas community and the County of Monterey through a contractual partnership consisting of the City of Salinas, City of Seaside and County of Monterey Department of Environmental Health. New developments for this Division include the necessary response to Chemical, Biological, Nuclear, Radiological and Explosive (CBRNE) and Weapons of Mass Destruction (WMD) training, equipment and capabilities. The division also now provides emergency response and training to San Benito County. The division is supervised by one (1) battalion chief (special operations) and six (6) HazMat Team leaders, deployed two per platoon.

### Division Operations

1. Ensure the safety of Hazardous Materials Team members through scheduled training.
2. Respond to hazardous material emergencies and minimize impacts to the community.
3. Process Certified Unified Program Agency (CUPA) reimbursements.
4. Provide quarterly training for Hazardous Material Team members.
5. Provide annual mandated training in hazardous material first responder operations (FRO) level.
6. Ensure Hazardous Materials team members receive annual medical assessments.
7. Prepare and submit quarterly CUPA reimbursement reports.
8. Maintain State of California OES standards for Type I emergency operations response.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Total Training Hours	1,060		1,500		
Annual CUPA Reimbursement	\$ 218,012		\$ 170,000		

### Major Budget Changes

None.

# FIRE DEPARTMENT

## 4570 Hazardous Material Control Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	261,492	301,390	313,542	350,017
62 - Supplies & Materials	2,205	7,552	17,000	17,000
63 - Outside Services	1,269	2,123	2,000	28,000
64 - Other Charges		6,162	30,000	13,000
66 - Capital Outlays			32,150	
<b>Total</b>	<b>264,966</b>	<b>317,226</b>	<b>394,692</b>	<b>408,017</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	264,966	311,896	387,692	401,017
1200 Measure G		5,331	7,000	7,000
<b>Total</b>	<b>264,966</b>	<b>317,226</b>	<b>394,692</b>	<b>408,017</b>

# FIRE DEPARTMENT

## Workforce

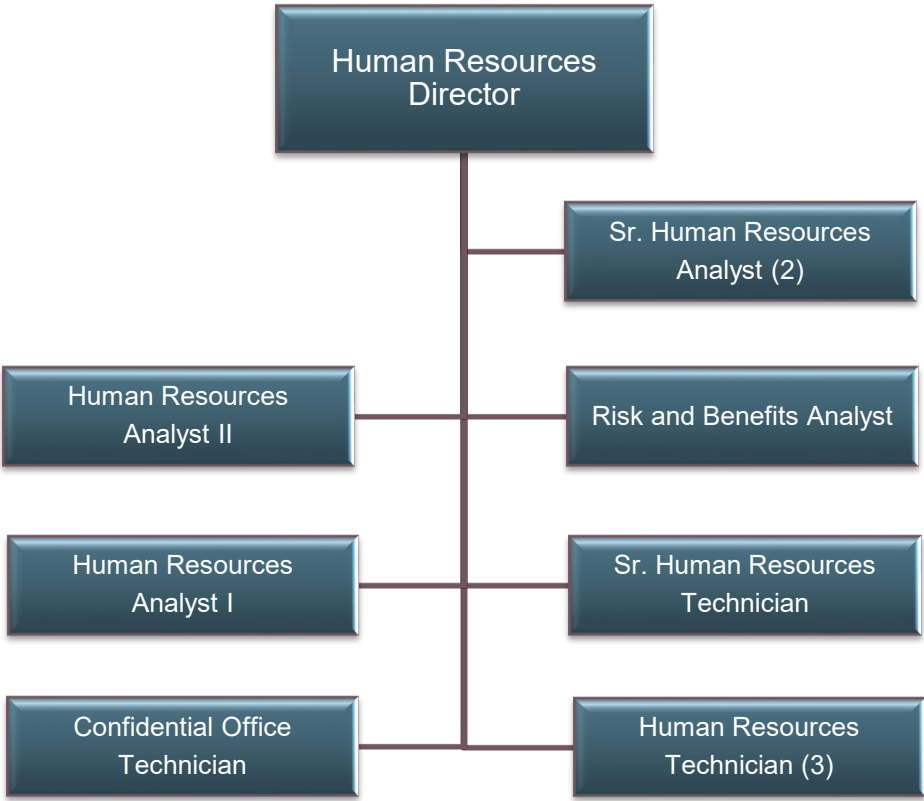
<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
<b>4505 Fire Administration</b>				
Fire Chief	1.000	1.000	1.000	1.000
Office Technician			1.000	1.000
Management Analyst	1.000	1.000	1.000	1.000
Administrative Fire Captain				1.000
<b>4505 Fire Administration Total</b>	<b>2.000</b>	<b>2.000</b>	<b>3.000</b>	<b>4.000</b>
<b>4510 Suppression</b>				
Battalion Chief	3.000	3.000	3.000	3.000
Deputy Fire Chief		1.000	1.000	1.000
Fire Captain	24.000	24.000	24.000	24.000
Fire Engineer	24.000	24.000	24.000	24.000
Fire Recruit	2.000	2.000		
Firefighter	35.000	35.000	40.000	40.000
Assistant Fire Chief	1.000			
<b>4510 Suppression Total</b>	<b>89.000</b>	<b>89.000</b>	<b>92.000</b>	<b>92.000</b>
<b>4520 Emergency Medical Services</b>				
Emergency Med Svcs Offcr	1.000	1.000	1.000	1.000
<b>4520 Emergency Medical Services Total</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>
<b>4530 Prevention</b>				
Administrative Analyst I		1.000	1.000	1.000
Battalion Chief			1.000	1.000
BC/Fire Marshal	1.000	1.000		
Fire Inspector	3.000		3.000	3.000
Office Technician	1.000		1.000	1.000
Fire Inspector II		3.000		
<b>4530 Prevention Total</b>	<b>5.000</b>	<b>5.000</b>	<b>6.000</b>	<b>6.000</b>
<b>4540 Training</b>				
Battalion Chief			1.000	1.000
Battalion Chief EMS/Trng	1.000			
Battalion Chief Trng		1.000		
<b>4540 Training Total</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>
<b>Total</b>	<b>98.000</b>	<b>98.000</b>	<b>103.000</b>	<b>104.000</b>

# HUMAN RESOURCES DEPARTMENT

## Organizational Chart by Division



**HUMAN RESOURCES DEPARTMENT  
Organizational Chart by Position**







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# HUMAN RESOURCES DEPARTMENT

## Summary

### Purpose

Human Resources provides centralized human resources and employee relations services in support of the delivery of municipal services to Salinas' residents. Specifically, Human Resources staff provides services to all City Departments in managing human resource functions for approximately 550 full-time regular employees and 150 temporary employees. Services provided include: Recruitment and Classification, Employee Benefits, (Medical, Dental, Vision, Life, LTD, Wellness, and Unemployment Insurance, Employee Leaves (Family Medical Leave Act, California Family Rights Act, Pregnancy Disability Leave, and Military Leave), Employee Relations and Employee Development.

### City Council Goals, Strategies, and Objectives for FY 2023-24

1. Work collaboratively with Departments to administer the personnel recruitment and in-service training programs for City personnel. *(Strategic Goal: Effective and Culturally Responsive Government)*
2. Administer the City's classification and compensation plans consistent with the Personnel Ordinance and Resolution. *(Strategic Goal: Effective and Culturally Responsive Government)*
3. Continue streamlining hiring and employee onboarding. *(Strategic Goal: Public Safety and Effective and Culturally Responsive Government)*
4. Continue ongoing collaboration with implementation of the Salinas Plan. *(Strategic Goal: Public Safety and Effective and Culturally Responsive Government)*
5. Continue efforts on workplace safety and security and related policies. *(Strategic Goal: Effective and Culturally Responsive Government)*
6. Streamline payroll for public safety - integration into New World ERP. *(Strategic Goal: Effective and Culturally Responsive Government)*
7. Implement online performance evaluation module. *(Strategic Goal: Effective and Culturally Responsive Government)*
8. Oversee the City's employer-employee relations matters with recognized employee organizations on matters within the scope of representation pursuant to Municipal Code. *(Strategic Goal: Effective and Culturally Responsive Government)*

### Major Budget Changes

None.

# HUMAN RESOURCES DEPARTMENT

## Summary

<b>Expenditures by Program</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1140 Human Resources	1,397,234	1,532,676	1,911,126	1,927,090
<b>Total</b>	<b>1,397,234</b>	<b>1,532,676</b>	<b>1,911,126</b>	<b>1,927,090</b>

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	1,196,474	1,233,622	1,471,229	1,555,040
62 - Supplies & Materials	18,777	48,097	47,971	19,250
63 - Outside Services	146,955	237,855	293,870	232,800
64 - Other Charges	20,849	13,102	45,000	45,000
66 - Capital Outlays	14,180		53,055	75,000
<b>Total</b>	<b>1,397,234</b>	<b>1,532,676</b>	<b>1,911,126</b>	<b>1,927,090</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	1,231,313	1,356,440	1,733,827	1,742,070
1200 Measure G	165,921	176,235	177,299	185,020
<b>Total</b>	<b>1,397,234</b>	<b>1,532,676</b>	<b>1,911,126</b>	<b>1,927,090</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
1140 Human Resources	7.000	7.000	9.000	9.750
<b>Total</b>	<b>7.000</b>	<b>7.000</b>	<b>9.000</b>	<b>9.750</b>

# HUMAN RESOURCES DEPARTMENT

## 1140 Human Resources Division

### Purpose

Human Resources provides centralized human resources and employee relations services in support of the delivery of municipal services to Salinas' residents. Specifically, Human Resources staff provides services to all City Departments in managing human resource functions for approximately 550 full-time regular employees and 150 temporary employees. Services provided include: Recruitment and Classification, Employee Benefits, (Medical, Dental, Vision, Life, LTD, Wellness, and Unemployment Insurance, Employee Leaves (Family Medical Leave Act, California Family Rights Act, Pregnancy Disability Leave, and Military Leave), Employee Relations and Employee Development.

### Division Operations

1. Provide effective and timely personnel recruitments for all departments.
2. Conduct classification studies and job description updates.
3. Conduct and oversee employee onboarding, new employee intake, new employee orientation, to include live scan services for employment candidates and volunteers.
4. Administer employee health benefits, COBRA and employee leaves, and reporting requirements under the Affordable Care Act.
5. Ensure compliance with Federal and State regulations pertaining to posting, notification, and training requirements and compliance with Federal and State regulations pertaining to DOT, EEOC, Affordable Care Act, Americans with Disabilities Act.
6. Administer grievance and disciplinary process to include contract review and interpretation; discussions and negotiations with bargaining unit representatives; coordination and conducting training for City staff; scheduling all hearings and appeals; providing administrative support to Grievance Board.
7. Support the City's labor relations' activities and collective bargaining process.
8. Develop and coordinate employee training and development initiatives.

### Performance Measures

Performance Measure / Goal	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Recruitments	95	60	65	30
Applications Processed/Screened	1,616	1,000	1,800	1,000
New Hire Processing	99	85	85	80
New Employee Orientation	8	6	8	12
Trainings	30	25	20	25
Job Description Development & Review	19	25	15	20
Grievances & Discipline	4	5	3	0
Personnel Action Forms	1000	1,000	1,000	1,000
FMLA	43	60	40	40
COBRA	162	100	140	1,000
Health Enrollments/Changes	122	115	170	140

### Major Budget Changes

None.

# HUMAN RESOURCES DEPARTMENT

## 1140 Human Resources Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	1,196,474	1,233,622	1,471,229	1,555,040
62 - Supplies & Materials	18,777	48,097	47,971	19,250
63 - Outside Services	146,955	237,855	293,870	232,800
64 - Other Charges	20,849	13,102	45,000	45,000
66 - Capital Outlays	14,180		53,055	75,000
<b>Total</b>	<b>1,397,234</b>	<b>1,532,676</b>	<b>1,911,126</b>	<b>1,927,090</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	1,231,313	1,356,440	1,733,827	1,742,070
1200 Measure G	165,921	176,235	177,299	185,020
<b>Total</b>	<b>1,397,234</b>	<b>1,532,676</b>	<b>1,911,126</b>	<b>1,927,090</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
1140 Human Resources	7.000	7.000	9.000	9.750
<b>Total</b>	<b>7.000</b>	<b>7.000</b>	<b>9.000</b>	<b>9.750</b>

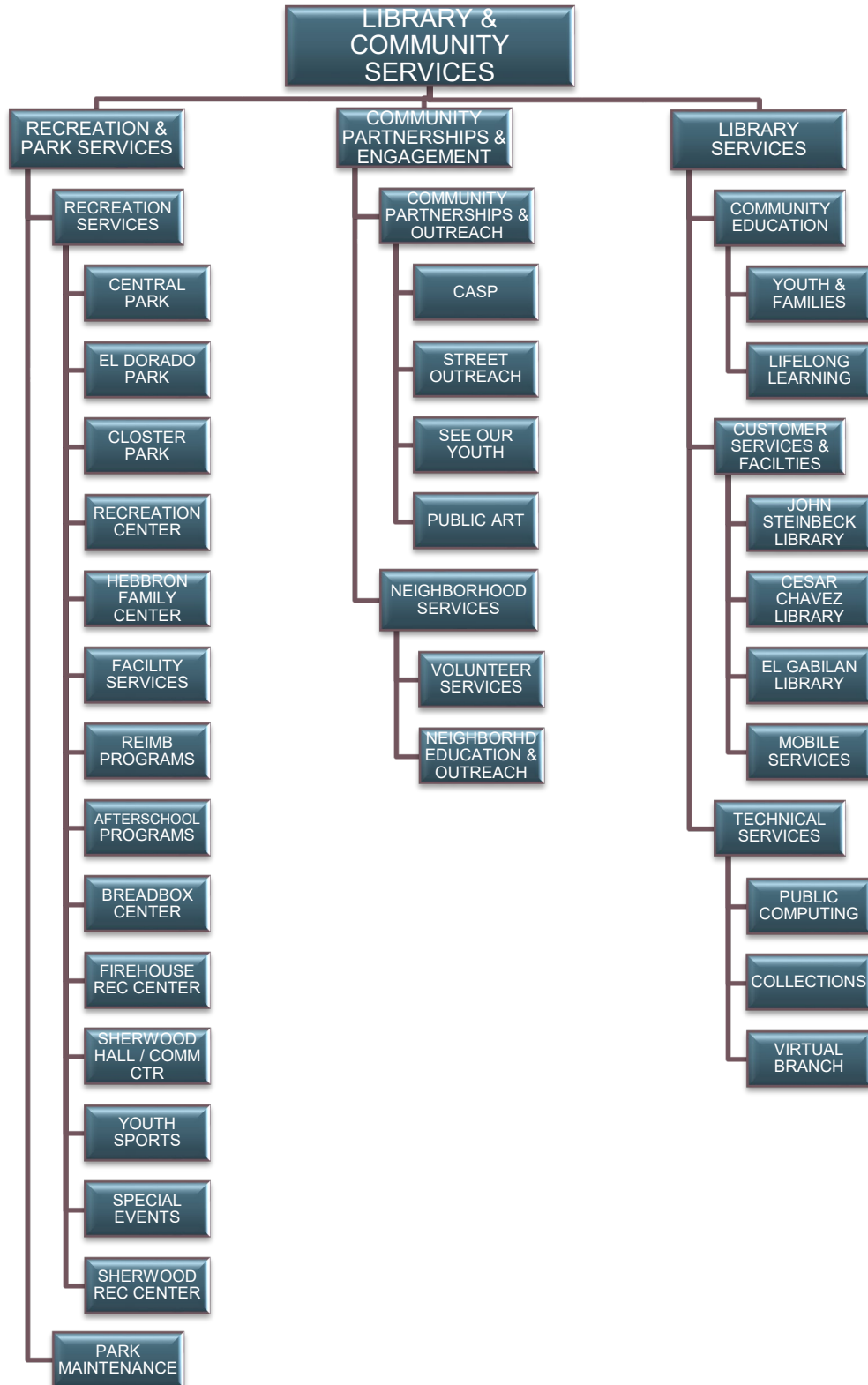
# HUMAN RESOURCES DEPARTMENT

## Workforce

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
<b>1140 Human Resources</b>				
Human Resource Analyst I	1.000		1.000	1.000
Human Resource Analyst II		1.000	1.000	1.000
Human Resources Technician	3.000	2.000	2.000	2.500
Human Resources Director	1.000	1.000	1.000	1.000
Confidential Office Technician			1.000	1.000
Sr Human Resource Analyst	2.000	2.000	2.000	2.000
Sr Human Resources Technician		1.000	1.000	1.000
Risk and Benefits Analyst				0.250
<b>1140 Human Resources Total</b>	<b>7.000</b>	<b>7.000</b>	<b>9.000</b>	<b>9.750</b>
<b>Total</b>	<b>7.000</b>	<b>7.000</b>	<b>9.000</b>	<b>9.750</b>

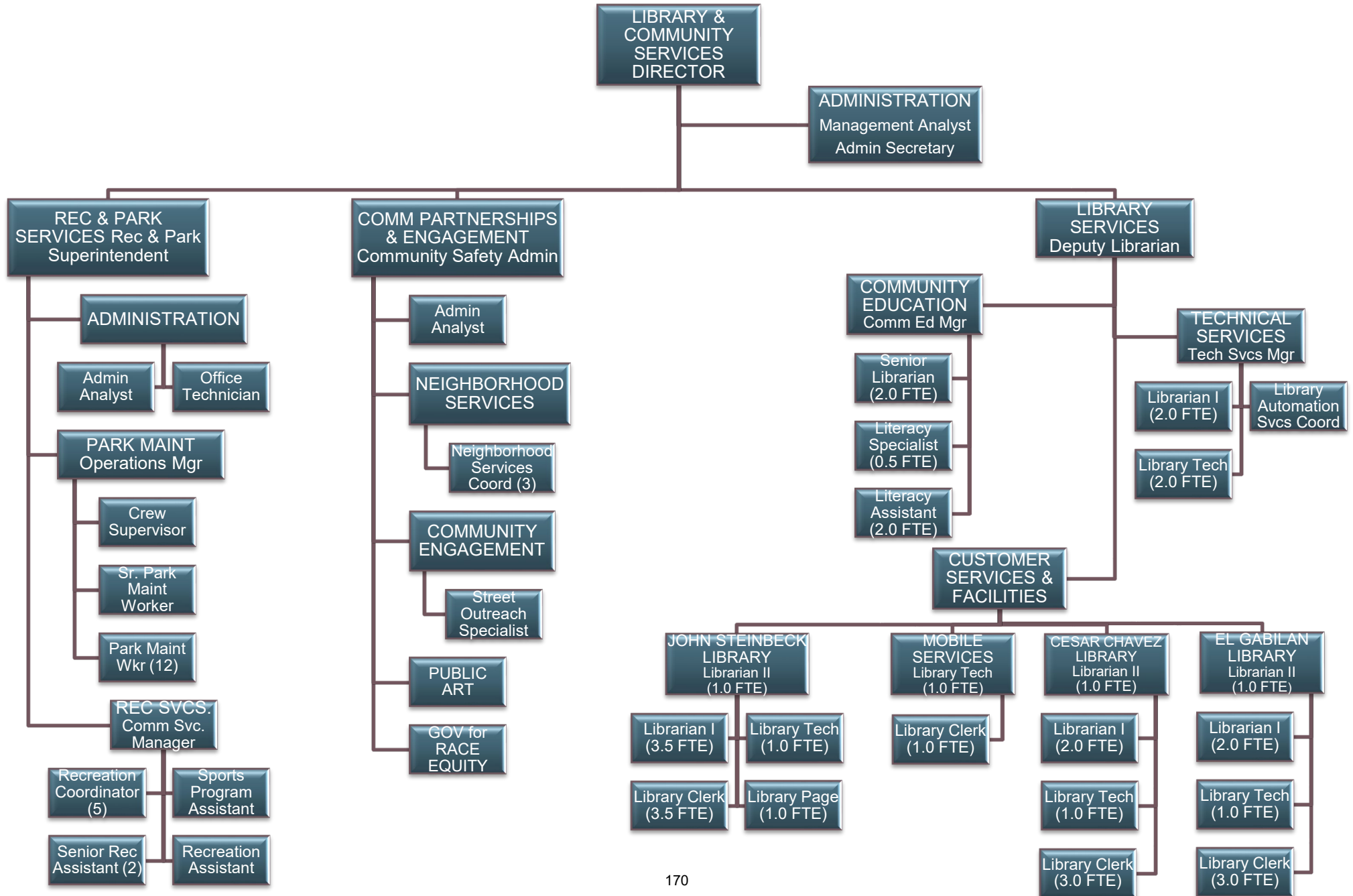
# LIBRARY AND COMMUNITY SERVICES DEPARTMENT

## Organizational Chart by Division



# LIBRARY AND COMMUNITY SERVICES DEPARTMENT

## Organizational Chart by Position





# LIBRARY AND COMMUNITY SERVICES DEPARTMENT

## Summary

### Purpose

The Library and Community Services Department provides a wealth of resources and opportunities to enrich the lives of those who live, work, play, and learn in our community. The Department consists of three Divisions: Recreation & Park Services, Community Outreach & Engagement and Library Services with the following goals: 1) To transform lives and contribute to the health and wellness of our community by providing a comprehensive array of recreational, cultural, educational, and neighborhood services for youth, families and seniors; and 2) To improve the quality of life in Salinas through collaborative problem-solving and the provision of information and resources that are relevant, accessible and responsive to the community's needs.

### City Council Goals, Strategies and Objectives for FY 2023-24

1. Continue to develop and maintain reopening/ongoing operating standards for our libraries and recreation centers that mitigate the risk posed by the ongoing COVID-19 pandemic. (*Strategic Goal: Youth and Seniors*)
2. Continue to identify opportunities that support implementation of the Parks, Recreation & Libraries Master Plan. (*Strategic Goals: Youth and Seniors, Public Safety, Effective and Culturally Responsive Government, Infrastructure and Environmental Sustainability*)
3. Apply for and leverage multiple funding sources and partnerships to offer better programs and services with improved organizational outcomes. (*Strategic Goals: Youth and Seniors, Public Safety, Effective and Culturally Responsive Government, Infrastructure and Environmental Sustainability*)
4. Identify new collaborations with school districts to increase access to facilities through Joint Use Agreements and student support systems like on-site after school programs. (*Strategic Goal: Youth and Seniors*)
5. Continue to increase city-wide volunteer efforts to beautify and uplift AMOR Salinas Principals. (*Strategic Goal: Youth and Seniors*)
6. Continue to provide popular hybrid recreation and library programs, including take-home kits and virtual program options, while fully re-establishing in-person programs. (*Strategic Goal: Youth and Seniors*)
7. Implement the Community Alliance for Safety and Peace Strategic Plan on Violence Reduction for 2022-2025 and present to the City Council. (*Strategic Goal: Public Safety*)
8. Assess and prioritize maintenance of Department facilities to ensure a safe and welcoming environment that meets the needs of the community. (*Strategic Goals: Infrastructure and Environmental Sustainability, Public Safety, Youth and Seniors*)
9. Continue to support prevention and intervention programs and services for at-risk youth and member of other vulnerable populations through grant writing and grant fund management. (*Strategic Goals: Public Safety, Youth and Seniors, Effective and Culturally Responsive Government*)

# LIBRARY AND COMMUNITY SERVICES DEPARTMENT

## Summary

10. Utilize Crime Prevention Through Environmental Design (CPTED) principles to improve safety in parks and around facilities. *(Strategic Goals: Infrastructure and Environmental Sustainability, Public Safety, Youth and Seniors)*
11. Develop a Park Maintenance Standard Manual that will identify standards of work to support a higher standard for upkeep and maintenance of the park system. *(Strategic Goals: Infrastructure and Environmental Sustainability, Effective and Culturally Responsive Government)*
12. Continue to support the Public Arts Commission, implementation of the Public Arts Ordinance and coordination of variety of stakeholders and funders to implement the Public Art Master Plan. *(Strategic Goals: Economic Development, Effective and Culturally Responsive Government)*
13. Leverage existing programs and efforts to develop a mural program to combat graffiti. *(Strategic Goal: Economic Development)*
14. Establish a Race Equity Plan. *(Strategic Goals: Effective and Culturally Responsive Government)*
15. Provide Diversity, Equity and Inclusion (DEI) training for policy-makers and staff. *(Strategic Goal: Effective and Culturally Responsive Government)*
16. Continue to manage the Hebron Family Center Revitalization Project. *(Strategic Goals: Economic Development, Infrastructure and Environmental Sustainability, Public Safety, Youth and Seniors)*
17. Continue to manage the Closter Park Renovation Project. *(Strategic Goals: Economic Development, Infrastructure and Environmental Sustainability, Public Safety, Youth and Seniors)*
18. Continue to manage the El Gabilan Tot-Lot Improvement Project. *(Strategic Goals: Economic Development, Infrastructure and Environmental Sustainability, Public Safety, Youth and Seniors)*
19. Develop a Cesar Chavez Park master Plan and continue to manage the improvements and expansion of the trail system at Cesar Chavez Park. *(Strategic Goals: Economic Development, Infrastructure and Environmental Sustainability, Public Safety, Youth and Seniors)*
20. Implement recommendations out of the Park System Irrigation Assessment. *(Strategic Goals: Infrastructure and Environmental Sustainability, Public Safety, Youth and Seniors)*
21. Continue to assess and upgrade playground structures, benches, and grills. *(Strategic Goals: Infrastructure and Environmental Sustainability, Public Safety, Youth and Seniors)*
22. Review the library structure and finalize recommendations for a re-organization to identify a clear structure that improves service delivery. *(Strategic Goal: Effective and Culturally Responsive Government)*
23. Seek and implement new technologies and digital resources to increase the efficiency, convenience, and level of service to the community. *(Strategic Goal: Effective and Culturally Responsive Government)*
24. Identify funding sources or alternative means to continue the hotspot lending program and expand the Library's device lending program to reduce digital divide in the community. *(Strategic Goal: Effective and Culturally Responsive Government)*
25. Continue to provide Adult and Family Literacy services, including English language and basic computer literacy, citizenship exam, and high school equivalency preparation classes. *(Strategic Goal: Youth and Seniors)*
26. Identify funding sources or alternative means to continue providing Read Grow Play playgroup programs. *(Strategic Goals: Youth and Seniors, Effective and Culturally Responsive Government)*

# LIBRARY AND COMMUNITY SERVICES DEPARTMENT

## Summary

27. Continue to work with various school districts in Salinas to provide Kindermobile service for Salinas' kindergarteners and continue to provide seasonal reading challenges for Salinas youth to encourage love of reading. (*Strategic Goal: Youth and Seniors*)
28. Continue to offer and expand the SMART card program for all school districts in Salinas. (*Strategic Goal: Youth and Seniors*)
29. Fully launch makerspace for public access at El Gabilan Library and improve technology access at all libraries. (*Strategic Goal: Effective and Culturally Responsive Government*)
30. Evaluate and expand the library's digital collection and resources to increase relevancy and diversity of offerings. (*Strategic Goal: Effective and Culturally Responsive Government*)
31. Expand library programs and partnerships for adults and young adults in health and wellness, financial literacy, local history and genealogy, and workforce and business development. (*Strategic Goals: Youth and Seniors, Economic Development*)
32. Identify opportunities to improve library staff training, engagement, and wellness to better retain and grow talents locally. (*Strategic Goal: Effective and Culturally Responsive Government*)
33. Identify funding resources and implement building improvement efforts for John Steinbeck and Cesar Chavez Library. (*Strategic Goal: Effective and Culturally Responsive Government*)
34. Update the special event permit process to improve efficiencies, mitigate risk and create a positive customer service experience for the event organizer. (*Strategic Goals: Effective and Culturally Responsive Government, Economic Development*)

# LIBRARY AND COMMUNITY SERVICES DEPARTMENT

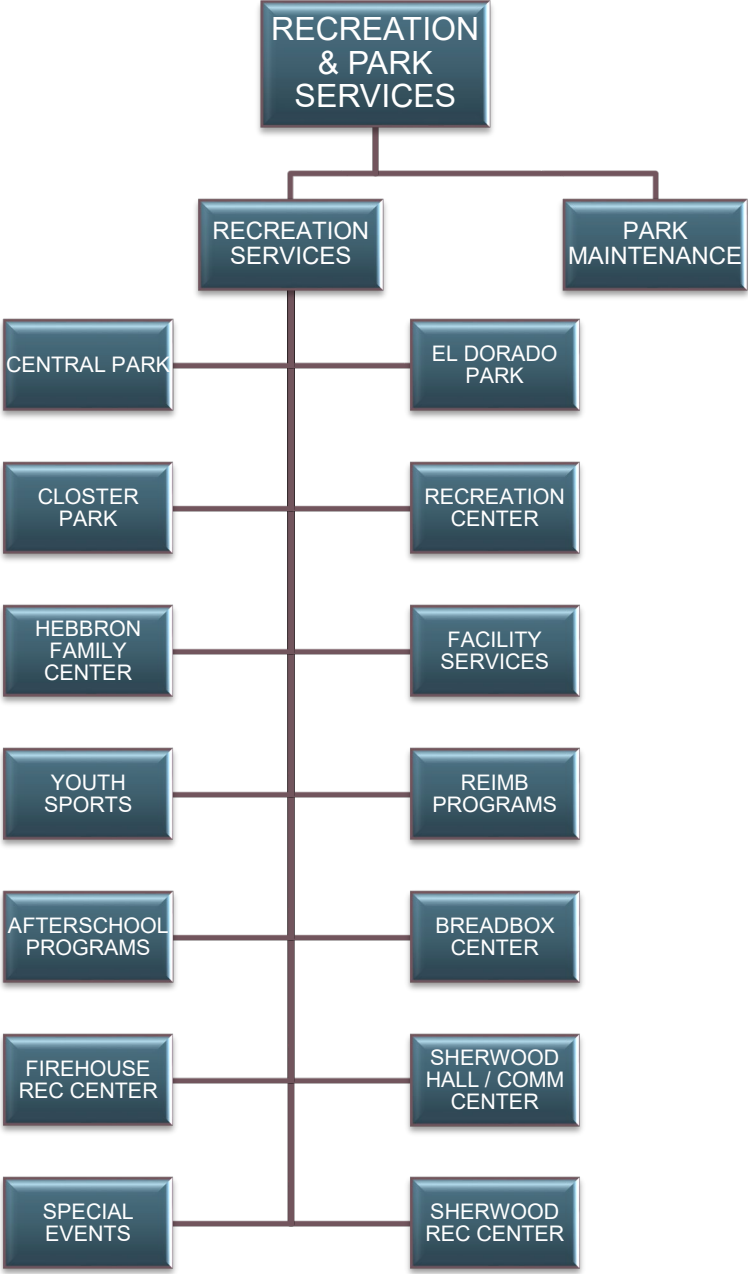
## Summary

<b>Expenditures by Program</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
Recreation & Community Services	5,222,813	5,687,258	8,498,245	8,541,568
Library Services	3,926,131	4,165,034	5,653,845	5,944,553
<b>Total</b>	<b>9,148,944</b>	<b>9,852,292</b>	<b>14,152,090</b>	<b>14,486,121</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
Recreation & Community Services	19.000	31.000	33.000	34.000
Library Services	41.500	41.500	41.500	41.500
<b>Total</b>	<b>60.500</b>	<b>72.500</b>	<b>74.500</b>	<b>75.500</b>

# RECREATION AND PARK SERVICES

## Organizational Chart by Division



# RECREATION AND COMMUNITY SERVICES

## Summary

<b>Expenditures by Program</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
5238 Parks and Community Services	2,566,658	2,571,864	3,160,934	3,497,747
6231 Recreation Admin	570,223	589,344	755,300	832,206
6232 Neighborhood Services	91,250	112,460	190,907	197,416
6233 Closter Park	3,447	34,357	19,528	41,750
6234 El Dorado Park	25,698	68,111	142,242	89,600
6235 Central Park	10,948	31,869	49,930	50,280
6236 Facility Services			8,500	15,300
6237 Reimbursable Rec Activities	1,988	19,357	147,100	184,600
6238 Youth Sports	98,548	141,578	233,706	217,797
6239 Recreation Center	44,275	65,604	139,625	147,700
6240 Firehouse Rec Center	59,489	102,164	180,684	131,360
6241 Hebbroon Heights Rec Center	42,882	38,517	89,420	78,270
6242 Afterschool Programs	606,090	690,365	892,870	882,531
6243 Community Center	167,911	228,114	566,686	558,902
6244 Breadbox Rec Center	46,208	97,717	159,689	194,299
6246 Hebbroon Family Center	153,784	151,281	159,977	129,336
6247 Sherwood Rec Center	3,154	21,657	29,725	36,525
6248 Youth Services & Comm Engagement	534,214	390,509	1,118,749	989,949
6249 Aquatic Center	196,047	332,393	452,673	258,000
6793 Park Drinking Fountain Replacement				8,000
<b>Total</b>	<b>5,222,813</b>	<b>5,687,258</b>	<b>8,498,245</b>	<b>8,541,568</b>

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	2,807,222	3,270,635	4,263,481	4,816,281
62 - Supplies & Materials	270,984	330,409	501,533	499,360
63 - Outside Services	2,117,787	1,944,370	3,166,582	3,045,127
64 - Other Charges	4,937	8,094	149,055	99,800
66 - Capital Outlays	21,883	133,750	417,594	81,000
<b>Total</b>	<b>5,222,813</b>	<b>5,687,258</b>	<b>8,498,245</b>	<b>8,541,568</b>

# RECREATION AND COMMUNITY SERVICES

## Summary

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	2,564,837	2,631,017	286,058	279,750
1100 Measure E	1,561,805	2,007,834	2,707,247	2,855,174
1200 Measure G	1,075,468	1,020,285	5,413,239	5,383,744
2505 Recreation Parks	16,735	17,046	22,900	22,900
2508 Contributions & Donations	140	60	28,800	
2509 KDF Los Padres	3,827	11,016	40,000	
<b>Total</b>	<b>5,222,813</b>	<b>5,687,258</b>	<b>8,498,245</b>	<b>8,541,568</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5238 Parks and Community Services		12.000	14.000	15.000
6231 Recreation Admin	5.000	5.000	5.000	5.000
6232 Neighborhood Services	1.000	1.000	1.000	1.000
6238 Youth Sports	1.000	1.000	1.000	1.000
6242 Afterschool Programs	5.670	5.670	5.670	5.670
6244 Breadbox Rec Center	0.330	0.330	0.330	0.330
6246 Hebbbron Family Center	1.000	1.000	1.000	1.000
6248 Youth Services & Comm Engagement	5.000	5.000	5.000	5.000
<b>Total</b>	<b>19.000</b>	<b>31.000</b>	<b>33.000</b>	<b>34.000</b>

# RECREATION AND COMMUNITY SERVICES

## 5238 Parks and Community Services Division

### Purpose

Provide quality maintenance service to preserve safety, aesthetics, health, and utility for Salinas' inventory of parks, open spaces, planters, and facility landscapes. The City's parks encompass over 380 acres in 45 sites.

### Division Operations

1. Provide services focused on health and safety to City parks.
2. Maintain public landscapes at a level commensurate with available funding.
3. Ensure playgrounds and other park amenities are safe and available for use by the public.
4. Provide support to community-based organizations, neighborhoods, and volunteer groups through a series of volunteer efforts to beautify and maintain City parks.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Cost per Salinas resident to support parks	\$ 15.53	\$ 17.96	\$ 17.38	\$ 17.38	\$ 17.38
Number of Park Acres Maintained per FTE Daily Average	51	39.1	28	28	24.4
Percentage Above Municipal Benchmark (11 Acres/FTE)	562%	355%	254%	254%	222%
Acres of Parks Maintained	409	391	391	391	391
Percentage of Parks Request For Service Responded to Within 48 Hours	100%	90%	90%	90%	90%
Average Number of FTE per Workday (7 Days per Week)	8	10	12	10	12

### Major Budget Changes

None.



# RECREATION AND COMMUNITY SERVICES

## 5238 Parks and Community Services Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	849,941	1,108,844	1,426,044	1,739,897
62 - Supplies & Materials	156,405	169,335	217,685	211,750
63 - Outside Services	1,559,912	1,293,486	1,491,105	1,525,200
64 - Other Charges	400	200	5,400	900
66 - Capital Outlays			20,700	20,000
<b>Total</b>	<b>2,566,658</b>	<b>2,571,864</b>	<b>3,160,934</b>	<b>3,497,747</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	1,793,511	1,637,694	1,812	
1100 Measure E	526,498	755,454	957,061	1,211,723
1200 Measure G	246,649	178,715	2,202,061	2,286,024
<b>Total</b>	<b>2,566,658</b>	<b>2,571,864</b>	<b>3,160,934</b>	<b>3,497,747</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5238 Parks and Community Services	12.000	12.000	14.000	15.000
<b>Total</b>	<b>12.000</b>	<b>12.000</b>	<b>14.000</b>	<b>15.000</b>

# RECREATION AND COMMUNITY SERVICES

## 6231 Recreation Administration Division

### Purpose

Provide management, leadership and administration to carry out the work of the division in providing a wide range of programs and services in parks, recreation centers.

### Division Operations

1. Provide support and oversight for citywide planning efforts to the Advance and Current Planning Divisions.
2. Provide effective leadership and direction through the use of strategic planning tools and methods.
3. Provide the Library and Community Service Commission with opportunities for input on critical Library, Recreation, Park and Neighborhood and Volunteer services.
4. Provide the Public Art Commission with opportunities for input and direction when appropriate on public art projects.
5. Continue to practice excellent customer service.
6. Coordinate the Capital Improvement Program with the expansion and improvement of recreation and park facilities.
7. Monitor lease/operation & management agreements at Salinas Aquatic Center, Closter Park and Tennis Center.
8. Provide overall budget, project, and program management.
9. Review fees for service programs to increase cost recovery.
10. Monitor and coordinate the community Special Event Permit process.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Number of Attendees at Recreation Centers	1593*	163,031	286,640	244,283	244,000
Number of Special Event Permits Issued	4*	38	74	49	50
Number of Annual Hours Spent in Support of CASP	N/A		NA		
Number of Recreation Newsletter signups	146	110	220	309	320
*Facility recovering from COVID-19.					

### Major Budget Changes

None.

# RECREATION AND COMMUNITY SERVICES

## 6231 Recreation Admin Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	548,269	565,483	653,900	763,006
62 - Supplies & Materials	10,010	5,550	7,400	7,900
63 - Outside Services	4,297	5,511	35,400	34,800
64 - Other Charges	3,147	4,372	58,100	26,500
66 - Capital Outlays	4,500	8,428	500	
<b>Total</b>	<b>570,223</b>	<b>589,344</b>	<b>755,300</b>	<b>832,206</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	106,216	157,531		
1100 Measure E	261,794	240,636	275,203	320,931
1200 Measure G	202,073	191,118	451,297	511,275
2508 Contributions & Donations	140	60	28,800	
<b>Total</b>	<b>570,223</b>	<b>589,344</b>	<b>755,300</b>	<b>832,206</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
6231 Recreation Admin	5.000	5.000	5.000	5.000
<b>Total</b>	<b>5.000</b>	<b>5.000</b>	<b>5.000</b>	<b>5.000</b>

# RECREATION AND COMMUNITY SERVICES

## 6232 Neighborhood Services Division

### Purpose

Encourage and support volunteerism and neighborhood engagement activities, coordinate the implementation of solutions to neighborhood issues, and assist with the work of the violence prevention collaborative.

### Division Operations

1. Support community engagement efforts by providing council district meetings, budget information meetings, town hall meetings and connect residents to City resources.
2. Coordinate a city-wide volunteer services program in collaboration with city departments and community-based organizations by providing a structure for recruiting and training volunteers, recognizing their work and compiling statistics and reports regarding the contributions of volunteers.
3. Support neighborhood efforts by assisting with clean-ups, block parties, and with information on community resources and beautification.
4. Administer the City's Neighborhood Beautification Grant program.
5. Plan and implement the Youth and Government Institute (YAGI).
6. Provide excellent customer service.
7. Collaborate with the Salinas Police Department to build Neighborhood Watch capacity throughout Salinas.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Council District Cleanups	3	7	7	7	7
Community Meetings Supported	24	19	60	75	60
City-wide Volunteer Hours Performed	2,445	3,319	10,000	7,500	10,000

### Major Budget Changes

None.

# RECREATION AND COMMUNITY SERVICES

## 6232 Neighborhood Services Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	85,215	104,294	115,907	124,916
62 - Supplies & Materials	1,945	5,171	9,900	9,900
63 - Outside Services	4,090	2,995	7,100	6,600
64 - Other Charges			58,000	56,000
<b>Total</b>	<b>91,250</b>	<b>112,460</b>	<b>190,907</b>	<b>197,416</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1100 Measure E	7,017	8,847	26,900	24,400
1200 Measure G	84,233	103,613	164,007	173,016
<b>Total</b>	<b>91,250</b>	<b>112,460</b>	<b>190,907</b>	<b>197,416</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
6232 Neighborhood Services	1.000	1.000	1.000	1.000
<b>Total</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>

# RECREATION AND COMMUNITY SERVICES

## 6233 Closter Park Division

### Purpose

Provide a wide range of activities for all ages to create wholesome experiences for physical and mental well-being.

### Division Operations

1. Practice excellent customer service.
2. Continue to monitor lease with the Salinas Boxing Club.
3. Keep the Park and Recreation Center in good condition.
4. Offer a diverse recreation prevention program for youth of all ages during the summer.

### Performance Measures

<b>Performance Measure / Goal</b>	<b>FY 2020-21 Actual</b>	<b>FY 2021-22 Actual</b>	<b>FY 2022-23 Goal</b>	<b>FY 2022-23 Projected</b>	<b>FY 2023-24 Goal</b>
*Unavailable. Facility leased to Salinas Boxing Club. In FY14-15 the Summer Recreation Program was restored.	0*	214	2,018	585	600

### Major Budget Changes

A \$6.8 Million Prop-68 grant award will fund major improvements at Closter Park.

# RECREATION AND COMMUNITY SERVICES

## 6233 Closter Park Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits		2,090	9,500	9,500
62 - Supplies & Materials	893	558	3,575	2,500
63 - Outside Services	2,554	31,709	6,453	29,750
<b>Total</b>	<b>3,447</b>	<b>34,357</b>	<b>19,528</b>	<b>41,750</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	2,197	3,343		
1100 Measure E	988	28,508	5,728	27,950
1200 Measure G	262	2,506	13,800	13,800
<b>Total</b>	<b>3,447</b>	<b>34,357</b>	<b>19,528</b>	<b>41,750</b>

# RECREATION AND COMMUNITY SERVICES

## 6234 El Dorado Park Division

### Purpose

Operate a recreation center and manage sports fields allowing for a wide range of activities for all ages to create a wholesome experience for educational, social, physical and mental well-being.

### Division Operations

1. Offer diverse recreation prevention program for youth of all ages.
2. Offer fee-based community classes and cultural programs.
3. Continue to practice excellent customer service.
4. Keep the park and Recreation Center in good condition.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Number of Program Attendees	4687*	34338*	84,220	92,945	90,000
*Facility recovering from COVID-19.					

### Major Budget Changes

None.



# RECREATION AND COMMUNITY SERVICES

## 6234 El Dorado Park Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	2,372	34,557	50,000	50,000
62 - Supplies & Materials	4,347	4,408	10,550	8,400
63 - Outside Services	18,979	24,945	34,392	31,200
66 - Capital Outlays		4,200	47,300	
<b>Total</b>	<b>25,698</b>	<b>68,111</b>	<b>142,242</b>	<b>89,600</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	18,408	28,837	47,300	
1100 Measure E	7,289	39,254	71,250	61,700
1200 Measure G		20	23,692	27,900
<b>Total</b>	<b>25,698</b>	<b>68,111</b>	<b>142,242</b>	<b>89,600</b>

# RECREATION AND COMMUNITY SERVICES

## 6235 Central Park Division

### Purpose

Operate a recreation center and provide a wide range of activities for all ages to create wholesome experience for educational, social, physical and mental well-being.

### Division Operations

1. Offer diverse recreation and prevention programs for youth of all ages.
2. Continue to practice excellent customer service.
3. Keep the park and Recreation Center in good condition.
4. Offer fee-based community classes and cultural programs.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Program Attendees	1,639*	12,665*	17,920	16,659	17,000
*Facility recovering from COVID-19.					

### Major Budget Changes

None.

# RECREATION AND COMMUNITY SERVICES

## 6235 Central Park Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	1,047	18,302	25,000	25,000
62 - Supplies & Materials	1,636	2,599	10,780	10,780
63 - Outside Services	8,264	10,967	14,150	14,500
<b>Total</b>	<b>10,948</b>	<b>31,869</b>	<b>49,930</b>	<b>50,280</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	3,202	6,298		
1100 Measure E	7,746	25,553	39,480	39,480
1200 Measure G		18	10,450	10,800
<b>Total</b>	<b>10,948</b>	<b>31,869</b>	<b>49,930</b>	<b>50,280</b>

# RECREATION AND COMMUNITY SERVICES

## 6236 Facility Services Division

### Purpose

Manage the rental of Park and Recreation facilities to groups and organizations.

### Division Operations

1. Manage the rental-reservation process for various athletic fields in accordance with the approved fee schedule.
2. Provide opportunities for renting recreation facilities including the Community Park buildings, Breadbox Recreation Center, Firehouse Recreation Center and Salinas Recreation Center when available at the approved fee schedule.
3. Continue to practice excellent customer service.
4. Collaborate with school districts on shared use opportunities.
5. Continue to administer bounce – house reservations at three park sites.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Revenue Collected	0*	755.5	\$2,756.00	\$791.00	\$870.00
Bounce House Permits Issued	0*	17	16	18	20
*Facility recovering from COVID-19.					

### Major Budget Changes

None.

# RECREATION AND COMMUNITY SERVICES

## 6236 Facility Services Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits			6,800	13,600
62 - Supplies & Materials			500	500
64 - Other Charges			1,200	1,200
<b>Total</b>			<b>8,500</b>	<b>15,300</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund				8,500
1200 Measure G			8,500	6,800
<b>Total</b>			<b>8,500</b>	<b>15,300</b>

# RECREATION AND COMMUNITY SERVICES

## 6237 Reimbursable Recreation Activities Division

### Purpose

Manage fee-based programs of specialized recreation activities such as classes, trips, day camps, sports clinics, senior activities/dinners, youth and tot activities where the participant pays for the service rendered.

### Division Operations

1. Manage fee-paid recreation and leisure activities, excursions, trips and school vacation camp programs for all age groups at our recreation facilities.
2. Continue to practice excellent customer service.
3. Provide early literacy Tiny Tot programs for ages 3-5 at El Dorado Park.
4. Offer fee-based community classes and cultural programs for ages 5-18 at El Dorado Park, Firehouse Recreation Center and Central Park.
5. Explore new opportunities to expand fee-based programs for all ages in all facilities.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Revenue Collected	0*	2535*	\$58,344.25	\$35,885	\$36,000.00
*Facility recovering from COVID-19.					

### Major Budget Changes

None.

# RECREATION AND COMMUNITY SERVICES

## 6237 Reimbursable Rec Activities Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits		14,042	32,400	64,800
62 - Supplies & Materials	1,638		17,900	17,900
63 - Outside Services		5,334	96,000	101,100
64 - Other Charges	350	(20)	800	800
<b>Total</b>	<b>1,988</b>	<b>19,357</b>	<b>147,100</b>	<b>184,600</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	1,988	19,357		152,200
1200 Measure G			147,100	32,400
<b>Total</b>	<b>1,988</b>	<b>19,357</b>	<b>147,100</b>	<b>184,600</b>

# RECREATION AND COMMUNITY SERVICES

## 6238 Youth Sports Division

### Purpose

Provide youth sports programs to the community in a learning atmosphere, emphasizing participation, sportsmanship and fun. These activities will offset costs for officials, coaches, equipment and supplies through fees paid by the participants.

### Division Operations

1. Provide organized sports programs and youth league activities such as flag football, soccer, basketball, volleyball and softball for young people of elementary, junior high, and high school age.
2. Continue to provide workshops and clinics to develop and enhance team and individual skills for play in leagues operated by the City.
3. Continue to work with outside organizations to provide sports clinics or camps.
4. Continue to practice excellent customer service.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Number of Registered Participants	492*	1055*	2,923	2991	3,500
Volunteer Coaches Hours Performed	1,596*	2492*	9,674	10318	10,500
Revenue Collected	\$4,001*	\$46,825*	\$119,217	\$48,407.00	\$90,000
*Facility recovering from COVID-19.					

### Major Budget Changes

None.



# RECREATION AND COMMUNITY SERVICES

## 6238 Youth Sports Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	97,864	126,915	187,756	171,847
62 - Supplies & Materials	475	13,560	36,850	36,850
63 - Outside Services		155	7,700	7,700
64 - Other Charges	208	948	1,400	1,400
<b>Total</b>	<b>98,548</b>	<b>141,578</b>	<b>233,706</b>	<b>217,797</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	98,548	139,688		119,050
1200 Measure G		1,889	233,706	98,747
<b>Total</b>	<b>98,548</b>	<b>141,578</b>	<b>233,706</b>	<b>217,797</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
6238 Youth Sports	1.000	1.000	1.000	1.000
<b>Total</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>

# RECREATION AND COMMUNITY SERVICES

## 6239 Recreation Center Division

### Purpose

Provide adult sport programs to the community that will offset costs for officials, equipment and supplies through fees paid by the participants.

### Division Operations

1. Explore offering adult sports programs where costs allow and where staff workload allows, with "cost recovery" incorporated in the development.
2. Further expand our usage agreement with the High School District.
3. Continue to practice excellent customer service.

### Performance Measures

<b>Performance Measure / Goal</b>	<b>FY 2020-21 Actual</b>	<b>FY 2021-22 Actual</b>	<b>FY 2022-23 Goal</b>	<b>FY 2022-23 Projected</b>	<b>FY 2023-24 Goal</b>
Number of Registrations Taken	492*	1055*	2,923	2,991	3,000
Number of Program Attendees	1,593*	19,031*	4,916	71,339	72,000
*Facility recovering from COVID-19.					

### Major Budget Changes

None.

# RECREATION AND COMMUNITY SERVICES

## 6239 Recreation Center Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	15	6,662	35,000	35,000
62 - Supplies & Materials	5,429	15,261	16,900	17,900
63 - Outside Services	37,467	40,005	81,125	94,800
64 - Other Charges	30	375	1,500	
66 - Capital Outlays	1,335	3,300	5,100	
<b>Total</b>	<b>44,275</b>	<b>65,604</b>	<b>139,625</b>	<b>147,700</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	31,117	40,451		
1100 Measure E	4,443	17,169	46,600	46,700
1200 Measure G	8,715	7,984	93,025	101,000
<b>Total</b>	<b>44,275</b>	<b>65,604</b>	<b>139,625</b>	<b>147,700</b>

# RECREATION AND COMMUNITY SERVICES

## 6240 Firehouse Recreation Center Division

### Purpose

Provide a variety of recreational activities for children, youth, and seniors.

### Division Operations

1. Provide a variety of activities for seniors including daily socialization, meals, enrichment opportunities and monthly special events.
2. Offer a year-round after-school program for children and youth.
3. Continue to practice excellent customer service.
4. Explore opportunities for fee-based classes and private party rentals.
5. Continue to offer Saturday Night Teen programs.

### Performance Measures

<b>Performance Measure / Goal</b>	<b>FY 2020-21 Actual</b>	<b>FY 2021-22 Actual</b>	<b>FY 2022-23 Goal</b>	<b>FY 2022-23 Projected</b>	<b>FY 2023-24 Goal</b>
Number of Program Attendees	10,368	33529*	24,799	38,415	39,000
Senior Volunteer Hours Performed	0*	0	4,869	0	200
Number of Senior Meals Served	2,081	4535*	4,808	5,052	5,000
*Facility recovering from COVID-19.					

### Major Budget Changes

None.

# RECREATION AND COMMUNITY SERVICES

## 6240 Firehouse Rec Center Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	1,708	45,671	63,500	43,000
62 - Supplies & Materials	20,462	17,670	31,452	24,560
63 - Outside Services	37,319	38,823	69,698	63,300
64 - Other Charges			5,500	500
66 - Capital Outlays			10,534	
<b>Total</b>	<b>59,489</b>	<b>102,164</b>	<b>180,684</b>	<b>131,360</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	33,806	36,214		
1100 Measure E	337	10,232	17,000	17,000
1200 Measure G	21,518	44,701	123,684	114,360
2509 KDF Los Padres	3,827	11,016	40,000	
<b>Total</b>	<b>59,489</b>	<b>102,164</b>	<b>180,684</b>	<b>131,360</b>

# RECREATION AND COMMUNITY SERVICES

## 6241 Hebbron Heights Recreation Center Division

### Purpose

The Hebbron Family Center is currently closed for rebuilding. Some level of service will remain with aims to create leisure opportunities for people of all ages.

### Division Operations

1. Work with school districts and other organizations on co-sponsored recreation sports programs.
2. Continue to develop and deliver programs to youth and children.
3. Continue to practice excellent customer service.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Number of Program Attendees	21,373**	10151*	4,433**	12612	13000
Number of Programs	112**	41*	46**	34	34
Teen Volunteer Hours Performed	0*	0*	0*	128	130
*Facility recovering from COVID-19.					
**Facility is closed due to structural repairs.					

### Major Budget Changes

None.

# RECREATION AND COMMUNITY SERVICES

## 6241 Hebron Heights Rec Center Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	3,770	19,832	64,420	64,420
62 - Supplies & Materials	7,082	2,874	4,300	2,500
63 - Outside Services	32,031	15,811	20,700	11,350
<b>Total</b>	<b>42,882</b>	<b>38,517</b>	<b>89,420</b>	<b>78,270</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	26,137	8,593		
1100 Measure E	8,197	19,900	58,000	56,700
1200 Measure G	8,549	10,025	31,420	21,570
<b>Total</b>	<b>42,882</b>	<b>38,517</b>	<b>89,420</b>	<b>78,270</b>

# RECREATION AND COMMUNITY SERVICES

## 6242 Afterschool Programs Division

### Purpose

Offer a variety of citywide afterschool programs that provide youth with a safe, healthy and productive environment while providing for continued learning opportunities and enrichment.

### Division Operations

1. To provide enrichment programs in the areas of fine arts, sports and various camp activities.
2. Provide programs during school year and vacation periods.
3. Offer diverse prevention programs for ages 5-18 years.
4. Collaborate with the Library on programs and services when appropriate.
5. Provide new experiences for youth through field trips and specialty activities.
6. Administer the free summer lunch/snack program at the Bread Box, Central Park, Closter Park, El Dorado Park, Firehouse, Hebronn Family Center and the Cesar Chavez Library.
7. Continue to practice excellent customer service.

### Performance Measures

<b>Performance Measure / Goal</b>	<b>FY 2020-21 Actual</b>	<b>FY 2021-22 Actual</b>	<b>FY 2022-23 Goal</b>	<b>FY 2022-23 Projected</b>	<b>FY 2023-24 Goal</b>
Number of Free Lunches Served (Summer)	3,926	3437*	8,355	4,500	4,000
Number of Youth Field Trip Participants	0*	0*	756	53	106
Number of Summer Camp Participants	0*	1859*	498	600	500
*Facility recovering from COVID-19.					

### Major Budget Changes

None.



# RECREATION AND COMMUNITY SERVICES

## 6242 Afterschool Programs Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	552,346	643,038	733,632	799,731
62 - Supplies & Materials	33,178	23,636	29,300	29,800
63 - Outside Services	6,566	22,877	21,487	41,000
64 - Other Charges		814	10,800	12,000
66 - Capital Outlays	14,000		97,651	
<b>Total</b>	<b>606,090</b>	<b>690,365</b>	<b>892,870</b>	<b>882,531</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	8	33,346	48,587	
1100 Measure E	411,546	442,842	559,432	566,562
1200 Measure G	194,536	214,176	284,851	315,969
<b>Total</b>	<b>606,090</b>	<b>690,365</b>	<b>892,870</b>	<b>882,531</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
6242 Afterschool Programs	5.670	5.670	5.670	5.670
<b>Total</b>	<b>5.670</b>	<b>5.670</b>	<b>5.670</b>	<b>5.670</b>

# RECREATION AND COMMUNITY SERVICES

## 6243 Community Center Division

### Purpose

Operations of the Sherwood Hall side of the Salinas Community Center Complex: manage the bookings and leases of the Gabilan Rooms, Santa Lucia Room, Fremont Room and office area of the Community Center complex.

### Division Operations

1. Operate the Community Center and Sherwood Hall- provide rental opportunities to community groups, outside promoters, general public and City for special functions, programs and events.
2. Continue to practice excellent customer service.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Facility was leased from May 2020 thru October 2020 by the Monterey County as an alternative housing site for patients who needed to isolate/quarantine for COVID-19. Facility was also used to house evacuees who were displaced from the Salinas River Fire.					
Number of uses	0*	20	51	30	32
Number of Facility Attendees	0*	11,551	34,501	14,085	15,000
*Facility recovering from COVID-19.					

### Major Budget Changes

None.

# RECREATION AND COMMUNITY SERVICES

## 6243 Community Center Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	4,738	29,157	55,000	55,000
62 - Supplies & Materials	6,956	45,276	18,900	18,900
63 - Outside Services	154,817	145,381	436,100	435,002
66 - Capital Outlays	1,400	8,300	56,686	50,000
<b>Total</b>	<b>167,911</b>	<b>228,114</b>	<b>566,686</b>	<b>558,902</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	112,513	107,688	55,686	
1100 Measure E	10,544	61,211	57,000	57,000
1200 Measure G	44,854	59,215	454,000	501,902
<b>Total</b>	<b>167,911</b>	<b>228,114</b>	<b>566,686</b>	<b>558,902</b>

# RECREATION AND COMMUNITY SERVICES

## 6244 Breadbox Recreation Center Division

### Purpose

Operate a recreation facility to provide a wide range of activities for all ages, creating wholesome experiences for the community's physical and mental well-being.

### Division Operations

1. Continue working with school districts and other organizations on collaborative recreation programs and joint usage of facility.
2. Provide year-round recreation activities.
3. Continue to offer a wide range of recreation programs for all ages with an emphasis on "At Risk" youth.
4. Vigorously and actively market recreation programs to the community.
5. Provide youth with learning opportunities and technologies.
6. Provide community service opportunities for youth participants.
7. Provide opportunities for field trips to places in surrounding counties, such as Great America, nearby college campuses, and others.
8. Continue to offer Saturday Night Teen programs.
9. Continue to coordinate with the Alisal Center for the Fine Arts around use of the facility.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Number of Program Attendees	33,315*	53,317*	28,575	51,106	55,000
*Facility recovering from COVID-19.					

### Major Budget Changes

None.

# RECREATION AND COMMUNITY SERVICES

## 6244 Breadbox Rec Center Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	9,365	59,682	96,251	105,379
62 - Supplies & Materials	8,569	6,644	25,391	32,920
63 - Outside Services	28,275	31,390	38,047	56,000
<b>Total</b>	<b>46,208</b>	<b>97,717</b>	<b>159,689</b>	<b>194,299</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	25,351	21,608		
1100 Measure E	13,093	48,700	82,864	89,189
1200 Measure G	7,765	27,408	76,825	105,110
<b>Total</b>	<b>46,208</b>	<b>97,717</b>	<b>159,689</b>	<b>194,299</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
6244 Breadbox Rec Center	0.330	0.330	0.330	0.330
<b>Total</b>	<b>0.330</b>	<b>0.330</b>	<b>0.330</b>	<b>0.330</b>

# RECREATION AND COMMUNITY SERVICES

## 6246 Hebbron Family Center Division

### Purpose

The Hebbron Family Center is currently closed for rebuilding. Some level of service will remain with aims to create leisure opportunities for people of all ages.

### Division Operations

1. Work with school districts and other organizations on co-sponsored recreation sports programs.
2. Continue to develop and deliver programs and activities for youth and children.
3. Continue to practice excellent customer service.

### Performance Measures

<b>Performance Measure / Goal</b>	<b>FY 2020-21 Actual</b>	<b>FY 2021-22 Actual</b>	<b>FY 2022-23 Goal</b>	<b>FY 2022-23 Projected</b>	<b>FY 2023-24 Goal</b>
Number of program attendees	21,373**	10151*	4,433*	12,313	13,000
Number of programs	112**	41*	36*	34	34
Teen Volunteer Hours Performed	0*	0*	0*	128	130
<i>**Facility is closed due to structural repairs.</i>					
<i>*Facility recovering from COVID-19.</i>					

### Major Budget Changes

None.

# RECREATION AND COMMUNITY SERVICES

## 6246 Hebbroon Family Center Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	151,347	150,600	151,977	121,336
62 - Supplies & Materials	2,437	680	8,000	8,000
<b>Total</b>	<b>153,784</b>	<b>151,281</b>	<b>159,977</b>	<b>129,336</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1100 Measure E	2,437	680	8,000	8,000
1200 Measure G	151,347	150,600	151,977	121,336
<b>Total</b>	<b>153,784</b>	<b>151,281</b>	<b>159,977</b>	<b>129,336</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
6246 Hebbroon Family Center	1.000	1.000	1.000	1.000
<b>Total</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>

# **RECREATION AND COMMUNITY SERVICES**

## **6247 Sherwood Recreation Center Division**

### **Purpose**

Operate the Sherwood Recreation Center facility and provide sports activities for all ages to create wholesome experiences for physical and mental well-being.

### **Division Operations**

1. Continue to monitor facility renovations and project expenses.
2. Explore opportunities for partnership with outside organizations to expand program offerings for youth, adults and seniors.
3. Continue to practice excellent customer service.

### **Major Budget Changes**

The Sherwood Recreation Center is still under construction therefore, no temporary salaries are needed this fiscal year.



# RECREATION AND COMMUNITY SERVICES

## 6247 Sherwood Rec Center Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
62 - Supplies & Materials	1,571	1,735	6,500	11,500
63 - Outside Services	1,583	8,400	23,225	25,025
66 - Capital Outlays		11,522		
<b>Total</b>	<b>3,154</b>	<b>21,657</b>	<b>29,725</b>	<b>36,525</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1200 Measure G	3,154	21,657	29,725	36,525
<b>Total</b>	<b>3,154</b>	<b>21,657</b>	<b>29,725</b>	<b>36,525</b>

# **RECREATION AND COMMUNITY SERVICES**

## **6249 Aquatic Center Division**

### **Purpose**

Offer year-around services at the Salinas Aquatic Center so that residents have the opportunity to learn and participate in all levels of swimming activity.

### **Division Operations**

1. Monitor operation of Aquatic Center, including compliance with lease terms.

### **Major Budget Changes**

An Operations & Management Agreement with the YMCA was approved in September 2018. A First Renewal Term Agreement commencing on January 1, 2020, through December 31, 2023 was approved in August 2019. The budget reflects the annual fee as outlined in the Agreement as well as limited funding for facility repairs and/or improvements

# RECREATION AND COMMUNITY SERVICES

## 6249 Aquatic Center Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
62 - Supplies & Materials	4,629	4,190	9,450	8,000
63 - Outside Services	191,418	230,203	270,700	250,000
66 - Capital Outlays		98,000	172,523	
<b>Total</b>	<b>196,047</b>	<b>332,393</b>	<b>452,673</b>	<b>258,000</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	196,047	332,393	132,673	
1200 Measure G			320,000	258,000
<b>Total</b>	<b>196,047</b>	<b>332,393</b>	<b>452,673</b>	<b>258,000</b>

# **RECREATION AND COMMUNITY SERVICES**

## **6793 Parking Drinking Fountain Replacement**

### **Purpose**

On March 7, 2023, City Council authorized the City Manager to direct the transfer of appropriations for operating activities currently in the City's CIP budget to the appropriate operating budgets and designate unspent appropriations for the activities at fiscal year-end as assigned fund balance.

This activity is to replace drinking fountains at various parks.

# RECREATION AND COMMUNITY SERVICES

## 6793 Park Drinking Fountain Replacement

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
66 - Capital Outlays				8,000
<b>Total</b>				<b>8,000</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1200 Measure G				8,000
<b>Total</b>				<b>8,000</b>



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# COMMUNITY PARTNERSHIPS AND ENGAGEMENT

## Organizational Chart by Division



# RECREATION AND COMMUNITY SERVICES

## 6248 Youth Services & Comm Engagement Division

### Purpose

Implement a community safety initiative focused on prevention, intervention and suppression strategies.

### Division Operations

1. Development and implementation of the Strategic Work Plan for the Community Safety Initiative.
2. Continue the Community Alliance for Safety and Peace, a coalition of more than 30 organizations and leaders from Salinas and Monterey County determined to address violence.
3. Conduct community engagement presentations on public safety and support the annual national night events.
4. Conduct 1 adult Community Leadership Academy program resulting in a community impact project.
5. Conduct 1 Youth Academy resulting in at least 20 youth summer internships.
6. Conduct an annual Salinas See Our Youth Summit for to elevate and connect youth leaders across the city
7. Conduct and participate in multiple community engagement events promoting best practices in violence prevention and neighborhood support.
8. Provide Spanish and English language media interviews and articles on the status of violence reduction efforts in Salinas.
9. Continue to represent the City of Salinas on over 510 local initiatives and 2 statewide collaboratives.
10. Continue to apply for grant funding that support the City's / CASP strategic plan on violence.
11. Lead the City's Governing for Race Equity training program and represent the City on the Towards a Racially Equitable Monterey County collaborate.
12. Support community engagement for city wide efforts like the city budget and strategic planning efforts

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Grants: Lead agency and management of State and Federal grants to include record keeping, program review, progress reports and communications with funder and agencies as needed. Includes preparation and submittal of any requested modifications (budget and/or program). Communicate and coordinate funder site visits as requested including but not limited to coordinating with subgrantees. Numbers listed are grants being managed	3	3	3	2	4
Salinas Night Walks: Manage and maintain 3-5 walking routes Prepare, manage and lead bi-monthly meetings. Maintain all volunteer registration forms and waivers. Coordinate all volunteer events and site visit from Faith consultants.	N/A	N/A	N/A	N/A	N/A
CCVFN - California Cities Violence Prevention Network: Participate as an active member of the network in monthly member calls	10	10	12	14	12
CASP General Assembly (Bi-Monthly): Direct and maintain a cross sector network working together to prevent violence in Salinas and Monterey County. Prepare, attend and facilitate meetings, multiple sub-committees and membership.	20	20	20	20	20
School Climate Leadership Team: Prepare for and participate in monthly meetings with cross collaborative county wide group to implement strategy on improving school climate	0	0	4	0	10
Community Leadership Academy Programs: Conduct 2 adult Leadership Academy's every year. One in English one in Spanish. Conduct 1 Youth Academy annually. Each academy can serve up to 25 persons.	0	0	1	1	2
Community Leadership Academy Alumni Committee	2	0	1	0	0
Hire and put 2 street Outreach Specialist to work to reduce and prevent street violence	1	N/A	N/A	N/A	N/A
Street Outreach Program: Enroll and serve at least 15 clients per FTE annually	17	N/A	N/A	N/A	N/A

### Major Budget Changes

None.



# RECREATION AND COMMUNITY SERVICES

## 6248 Youth Services & Comm Engagement Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	499,226	341,465	556,394	629,849
62 - Supplies & Materials	3,322	11,260	36,200	38,800
63 - Outside Services	30,215	36,378	513,200	317,800
64 - Other Charges	803	1,405	6,355	500
66 - Capital Outlays	648		6,600	3,000
<b>Total</b>	<b>534,214</b>	<b>390,509</b>	<b>1,118,749</b>	<b>989,949</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	115,788	57,976		
1100 Measure E	299,877	308,848	502,730	327,839
1200 Measure G	101,814	6,638	593,119	639,210
2505 Recreation Parks	16,735	17,046	22,900	22,900
<b>Total</b>	<b>534,214</b>	<b>390,509</b>	<b>1,118,749</b>	<b>989,949</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
6248 Youth Services & Comm Engagement	5.000	5.000	5.000	5.000
<b>Total</b>	<b>5.000</b>	<b>5.000</b>	<b>5.000</b>	<b>5.000</b>

# RECREATION AND COMMUNITY SERVICES

## Workforce

Workforce by Program	FY 21 Authorized	FY 22 Authorized	FY 23 Authorized	FY 24 Authorized
<b>5238 Parks and Community Services</b>				
Park Grnds Frstry Ops Mgr				1.000
Park Maint Worker		10.000	12.000	12.000
Park Maintenance Crew Sup		1.000	1.000	1.000
Sr Park Maintenance Worker		1.000	1.000	1.000
<b>5238 Parks and Community Services Total</b>		<b>12.000</b>	<b>14.000</b>	<b>15.000</b>
<b>6231 Recreation Admin</b>				
Administrative Analyst I	1.000	1.000	1.000	1.000
Community Services Manager	1.000	1.000	1.000	1.000
Office Technician	1.000	1.000	1.000	1.000
Recreation Coordinator	1.000	1.000	1.000	1.000
Rec-Parks Superintendent	1.000	1.000	1.000	1.000
<b>6231 Recreation Admin Total</b>	<b>5.000</b>	<b>5.000</b>	<b>5.000</b>	<b>5.000</b>
<b>6232 Neighborhood Services</b>				
Neighborhood Svcs Coord	1.000	1.000	1.000	1.000
<b>6232 Neighborhood Services Total</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>
<b>6238 Youth Sports</b>				
Sports Program Asst	1.000	1.000	1.000	1.000
<b>6238 Youth Sports Total</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>
<b>6242 Afterschool Programs</b>				
Recreation Asst	2.000	2.000	1.000	1.000
Recreation Coordinator	2.670	2.670	2.670	2.670
Senior Recreation Assistant	1.000	1.000	2.000	2.000
<b>6242 Afterschool Programs Total</b>	<b>5.670</b>	<b>5.670</b>	<b>5.670</b>	<b>5.670</b>
<b>6244 Breadbox Rec Center</b>				
Recreation Coordinator	0.330	0.330	0.330	0.330
<b>6244 Breadbox Rec Center Total</b>	<b>0.330</b>	<b>0.330</b>	<b>0.330</b>	<b>0.330</b>
<b>6246 Hebron Family Center</b>				
Recreation Coordinator	1.000	1.000	1.000	1.000
<b>6246 Hebron Family Center Total</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>
<b>6248 Youth Services &amp; Comm Engagement</b>				
Administrative Analyst I	1.000	1.000	1.000	1.000

# RECREATION AND COMMUNITY SERVICES

## Workforce

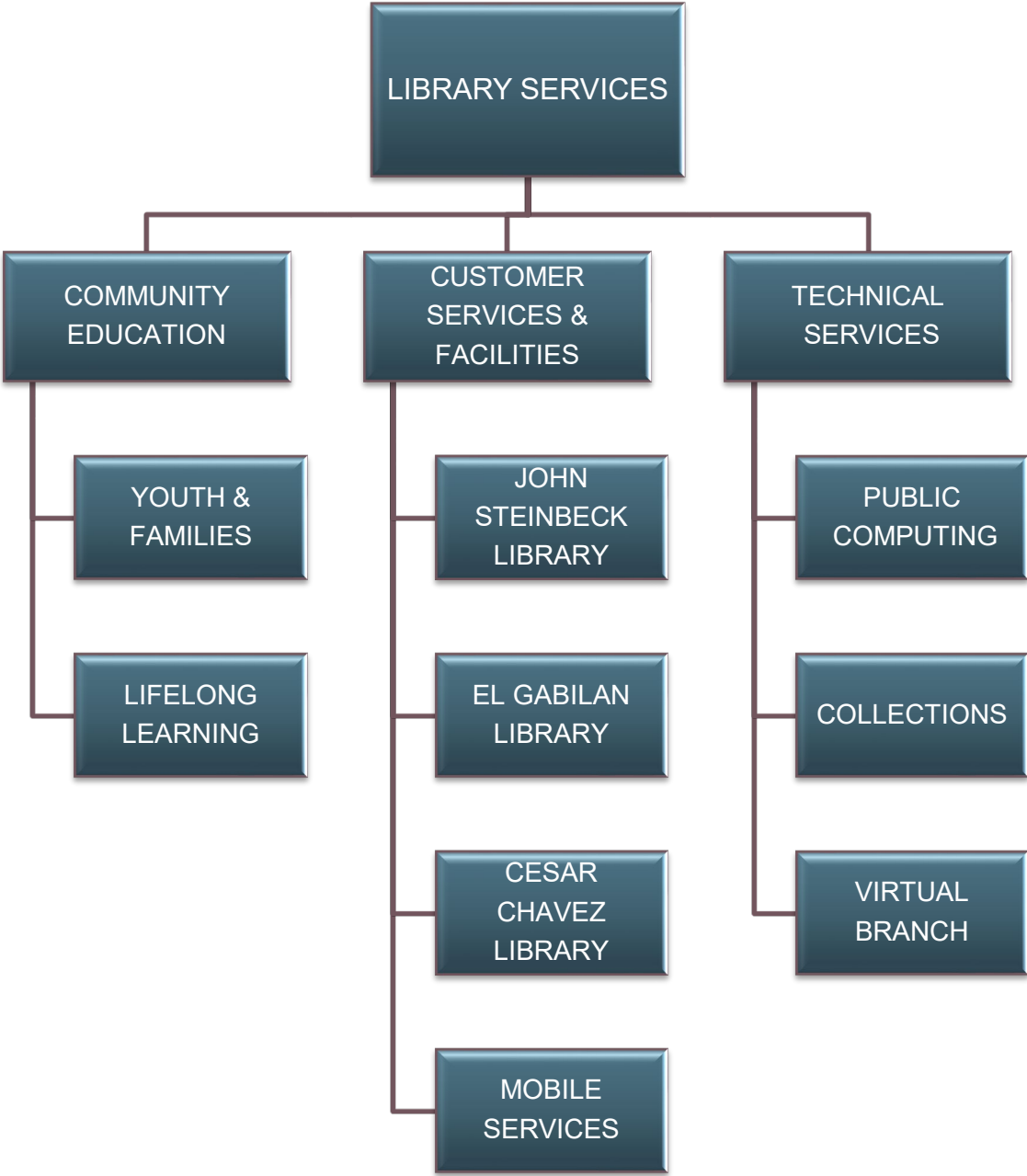
	FY 21	FY 22	FY 23	FY 24
<b>Workforce by Program</b>	<b>Authorized</b>	<b>Authorized</b>	<b>Authorized</b>	<b>Authorized</b>
Community Safety Admin	1.000	1.000	1.000	1.000
Community Safety Program Coord	1.000	1.000		
Neighborhood Svcs Coord			2.000	2.000
Street Outreach Specialist	2.000	2.000	1.000	1.000
<b>6248 Youth Services &amp; Comm Engagement Total</b>	<b>5.000</b>	<b>5.000</b>	<b>5.000</b>	<b>5.000</b>
<b>Total</b>	<b>19.000</b>	<b>31.000</b>	<b>33.000</b>	<b>34.000</b>



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# LIBRARY SERVICES

## Organizational Chart by Division





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# LIBRARY SERVICES

## Summary

<b>Expenditures by Program</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
6005 Library Administration	751,935	738,171	837,321	770,185
6009 Technical Services	842,714	808,450	1,200,520	1,298,561
6011 Steinbeck Library	887,273	858,095	1,309,055	1,404,272
6012 Cesar Chavez Library	807,184	893,841	1,124,871	860,430
6013 El Gabilan Library	120,426	329,233	348,619	677,769
6015 Community Education	516,599	537,245	833,458	933,336
<b>Total</b>	<b>3,926,131</b>	<b>4,165,034</b>	<b>5,653,845</b>	<b>5,944,553</b>

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	3,140,284	3,346,475	4,462,030	4,794,573
62 - Supplies & Materials	210,558	222,593	312,874	276,300
63 - Outside Services	553,148	561,626	726,288	814,180
64 - Other Charges	21,968	14,128	70,550	17,500
66 - Capital Outlays	173	20,211	82,103	42,000
<b>Total</b>	<b>3,926,131</b>	<b>4,165,034</b>	<b>5,653,845</b>	<b>5,944,553</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1100 Measure E	3,921,131	4,165,034	5,585,345	5,944,553
2508 Contributions & Donations	5,000		68,500	
<b>Total</b>	<b>3,926,131</b>	<b>4,165,034</b>	<b>5,653,845</b>	<b>5,944,553</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
6005 Library Administration	4.500	3.500	4.500	4.500
6009 Technical Services	6.000	6.500	6.000	7.000
6011 Steinbeck Library	12.500	10.500	11.000	10.000
6012 Cesar Chavez Library	10.000	11.000	11.000	7.000
6013 El Gabilan Library	3.500	5.000	4.000	7.000
6015 Community Education	5.000	5.000	5.000	6.000
<b>Total</b>	<b>41.500</b>	<b>41.500</b>	<b>41.500</b>	<b>41.500</b>

# LIBRARY

## 6005 Library Administration Division

### Purpose

Provide leadership, management and organization of the John Steinbeck, Cesar Chavez and El Gabilan libraries as well as the Divisions mobile services and community programs. Focus on organizational effectiveness through scheduling of staff, programs, grants and projects. Manage resources effectively and efficiently to optimize services to the public on reading, education for all ages, youth mentoring and leadership programs. Establish partnerships and opportunities in the community and region in order to build capacity and support.

### Division Operations

1. Increase usage of services, programs and collections through the use of effective marketing and community engagement methods and processes.
2. Provide leadership and direction through the implementation of strategic planning tools and methods.
3. Work effectively and strategically with City Manager, City departments, the Library and Community Services Commission, Friends of the Salinas Public Library, professional networks, and community groups.
4. Recruit and develop staff with the capacity to communicate and collaborate with populations from diverse cultural and linguistic backgrounds, who are technological savvy and who deliver excellent customer services. Re-align staff duties as needed to maximize effectiveness.
5. Seek out and manage grants for community programs, education and youth development.
6. Increase funding support and advocacy for the Library System.
7. Practice excellent customer service.
8. Provide effective budget, project and program management.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Number of Volunteer Hours Performed	2,019	2,249	2,500	2,700	3,000
Grant funding awarded to LCS Divisions	\$ 536,818.00	\$ 391,734.00	\$ 300,000.00	\$ 420,000.00	\$ 300,000.00
LCS Customer Service Satisfaction Index	90%	90%	95%	90%	90%
Library Visitors per capita	2.46	0.86	1.00	1.00	1.50
Library Circulation per capita	0.24	0.97	1.00	1.00	1.50
Library Materials per capita	1.24	1.14	1.24	1.24	1.25
Registered borrower as a % of service population	35%	29%	35%	35%	40%

### Major Budget Changes

None.



# LIBRARY

## 6005 Library Administration Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	710,490	712,688	730,471	742,885
62 - Supplies & Materials	14,315	3,203	29,500	500
63 - Outside Services	7,567	8,182	9,800	10,300
64 - Other Charges	19,563	14,097	67,550	16,500
<b>Total</b>	<b>751,935</b>	<b>738,171</b>	<b>837,321</b>	<b>770,185</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1100 Measure E	746,935	738,171	768,821	770,185
2508 Contributions & Donations	5,000		68,500	
<b>Total</b>	<b>751,935</b>	<b>738,171</b>	<b>837,321</b>	<b>770,185</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
6005 Library Administration	4.500	3.500	4.500	4.500
<b>Total</b>	<b>4.500</b>	<b>3.500</b>	<b>4.500</b>	<b>4.500</b>

# LIBRARY

## 6009 Technical Services Division

### Purpose

To connect people to information and community resources by providing access to innovative technologies, tools and community spaces.

### Division Operations

1. Support new programs for youth that effectively incorporate technology to increase knowledge of and proficiency in the STEAM disciplines.
2. Advise staff on most relevant technology applications that support Library work and customer needs.
3. Maintain and update hardware and software in public computing spaces for efficient operations and to allow for intuitive and easy use by library customers.
4. Utilize social media platforms for communications with the public to increase awareness of services, programs and collections.
5. Implement self-service technology to increase the efficiency of operations and to allow staff to provide a higher level of engagement and service to library customers.
6. Maintain a library digital presence that functions as the Library's "virtual branch," providing collections and learning services that can be easily accessed by library customers from outside the library.
7. Select, acquire and process materials in a variety of formats for new and existing library collections.
8. Maintain and update Koha, the integrated library system catalog to allow library staff and customers convenient access to library materials.
9. Expand e-book and other e-resources in order to increase equity of access to library services.
10. Analyze collection usage and expenditures to ensure investment in the library's collection is performed in an effective manner.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Website Hits	79,649	108,416	120,000	130,000	145,000
Public Computer Sessions	474	16,705	20,000	17,000	20,000
Public Computer Sessions per capita	0.003	0.103	0.15	0.10	0.15
# of Public Computers per 1,000 residents	0.80	0.76	0.90	0.80	0.90
LCS Website satisfaction index	90%	90%	95%	90%	90%
Collection turnover rate	0.20	0.85	1.00	0.80	1.00
Collection growth rate	-3%	-8%	5%	3%	5%
Digital material circulation as a % of total circulation	55%	29%	30%	30%	35%

### Major Budget Changes

A funding increase of \$73,000 is requested to anticipate increase in temporary pay, utilities, maintain access to additional digital resources, and replacement of aging technology and public computers at John Steinbeck Library and Cesar Chavez Library, to continue providing quality service in the community.

# LIBRARY

## 6009 Technical Services Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	444,333	457,901	689,814	780,461
62 - Supplies & Materials	142,981	129,609	200,300	188,000
63 - Outside Services	252,823	219,957	293,406	313,100
64 - Other Charges	2,405	31	3,000	1,000
66 - Capital Outlays	173	952	14,000	16,000
<b>Total</b>	<b>842,714</b>	<b>808,450</b>	<b>1,200,520</b>	<b>1,298,561</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1100 Measure E	842,714	808,450	1,200,520	1,298,561
<b>Total</b>	<b>842,714</b>	<b>808,450</b>	<b>1,200,520</b>	<b>1,298,561</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
6009 Technical Services	6.000	6.500	6.000	7.000
<b>Total</b>	<b>6.000</b>	<b>6.500</b>	<b>6.000</b>	<b>7.000</b>

# LIBRARY

## 6011 Steinbeck Library Division

### Purpose

Provide enriching cultural, educational and literary experiences, opportunities for self-directed education and assistance with research and information-finding in a safe and accessible location in downtown Salinas.

### Division Operations

1. Maintain an up-to-date and relevant collection of materials that responds to the needs of the community.
2. Provide a variety of classes, workshops and seminars for all ages that inform, educate and entertain.
3. Serve the surrounding business community by promoting small business development and workforce readiness.
4. Provide access to public computing, printing and a wireless access network.
5. Meet the needs of Salinas' families by educating parents on early literacy skills and ways to support their child's education.
6. Continue to build a collection of local history that tells the story of Salinas.
7. Provide Digital Arts programming that builds the creative potential of children and adults.
8. Collaborate with school districts to provide services to students at library sites.
9. Identify and support new exhibits in the public area.
10. Provide excellent customer service.

### Performance Measures

Performance Measure / Goal	FY 2020-21	FY 2021-22	FY 2022-23	FY 2022-23	FY 2023-24
	Actual	Actual	Goal	Projected	Goal
Circulation of materials	8,179	46,040	80,000	45,000	65,000
Number of Visitors	3,863	48,786	100,000	50,000	70,000
JSL Collection turnover	0.07	0.53	1.00	0.70	1.00
Customer service satisfaction index	90%	90%	95%	90%	90%
Program satisfaction index	90%	90%	95%	90%	90%
Program attendance (JSL)	0	847	600	2,000	2,500

### Major Budget Changes

Increasing cost of utilities, building maintenance, security personnel, operational supplies, and replacement furniture are anticipated with the additional \$36,600 funding request that will be necessary to maintain quality of service at this library. Temporary staff salaries will be increased by \$19,900 due to reallocation of temporary staff salaries from 1100.60.6012-61.2000 and 1100.60.6013-61.2000 accounts.

# LIBRARY

## 6011 Steinbeck Library Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	719,399	647,412	1,036,479	1,106,752
62 - Supplies & Materials	6,970	17,911	17,700	17,800
63 - Outside Services	160,904	175,198	219,472	261,720
66 - Capital Outlays		17,573	35,405	18,000
<b>Total</b>	<b>887,273</b>	<b>858,095</b>	<b>1,309,055</b>	<b>1,404,272</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1100 Measure E	887,273	858,095	1,309,055	1,404,272
<b>Total</b>	<b>887,273</b>	<b>858,095</b>	<b>1,309,055</b>	<b>1,404,272</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
6011 Steinbeck Library	12.500	10.500	11.000	10.000
<b>Total</b>	<b>12.500</b>	<b>10.500</b>	<b>11.000</b>	<b>10.000</b>

# LIBRARY

## 6012 Cesar Chavez Library Division

### Purpose

Provide enriching cultural, educational and literary experiences, opportunities for self-directed education and assistance with research and information-finding in a safe and accessible location in East Salinas.

### Division Operations

1. Maintain an up-to-date and relevant collection of materials that responds to the needs of the community.
2. Provide a variety of classes, workshops and seminars for all ages that inform, educate and entertain.
3. Maintain the special collections that reflect the history of Salinas and the Alisal community
4. Provide access to public computing, printing and a wireless access network.
5. Meet the needs of Salinas' families by educating parents on early literacy skills and ways to support their child's education.
6. Provide afterschool programming that assists students with homework and offers a safe and enriching environment for children and teens in the afterschool hours.
7. Provide Digital Arts programming that builds the creative potential of children and adults.
8. Collaborate with school districts to provide services to students at library sites.
9. Offer access to community meeting rooms.
10. Provide excellent customer service.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Circulation of materials	6,151	40,202	60,000	40,000	60,000
Number of Visitors (CCL)	4,268	42,607	100,000	45,000	65,000
CC Collection turnover	0.07	1.00	1.00	1.00	1.00
Customer service satisfaction index	90%	90%	95%	90%	90%
Program satisfaction index	90%	90%	95%	90%	90%
Program attendance (CCL)	0	2,571	1,000	3,500	5,000

### Major Budget Changes

Increasing cost of utilities, building maintenance, operational supplies, and replacement furniture are anticipated with the additional \$33,550 funding request that will be necessary to maintain quality of service at this library. Temporary staff salaries will be reduced by \$1880 and centralized to 1100.60.6011-61.2000 account.

# LIBRARY

## 6012 Cesar Chavez Library Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	717,504	782,659	957,339	693,830
62 - Supplies & Materials	5,009	15,127	19,559	17,200
63 - Outside Services	84,672	94,368	117,925	141,400
66 - Capital Outlays		1,686	30,048	8,000
<b>Total</b>	<b>807,184</b>	<b>893,841</b>	<b>1,124,871</b>	<b>860,430</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1100 Measure E	807,184	893,841	1,124,871	860,430
<b>Total</b>	<b>807,184</b>	<b>893,841</b>	<b>1,124,871</b>	<b>860,430</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
6012 Cesar Chavez Library	10.000	11.000	11.000	7.000
<b>Total</b>	<b>10.000</b>	<b>11.000</b>	<b>11.000</b>	<b>7.000</b>

# LIBRARY

## 6013 El Gabilan Library Division

### Purpose

Provide enriching cultural, educational and literary experiences, opportunities for self-directed education and assistance with research and information-finding in a safe and accessible location in North Salinas.

### Division Operations

1. Maintain an up-to-date and relevant collection of materials that responds to the needs of the community.
2. Provide a variety of classes, workshops and seminars for all ages that inform, educate and entertain.
3. Provide access to public computing, printing and a wireless access network.
4. Meet the needs of Salinas' families by educating parents on early literacy skills and ways to support their child's education.
5. Provide afterschool programming that assists students with homework and offers a safe and enriching environment for children and teens in the afterschool hours.
6. Provide Digital Arts and Makerspace programming that builds the creative potential of youth and adults.
7. Collaborate with school districts to provide services to students at library sites.
8. Offer access to community meeting room and study rooms.
9. Provide excellent customer service.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Circulation of Materials (EG)	24,443	71,223	100,000	80,000	10,000
Number of Visitors	9,625	48,009	100,000	50,000	75,000
El Gabilan collection turnover	0.60	1.90	1.25	1.50	1.25
Customer service satisfaction index	90%	90%	95%	95%	95%
Program satisfaction index	90%	90%	95%	95%	95%
Program attendance (EG)	0	1,800	1,000	3,500	5,000

### Major Budget Changes

Increasing cost of utilities and operational supplies are anticipated with the additional \$5000 funding request that will be necessary to maintain quality of service at this library. Temporary staff salaries will be reduced by \$10,000 and centralized to 1100.60.6011-61.2000 account.



# LIBRARY

## 6013 El Gabilan Library Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	72,519	259,831	287,369	609,809
62 - Supplies & Materials	4,734	7,814	4,815	5,300
63 - Outside Services	43,173	61,588	53,785	62,660
66 - Capital Outlays			2,650	
<b>Total</b>	<b>120,426</b>	<b>329,233</b>	<b>348,619</b>	<b>677,769</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1100 Measure E	120,426	329,233	348,619	677,769
<b>Total</b>	<b>120,426</b>	<b>329,233</b>	<b>348,619</b>	<b>677,769</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
6013 El Gabilan Library	3.500	5.000	4.000	7.000
<b>Total</b>	<b>3.500</b>	<b>5.000</b>	<b>4.000</b>	<b>7.000</b>

# LIBRARY

## 6015 Community Education Division

### Purpose

Provide an array of educational opportunities and enriching experiences that meet the needs of the Salinas community, focusing especially on programming that builds early literacy skills, ensures that students have the resources to succeed in school and improves workforce readiness and outcomes for adults.

### Division Operations

1. Provide opportunities for parents to understand and practice the skills that build literacy in young children.
2. Provide classes and experiences that focus on the enjoyment of reading and writing
3. Offer experiences for youth that improve their knowledge of and proficiency in the STEAM disciplines.
4. Provide classes and services to adults seeking employment by building technology skills as well as soft skills.
5. Enlarge GED and ESL programs through the use of technology, partnerships with other education providers and recruitment of volunteers to expand capacity.
6. Provide cultural programs and experiences that celebrate the diversity and history of Salinas.
7. Seek new grant funding and monitor and report on existing grants.
8. Maintain partnerships with schools to ensure that programming for students is relevant to curriculum goals.
9. Explore and expand partnerships with other education providers, nonprofit organizations and cultural institutions to increase the quality and quantity of programs offered.
10. Continually evaluate the effectiveness of programming and implement methods of improvement.
11. Provide excellent customer service.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
# of Adult Learners (unduplicated)	295	85	400	200	300
Volunteer Tutor hours	2019	1651	1,500	1,200	1,500
Number of Homework Center Students (unduplicated)	0	19	120	40	80
Number of Homework Center visits	0	102	9,000	50	100
Total Library Program attendance	11,006	8,618	25,000	9,000	15,000
Program attendance per capita	0.07	0.05	0.20	0.10	0.20
Program satisfaction index	95%	95%	92%	95%	95%
% of Salinas youth with a library card	36%	42%	60%	30%	40%
% of Salinas youth participating in Summer Reading Program	3%	3%	5%	3%	5%
Early childhood program attendance (duplicated)	3,323	2,127	7,000	3,500	3,500

### Major Budget Changes

An additional \$12,500 is requested to anticipate hiring and salary increase of temporary staff who provide support for onsite and offsite library programs.

# LIBRARY

## 6015 Community Education Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	476,040	485,983	760,558	860,836
62 - Supplies & Materials	36,550	48,929	41,000	47,500
63 - Outside Services	4,009	2,332	31,900	25,000
<b>Total</b>	<b>516,599</b>	<b>537,245</b>	<b>833,458</b>	<b>933,336</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1100 Measure E	516,599	537,245	833,458	933,336
<b>Total</b>	<b>516,599</b>	<b>537,245</b>	<b>833,458</b>	<b>933,336</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
6015 Community Education	5.000	5.000	5.000	6.000
<b>Total</b>	<b>5.000</b>	<b>5.000</b>	<b>5.000</b>	<b>6.000</b>

# LIBRARY SERVICES

## Workforce

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
<b>6005 Library Administration</b>				
Administrative Secretary	1.000	1.000	1.000	1.000
Deputy Librarian	1.000	1.000	1.000	1.000
Lib/Community Svc Dir	1.000	1.000	1.000	1.000
Marketing & Development Coord	1.000			
Management Analyst			1.000	1.000
Literacy Specialist	0.500	0.500	0.500	0.500
<b>6005 Library Administration Total</b>	<b>4.500</b>	<b>3.500</b>	<b>4.500</b>	<b>4.500</b>
<b>6009 Technical Services</b>				
Lib Automation Svc Coord	1.000	1.000	1.000	1.000
Librarian I	1.000	1.500	1.000	2.000
Library Technician	2.000	2.000	3.000	3.000
Office Technician	1.000	1.000		
Technical Services Manager	1.000	1.000	1.000	1.000
<b>6009 Technical Services Total</b>	<b>6.000</b>	<b>6.500</b>	<b>6.000</b>	<b>7.000</b>
<b>6011 Steinbeck Library</b>				
Librarian I	4.000	4.000	4.500	3.500
Librarian II	2.000	2.000	2.000	2.000
Library Aide	1.000			
Library Clerk	3.500	2.500	3.500	3.500
Library Page	1.000	1.000		
Library Technician			1.000	1.000
Sr Library Technician	1.000	1.000		
<b>6011 Steinbeck Library Total</b>	<b>12.500</b>	<b>10.500</b>	<b>11.000</b>	<b>10.000</b>
<b>6012 Cesar Chavez Library</b>				
Librarian I	4.500	4.000	4.000	2.000
Librarian II	1.000	1.000	1.000	1.000
Library Clerk	2.500	4.000	4.000	2.000
Library Page	1.000	1.000	1.000	1.000
Library Technician	1.000	1.000	1.000	1.000
<b>6012 Cesar Chavez Library Total</b>	<b>10.000</b>	<b>11.000</b>	<b>11.000</b>	<b>7.000</b>
<b>6013 El Gabilan Library</b>				
Librarian I				2.000
Library Clerk	2.500	3.000	3.000	4.000
Library Technician	1.000	1.000	1.000	1.000

# LIBRARY SERVICES

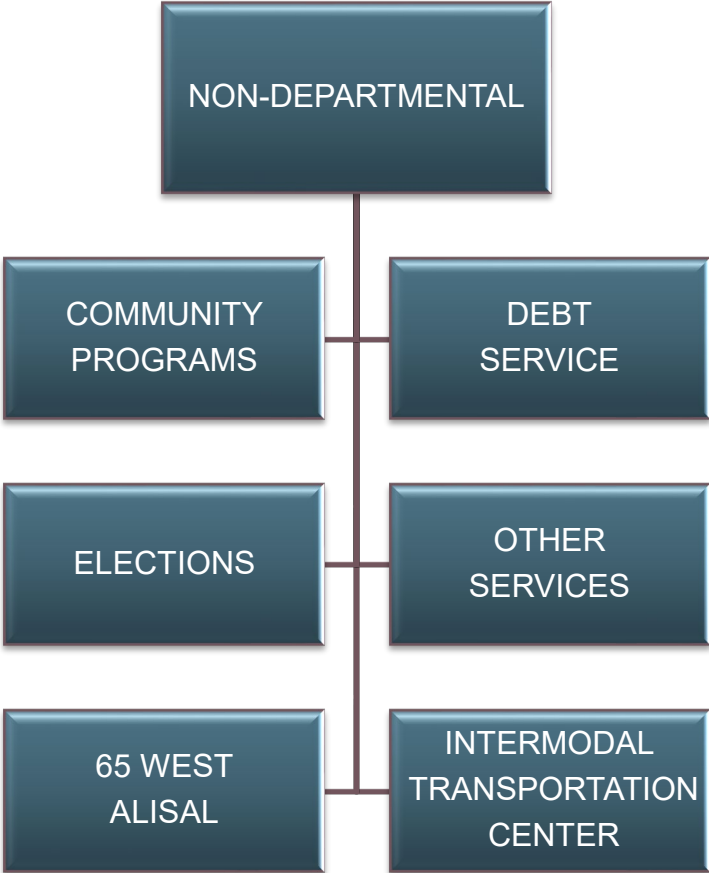
## Workforce

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
Management Analyst		1.000		
<b>6013 El Gabilan Library Total</b>	<b>3.500</b>	<b>5.000</b>	<b>4.000</b>	<b>7.000</b>
<b>6015 Community Education</b>				
Community Education Manager	1.000	1.000	1.000	1.000
Library Clerk				1.000
Literacy Assistant	2.000	2.000	2.000	2.000
Senior Librarian	2.000	2.000	2.000	2.000
<b>6015 Community Education Total</b>	<b>5.000</b>	<b>5.000</b>	<b>5.000</b>	<b>6.000</b>
<b>Total</b>	<b>41.500</b>	<b>41.500</b>	<b>41.500</b>	<b>41.500</b>



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# NON-DEPARTMENTAL Organizational Chart by Division



# **NON-DEPARTMENTAL Summary**

## **Purpose**

The Non-Departmental budget supports community programs; the City's repayment of outstanding bond issues; the cost of elections; the cost of operating the 65 West Alisal Street facility; and various operating costs that are not directly charged to a specific departmental operating budget.

## **Top Accomplishments for FY 2022-23**

### **Effective and Culturally Responsive Government**

1. Successfully made all debt service payments during the year.
2. Tracked all severance and retirement incentives.

## **City Council Goals, Strategies, and Objectives for FY 2023-24**

### **Effective and Culturally Responsive Government**

1. Continue to make timely debt service payments.
2. Track severance and retirement incentives.
3. Continue to track all non-departmental activity.

## **Major Budget Changes**

None.



# NON-DEPARTMENTAL Summary

<b>Expenditures by Program</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
0000 Non-Departmental	79,165	123,888	118,236	100,000
8001 Community Programs	2,419	159,449	1,348,700	222,200
8002 Elections	276,110		499,442	
8003 65 West Alisal	64,427	152,339	187,310	192,210
8004 Debt Service	40,192,061	18,747,872	11,313,900	11,678,800
8005 Other Services	12,716,900	3,465,553	5,683,521	7,917,075
8010 Intermodal Transp Center	104,077	103,464	161,975	171,775
<b>Total</b>	<b>53,435,159</b>	<b>22,752,565</b>	<b>19,313,085</b>	<b>20,282,060</b>

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	868,692	1,287,830	568,332	818,500
62 - Supplies & Materials	9,950	12,371	37,411	20,800
63 - Outside Services	2,502,936	2,392,669	3,871,390	5,834,260
64 - Other Charges	10,786,308	1,008,961	4,681,368	3,107,700
65 - Debt Service	39,102,207	17,708,142	10,005,900	10,053,800
66 - Capital Outlays	154,366	296,691	98,683	90,000
69 - Financial Assistance	10,700	45,900	50,000	357,000
<b>Total</b>	<b>53,435,159</b>	<b>22,752,565</b>	<b>19,313,085</b>	<b>20,282,060</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	12,977,732	3,750,384	6,584,248	7,876,260
1100 Measure E			171,700	427,000
1200 Measure G			1,000,000	
2503 Traffic Safety	79,165	123,888	118,236	
2506 PEG Cable Franchise	186,201	130,420	125,000	200,000
2507 Municipal Art				100,000
4104 2014 COP Consolidation	228,636	230,325	225,900	227,100
4106 2018 Lease-PS Building-Police	5,550,793	12,988,354	5,423,500	5,750,800
4107 Measure X Bonds	2,338,575	2,340,075	2,317,100	2,328,400
4109 2015 Refunding COP 2005 A & B	4,906,576			
4110 2018 Lease-El Gabilan Library	1,066,471	1,024,679	1,149,100	1,145,200
4111 Refund Bond Series 2020A-Energy	20,412,165	1,493,135	1,527,800	1,559,000
4112 Refund Bond Series 2020A-SVSWA	5,688,844	671,305	670,500	668,300
<b>Total</b>	<b>53,435,159</b>	<b>22,752,565</b>	<b>19,313,085</b>	<b>20,282,060</b>

# **NON-DEPARTMENTAL**

## **8001 Community Programs Division**

### **Purpose**

Provide support to the various community and city-wide programs and activities supporting youth, families, prevention and education.

### **Division Operations**

1. Provide City services to ensure the success of local community city-wide events.

### **Major Budget Changes**

None.

# NON-DEPARTMENTAL

## 8001 Community Programs Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	2,419	159,146		
64 - Other Charges		303	1,348,700	222,200
<b>Total</b>	<b>2,419</b>	<b>159,449</b>	<b>1,348,700</b>	<b>222,200</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	2,419	159,449	177,000	222,200
1100 Measure E			171,700	
1200 Measure G			1,000,000	
<b>Total</b>	<b>2,419</b>	<b>159,449</b>	<b>1,348,700</b>	<b>222,200</b>

# **NON-DEPARTMENTAL 8002 Elections Division**

## **Purpose**

Conduct all municipal elections.

## **Division Operations**

1. Cost-share for the consolidation and conduct0 of the general municipal elections.

## **Major Budget Changes**

None.

# NON-DEPARTMENTAL

## 8002 Elections Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
63 - Outside Services	276,110		499,442	
<b>Total</b>	<b>276,110</b>		<b>499,442</b>	

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	276,110		499,442	
<b>Total</b>	<b>276,110</b>		<b>499,442</b>	

# **NON-DEPARTMENTAL**

## **8003 65 West Alisal Division**

### **Purpose**

Maintain City owned facility through preventative maintenance and repairs to ensure a clean, safe and well-operated facility for tenants.

### **Division Operations**

1. Maintain facility in top operating condition.

### **Major Budget Changes**

None.

# NON-DEPARTMENTAL

## 8003 65 West Alisal Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
62 - Supplies & Materials	6,503	9,350	12,000	15,000
63 - Outside Services	57,923	142,989	175,310	177,210
<b>Total</b>	<b>64,427</b>	<b>152,339</b>	<b>187,310</b>	<b>192,210</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	64,427	152,339	187,310	192,210
<b>Total</b>	<b>64,427</b>	<b>152,339</b>	<b>187,310</b>	<b>192,210</b>

# **NON-DEPARTMENTAL 8004 Debt Service Division**

## **Purpose**

Provide a record of the 2014 Certificate of Participation (COP), Police Station Financing, El Gabilan Library Financing, Measure X Bonds, and the 2020 A-1 and A-2 Refunding Bonds.

## **Division Operations**

1. Ensure timely payment to bondholders.

## **Major Budget Changes**

None.



# NON-DEPARTMENTAL

## 8004 Debt Service Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
63 - Outside Services	1,003,191	949,734	1,218,000	1,535,000
65 - Debt Service	39,102,207	17,708,142	10,005,900	10,053,800
66 - Capital Outlays	86,664	89,996	90,000	90,000
<b>Total</b>	<b>40,192,061</b>	<b>18,747,872</b>	<b>11,313,900</b>	<b>11,678,800</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
4104 2014 COP Consolidation	228,636	230,325	225,900	227,100
4107 Measure X Bonds	2,338,575	2,340,075	2,317,100	2,328,400
4106 2018 Lease-PS Building-Police	5,550,793	12,988,354	5,423,500	5,750,800
4109 2015 Refunding COP 2005 A & B	4,906,576			
4110 2018 Lease-El Gabilan Library	1,066,471	1,024,679	1,149,100	1,145,200
4111 Refund Bond Series 2020A-Energy	20,412,165	1,493,135	1,527,800	1,559,000
4112 Refund Bond Series 2020A-SVSWA	5,688,844	671,305	670,500	668,300
<b>Total</b>	<b>40,192,061</b>	<b>18,747,872</b>	<b>11,313,900</b>	<b>11,678,800</b>

# **NON-DEPARTMENTAL 8005 Other Services Division**

## **Purpose**

Provide funds for expenses which cannot be properly charged to specific departments or programs.

## **Division Operations**

1. Provide adequate funding for all non-departmental expenses.

## **Major Budget Changes**

Reduction of operational cost moved to Information Technology division.

# NON-DEPARTMENTAL

## 8005 Other Services Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	866,274	1,128,684	568,332	818,500
62 - Supplies & Materials	2,459		19,611	
63 - Outside Services	1,000,201	1,092,384	1,734,226	3,894,075
64 - Other Charges	10,769,564	991,889	3,302,668	2,847,500
66 - Capital Outlays	67,702	206,695	8,683	
69 - Financial Assistance	10,700	45,900	50,000	357,000
<b>Total</b>	<b>12,716,900</b>	<b>3,465,553</b>	<b>5,683,521</b>	<b>7,917,075</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	12,530,700	3,335,132	5,558,521	7,290,075
1100 Measure E				427,000
2506 PEG Cable Franchise	186,201	130,420	125,000	200,000
<b>Total</b>	<b>12,716,900</b>	<b>3,465,553</b>	<b>5,683,521</b>	<b>7,917,075</b>

# **NON-DEPARTMENTAL**

## **8010 Intermodal Transportation Center Division**

### **Purpose**

The Intermodal Transportation Center (“ITC”) was owned and operated by the former redevelopment agency. The City retained the property in 2012, and the operational expenses have been born by the general fund parking lease revenue. The City has a plan to maintain the ITC as a cost center, using the lease revenues to off-set the cost of operations.

Lease payments will be received from Greyhound and Amtrak. The City also leases the parking lot to the County for juror parking, in exchange for security services.

### **Division Operations**

1. Provide centralized site for Intermodal Transportation in the City.

### **Major Budget Changes**

None.

# NON-DEPARTMENTAL

## 8010 Intermodal Transp Center Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
62 - Supplies & Materials	987	3,021	5,800	5,800
63 - Outside Services	86,345	83,673	126,175	127,975
64 - Other Charges	16,744	16,770	30,000	38,000
<b>Total</b>	<b>104,077</b>	<b>103,464</b>	<b>161,975</b>	<b>171,775</b>

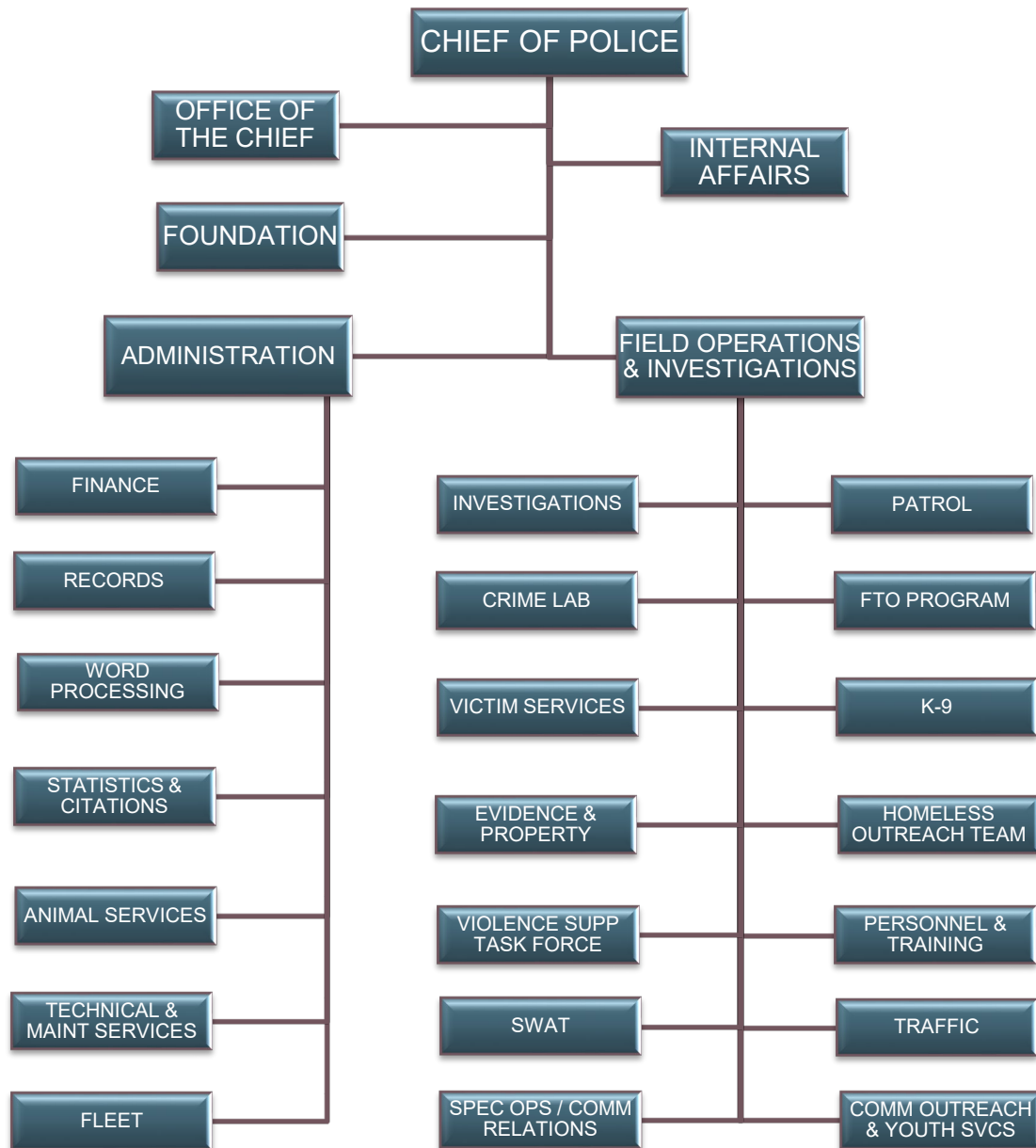
<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	104,077	103,464	161,975	171,775
<b>Total</b>	<b>104,077</b>	<b>103,464</b>	<b>161,975</b>	<b>171,775</b>



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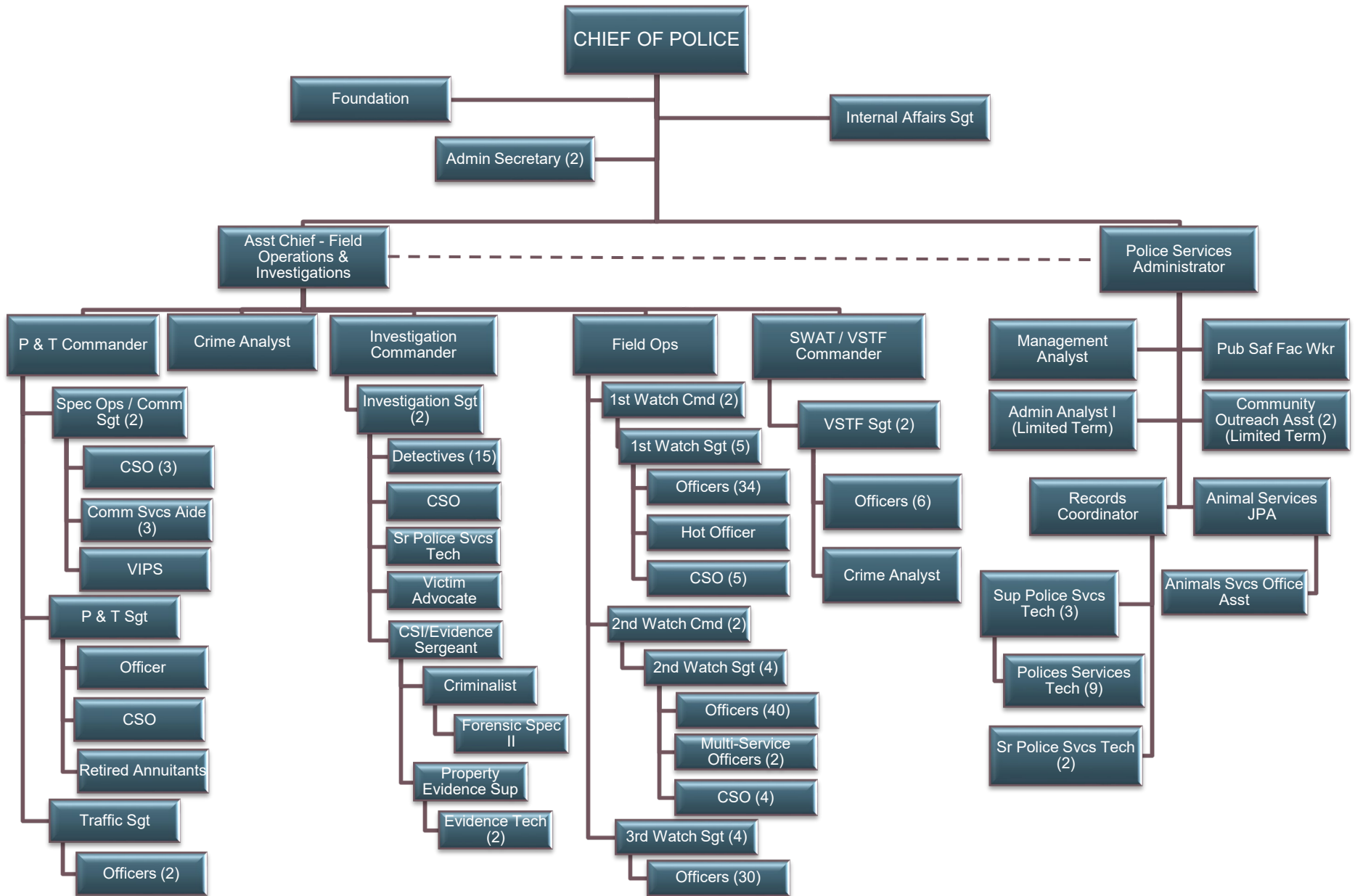
# POLICE DEPARTMENT

## Organizational Chart by Division



# POLICE DEPARTMENT

## Organizational Chart by Position





# POLICE DEPARTMENT

## Summary

### Purpose

The Police Department provides public safety and law enforcement services 24-hours a day to everyone within the city limits of Salinas. Our goal is to help build and maintain a safe, peaceful, and prosperous community. Our strategies include participating in various collaborative programs including, the administration of Federal and State grants, the Police Activities League program, Operation Ceasefire, community outreach programs, violence suppression, crime prevention, traffic enforcement, and appropriate response to community crime and violence issues.

### City Council Goals, Strategies, and Objectives for FY 2023-24

1. Continue to secure new grants and supplemental funding to support police operations and expand services to the community. *(Strategic Goal: Public Safety & Effective and Culturally Responsive Government)*
2. As recommended in the workload analysis, implement new patrol beat boundaries to greater balance workload. *(Strategic Goal: Public Safety)*
3. Effective utilization of resources and staffing to efficiently provide services to the community. *(Strategic Goal: Public Safety & Effective and Culturally Responsive Government)*
4. Maintain staffing to address quality of life issues such as abandoned vehicles and community engagement. *(Strategic Goal: Public Safety & Effective and Culturally Responsive Government)*
5. Work collaboratively with Code Enforcement and the City Attorney's Office to address quality of life issues. *(Strategic Goal: Public Safety)*
6. Increase community engagement throughout all levels of the department. *(Strategic Goal: Public Safety & Effective and Culturally Responsive Government)*
7. Continue to work on evaluating and implementing the remaining Department of Justice's Collaborative Reform Initiative recommendations, as appropriate. *(Strategic Goal: Public Safety & Effective and Culturally Responsive Government)*
8. Continued to implement and expand the community policing concept to maintain and increase communication and transparency with the community. *(Strategic Goal: Public Safety)*

### Major Budget Changes

Multiple positions remain frozen and/or vacant and Sworn staffing at the lowest levels seen in years. The Department continues to focus on effective utilization of technology, resources and staffing to ensure services to the community are maintained.

# POLICE DEPARTMENT

## Summary

<b>Expenditures by Program</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
4110 Police Administration	1,082,886	1,089,944	1,026,944	1,138,901
4112 Personnel & Training	1,193,786	1,430,198	1,967,284	1,667,405
4116 Special Operations	522,564	668,355	994,613	881,213
4130 Support Services	6,295,305	6,218,937	6,730,846	3,866,686
4131 Technical Services	304,793	393,104	534,309	397,974
4132 Word Processing	588,084	424,245	222,257	
4133 Evidence & Property	342,351	515,318	684,410	745,867
4134 Records	1,294,558	1,375,602	1,428,213	1,544,437
4137 Maintenance Services	129,287	124,215	123,723	136,057
4170 Animal Control Services	1,053,987	1,163,218	1,672,974	2,445,210
4220 Field Operations	34,184,862	34,014,173	34,687,834	38,122,911
4221 Traffic	391,384	515,808	981,778	927,759
4250 Reserves	28,910	16,928		
4340 Investigations	5,925,132	6,253,220	5,692,191	6,284,301
4341 Narcotics	40,937			
4342 School Resource Officers	192,163			
4343 Violence Suppression Task Force	1,477,055	2,282,319	3,319,147	3,459,092
4380 Asset Seizure	6,672	73,429	52,000	62,000
<b>Total</b>	<b>55,054,714</b>	<b>56,559,012</b>	<b>60,118,523</b>	<b>61,679,813</b>

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	47,892,582	48,432,153	50,579,293	52,965,443
62 - Supplies & Materials	1,007,876	1,501,644	2,007,812	1,624,500
63 - Outside Services	5,966,236	5,980,598	6,770,893	6,464,000
64 - Other Charges	172,619	420,129	725,400	390,500
65 - Debt Service				225,370
66 - Capital Outlays	15,402	224,489	35,125	10,000
<b>Total</b>	<b>55,054,714</b>	<b>56,559,012</b>	<b>60,118,523</b>	<b>61,679,813</b>

# POLICE DEPARTMENT

## Summary

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	40,912,119	40,912,208	48,401,499	49,356,777
1100 Measure E	4,041,614	4,427,206	4,534,816	4,409,331
1200 Measure G	9,039,957	10,133,883	5,554,905	6,319,012
2201 Sales Tax-SB172	600,000	600,000	600,000	600,000
2202 Supplemental Law Enf - AB3229			100,000	743,000
2502 Asset Seizure	6,672	73,429	52,000	62,000
2504 Vehicle Abatement	228,856	219,287	195,102	189,693
2508 Contributions & Donations		63,000	386,700	
2954 Encampment Resolution Fund			160,000	
3163 2014 COPS Hiring SRO	118,063			
3302 Cal ID / RAN Grant	107,434	130,000	133,500	
<b>Total</b>	<b>55,054,714</b>	<b>56,559,012</b>	<b>60,118,523</b>	<b>61,679,813</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
4110 Police Administration	5.000	5.000	5.000	5.000
4112 Personnel & Training	3.000	3.000	5.000	4.000
4116 Special Operations	5.500	5.000	6.000	7.000
4130 Support Services	8.000	9.000	9.000	8.000
4131 Technical Services	2.000	2.000	2.000	2.000
4132 Word Processing	6.000	3.000		
4133 Evidence & Property	2.000	3.000	4.000	4.000
4134 Records	14.000	13.000	13.000	13.000
4137 Maintenance Services	2.000	1.000	1.000	1.000
4170 Animal Control Services	4.000	4.000	4.000	1.000
4220 Field Operations	145.000	138.000	129.000	133.000
4221 Traffic	1.000	3.000	3.000	3.000
4340 Investigations	23.000	23.000	21.000	22.000
4342 School Resource Officers	3.000			
4343 Violence Suppression Task Force	4.000	9.000	11.000	10.000
<b>Total</b>	<b>227.500</b>	<b>221.000</b>	<b>213.000</b>	<b>213.000</b>

# POLICE DEPARTMENT

## 4110 Police Administration

### Purpose

Police Administration provides direction, coordination, and support for all Police Department Divisions to reach identified objectives. This effort includes matching community needs with available Department resources.

### Division Operations

1. Provide information and referrals as requested by internal and external customers to ensure adequate communication and furtherance of the community-oriented policing philosophy. These efforts support building a safe and peaceful community.
2. Manage administrative and finance functions of the Department, including State and Federal Grants.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Travel Authorizations (For Chief Only)	5	5	5	5	7
Internal Investigations Completed	10	7	0	10	0

### Major Budget Changes

None.

# POLICE DEPARTMENT

## 4110 Police Administration

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	1,047,983	1,038,921	972,744	1,101,901
62 - Supplies & Materials	6,814	22,809	8,500	14,000
63 - Outside Services	7,417	1,697	4,500	4,000
64 - Other Charges	5,015	8,306	36,200	19,000
66 - Capital Outlays	15,658	18,210	5,000	
<b>Total</b>	<b>1,082,886</b>	<b>1,089,944</b>	<b>1,026,944</b>	<b>1,138,901</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	818,938	814,078	637,399	730,332
1200 Measure G	263,948	275,866	371,845	408,569
2508 Contributions & Donations			17,700	
<b>Total</b>	<b>1,082,886</b>	<b>1,089,944</b>	<b>1,026,944</b>	<b>1,138,901</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
4110 Police Administration	5.000	5.000	5.000	5.000
<b>Total</b>	<b>5.000</b>	<b>5.000</b>	<b>5.000</b>	<b>5.000</b>

# POLICE DEPARTMENT

## 4112 Personnel & Training

### Purpose

Ensure the best qualified individuals are recruited and selected for all positions, both sworn and civilian, in the Department. Provide continuing training to employees consistent with service to the community, individual professional growth, and POST guidelines/requirements.

### Division Operations

1. Work in partnership with the Commission on Peace Officer Standards and Training (POST) and the South Bay Regional Public Safety Training Consortium to enhance the quality of the Advanced Officer Training program while minimizing costs.
2. Continue to develop innovative, relevant quarterly firearms qualification courses for Department personnel.
3. Continue and enhance recruitment efforts to achieve and maintain full staffing with an emphasis on recruiting from the local population.
4. Emphasize Community Oriented Policing concepts in all aspects of recruitment, hiring and training.
5. Provide specialized assistance with the Public Information Office.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
POST Mandated CPT (hours per officer)	0	10	20	24	24
POST Mandated Perishable Skills Training (hours per officer)	0	24	24	16	16

### Major Budget Changes

None.

# POLICE DEPARTMENT

## 4112 Personnel & Training

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	953,140	1,018,618	1,479,284	1,121,405
62 - Supplies & Materials	2,517	2,561	46,000	54,000
63 - Outside Services	76,805	76,918	134,100	130,000
64 - Other Charges	161,324	332,100	307,900	362,000
<b>Total</b>	<b>1,193,786</b>	<b>1,430,198</b>	<b>1,967,284</b>	<b>1,667,405</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	1,062,862	1,194,316	15,000	(43,915)
1100 Measure E	96,780	106,079	1,952,284	1,711,320
1200 Measure G	34,145	129,803		
<b>Total</b>	<b>1,193,786</b>	<b>1,430,198</b>	<b>1,967,284</b>	<b>1,667,405</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
4112 Personnel & Training	3.000	3.000	5.000	4.000
<b>Total</b>	<b>3.000</b>	<b>3.000</b>	<b>5.000</b>	<b>4.000</b>

# POLICE DEPARTMENT

## 4116 Special Operations

### Purpose

To work with Salinas residents to address neighborhood crime issues, promote community safety programs to reduce crime, and to increase community engagement. Coordinate all special events in the City, working closely with other City Departments and outside agencies to ensure public safety needs are met. Coordinate deployment of supplemental police personnel for private entities and events as requested. Enforce City and State codes regarding parking laws for the orderly control of public parking areas. Identify and remove abandoned vehicles to enhance neighborhood livability. Enforce City code and other laws relative to long term parking violations and other nuisance complaints.

### Division Operations

1. Make recommendations and appropriately staff public events to ensure public order and safety needs, as well as traffic issues are mitigated.
2. Work closely with City Departments on the Special Event Committee to provide excellent communication and customer service to those planning special events.
3. Review and approve, with appropriate recommendations, one-day alcohol licenses and staff supplemental police deployments as requested and approved.
4. Review, evaluate and comment on Conditional Use Permits and Modification Permits for City of Salinas Engineering Department.
5. Remove abandoned vehicles in public areas when appropriate.
6. Provide education to the public and respond to complaints regarding abandoned vehicles, commercial or recreational vehicle parking and long-term parking complaints.
7. Present crime prevention programs through Neighborhood Watch and public presentations/community events.
8. Through the PAL and Explorer program, support, coordinate, and facilitate youth activities and programs.
9. Strengthen communication with Salinas's residents through a variety of traditional and non-traditional public outreach initiatives, including conducting community academies.
10. Continue the COPS philosophy within the organization and community through programs such as the Police Activities League, Police Explorers, and other programs providing linkages between the Department and community.
11. Continue to support the Police Community Advisory Committee in their efforts to build a safe and peaceful community.
12. VIPS Program Management, administration of police volunteers
13. Review first level citation appeals issued by Salinas Police Department staff and adjudicate as necessary.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Special Events Planned and Managed	9	30	50	40	50
Special Events Staffed and Supervised with Police Officers	9	30	50	50	50
Alcohol Permit Review	7	44	200	100	150
Neighborhood Watch Presentations	0	5	20	10	10
Community Presentations	2	10	25	20	20

### Major Budget Changes

None.



# POLICE DEPARTMENT

## 4116 Special Operations

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	500,764	643,774	975,446	862,213
62 - Supplies & Materials	21,800	24,581	19,167	19,000
<b>Total</b>	<b>522,564</b>	<b>668,355</b>	<b>994,613</b>	<b>881,213</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	106,312	218,016	667	
1100 Measure E	187,518	231,203	798,844	691,520
1200 Measure G	(122)	(151)		
2504 Vehicle Abatement	228,856	219,287	195,102	189,693
<b>Total</b>	<b>522,564</b>	<b>668,355</b>	<b>994,613</b>	<b>881,213</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
4116 Special Operations	5.500	5.000	6.000	7.000
<b>Total</b>	<b>5.500</b>	<b>5.000</b>	<b>6.000</b>	<b>7.000</b>

# POLICE DEPARTMENT

## 4130 Support Services

### Purpose

Provide the assistance and tools needed by the Field Operations, Investigations, and other Divisions to accomplish their law enforcement mission. Provide a wide range of evidence collection and processing services; Manage the Crime Scene Investigator program; Assist other city departments and outside agencies with information such as court packets and suspect profiles; Provide direct services to the community, such as filling requests for information in the form of police reports, research, and handouts.

### Division Operations

1. Maintain an accurate and efficient information storage and retrieval system.
2. Investigate and reconstruct crime scenes, process photographic, fingerprint, video, vehicle, and firearms evidence.
3. Conduct all functions with the best possible customer service.
4. Enhancement of the Department's report writing system and integration with the records management system to increase the level of information captured.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Investigate/reconstruct major crime scenes	39	33	30	35	30
Latent Print Investigations*	150	175	200	200	200
Firearms Processed (in-house)	292	237	350	350	350
Firearms Processed (outside agency)	130	N/A	n/a	n/a	n/a

\*Latents received

### Major Budget Changes

None.

# POLICE DEPARTMENT

## 4130 Support Services

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	1,250,005	1,049,584	1,087,135	1,262,686
62 - Supplies & Materials	78,044	78,495	117,500	118,000
63 - Outside Services	4,965,582	5,011,249	5,495,223	2,475,000
64 - Other Charges	1,928	7,506	4,000	1,000
66 - Capital Outlays	(255)	72,103	26,988	10,000
<b>Total</b>	<b>6,295,305</b>	<b>6,218,937</b>	<b>6,730,846</b>	<b>3,866,686</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	5,777,352	5,648,764	6,597,346	3,839,674
1100 Measure E	14,425	51,738		27,012
1200 Measure G	396,094	388,435		
3302 Cal ID / RAN Grant	107,434	130,000	133,500	
<b>Total</b>	<b>6,295,305</b>	<b>6,218,937</b>	<b>6,730,846</b>	<b>3,866,686</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
4130 Support Services	8.000	9.000	9.000	8.000
<b>Total</b>	<b>8.000</b>	<b>9.000</b>	<b>9.000</b>	<b>8.000</b>

# POLICE DEPARTMENT

## 4131 Technical Services

### Purpose

Process data and provide accurate and timely information. Prepare the monthly State NIBRS. Process all Department citations. Support the various computer systems which are not integrated into the City network, i.e, California Law Enforcement Telecommunications System (CLETS).

### Division Operations

1. Conduct research and provide statistical information.
2. Prepare NIBRS in a timely and accurate manner.
3. Process citations for Monterey County courts and City Attorney in a timely manner.
4. Provide technical support, user training, and manage and maintain computer applications not integrated with the Wintegrate system.
5. Conduct all functions with the best possible customer service.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Complete Uniform Crime Reports	12	7 UCR/5NIBRS	12	12	12
Process Citations for Court	5,948	3,125	7,000	4,500	4,000

### Major Budget Changes

None.

# POLICE DEPARTMENT

## 4131 Technical Services

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	246,111	247,379	233,387	286,974
62 - Supplies & Materials	47,904	131,352	248,922	101,000
63 - Outside Services	10,778	14,374	52,000	10,000
<b>Total</b>	<b>304,793</b>	<b>393,104</b>	<b>534,309</b>	<b>397,974</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	293,793	391,089	525,325	397,974
1200 Measure G	11,000	2,016	8,984	
<b>Total</b>	<b>304,793</b>	<b>393,104</b>	<b>534,309</b>	<b>397,974</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
4131 Technical Services	2.000	2.000	2.000	2.000
<b>Total</b>	<b>2.000</b>	<b>2.000</b>	<b>2.000</b>	<b>2.000</b>

# POLICE DEPARTMENT

## 4132 Word Processing

### Purpose

Provide accurate and timely data entry and word processing services for the Field Operations, Investigations, and Support Services Divisions. This includes the Universe databases such as the Crime Reporting System (CRS), the Master Person File (PRS), the Arrest File (ARS), and the Traffic Accident Reporting System (TARS).

### Division Operations

1. Process juvenile reports within 24 hours and adult arrest reports within 48 hours, in support of building a safe and peaceful community.
2. Enter TARS data in a timely manner.
3. Respond immediately to emergency typing requests.
4. Provide feedback regarding errors and corrections in the most mission-supportive and positive manner possible.
5. Conduct all functions with the best possible customer service.
6. Complete the transition to department wide use of digital recorders for report transcription.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Police Reports Completed	11,218	12,034	15,000	13,500	14,500

### Major Budget Changes

None.

# POLICE DEPARTMENT

## 4132 Word Processing

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	455,712	325,191	90,000	
62 - Supplies & Materials	47	136	500	
63 - Outside Services	132,324	98,919	131,757	
<b>Total</b>	<b>588,084</b>	<b>424,245</b>	<b>222,257</b>	

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	488,806	327,409	16,757	
1100 Measure E			205,500	
1200 Measure G	99,278	96,836		
<b>Total</b>	<b>588,084</b>	<b>424,245</b>	<b>222,257</b>	

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
4132 Word Processing	6.000	3.000		
<b>Total</b>	<b>6.000</b>	<b>3.000</b>		

# POLICE DEPARTMENT

## 4133 Evidence & Property

### Purpose

Support the process of successful prosecution by providing security, integrity, and control of property. Facilitate the timely return of property to rightful owners. Ensure internal policies and procedures regarding the safekeeping of evidence are in compliance with all legal requirements.

### Division Operations

1. Continue to support the process of successful prosecution by providing security, control and maintenance of evidence.
2. Return property to legal owners in a timely manner to ensure trust and good public relations.
3. Obtain additional storage space and containers, adhere to preservation techniques, prepare and transport evidence and seek alternative disposal sites.
4. Document, transport, and supervise the destruction of narcotics and weapons.
5. Continue training for evidence personnel and sworn personnel; Purge evidence and property; update manuals; update and improve the computer system.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Process evidence into storage	5,895	7,139	12,000	7,500	8,000
Purge evidence	6,035	2,413	6,000	3,000	4,000

\* Covid has greatly reduced the number of items taken in, a surge is anticipated due to end of lockdowns etc.

\*\* Tenacity purged numerous items during the last 2 fiscal years which skews the number of items purged to higher than normal levels.

### Major Budget Changes

None.



# POLICE DEPARTMENT

## 4133 Evidence & Property

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	337,597	498,577	663,773	720,867
62 - Supplies & Materials	4,353	15,756	16,500	24,000
64 - Other Charges	400	985	1,000	1,000
66 - Capital Outlays			3,137	
<b>Total</b>	<b>342,351</b>	<b>515,318</b>	<b>684,410</b>	<b>745,867</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	342,351	512,800	3,137	
1100 Measure E		2,518	681,273	745,867
<b>Total</b>	<b>342,351</b>	<b>515,318</b>	<b>684,410</b>	<b>745,867</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
4133 Evidence & Property	2.000	3.000	4.000	4.000
<b>Total</b>	<b>2.000</b>	<b>3.000</b>	<b>4.000</b>	<b>4.000</b>

# POLICE DEPARTMENT

## 4134 Records

### Purpose

Maintain a current and efficient information storage/retrieval system of arrest and incident reports to provide accurate Public Records Act services to the public and other governmental agencies. Provide information to the Investigation Division and Field Operations to accomplish their law enforcement missions.

### Division Operations

1. Provide twenty-four-hour immediate response to field officer requests.
2. Prepare court prosecution packets daily.
3. Enter critical information related to missing persons, warrants, stolen vehicles, property, firearms, stolen license plates and criminal protective orders into related databases.
4. Provide excellent customer service to the public, Department personnel, and other agencies.
5. Maintain an efficient information storage/retrieval system by processing police reports and scanning them, and other information, daily onto an optical storage system.
6. Receive and process records subpoenas as received
7. Purge selected police records on an on-going basis.
8. Continually improve and streamline the efficiency and effectiveness of the Records Unit.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Arrest Packets Completed for Court	7,812	2,942	10,000	3,200	3,500
Reports Processed	12,234	23,371	15,000	24,500	25,500

### Major Budget Changes

None.

# POLICE DEPARTMENT

## 4134 Records

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	1,286,786	1,368,329	1,411,283	1,530,937
62 - Supplies & Materials	7,496	7,124	16,630	13,000
64 - Other Charges	275	150	300	500
<b>Total</b>	<b>1,294,558</b>	<b>1,375,602</b>	<b>1,428,213</b>	<b>1,544,437</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	1,051,939	1,066,507	2,130	
1100 Measure E		1,795		
1200 Measure G	242,618	307,301	1,426,083	1,544,437
<b>Total</b>	<b>1,294,558</b>	<b>1,375,602</b>	<b>1,428,213</b>	<b>1,544,437</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
4134 Records	14.000	13.000	13.000	13.000
<b>Total</b>	<b>14.000</b>	<b>13.000</b>	<b>13.000</b>	<b>13.000</b>

# POLICE DEPARTMENT

## 4137 Maintenance Services

### Purpose

Oversee and maintain facilities for the Salinas Police Department. With support from Public Works, oversee the maintenance and repair of vehicles in the Police Department's fleet.

### Division Operations

1. Manage and maintain all Police Department facilities.
2. With support from Public Works, implements Fleet Replacement Plan and oversee the maintenance and repair of vehicles in the Police Department's fleet.
3. In collaboration with Public Works, administer and maintain the Police Department's portion of the new city-wide fleet management software.
4. Maintain positive relations with internal and external customers in promoting community-oriented philosophy.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Building Maintenance and Repair Work Orders Processed	189	215	100	250	150

### Major Budget Changes

None.

# POLICE DEPARTMENT

## 4137 Maintenance Services

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	120,946	119,945	120,223	133,057
62 - Supplies & Materials	8,341	4,270	3,500	3,000
<b>Total</b>	<b>129,287</b>	<b>124,215</b>	<b>123,723</b>	<b>136,057</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	129,287	124,215	123,723	136,057
<b>Total</b>	<b>129,287</b>	<b>124,215</b>	<b>123,723</b>	<b>136,057</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
4137 Maintenance Services	2.000	1.000	1.000	1.000
<b>Total</b>	<b>2.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>

# POLICE DEPARTMENT

## 4170 Animal Control Services

### Purpose

Provide effective animal control, licensing, lost/found and adoption programs for all stray and unwanted animals within the city. Since 2018 services have been provided in partnership with the County of Monterey. Effective July 1, 2023, the City of Salinas and County of Monterey will receive services via the Hitchcock Road Animal Services Agency which was created as the result of a Joint Exercise of Powers Agreement, with the County of Monterey serving as the lead agency.

### Division Operations

1. Effective July 1, 2023, services will be provided via the Hitchcock Road Animal Services Agency, a JPA entity. The County of Monterey is the lead agency and the City of Salinas will no longer oversee the operations of Animal Services. Hitchcock Road Animal Services Agency will be governed by the Hitchcock Road Animal Services Agency Board of which the City is a member.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Animals Licensed	7,645	7,578	8,500	7,500	N/A
Animals Returned to Owner	308	372	425	385	N/A

### Major Budget Changes

The Joint Exercise of Powers Agreement will be operationalized effective July 1, 2023. Future costs are still to be determined.

# POLICE DEPARTMENT

## 4170 Animal Control Services

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	500,383	482,819	492,461	108,210
62 - Supplies & Materials	24,444	4,933	22,000	10,000
63 - Outside Services	528,910	612,466	789,513	2,327,000
64 - Other Charges	250	63,000	369,000	
<b>Total</b>	<b>1,053,987</b>	<b>1,163,218</b>	<b>1,672,974</b>	<b>2,445,210</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	912,467	969,992	1,303,974	2,445,210
1100 Measure E	131,520	130,226		
1200 Measure G	10,000			
2508 Contributions & Donations		63,000	369,000	
<b>Total</b>	<b>1,053,987</b>	<b>1,163,218</b>	<b>1,672,974</b>	<b>2,445,210</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
4170 Animal Control Services	4.000	4.000	4.000	1.000
<b>Total</b>	<b>4.000</b>	<b>4.000</b>	<b>4.000</b>	<b>1.000</b>

# POLICE DEPARTMENT

## 4220 Field Operations

### Purpose

Provide uniformed patrol throughout the community to prevent crime and disorder; apprehend criminal violators; conduct objective and professional investigations; provide information on crime prevention and community safety; respond promptly to crimes in progress; and provide high visibility patrol as needed.

### Division Operations

1. Continued emphasis on community-oriented approach to service delivery.
2. Provide immediate response to any crime in progress involving violence or threats of violence.
3. Continue to seek alternative methods to provide prompt service to calls for service.
4. Continue to provide up to date training for recruits through the Field Training Officer Program.
5. Continue to provide state of the art support for criminal investigations through the Crime Scene Investigation Program.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Percentage of Calls for Service identified as emergency or immediate response required, with an Officer arrival time of three minutes or less.	81.8%	84.4%	85.0%	85.0%	85.0%
Total Calls for Service identified as emergency or immediate response required.	1,624	1,510	1,500	1,600	1,600

### Major Budget Changes

A significant number of positions remain frozen and/or vacant.



# POLICE DEPARTMENT

## 4220 Field Operations

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	33,268,143	32,780,456	33,236,515	35,389,541
62 - Supplies & Materials	773,338	1,145,163	1,367,319	1,110,000
63 - Outside Services	143,381	88,554	84,000	1,398,000
65 - Debt Service				225,370
<b>Total</b>	<b>34,184,862</b>	<b>34,014,173</b>	<b>34,687,834</b>	<b>38,122,911</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	23,053,684	22,224,929	32,895,521	35,546,299
1100 Measure E	2,976,390	3,254,967	896,915	1,233,612
1200 Measure G	7,554,789	7,934,277	35,398	
2201 Sales Tax-SB172	600,000	600,000	600,000	600,000
2202 Supplemental Law Enf - AB3229			100,000	743,000
2954 Encampment Resolution Fund			160,000	
<b>Total</b>	<b>34,184,862</b>	<b>34,014,173</b>	<b>34,687,834</b>	<b>38,122,911</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
4220 Field Operations	145.000	138.000	129.000	133.000
<b>Total</b>	<b>145.000</b>	<b>138.000</b>	<b>129.000</b>	<b>133.000</b>

# POLICE DEPARTMENT

## 4221 Traffic

### Purpose

Enforce state and city traffic laws and codes to improve highway/roadway safety and to promote compliance through the use of specialized training and enforcement. Investigate traffic accidents for causative factors; relieve patrol personnel for other public safety duties; provide accident analyses to determine means for reducing accident rates.

### Division Operations

1. Maintain specialized traffic enforcement in areas of school zones, increasing safety potential for children
2. Reduce the number of injury accidents through an aggressive enforcement program.
3. Provide expertise in the investigation of injury and fatal traffic collisions.
4. Increase public awareness related to traffic safety through demonstrations, public education, and community involvement.
5. Increase school children pedestrian safety through education and parent involvement.
6. Regulate and monitor tow services utilized by the Department.
7. Assist Public Works in identifying traffic and pedestrian safety issues.
8. Provide specialized assistance with the Red-Light Camera Project.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Percent Reduction in Reported Collisions	11.7%	15.4%	100.0%	10.0%	100.0%
Percent Reduction in Fatal Accidents	40%	83%	100.0%	40.0%	100.0%

### Major Budget Changes

None.

# POLICE DEPARTMENT

## 4221 Traffic

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	386,569	509,537	969,504	912,259
62 - Supplies & Materials	4,815	6,271	12,274	15,500
<b>Total</b>	<b>391,384</b>	<b>515,808</b>	<b>981,778</b>	<b>927,759</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	391,384	512,133	6,274	20,845
1200 Measure G		3,675	975,504	906,914
<b>Total</b>	<b>391,384</b>	<b>515,808</b>	<b>981,778</b>	<b>927,759</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
4221 Traffic	1.000	3.000	3.000	3.000
<b>Total</b>	<b>1.000</b>	<b>3.000</b>	<b>3.000</b>	<b>3.000</b>

# POLICE DEPARTMENT

## 4340 Investigations

### Purpose

Conduct investigations in order to identify and apprehend suspects for prosecution purposes. This includes the identification of crime trends through crime analysis for proactive and focused investigation attention. In addition to providing investigative personnel for criminal investigations, the Investigation Division will work closely with the Field Operations and Administration Division to promote strategies which build a safe and peaceful community.

### Division Operations

1. Aggressively investigate criminal activity.
2. Maintain the Investigation Division efforts to proactively target criminals that commit gang-related, violent and property crimes, such as murder, assault with a deadly weapon, robbery, burglary, and other thefts.
3. Maintain efforts related to cold case investigations, including utilization of alternate methods of evidence analysis such as retesting evidence for DNA analysis.
4. Continue to provide a timely on-call response on a 24-hour basis for major criminal investigations or other crimes that require in-depth investigative support.
5. Increase efforts to provide informal and formal training to investigators.
6. Continue to assign personnel to monitor and arrest sex registrants who have been found to violate any provisions of Section 290 of the Penal Code in the City of Salinas.
7. Continue to work closely with other agencies to develop and promote collaborative, positive relationships.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Investigations Completed	622	460	375	400	425
Average Clearance Rate/All Cases	55%	73%	75%	75%	85%
Gang WorkUps/Exp* - Detective/Patrol Cases only					
<i>Cases</i>	12	17.00			
<i>Defendants</i>	18	23.00			

### Major Budget Changes

None.

# POLICE DEPARTMENT

## 4340 Investigations

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	5,883,915	6,187,906	5,603,391	6,151,301
62 - Supplies & Materials	11,648	15,044	23,000	23,000
63 - Outside Services	26,145	43,185	60,800	105,000
64 - Other Charges	3,424	7,085	5,000	5,000
<b>Total</b>	<b>5,925,132</b>	<b>6,253,220</b>	<b>5,692,191</b>	<b>6,284,301</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	5,157,884	5,114,067	5,662,191	6,284,301
1100 Measure E	339,041	146,826		
1200 Measure G	428,207	992,327	30,000	
<b>Total</b>	<b>5,925,132</b>	<b>6,253,220</b>	<b>5,692,191</b>	<b>6,284,301</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
4340 Investigations	23.000	23.000	21.000	22.000
<b>Total</b>	<b>23.000</b>	<b>23.000</b>	<b>21.000</b>	<b>22.000</b>

# POLICE DEPARTMENT

## 4343 Violence Suppression Task Force

### Purpose

Collect information on gangs gang members, drug traffickers, and investigate gang/drug-related crimes. Provide gang/drug-related training and other criminal intelligence to law enforcement and members of the community. Identify and suppress gang/drug criminal activity. Conduct short- and long-term gang/drug focused investigations.

### Division Operations

1. Continue to expand and improve a comprehensive criminal gang and gang member certification process under the California Penal Code.
2. Continue to aggressively identify violent gang members, drug traffickers and other violent criminals for the arrest and prosecution of a variety of crimes.
3. Continue to work with the Monterey County District Attorney's Office and other allied agencies (local, state, and federal) to ensure vertical prosecution of gang members and drug traffickers for their crimes.
4. Improve our efforts to work closely with parents or other community members for the purpose of providing them with gang/drug intervention.
5. Conduct short- and long-term, complex investigations of criminal gang groups utilizing all available local, state, and federal resources.
6. Coordinate with community partners to provide intervention services for gang members, potential gang members, and drug abusers.

### Performance Measures

Performance Measure	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Gang Registrations	33	43	0	0	0
Court Presentations/Expert Testimony	5	3	0	3	0
Weapons Seized	77	76	0	70	0
Gang related investigations	349	364	0	300	0
Gang/Narcotic/Warrant related arrests	264	270	0	250	0
Gang/Narcotic Presentations-Community	0	2	10	2	0
Narcotics (Meth, Heroin, Cocaine) Seized (in pounds)	68*	47	0	40	0
Parole/Probation Searches	126	110	0	0	0
Search Warrants	21	39	0	30	0

*Narcotics broken down	68 lbs*	47.00			
Methamphetamine	999 oz	43.4 lbs			
Heroin	92 oz	2.5 oz			
Cocaine	8 oz	3.6 lbs			
Pills	25405	67,923.00			

### Major Budget Changes

None.

# POLICE DEPARTMENT

## 4343 Violence Suppression Task Force

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	1,433,455	2,144,191	3,244,147	3,384,092
62 - Supplies & Materials		41,893	56,000	60,000
63 - Outside Services	43,600	33,235	19,000	15,000
66 - Capital Outlays		63,000		
<b>Total</b>	<b>1,477,055</b>	<b>2,282,319</b>	<b>3,319,147</b>	<b>3,459,092</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	1,181,115	1,776,967	612,056	
1100 Measure E	295,940	501,854		
1200 Measure G		3,498	2,707,091	3,459,092
<b>Total</b>	<b>1,477,055</b>	<b>2,282,319</b>	<b>3,319,147</b>	<b>3,459,092</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
4343 Violence Suppression Task Force	4.000	9.000	11.000	10.000
<b>Total</b>	<b>4.000</b>	<b>9.000</b>	<b>11.000</b>	<b>10.000</b>

# POLICE DEPARTMENT

## 4380 Asset Seizure

### Purpose

Provides for the identification of assets (visible and hidden) held by local criminal enterprises. Asset seizure provides for lawful forfeiture, utilizing State and Federal Asset Seizure programs to enhance local enforcement efforts.

### Division Operations

1. Continue to identify and seize assets used to facilitate illegal drug transactions.
2. Identify and seize assets deemed "proceeds" from illegal drug transactions.
3. Enhance our efforts to detect and suppress criminal enterprises utilizing civil law in conjunction with criminal law.
4. Use assets to supplement local law enforcement's efforts toward illegal drug related enforcement.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Cases Initiated	24	14	0	0	0

### Major Budget Changes

None.



# POLICE DEPARTMENT

## 4380 Asset Seizure

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
62 - Supplies & Materials	5,376	1,257	50,000	60,000
63 - Outside Services	1,293			
64 - Other Charges	2	997	2,000	2,000
66 - Capital Outlays		71,175		
<b>Total</b>	<b>6,672</b>	<b>73,429</b>	<b>52,000</b>	<b>62,000</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
2502 Asset Seizure	6,672	73,429	52,000	62,000
<b>Total</b>	<b>6,672</b>	<b>73,429</b>	<b>52,000</b>	<b>62,000</b>

# POLICE DEPARTMENT

## Workforce

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
<b>4110 Police Administration</b>				
Administrative Secretary	2.000	2.000	2.000	2.000
Chief of Police	1.000	1.000	1.000	1.000
Police Commander	1.000	1.000		
Police Services Admin Management Analyst	1.000	1.000	1.000	1.000
Police Services Administrator				1.000
<b>4110 Police Administration Total</b>	<b>5.000</b>	<b>5.000</b>	<b>5.000</b>	<b>5.000</b>
<b>4112 Personnel &amp; Training</b>				
Community Service Officer	1.000	1.000	1.000	1.000
Police Commander			1.000	1.000
Police Officer	1.000	1.000	1.000	1.000
Police Sergeant	1.000	1.000	2.000	1.000
<b>4112 Personnel &amp; Training Total</b>	<b>3.000</b>	<b>3.000</b>	<b>5.000</b>	<b>4.000</b>
<b>4116 Special Operations</b>				
Community Service Officer	4.500	4.000	4.000	2.000
Police Sergeant	1.000	1.000	2.000	2.000
Comm Outreach Asst-Limited Term				2.000
Admin Analyst I - Limited Term				1.000
<b>4116 Special Operations Total</b>	<b>5.500</b>	<b>5.000</b>	<b>6.000</b>	<b>7.000</b>
<b>4130 Support Services</b>				
Community Service Officer	3.000	4.000	3.000	1.000
Crime Analyst	1.000	1.000	1.000	1.000
Criminalist	1.000	1.000	1.000	1.000
Police Sergeant	1.000	2.000		1.000
Senior Police Svc Tech	1.000			
Forensic Specialist II	1.000	1.000	1.000	1.000
Community Services Assistant			3.000	
Community Service Aide				3.000
<b>4130 Support Services Total</b>	<b>8.000</b>	<b>9.000</b>	<b>9.000</b>	<b>8.000</b>
<b>4131 Technical Services</b>				
Senior Police Svc Tech	1.000	2.000	2.000	2.000
Technical Services Coordinator	1.000			
<b>4131 Technical Services Total</b>	<b>2.000</b>	<b>2.000</b>	<b>2.000</b>	<b>2.000</b>

# POLICE DEPARTMENT

## Workforce

Workforce by Program	FY 21 Authorized	FY 22 Authorized	FY 23 Authorized	FY 24 Authorized
<b>4132 Word Processing</b>				
Supvsg Wrđ Proc Operator	1.000			
Word Processing Operator	5.000	3.000		
<b>4132 Word Processing Total</b>	<b>6.000</b>	<b>3.000</b>		
<b>4133 Evidence &amp; Property</b>				
Evidence Technician	1.000	1.000	1.000	
Police Sergeant			1.000	1.000
Sr Evidence Technician	1.000	1.000	1.000	
Property Evidence Supervisor		1.000	1.000	
Property/Evidence Supervisor				1.000
Property/Evidence Technician				2.000
<b>4133 Evidence &amp; Property Total</b>	<b>2.000</b>	<b>3.000</b>	<b>4.000</b>	<b>4.000</b>
<b>4134 Records</b>				
Police Record Coord	1.000	1.000	1.000	1.000
Police Services Tech	10.000	9.000	9.000	9.000
Supvsg Police Serv Tech	3.000	3.000	3.000	3.000
<b>4134 Records Total</b>	<b>14.000</b>	<b>13.000</b>	<b>13.000</b>	<b>13.000</b>
<b>4137 Maintenance Services</b>				
Pub Safety Facilities Wkr	2.000	1.000	1.000	1.000
<b>4137 Maintenance Services Total</b>	<b>2.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>
<b>4170 Animal Control Services</b>				
Animal Care Tech	1.000	1.000	1.000	
Animal Control Officer	2.000	2.000	2.000	
Animal Servs Office Asst	1.000	1.000	1.000	1.000
<b>4170 Animal Control Services Total</b>	<b>4.000</b>	<b>4.000</b>	<b>4.000</b>	<b>1.000</b>
<b>4220 Field Operations</b>				
Community Service Officer	6.000	3.000	4.000	9.000
Police Commander	4.000	4.000	4.000	4.000
Police Officer	107.000	107.000	97.000	96.000
Police Recruit	11.000	8.000	8.000	8.000
Police Sergeant	16.000	15.000	13.000	13.000
Assistant Chief of Police	1.000	1.000	1.000	1.000
Multi-Service Officer			2.000	2.000

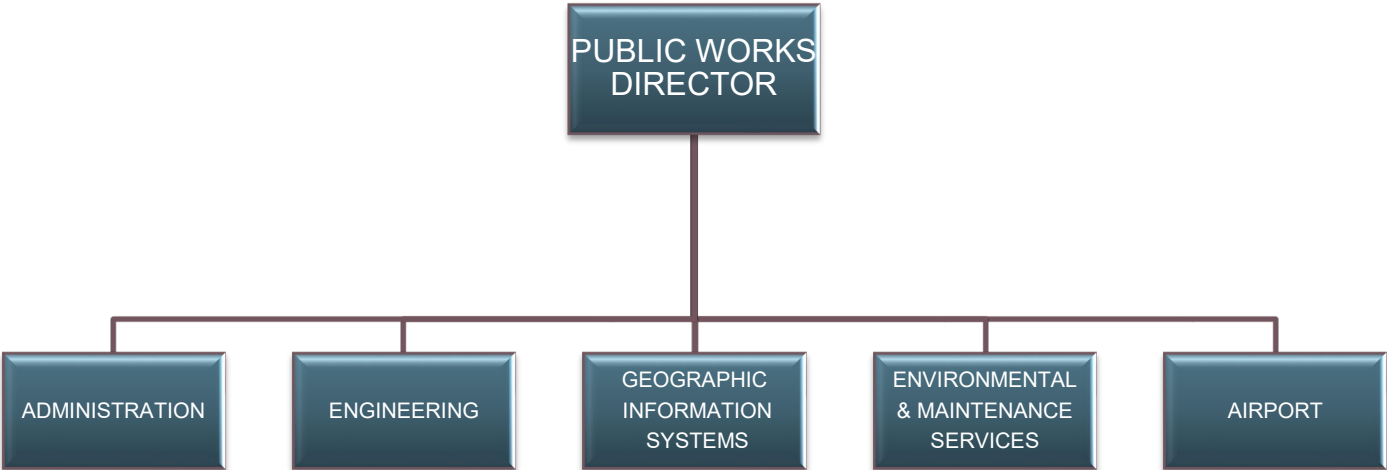
# POLICE DEPARTMENT

## Workforce

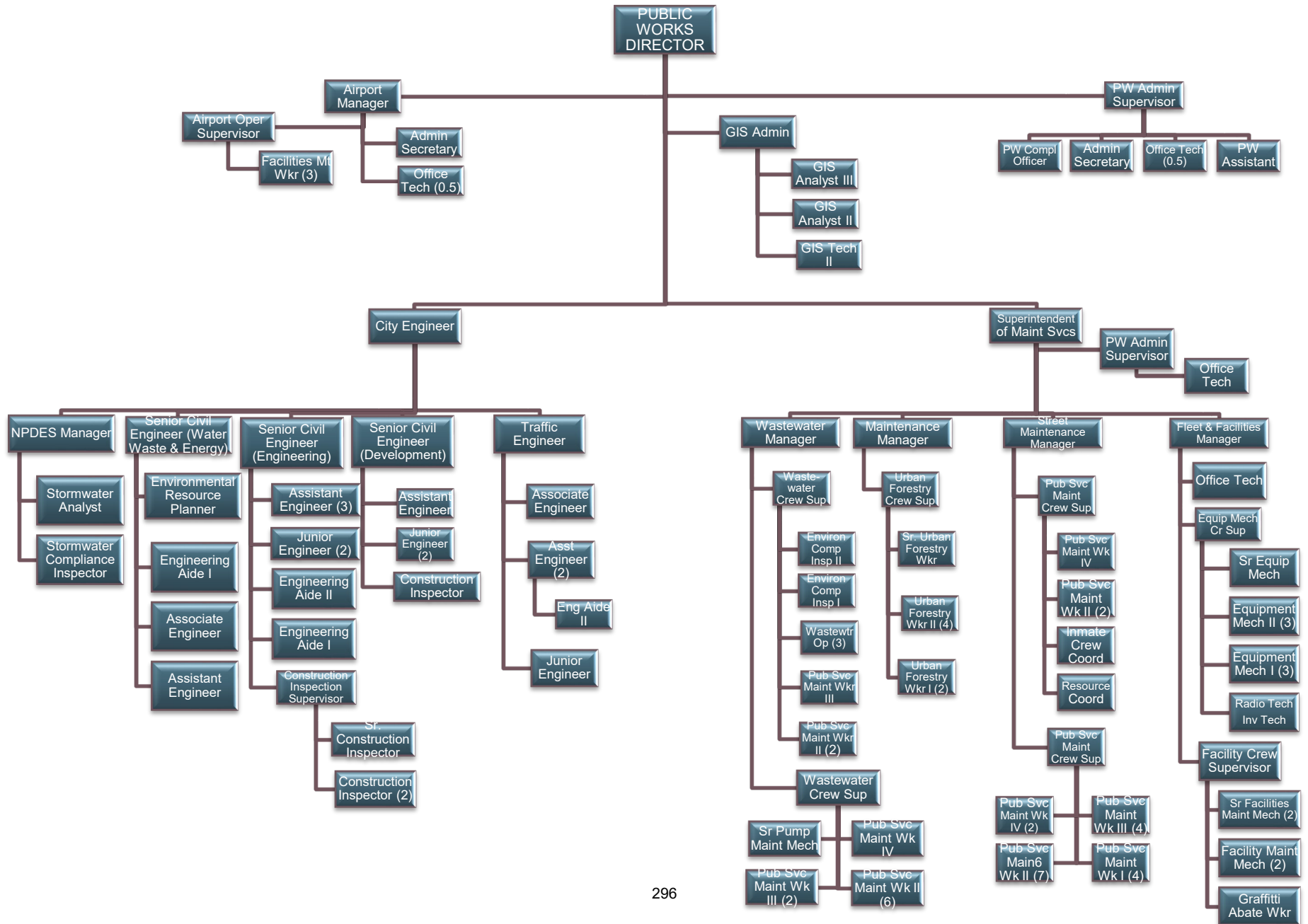
<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
<b>4220 Field Operations Total</b>	<b>145.000</b>	<b>138.000</b>	<b>129.000</b>	<b>133.000</b>
<b>4221 Traffic</b>				
Police Officer		2.000	2.000	2.000
Police Sergeant	1.000	1.000	1.000	1.000
<b>4221 Traffic Total</b>	<b>1.000</b>	<b>3.000</b>	<b>3.000</b>	<b>3.000</b>
<b>4340 Investigations</b>				
Community Service Officer	1.000	1.000	1.000	1.000
Police Commander	1.000	1.000	1.000	1.000
Police Officer	16.000	16.000	15.000	16.000
Police Sergeant	2.000	2.000	2.000	2.000
Senior Police Svc Tech	1.000	1.000	1.000	1.000
Assistant Chief of Police	1.000	1.000		
Victim Advocate	1.000	1.000	1.000	1.000
<b>4340 Investigations Total</b>	<b>23.000</b>	<b>23.000</b>	<b>21.000</b>	<b>22.000</b>
<b>4342 School Resource Officers</b>				
Police Officer	2.000			
Police Sergeant	1.000			
<b>4342 School Resource Officers Total</b>	<b>3.000</b>			
<b>4343 Violence Suppression Task Force</b>				
Community Service Officer		1.000	1.000	
Crime Analyst			1.000	1.000
Police Commander	1.000	1.000	1.000	1.000
Police Officer	2.000	5.000	6.000	6.000
Police Sergeant	1.000	2.000	2.000	2.000
<b>4343 Violence Suppression Task Force Total</b>	<b>4.000</b>	<b>9.000</b>	<b>11.000</b>	<b>10.000</b>
<b>Total</b>	<b>227.500</b>	<b>221.000</b>	<b>213.000</b>	<b>213.000</b>

# PUBLIC WORKS DEPARTMENT

## Organizational Chart by Division



# PUBLIC WORKS DEPARTMENT Organizational Chart by Position



# **PUBLIC WORKS DEPARTMENT**

## **Summary**

### **Purpose**

The Public Works Department consists of the Engineering; Engineering Administration; Development Engineering; Traffic/Transportation; Water, Waste and Energy; Geographical Information Systems; Environmental and Maintenance Services Divisions and the Airport.

The Engineering and Traffic/Transportation Divisions provide management of the City's public infrastructure; plan and implement public capital improvements; examine private development plans and proposals with associated CEQA documents to ensure responsible growth as it relates to traffic issues and public infrastructure; administer programs and enforce governmental regulations.

The GIS Division provides data analysis planning support and develops asset management apps for all City departments.

The Engineering Administration Division manages the City's Labor Compliance Program the federal and state grants, and the annual assessments associated with Landscape Maintenance Districts.

Water, Waste and Energy oversees the City's Solid Waste and Recycling and provides engineering support for Industrial Waste, Sanitary Sewer and Stormwater infrastructure. WWE is also responsible for Greenhouse Gas Emissions, Urban Forestry and Greening, Neighborhood Vibrancy, Solar Energy and Efficiency and special projects with a strong environmental component while protecting the City's interests on a regional level. The Environmental and Maintenance Services Division protects the health of Salinas by providing maintenance services for all City infrastructure, vehicles, and equipment, and ensures NPDES compliance in the field.

### **Top Accomplishments for FY 2022-23**

#### **Investment Strategies/Risk Management**

1. Downtown Vibrancy Plan Implementation
  - a. Complete construction of Main Street for 100, 200 and 300 block.
  - b. Complete construction of Downtown Complete streets, on West Alisal from Front Street to Blanco Road.
2. Support development of Salinas Travel Center project, Airport Lease Project, Unikool (John Street) Project, Sywest Project, and the Sobel Project.
3. Complete the Mitigated Negative Declaration for Boronda Road Congestion Relief Project (future growth area).
4. Complete 75% design for Boronda Road and McKinnon roundabout.
5. Submit 90% plans of Williams Road to PG&E for the kickoff of the Utility Undergrounding design project.
6. Technical Support for the West Area and Central Area Specific Plans approval process.
7. Provide engineering and street maintenance support for various City special events.
8. Completed 90% Design for the Williams Road Improvements.
9. Continuing work to develop sustainable parking enterprises which help support the city's economic sectors.
10. Project closeout for the Sanborn/Elvee/HWY 101.
11. Completed the fiberoptic backbone for the Downtown Fiber Optic Network plan.
12. Complete Installation of new metal roof at Fire Station no. 1.
13. Support regional plan to extend commuter rail service to Salinas that will provide access to jobs in the Bay Area and Silicon Valley.

# **PUBLIC WORKS DEPARTMENT**

## **Summary**

14. Development complete streets, multi-modal corridors, and a sustainable transportation to support responsible future growth area and mitigate vehicle miles travelled (VMT).
15. Supported the Airport Lease Project MND and began coordination with Caltrans as part of mitigation program to improve Airport Blvd/US 101 Ramps.
16. Support the Salinas Ag Industrial Center Development Project and continue coordinating with Caltrans and TAMC to improve US 101 access in South Salinas.
17. Completed plans and awarded a bid for the Pedestrian Crossing Enhancements Project.
18. Completed new Franchise Agreement for Solid Waste Services after over a year of negotiations.
19. Completed new agreement with Salinas Valley Solid Waste Authority which requires the relocation of the Sun Street Transfer Station outside the City.
20. Completed Agreement with California Water Board to accept \$8.8M in grant funds for the Industrial Wastewater Treatment Facility.
21. Continued planning and development of the Salinas Municipal Airport Master Plan and Airport Sustainability Plan.

### **Public Safety**

1. Continuing work with Monterey County Health Department, TAMC, and Blue Zones to develop Traffic Safety education programs.
2. Continued homeless encampment cleanups.
3. Begin construction of East Laurel Drive Pedestrian Improvements and Street Lighting.
4. Completed construction of Old Muni Pool phase 1, 2 and 3.
5. Begin construction of the Bardin Road Safe Routes to School Improvements.
6. Completed construction of the Alvin Drive Safe Routes to School Project.
7. Completed construction of three new traffic signals (Alvin Drive/Linwood and the Alvin Drive/El Dorado Intersections; and at North Main/Street/Navajo Drive in support of the El Gabilan Library Extension.
8. Completed Council approved Traffic Calming Projects at Geil Street.
9. Completed sidewalk repairs at District 3, District 4 and District 2 in the amount of \$900K through the Job Order Contract (JOC) Sidewalk Improvement Program.
10. Continued developing the Salinas Safe Routes to School Plan with Ecology Action and TAMC.
11. Completed new sidewalks and eliminated the "missing" pedestrian link on Maryal Drive serving Sherwood Park, Tatum's Garden, the Rodeo Grounds and Boys and Girls Club.
12. Commenced design for a new vehicle and pedestrian access control system at the Salinas Municipal Airport.

### **Operational Efficiencies**

1. Developing Sustainable Citywide Parking Management Program
  - a. Continued to manage the Parking Enterprise Programs
  - b. Demonstrated successful implementation of Parking Enforcement Enterprise; improving services while continuing to cover costs at the same time supporting the City's economic and safety objectives. Expanded parking enforcement services to weekends and early evenings.
  - c. Indexed the rates in the Downtown Parking District to reduce dependence of the enterprise on the City General Fund.
  - d. Transitioned to a new parking citation management vendor
  - e. Prepared a facility condition assessment report for both Downtown garages to identify deferred maintenance and probable costs to repair



# **PUBLIC WORKS DEPARTMENT**

## **Summary**

2. Utilized Geographic Information Systems (GIS) for spatial analysis. Spatial analysis lets staff evaluate suitability and capability, estimate, predict, interpret, and understand data. This capability is delivered to all City Departments to provide new perspectives to data driven decision-making.
3. Implemented innovative and emerging technology solutions to increase efficiency and effectiveness of City services.
4. Plan of EV stations transformer for the ITC center.
5. Embarked upon the development of a Community-Based Public/Private Partnership (P3) process to potentially fund green infrastructure projects throughout the City.
6. Developing Proposition 26 fees to fund the costs of NPDES inspection and plan review activities.
7. Continuing Implementation of the City Traffic Fee Ordinance.
8. Completed draft final plans for the Sherwood/Front St Adaptive Traffic Signal System Project.
9. Implemented measures to more closely track revenue and manage the City's Franchise Agreement for Solid Waste Services.

### **Excellent Infrastructure**

1. Completed Mitigated Negative Declaration for Boronda Road Improvements which provides increased capacity to four lanes and 5 new roundabouts at key intersections.
2. Begin construction of 2021 Chip Seal project City Wide.
3. Complete 80% design of San Juan Grade Road rehabilitation.
4. Continuing Development of City's Active Transportation Plan.
5. Continue identifying funding for improvements for implementation of the East Alisal Corridor Plan.
6. Secured grant funding to stretch transportation dollars.
7. Hired consultant to update City Standard Plans and Specifications.
8. Updated Pavement Management System for future road maintenance.
9. Applied for HSIP Grants to fund a part of Williams Road Improvements.
10. Refreshed over 17,000 linear feet of crosswalks.
11. Complete Design of 2021 Slurry Seal Project City Wide.
12. Complete Design of Montebella Subdivision Slurry Seal project.
11. Complete Construction of East Alvin Drive Safe Routes to School Project.
12. Complete construction for North Main/Navajo traffic signal project.
13. Complete Construction of Downtown Complete Street Project.
14. Awarded the bid for the traffic signal at Alisal Street and Murphy Street.
15. Adopted the Vision Zero Plan to reduce severe injuries and fatalities on city streets.
16. Completed sludge removal project at the Industrial Wastewater Treatment Facility.
17. Design pavement rehabilitation for the southside hangars at the Salinas Municipal Airport.

### **Investment Strategies/Risk Management**

1. Traffic Calming Improvements at Geil Street neighborhood.
2. Complete design of restroom remodel at Natividad Creek Park.
3. Complete design of tennis court improvements at Central Park.
4. Begin construction of Tennis courts improvements at Claremont Park.

## **City Council Goals, Strategies, and Objectives for FY 2023-24**

### **Investment Strategies / Risk Management**

1. Develop and implement downtown parking strategy.

# **PUBLIC WORKS DEPARTMENT**

## **Summary**

2. Work with PG&E to design and build the Williams Road Utility Underground District.
3. Support Extension of Caltrain Rail Service to Salinas to help mitigate vehicle miles travelled and support future growth.
4. Pursue control of East Market Street corridor (State Route) to support downtown revitalization.
5. Implementing ADA Transition Plan and Street Sign Management Plan.
6. Continue to develop the City's reforestation program.
7. Complete construction on Bardin Road Safe Routes to School Project to improve safe travel to school.
8. Complete Design for East Salinas Area Street Light installation.
9. Complete Sanitary Sewer priority CCTV survey.
10. Complete Design and begin construction for priority Sanitary Sewer Pipe and Manhole Repairs.
11. Complete construction of East Laurel Drive Pedestrian Improvement Project.
12. Spend \$6.3 M in street maintenance and rehabilitation City Wide.
13. Complete construction of Traffic Signal at Alisal and Murphy Street.
14. Complete West Wing Tenant Improvements for the Fire Department at City Hall.
15. Complete \$600,000 of Sidewalk improvements in Districts 3, 5 and 6.
16. Adopt the ADA transition plan. Complete Boronda Road Congestion Relief project to stimulate development in City future growth areas.
17. Support the General Plan Update EIR, CAP and Circulation Element.
18. Begin construction on the Constitution and Las Casitas Traffic Signal.
19. Begin construction on the Pedestrian Crossing Enhancements Project
20. Complete design on the Sherwood/Front St Adaptive Traffic Control System.
21. Alisal Vibrancy Plan – Develop and adopt East Alisal Street Master Plan.
22. Begin Bus Rapid Transit and Transit Oriented Design Corridor Study with MST.
23. Issue RFP and begin design and construction of new solar PV system for the Public Safety Center.
24. Complete long term source water agreement with Monterey One Water and the Monterey County Water Resources Agency.
25. Complete Airport Master Plan and Airport Sustainability Plan.

### **New Revenue**

1. Traffic Improvement Program and Fee Update.
2. Secure funding to complete the City's Active Transportation Plan (and Multi-modal Plan).
3. Continue work on developing a Sustainable Citywide Parking Management Program.
4. Initiate a Prop 218 process in order to attain sustainable maintenance service levels in the Harden Ranch Maintenance District and North East Area Maintenance District.
5. Pursue HSIP and other grant funds to support road safety improvements.
6. Secure Federal and State grants for Airport Pavement Rehabilitation (Design and Construction) for the southside hangars.

### **Operational Efficiencies**

1. Develop and implement downtown parking strategy.
2. Implement recommendations from the City-wide GIS Needs Assessment, Maintain the Open Data Portal, and develop a Performance Management Portal.
3. Utilize Geographic Information Systems (GIS) for spatial analysis. Spatial analysis lets staff evaluate suitability and capability, estimate, predict, interpret, and understand data. This capability is delivered to all City Departments to provide new perspectives to data driven decision-making.

# **PUBLIC WORKS DEPARTMENT**

## **Summary**

4. Continue to Implement innovative and emerging technology solutions to increase efficiency and effectiveness of City services.
5. Use of Salinas Connect as a tool for better response to public inquires and prioritization of maintenance work.
6. Recommend efficiencies to be born in the delivery of maintenance and repairs following the recommendation of an organizational study.

### **Public Safety**

1. Begin Construction on Boronda/McKinnon roundabout.
2. Complete construction of the Chip Seal project for arterial and collector streets; and Slurry seal for the residential streets.
3. Embark on the most extensive Street repair effort in the City's history with more than \$35 million bonded and budgeted.
4. Implement short term goals on the East Alisal Corridor Plan.
5. Complete and adopt the City Vision Zero Action Plan.
6. Develop the City Complete Streets Policy with Blue Zones Initiative.
7. Continue Development of City Safe Routes to School Plan.
8. Begin construction of San Juan Grade Road and Work Street rehabilitation.
9. Complete construction of Natividad Creek Restroom.
10. Installation of Hebbroon Heights and Closter Park Playground equipment.
11. Support smart growth vision for Future Growth Areas infrastructure.
12. Support Blue Zone Policies.
13. Fund and Complete City's Active Transportation Plan and Multi-modal Plan
14. Implement reduced speed limits in school zones.
15. Certify E&TS for valid speed limits for all City Streets.
16. Update signal timing plans for improved safety and operations.
17. Adopt the City-wide Safe Routes to School Plan.
18. Continue coordination with the South of Salinas Interchange Project and frontage road system connecting to south Salinas.
19. Continue to support Salinas PD traffic enforcement efforts.
20. Support Fire Department emergency response through signal pre-emption and computer aided dispatch.
21. Install new airport access control system.

### **Major Budget Changes**

Associate Engineer Position and Engineering Aide in Traffic and Transportation. There is an unmet demand for residential parking programs and a sustainable downtown parking district which has grown into a FTE parking programs manager position, currently provided in limited capacity by the Traffic and Transportation Division.

Pavement Management Program and keeping up with essential traffic control pavement markings.

Associate Engineer in Water Waste and Energy Division dedicated to grant and expansion efforts for Industrial Wastewater Treatment Facility.

Design, permitting, and investigation costs associated with expansion of Industrial Wastewater Treatment Facility.

# PUBLIC WORKS DEPARTMENT

## Summary

<b>Expenditures by Program</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
Engineering and Transportation	3,131,063	3,353,367	3,994,468	3,817,155
Geographic Information Systems	572,980	534,208	628,826	734,401
Environmental and Maintenance Services	5,478,390	6,221,707	7,932,344	9,161,181
<b>Total</b>	<b>9,182,433</b>	<b>10,109,282</b>	<b>12,555,638</b>	<b>13,712,737</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
Engineering and Transportation	28.930	30.180	30.180	30.180
Geographic Information Systems	5.000	4.000	4.000	4.000
Environmental and Maintenance Services	46.750	33.750	40.750	40.750
<b>Total</b>	<b>80.680</b>	<b>67.930</b>	<b>74.930</b>	<b>74.930</b>

# PUBLIC WORKS DEPARTMENT

## Summary

<b>Expenditures by Program</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
5110 Engineering Administration	745,245	750,328	912,587	883,051
5115 Development Engineering	616,645	721,884	980,573	877,784
5120 Engineering Services	851,978	867,373	501,283	512,124
5122 Dev, Traffic & Transportation	582,182	517,369	1,119,700	1,107,257
5125 Eng Water & Solid Waste Division	335,012	496,412	480,325	436,939
5128 GIS Division	572,980	534,208	628,826	734,401
5230 Maintenance Administration	425,422	415,652	502,633	514,714
5231 Graffiti Abatement	181,676	133,633	228,482	235,086
5232 Facilities Maintenance	795,777	960,270	1,693,298	1,531,923
5234 Street Maintenance	2,055,629	2,148,189	2,644,066	3,228,742
5235 Street Lights	630,283	623,834	607,008	637,609
5236 Traffic Signals	313,878	370,216	470,466	381,600
5237 Environmental Compliance	104,567	99,371	205,366	266,312
5239 Urban Forestry	971,157	1,470,542	1,581,025	2,365,195
<b>Total</b>	<b>9,182,433</b>	<b>10,109,282</b>	<b>12,555,638</b>	<b>13,712,737</b>

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	7,156,236	7,447,215	8,480,470	9,298,820
62 - Supplies & Materials	419,340	496,900	873,086	870,543
63 - Outside Services	1,543,750	2,046,599	2,935,990	3,434,445
64 - Other Charges	25,493	41,589	120,329	74,539
66 - Capital Outlays	37,616	34,479	145,763	34,390
69 - Financial Assistance		42,500		
<b>Total</b>	<b>9,182,433</b>	<b>10,109,282</b>	<b>12,555,638</b>	<b>13,712,737</b>

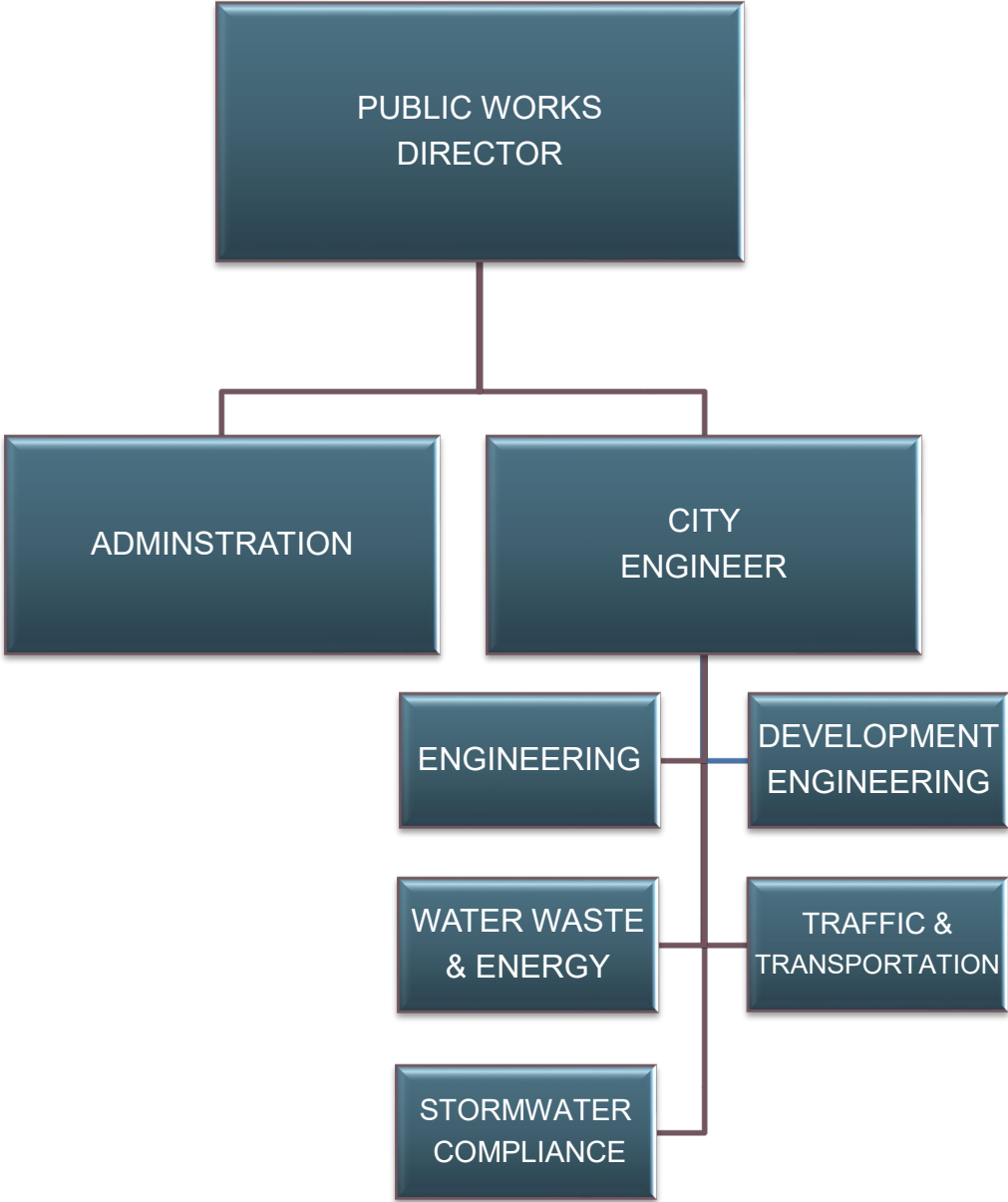
<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	8,117,459	9,000,455	6,902,047	6,776,457
1100 Measure E	252,085	258,133		
1200 Measure G	812,890	850,694	5,648,590	6,936,280
2508 Contributions & Donations			5,000	
<b>Total</b>	<b>9,182,433</b>	<b>10,109,282</b>	<b>12,555,638</b>	<b>13,712,737</b>

# PUBLIC WORKS DEPARTMENT

## Summary

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5110 Engineering Administration	5.680	4.930	4.930	4.930
5115 Development Engineering	4.850	4.850	4.850	4.850
5120 Engineering Services	12.850	11.850	11.850	11.850
5122 Dev, Traffic & Transportation	5.000	6.000	6.000	6.000
5125 Eng Water & Solid Waste Division	0.550	2.550	2.550	2.550
5128 GIS Division	5.000	4.000	4.000	4.000
5230 Maintenance Administration	1.500	1.500	1.500	1.500
5231 Graffiti Abatement	1.000	1.000	1.000	1.000
5232 Facilities Maintenance	5.250	4.000	6.000	6.000
5234 Street Maintenance	17.000	17.000	20.000	21.000
5235 Street Lights	1.000	1.000	1.000	1.000
5236 Traffic Signals			1.000	
5237 Environmental Compliance	1.000	1.000	2.000	2.000
5238 Parks and Community Services	12.000			
5239 Urban Forestry	8.000	8.250	8.250	8.250
<b>Total</b>	<b>80.680</b>	<b>67.930</b>	<b>74.930</b>	<b>74.930</b>

# ENGINEERING AND TRANSPORTATION Organizational Chart by Division



# ENGINEERING AND TRANSPORTATION

## 5110 Engineering Administration Division

### Purpose

Provide administrative support to the Department of Public Works, supervise and control the Department's operating and project budgets, implement and manage the Capital Improvements Program, administrative oversight of all Landscape Maintenance Assessment Districts , administrative oversight of all Public Works Grants, acquire property as needed for projects, administer programs dealing with energy efficiency, environmental, Labor Compliance Program monitoring and enforcement on Public Works projects, and respond to resident complaints and inquiries.

### Division Operations

1. Supervise and manage Department services and resources in an efficient manner.
2. Represent the City in developing major development proposals (Vibrancy plans, Carr Lake).
3. Administer the department's budget within approved authorized amounts.
4. Provide administrative and technical support to the department in the performance of its duties.
5. Maintain records pertaining to City facilities such as deeds, easements abandonments, right-of-ways and the preservation of City owned historical buildings.
6. Manage the annual assessments of the Landscape and Maintenance Districts.
7. Manage all departmental grant application and reporting.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
# and % eligible Construction Contracts completed that					
met/exceeded Local Hire requirements	1 / 100%	1 / 100%	2 / 100%	1 / 100%	3 / 100%
met State Apprenticeship requirements	5 / 83%	4 / 100%	2 / 100%	1 / 100%	3 / 100%
met/exceeded Federal DBE/MBE/WBE requirements	2 / 100%	N/A	3 / 100%	2 / 100%	2 / 100%
Federal / State grants administered	26	22	15	20	25
Construction Contracts Awarded (in dollars)	\$14 mil	\$3.2mil	\$10 mil	\$900K	\$5 mil

### Major Budget Changes

None.



# ENGINEERING AND TRANSPORTATION

## 5110 Engineering Administration Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	597,647	632,035	711,871	785,001
62 - Supplies & Materials	15,629	16,617	26,384	29,500
63 - Outside Services	112,147	87,705	126,771	56,950
64 - Other Charges	10,411	10,595	25,061	11,600
66 - Capital Outlays	9,411	3,376	22,500	
<b>Total</b>	<b>745,245</b>	<b>750,328</b>	<b>912,587</b>	<b>883,051</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	713,021	726,057	876,671	883,051
1200 Measure G	32,223	24,271	30,916	
2508 Contributions & Donations			5,000	
<b>Total</b>	<b>745,245</b>	<b>750,328</b>	<b>912,587</b>	<b>883,051</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5110 Engineering Administration	5.680	4.930	4.930	4.930
<b>Total</b>	<b>5.680</b>	<b>4.930</b>	<b>4.930</b>	<b>4.930</b>

# ENGINEERING AND TRANSPORTATION

## 5115 Development Engineering Division

### Purpose

Perform plan review and inspections to verify that site work, grading and drainage and stormwater mitigation facilities are built in compliance with applicable codes and laws, including, but not limited to city municipal code, city standards and FEMA; rendering them safe upon completion of construction. This includes coordination with the City Engineer and other City Departments/Divisions and governmental agencies. Verify that public improvements, part of private development, are constructed in compliance with City standards and are safe to use upon completion of construction. Issue encroachment permits and vendor permits for activities in the public right of way. Coordinate with applicants, other city department and agencies to assign site addressing. Provide development-related implementation and enforcement of NPDES stormwater permit requirements.

### Division Operations

1. Review of planning site development applications and building permit applications for development related engineering and Public Works requirements.
2. Plan review and inspection of private development projects for compliance with NPDES stormwater permit.
3. Plan review and inspection of private development projects for compliance with FEMA requirements.
4. Review and inspection of private improvements within the City right of way.
5. Provide technical support to planning applications in accordance with the Subdivision Map Act.
6. Calculate development impact fees for development applicants.
7. Coordinate City Street Vendor Program.
8. Provide assistance to City Engineer in implementing floodplain management and CRS program compliance.
9. Manage city addressing of public and private buildings, sidewalk schedule and street naming.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Private Development NPDES Stormwater Permit Compliance (Number of Correction Notices & NOVs/Total Projects Inspected)*	50/32	50/23	N/A	80/27	N/A
Private Development NPDES Stormwater Permit Compliance (Projects Meeting Post Construction Requirements/Total Projects)	99%	98%	100%	99%	100%
Encroachment Permits Issued	819	804	750	775	750
Vendor Permits Issued	77	113	100	82	100
Total On-Time Permit Reviews (Building, Grading, FEMA, Encroachments)	84%	56%	90%	56%	90%
Total On-Time Development Reviews(Use Permits, Site Reviews, Map Checks)	45%	44%	95%	50%	95%
Total Counter Inquiries and Reviews	91	869	N/A	800	N/A

### Major Budget Changes

None.

# ENGINEERING AND TRANSPORTATION

## 5115 Development Engineering Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	520,001	624,665	712,341	780,724
62 - Supplies & Materials	8,015	5,145	6,300	7,500
63 - Outside Services	86,089	86,926	247,644	85,000
64 - Other Charges	1,569	4,303	9,688	3,710
66 - Capital Outlays	971	845	4,600	850
<b>Total</b>	<b>616,645</b>	<b>721,884</b>	<b>980,573</b>	<b>877,784</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	616,645	721,884	980,573	877,784
<b>Total</b>	<b>616,645</b>	<b>721,884</b>	<b>980,573</b>	<b>877,784</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5115 Development Engineering	4.850	4.850	4.850	4.850
<b>Total</b>	<b>4.850</b>	<b>4.850</b>	<b>4.850</b>	<b>4.850</b>

# ENGINEERING AND TRANSPORTATION

## 5120 Engineering Services Division

### Purpose

To implement the City's Capital Improvement Projects, to provide engineering services for other city departments and the public, and to ensure the compliance of engineering standards necessary for the protection of public health and safety.

### Division Operations

1. Expedient design and construction of programmed Capital Improvement Projects (CIPs), within budget.
  - Traffic signals, Striping and Signing
  - Pavement Treatment/Rehabilitation/Reconstruction
  - Storm Water and Sanitary Sewer Rehabilitation/new construction
  - Sidewalk, Curb/gutter, Driveway, Tree Removal, and replanting trees
  - Manage and Coordinate City owned Building Project Remodels/Maintenance
  - Culvert and Detention Basin Rehabilitation and silt removal
  - Inspect new Development projects
2. Assess new infrastructure needs associated with city growth and plan to meet these needs with project planning and revision of the Development Impact Fee.
3. Complete the ADA transition plan; Continue upgrades to city infrastructure to meet the requirements of the Americans with Disabilities Act (ADA).
4. Plan for and develop a funding plan for the Bridge Maintenance Program.
5. Update the current City of Salinas Standard Plans and Specifications.
6. Update the Pavement Management System and prioritize streets for road maintenance.
7. Provide Customer Support through the Engineer of the Month and Q-Alert. Create Partnerships with other agencies to assist with funding CIP projects and programs.
8. Support City Engineer/ADA Coordinator on ADA transition plan and grievance and policy coordination.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Grant applications submitted. Dollars secured vs. dollars applied for			15M		
City C.I.P. projects designed. (annually)	7		15		
City projects constructed on time (annually)	5		14		
City projects constructed within budget (annually)	5		14		
Number of projects inspected	10		20		
City Pavement Condition Index	55		55		
Projects Awarded			18		
Projects Closed Out and Accepted			10		
Active Construction Projects			16		
Project Delivered On Budget and On Time			14		
Number of projects inspected	10		20		
City Pavement Condition Index	55		55		

### Major Budget Changes

None.

# ENGINEERING AND TRANSPORTATION

## 5120 Engineering Services Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	798,635	783,391	321,992	372,324
62 - Supplies & Materials	8,761	4,759	14,000	14,000
63 - Outside Services	39,262	75,055	92,384	93,500
64 - Other Charges	4,779	2,134	22,800	18,300
66 - Capital Outlays	541	2,033	50,108	14,000
<b>Total</b>	<b>851,978</b>	<b>867,373</b>	<b>501,283</b>	<b>512,124</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	851,978	867,373	501,283	512,124
<b>Total</b>	<b>851,978</b>	<b>867,373</b>	<b>501,283</b>	<b>512,124</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5120 Engineering Services	12.850	11.850	11.850	11.850
<b>Total</b>	<b>12.850</b>	<b>11.850</b>	<b>11.850</b>	<b>11.850</b>

# ENGINEERING AND TRANSPORTATION

## 5122 Development, Traffic & Transportation Division

### Purpose

Oversee and manage the City's transportation system. Support development plans and transportation projects to ensure responsible well-planned growth within the City; Oversee the City's Transportation Impact Fee Program; prepare regular and significant program updates as required by the General Plan Update processes, provide engineering services for the safe and efficient movement of commerce and people; plan for future traffic needs; and promote the use of alternative transportation modes to reduce traffic demand and congestion; Oversee operations of the City's traffic signals and intelligent transportation systems. Help implement transportation policies in the General Plan; implement the City's Capital Improvement Projects and provide traffic engineering services for other city departments; Respond to traffic requests including neighborhood traffic calming, school safety issues, and parking.

### Division Operations

1. Manage the design and construction of transportation capital improvement projects
2. Oversee the Traffic Monitoring Program and maintain traffic data.
3. Respond to traffic inquiries and concerns from the public, other departments, and other agencies.
4. Provide responsible review of development plans to ensure commensurate growth in transportation network capacity.
5. Oversee operations and maintenance of traffic signals and improve efficiency. Provide signal modernization and communications in an effort to improve traffic efficiency and reduce maintenance costs.
6. Support Complete Streets principles and Green Streets in the City.
7. Secure funding for transportation related projects.
8. Oversee the City's Transportation Impact Fee Program and coordinate with other agencies to fund future transportation infrastructure needs.
9. Work with TAMC, Caltrans and other agencies to obtain funding for extending rail service from the San Francisco Bay Area and Silicon Valley to Salinas.
10. Work with TAMC, Caltrans, and other agencies to improve capacity on US 101 through Salinas.
11. Coordinate with Monterey-Salinas Transit to plan and operate transit routes.
12. Review and update traffic signal timing systems to improve circulation.
13. Provide the Engineering and Traffic Surveys necessary to establish speed zones and enforce speed limit laws.
14. Develop City's Parking Programs.
15. Manage and annually update the residential parking permit program.
16. Manage and support the City's parking enforcement program.
17. Manage the City's Downtown Parking District.
18. Implement City's Traffic Calming Program.
19. Work with schools on traffic safety issues and implement safe route to school projects.
20. Develop and review traffic control plans for road closures and special event traffic control plans.
21. Provide regular reports to the Traffic and Transportation Commission.
22. Support the Police and Fire Departments on their specific needs related to traffic and transportation.
23. Implement the City's Vision Zero Policy and improve traffic safety to reduce fatalities and severe injuries resulting from traffic collisions.
24. Maintain traffic control devices including signs, signals, flashing beacons, crosswalk, and lane lines.
25. Issue transportation permits for oversee vehicles.

# ENGINEERING AND TRANSPORTATION

## 5122 Development, Traffic & Transportation Division

- 26. Respond to traffic requests including neighborhood traffic calming, school safety issues, and parking analysis.
- 27. Implement Capital Improvement Projects.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Transportation Permits issued (annually)	259	203	150	119	150
Grant applications submitted, Dollars secured (\$ million)	\$1.3M/\$0	\$0	\$4M/\$2M	\$10M	\$2M
Salinas Connect Requests addressed (annually)	191		150		150
Projects Completed (NEW)	5	5	4	5	4
Traffic Commission Reports (NEW)	33	41	50	36	40

### Major Budget Changes

The division has had an unfilled associate engineer position for the entirety of 22-23 Fiscal Year. The division also now has an unfilled engineering aide position.

The traffic division operations expand beyond CIP projects and must depend on Gas Tax or General Fund for non-CIP services, including speed limits, traffic monitoring program, signal operations, public requests, traffic analysis, and minor roadway improvements. Gas tax is the closest thing to a road user fee but funds are highly sought after between departments.

The General Plan Updated, currently underway is a major undertaking and a diversion of staff time.

# ENGINEERING AND TRANSPORTATION

## 5122 Dev, Traffic & Transportation Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	559,160	474,649	890,060	982,307
62 - Supplies & Materials	5,055	14,713	41,669	39,050
63 - Outside Services	5,196	21,617	136,271	77,100
64 - Other Charges	1,394	1,010	10,000	7,000
66 - Capital Outlays	11,377	5,381	41,700	1,800
<b>Total</b>	<b>582,182</b>	<b>517,369</b>	<b>1,119,700</b>	<b>1,107,257</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	582,182	514,488	22,936	
1200 Measure G		2,882	1,096,764	1,107,257
<b>Total</b>	<b>582,182</b>	<b>517,369</b>	<b>1,119,700</b>	<b>1,107,257</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5122 Dev, Traffic & Transportation	5.000	6.000	6.000	6.000
<b>Total</b>	<b>5.000</b>	<b>6.000</b>	<b>6.000</b>	<b>6.000</b>





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# **ENGINEERING AND TRANSPORTATION**

## **5125 Energy, Water & Solid Waste Division**

### **Purpose**

Manage and protect the City's interests in the areas of Water, Solid Waste and Energy (WWE) both regionally and locally. This also broadly comprises environmental compliance and issues such as Greenhouse Gas Emissions, Urban Forestry and Greening, Neighborhood Vibrancy, Electric Vehicle Charging and Stream Maintenance. The Division is responsible for special projects that have a strong environmental component, which are ongoing or intermediate to long term in duration and are complex in nature requiring specialized expertise.

### **Division Operations**

1. Manage and provide technical support for water projects. Work in collaboration with City partners such as Monterey One Water (M1W), Salinas Valley Basin Groundwater Sustainability Agency, and Monterey County Water Resources Agency towards regional solutions such as water use funding for critical infrastructure, water security, increased capture and reuse of stormwater and mitigation of seawater intrusion. Exercise care that local water and related financial interests are considered for City residents and industries.
2. Manage and provide technical support for the City's Solid Waste and Recycling programs to provide effective and economical service. Oversee contracted waste hauler activities and monitor compliance with City Franchise Agreement. Coordinate with Salinas Valley Solid Waste Authority on a variety of issues including State mandated organics recycling measures resulting from recent legislation. Promote collaboration with SVSWA, Monterey Regional Waste Management District and the County to share resources and improve regional efficiencies.
3. Track Solar Photovoltaic systems' performance and savings while managing their operations and maintenance. Monitor the City energy efficiency projects' cost savings and performance. Seek and assess new energy related opportunities. Act as a focal point for policy concerning implementation of Electric Vehicle charging. Assist other departments and divisions in energy related activities. Maintain awareness and understand implications of regional energy issues for the City through ongoing relationships with Association of Bay Area Governments and Central Coast Community Energy.
4. Manage the City's streams and stormwater conveyance assets to assure flood protection and the ecological health of riparian zones.
5. Management and oversight of certain City sustainability goals and programs including Urban Forestry and Greening Programs.

# ENGINEERING AND TRANSPORTATION

## 5125 Energy, Water & Solid Waste Division

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected
Fiscally strengthen water programs through increased revenue generation and negotiation of agreements	* Awarded \$6.6M in State grants for infrastructure to increase reuse of stormwater and improve City Industrial Waste Facilities *Completed agreements for right of entry to operate and maintain grant funded infrastructure and operation and maintenance cost recovery of recycled industrial wastewater and stormwater with M1W	* Initiated design of infrastructure improvements at Industrial Wastewater Facilities * Continued dialoge with M1W and MCWRA to better manage recycled industrial wastewater quality	* Complete design and begin grant infrastructure construction at Industrial Wastewater Facilities * Finalize long term agreement for recycling of industrial wastewater and stormwater with M1W and MCWRA	* 90% completion of design for infrastructure improvements at Industrial Wastewater Facilities * Initiate design of grant funded infrastructure * Finalize long term agreement for recycling of industrial wastewater and stormwater with M1W and MCWRA
Track avoided costs and generation from solar and energy retrofit projects	* 17,000 MWh generated from PV * \$3.0M avoided energy cost	* 23,070 MWh generated from PV * \$3.8M avoided energy cost	* 24,000 MWh generated from PV * \$4.2M avoided energy cost	* 26,800 Mh generated from PV * 4.5M avoided energy cost
Seek Energy related opportunities and partnerships	* Engaged with entities and continued to explore opportunities for funding and partnerships for EV charging infrastructure	* Initiated partnerships for EV charging infrastructure	* Secure funding and partnerships for EV charging infrastructure	* Initiated partnerships for EV charging infrastructure
Increase City's responsibility and effectiveness of the Solid Waste program	* Implemented measures to address deficiencies outlined in Republic Services performance review * Explored constructive collaboration with SVSWA, MRWMD and the County to share resources and develop operational efficiencies * Resolved larger long-term issues with SVSWA in continued negotiations	* Complete Franchise Agreement with Republic Services * Completed new agreement with SVSWA * Initiated rollout pf SB 1383 Organics recycling through partnerships with SVSWA and Republic Services * Initiated improvements to address deficiencies outlined in Republic Services performance review and add financial monitoring component	* Complete rollout of SB1383 Organics recycling and continue education and outreach in collaboration with SVSWA and Republic Services * Continue to refine and improve measures to monitor and manage Republic Services' performance and financial reporting * Rekindle collaboration with SVSWA, MRWMD and the County on how best to share resources and improve regional efficiencies	* Complete rollout of SB 1383 Organics recycling and continue education and outreach in collaboration with SVSWA and Republic Services * Refined and improve measures to monitor and manage Republic Services' performance and financial reporting
Develop comprehensive plan to significantly increase tree canopy percentage within the City	* Obtained \$250k in CAL Fire grant funding to develop an Urban Forestry Management Plan	* Initiated grant funded Urban Forestry Management	* Complete Urban Forestry Management Plan	* Complete Urban Forestry Management Plan

### Major Budget Changes

WWE continues to expand its pipeline of Capital Improvement Projects which include \$40M of Industrial Wastewater Treatment Facility improvements and over \$150M in sanitary sewer projects alone. The hiring of approved staff will help alleviate challenges implementing these CIPs and with the continued and changing regional water and solid waste issues.

The Division was formed in FY 2015-16 with a minimal budget until needs were better determined.

# ENGINEERING AND TRANSPORTATION

## 5125 Eng Water & Solid Waste Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	221,848	337,973	415,357	418,850
62 - Supplies & Materials	944	2,073	5,650	4,150
63 - Outside Services	110,461	107,565	47,513	4,350
64 - Other Charges	810	1,100	8,280	5,429
66 - Capital Outlays	949	5,202	3,525	4,160
69 - Financial Assistance		42,500		
<b>Total</b>	<b>335,012</b>	<b>496,412</b>	<b>480,325</b>	<b>436,939</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	335,012	496,412	480,325	436,939
<b>Total</b>	<b>335,012</b>	<b>496,412</b>	<b>480,325</b>	<b>436,939</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5125 Eng Water & Solid Waste Division	0.550	2.550	2.550	2.550
<b>Total</b>	<b>0.550</b>	<b>2.550</b>	<b>2.550</b>	<b>2.550</b>



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# ENGINEERING AND TRANSPORTATION Workforce

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
<b>5110 Engineering Administration</b>				
Administrative Secretary	1.000	1.000	1.000	1.000
Labor Compliance Officer I	1.000	1.000		
Office Technician	0.250	0.500	0.500	0.500
Project Coordinator	1.000			
Public Works Admin Supervisor	0.750	0.750	0.750	0.750
Public Works Assistant	1.000	1.000	1.000	1.000
Public Works Director	0.430	0.430	0.430	0.430
City Engineer	0.250	0.250	0.250	0.250
Public Work Compliance Officer I			1.000	1.000
<b>5110 Engineering Administration Total</b>	<b>5.680</b>	<b>4.930</b>	<b>4.930</b>	<b>4.930</b>
<b>5115 Development Engineering</b>				
Assistant Engineer	1.000	1.000	1.000	1.000
Construction Inspector	1.000	1.000	1.000	1.000
Junior Engineer	2.000	2.000	2.000	2.000
Public Works Director	0.100	0.100	0.100	0.100
Senior Civil Engineer	0.500	0.500	0.500	0.500
City Engineer	0.250	0.250	0.250	0.250
<b>5115 Development Engineering Total</b>	<b>4.850</b>	<b>4.850</b>	<b>4.850</b>	<b>4.850</b>
<b>5120 Engineering Services</b>				
Assistant Engineer	3.000	3.000	3.000	3.000
Const Inspector Supv	1.000	1.000	1.000	1.000
Construction Inspector	2.000	2.000	2.000	2.000
Engineering Aide I	2.000	1.000		1.000
Engineering Aide II	1.000	1.000	2.000	1.000
Junior Engineer	2.000	2.000	2.000	2.000
Senior Civil Engineer	0.750	0.750	0.750	0.750
Sr Construction Inspector	1.000	1.000	1.000	1.000
City Engineer	0.100	0.100	0.100	0.100
<b>5120 Engineering Services Total</b>	<b>12.850</b>	<b>11.850</b>	<b>11.850</b>	<b>11.850</b>
<b>5122 Dev, Traffic &amp; Transportation</b>				
Assistant Engineer	2.000	2.000	2.000	2.000
Associate Engineer			1.000	1.000
Engineering Aide II	1.000	1.000	1.000	1.000

# ENGINEERING AND TRANSPORTATION Workforce

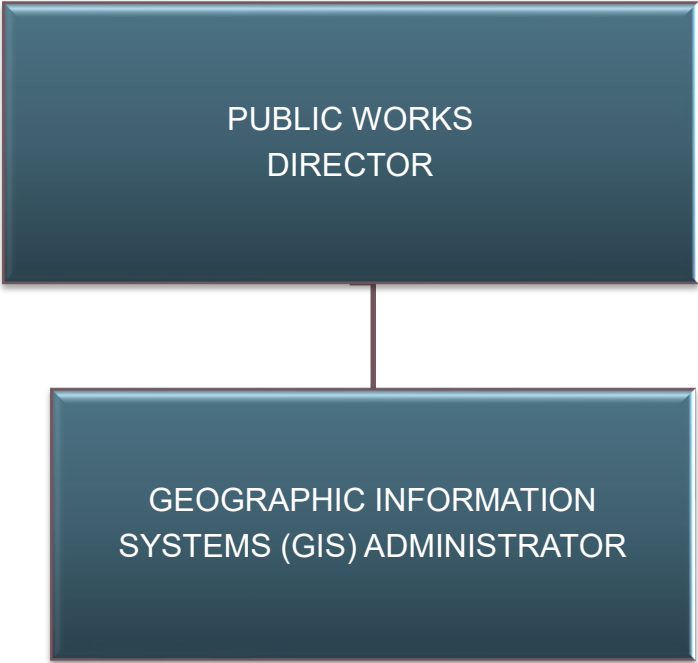
	FY 21	FY 22	FY 23	FY 24
<b>Workforce by Program</b>	<b>Authorized</b>	<b>Authorized</b>	<b>Authorized</b>	<b>Authorized</b>
Junior Engineer		1.000	1.000	1.000
Traffic Engineer	1.000	1.000	1.000	1.000
Transportation Manager	1.000	1.000		
<b>5122 Dev, Traffic &amp; Transportation Total</b>	<b>5.000</b>	<b>6.000</b>	<b>6.000</b>	<b>6.000</b>
<b>5125 Eng Water &amp; Solid Waste Division</b>				
Engineering Aide I		1.000	1.000	1.000
Environ Resource Planner		1.000	1.000	1.000
Public Works Director	0.050	0.050	0.050	0.050
Senior Civil Engineer	0.400	0.400	0.400	0.400
City Engineer	0.100	0.100	0.100	0.100
<b>5125 Eng Water &amp; Solid Waste Division Total</b>	<b>0.550</b>	<b>2.550</b>	<b>2.550</b>	<b>2.550</b>
<b>Total</b>	<b>28.930</b>	<b>30.180</b>	<b>30.180</b>	<b>30.180</b>



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# GEOGRAPHIC INFORMATION SYSTEMS (GIS) Organizational Chart by Division



# GEOGRAPHIC INFORMATION SYSTEMS (GIS)

## 5128 GIS Division

### Purpose

The Geographic Information System (GIS) Division's primary function is to provide mapping and data analytical support to city departments. The GIS Division's goal is to make information easily accessible and assist other city departments make informed decisions on city operational, asset management and planning activities.

Secondary goals of the Division are to offer GIS services to other public and private entities at a reasonable cost, provide a platform for Open Data to the public and implement innovative and emerging technologies that will enhance city services.

### Division Operations

1. Create, Manage, update, and enhance database layers of geographically located features and associated information.
2. Provide data analytics and create data dashboards for staff, council and the public.
3. Develop internal and public interface for GIS information.
4. Work with Departments in developing data capture processes for relevant information.
5. Assist City departments in the analysis of spatial data to arrive at desired results.
6. Migrate and update existing GIS servers and system.

GIS staff are participating in the Asset Management Implementation, Open Data, Innovation Team, and Smart City Initiatives. Additionally, GIS staff are providing support to the Alisal Vibrancy Plan, China Town Revitalization, Trash Cleanup app development, Pavement Management Plan, Airport GIS, Residential Fee and Billing and PD Property Info mobile apps. GIS is also supporting the QAlert System, Trakit database maintenance, and maintenance of the address and parcel databases. The main task for the fiscal year is to continue to support Salinas Source 2.0, development of public facing apps, Tree Maintenance App upgrade, the creation and maintenance of data dashboards and story maps. for staff, the council and community members.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected		FY 2023-24 Goal
Longest GIS Service Interruptions for the Year	4.0	36.0	<4 hrs	<4 hrs	↑	<4 hrs
Total Number of Salinas Souce 2.0 hits	1.9 M	1.94 M	NA	2.40 M	↑	NA
Update Internal GIS Database	60	377	20	144	↑	20
GIS Training Events per year	2	0	3	0	↓	3
Maintain Online Availability of GIS Services	99.95%	99.59%	99.95%	99.94%	↓	99.95%
Projects Started	126	63	90	37	↓	90
Projects Completed	106	55	76	42	↓	76
Total Number of Salinas Souce 2.0 sessions	4924	4520	4000	4400	↑	4000

# **GEOGRAPHIC INFORMATION SYSTEMS (GIS)**

## **5128 GIS Division**

### **Major Budget Changes**

In FY 2023-24, no major budget changes requested. Staff is still requesting to fill the open GIS Analyst I positions to replace the Technician II positions. Key Performance Indicator Goals have been adjusted to reflect the staffing shortage.

# GEOGRAPHIC INFORMATION SYSTEMS

## 5128 GIS Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	534,535	489,892	550,254	607,215
62 - Supplies & Materials	496	252	1,270	800
63 - Outside Services	32,375	26,154	55,852	108,806
64 - Other Charges	5,286	4,917	18,200	14,100
66 - Capital Outlays	288	12,993	3,250	3,480
<b>Total</b>	<b>572,980</b>	<b>534,208</b>	<b>628,826</b>	<b>734,401</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	572,980	534,208	628,826	734,401
<b>Total</b>	<b>572,980</b>	<b>534,208</b>	<b>628,826</b>	<b>734,401</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5128 GIS Division	5.000	4.000	4.000	4.000
<b>Total</b>	<b>5.000</b>	<b>4.000</b>	<b>4.000</b>	<b>4.000</b>

# GEOGRAPHIC INFORMATION SYSTEMS

## Work Force

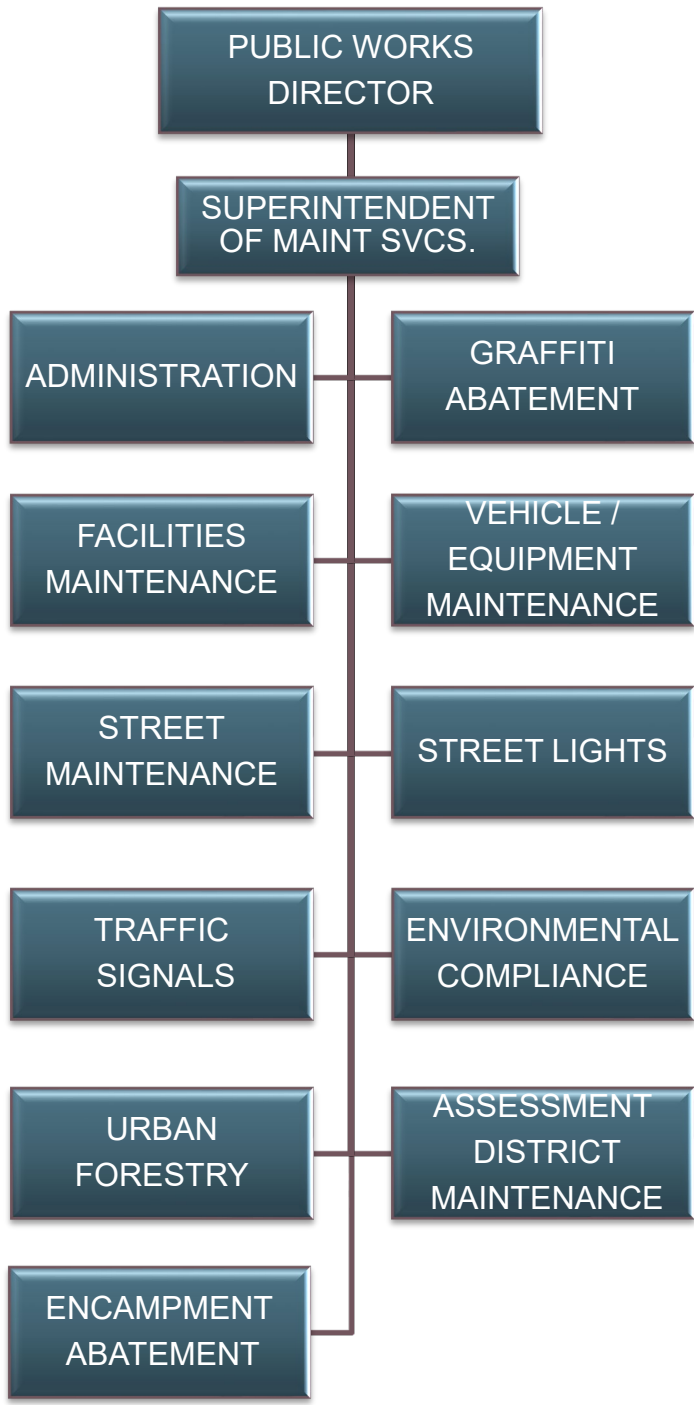
<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
<b>5128 GIS Division</b>				
GIS Administrator	1.000	1.000	1.000	1.000
GIS Technician	1.000			
GIS Analyst II	1.000	3.000	1.000	1.000
GIS Technician II	2.000		2.000	1.000
GIS Analyst III				1.000
<b>5128 GIS Division Total</b>	<b>5.000</b>	<b>4.000</b>	<b>4.000</b>	<b>4.000</b>
<b>Total</b>	<b>5.000</b>	<b>4.000</b>	<b>4.000</b>	<b>4.000</b>



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# ENVIRONMENTAL AND MAINTENANCE SERVICES

## Organizational Chart by Division



# ENVIRONMENTAL AND MAINTENANCE SERVICES

## 5230 Maintenance Administration Division

### Purpose

The mission of Maintenance Services Administration is to provide administrative direction and support services to the diverse maintenance functions, their operating budgets, and Capital Improvement Projects.

### Division Operations

1. To provide administrative and clerical support to the Environmental & Maintenance Services Divisions.
2. To provide effective supervision and control of maintenance services and resources.
3. To provide overall budget, project, and program management.
4. To provide central administrative management to maximize economies of scale and efficiency.
5. To provide excellent customer service.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Number of purchase orders issued	694	694	600	600	650
Process Biweekly Payroll Personnel Actions	112	112	100	100	125

### Major Budget Changes

To attain effective coverage and workflow, the Maintenance Administration Division would require two additional full-time positions. Firstly, we would need an additional FT Office Technician, giving us a total of two. In most circumstances (except for emergencies), this will allow for our front office to always remain open and our dispatching services to continue. Since the current FT Office Technician handles extra administrative duties while working out-of-class, the workload is sometimes placed upon the two PT Office Technician who only work 3 days a week. By eliminating both PT Office Technicians, we can financially cover the requested second FT Office Technician. Secondly, we would need a FT PW Compliance Officer I. The employee in this new position would assist in planning, organizing, and coordinating analytical, statistical, and financial duties in support of contract monitoring, regulatory compliance and/or program management. We currently rely heavily on other staff in the Environmental & Maintenance Services Division to assist with completion of the necessary tasks for executing contracts and monitoring labor compliance. We also seek advice and assistance from employees within and outside of our department.



# ENVIRONMENTAL AND MAINTENANCE SERVICES

## 5230 Maintenance Administration Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	372,360	334,086	331,178	344,214
62 - Supplies & Materials	7,531	16,377	25,855	23,100
63 - Outside Services	37,815	58,166	124,500	140,700
64 - Other Charges	140	3,625	8,100	3,700
66 - Capital Outlays	7,576	3,397	13,000	3,000
<b>Total</b>	<b>425,422</b>	<b>415,652</b>	<b>502,633</b>	<b>514,714</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	425,422	415,652	502,633	514,714
<b>Total</b>	<b>425,422</b>	<b>415,652</b>	<b>502,633</b>	<b>514,714</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5230 Maintenance Administration	1.500	1.500	1.500	1.500
<b>Total</b>	<b>1.500</b>	<b>1.500</b>	<b>1.500</b>	<b>1.500</b>

# ENVIRONMENTAL AND MAINTENANCE SERVICES

## 5231 Graffiti Abatement Division

### Purpose

The mission of the Graffiti Abatement is to beautify our City by providing a graffiti free environment by removing or covering all graffiti on public property within the City of Salinas.

### Division Operations

1. To remove graffiti from public properties and streets within 48 hours.
2. Support the removal of graffiti from private property as resources are available.
3. To provide excellent customer service.

### Performance Measures

<b>Performance Measure / Goal</b>	<b>FY 2020-21 Actual</b>	<b>FY 2021-22 Actual</b>	<b>FY 2022-23 Goal</b>	<b>FY 2022-23 Projected</b>	<b>FY 2023-24 Goal</b>
Square Feet of Graffiti Removed Annually	198,962	198,962	200,000	225,000	185,000
Sites Addressed	1,340	1,340	2,500	3,000	3,200

### Major Budget Changes

None.

# ENVIRONMENTAL AND MAINTENANCE SERVICES

## 5231 Graffiti Abatement Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	146,851	106,096	152,982	154,086
62 - Supplies & Materials	34,825	27,536	52,000	61,000
63 - Outside Services			21,000	20,000
64 - Other Charges			2,500	
<b>Total</b>	<b>181,676</b>	<b>133,633</b>	<b>228,482</b>	<b>235,086</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	181,676	132,909		
1200 Measure G		724	228,482	235,086
<b>Total</b>	<b>181,676</b>	<b>133,633</b>	<b>228,482</b>	<b>235,086</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5231 Graffiti Abatement	1.000	1.000	1.000	1.000
<b>Total</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>

# ENVIRONMENTAL AND MAINTENANCE SERVICES

## 5232 Facilities Maintenance Division

### Purpose

The Facilities Maintenance Division is responsible for preserving 80 City owned Buildings, and Facilities through preventive maintenance and repairs to ensure clean, safe, sanitary, and well operating facilities for the public.

### Division Operations

1. To provide planning and implementation of a maintenance management program for all City buildings and facilities.
2. To provide effective periodic preventive maintenance and inspections to reduce the incidence of unanticipated repair.
3. To provide central facility management to maximize economies of scale and efficiency.
4. To provide excellent customer service.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Square feet of buildings to maintain per employee	216,000	216,000	92,000	400,000	375,000
Electrical and Plumbing Repairs Performed Annually	750	750	1,200	1,500	950
Painting and Carpentry Maintenance Requests	800	800	1,200	950	1,000

### Major Budget Changes

Many of the City's buildings have been subjected to deferred maintenance over the past several years, resulting in costly repairs. Leasing to third parties, then not following through on the tenant's ability to maintain City facilities has also been detrimental. The division is requesting one FT office Technician to cover administrative functions. The position would maintain CityWorks and help with data entry and scheduling of QAlerts. This will relieve the maintenance staff from data entry and free up more time to address the numerous issues that arise with city facilities. With the addition of the requested position, there will be an increase in the operational budget.

# ENVIRONMENTAL AND MAINTENANCE SERVICES

## 5232 Facilities Maintenance Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	374,826	507,927	702,056	762,690
62 - Supplies & Materials	58,838	89,344	279,432	217,178
63 - Outside Services	362,113	352,835	701,730	545,955
64 - Other Charges		10,163	9,000	5,000
66 - Capital Outlays			1,080	1,100
<b>Total</b>	<b>795,777</b>	<b>960,270</b>	<b>1,693,298</b>	<b>1,531,923</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	795,777	960,270	1,693,298	1,531,923
<b>Total</b>	<b>795,777</b>	<b>960,270</b>	<b>1,693,298</b>	<b>1,531,923</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5232 Facilities Maintenance	5.250	4.000	6.000	6.000
<b>Total</b>	<b>5.250</b>	<b>4.000</b>	<b>6.000</b>	<b>6.000</b>

# ENVIRONMENTAL AND MAINTENANCE SERVICES

## 5234 Street Maintenance Division

### Purpose

Salinas's 270 miles of streets provide an intricate mechanism for moving people and products smoothly through our City. This mechanism requires continues upkeep to stay in top-notch working order.

The mission of the Street Maintenance Division to maintain the 56 million square feet of asphalt and concrete City street infrastructure and assure they are safe within the City by providing periodic inspection, maintenance, and repair on streets, sidewalks, signs, and traffic control.

### Division Operations

1. Assist engineering in establishing work priorities.
2. Maintain sidewalks, curbs and gutters by repair or replacement as resources allow.
3. Devote resources to support the City's 50/50 Sidewalk Repair Program
4. Maintain traffic signs and pavement markings in good repair.
5. Maintain streets through deep plug asphalt patching, crack sealing and pothole patching.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Tons of Asphalt Applied Annually	15,511	8,291	14000	6,196	12000
Yards of Concrete Poured	245.5	172.9	250	358.4	250
Street Sign Installation/Repair/Replacement	1201	1166	850	1535	1400
Work Alternative Crew Cleanup -Tons	76	99.5	100	130	130

### Major Budget Changes

Last FY, we requested a division for health & safety cleanups that consisted of One Public Service Maintenance Worker III position and three Public Service Maintenance Worker II positions. We were granted all of said positions for a new concrete crew and not for health & safety cleanup division. Four Public Service maintenance Worker II positions are in the process for hire, two in the Street Division, One in the concrete division, and one in the sign division. We have one request this FY for an Underground Marking Utilities Technician or to be able to contract out for Underground Marking Utilities, whichever is deemed most cost efficient for the city.

# ENVIRONMENTAL AND MAINTENANCE SERVICES

## 5234 Street Maintenance Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	1,901,390	1,957,583	2,328,269	2,527,313
62 - Supplies & Materials	144,962	185,035	275,132	306,265
63 - Outside Services	3,660	2,182	31,465	386,464
64 - Other Charges	409	2,138	3,200	2,700
66 - Capital Outlays	5,209	1,251	6,000	6,000
<b>Total</b>	<b>2,055,629</b>	<b>2,148,189</b>	<b>2,644,066</b>	<b>3,228,742</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	1,280,227	1,399,976	37	
1200 Measure G	775,402	748,213	2,644,029	3,228,742
<b>Total</b>	<b>2,055,629</b>	<b>2,148,189</b>	<b>2,644,066</b>	<b>3,228,742</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5234 Street Maintenance	17.000	17.000	20.000	21.000
<b>Total</b>	<b>17.000</b>	<b>17.000</b>	<b>20.000</b>	<b>21.000</b>

# ENVIRONMENTAL AND MAINTENANCE SERVICES

## 5235 Street Lights Division

### Purpose

Salinas' benefits from over 6,000 streetlights illuminating our streets after dark. Streetlights vary from the 150-watt residential lights, to the 200- watt arterial lamps, and even special period lamps in the Downtown area.

Salinas no longer uses high-pressure sodium lamps and has transitioned to LED lamps on every street and City facility.

### Division Operations

1. Maintain all City street lights.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Street Lights Repaired/Replaced	124	346	125	213	200

### Major Budget Changes

None.



# ENVIRONMENTAL AND MAINTENANCE SERVICES

## 5235 Street Lights Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	165,595	153,129	161,508	179,539
62 - Supplies & Materials	76,867	58,074	65,000	65,000
63 - Outside Services	386,528	412,631	380,500	393,070
66 - Capital Outlays	1,294			
<b>Total</b>	<b>630,283</b>	<b>623,834</b>	<b>607,008</b>	<b>637,609</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	630,283	623,834	607,008	637,609
<b>Total</b>	<b>630,283</b>	<b>623,834</b>	<b>607,008</b>	<b>637,609</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5235 Street Lights	1.000	1.000	1.000	1.000
<b>Total</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>

# ENVIRONMENTAL AND MAINTENANCE SERVICES

## 5236 Traffic Signals Division

### Purpose

Provide routine maintenance and timely repairs to all traffic signal systems in Salinas.

### Division Operations

1. Maintain the traffic signal system in good operational order.
2. Manage Traffic Signal Maintenance Contract.
3. Review and update traffic signal timing systems to improve circulation.
4. Evaluate systems as appropriate to meet traffic needs.
5. Provide signal interconnection in an effort to improve traffic movements and improve intersection operations efficiency.
6. Develop Traffic Operations Center to allow communication and improved signal management functions.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Number of signalized intersections to maintain	115	115	116	116	117

### Major Budget Changes

None.

# ENVIRONMENTAL AND MAINTENANCE SERVICES

## 5236 Traffic Signals Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits			101,866	
63 - Outside Services	313,878	370,216	368,600	381,600
<b>Total</b>	<b>313,878</b>	<b>370,216</b>	<b>470,466</b>	<b>381,600</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	313,878	370,216	373,636	381,600
1200 Measure G			96,830	
<b>Total</b>	<b>313,878</b>	<b>370,216</b>	<b>470,466</b>	<b>381,600</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5236 Traffic Signals			1.000	
<b>Total</b>			<b>1.000</b>	

# ENVIRONMENTAL AND MAINTENANCE SERVICES

## 5237 Environmental Compliance Division

### Purpose

Inspect and investigate sources of pollution to protect the public and the environment in compliance with the City's National Pollution Discharge Elimination System (NPDES) Permit and ensure conformance with Federal, State, and local regulations.

### Division Operations

1. Protect water quality and environmental resources by developing and implementing programs and best management practices identified within the City's Stormwater Management Plan.
2. Develop and implement an NPDES inspection program of high priority commercial and industrial businesses to ensure compliance with water quality objectives for point source discharges.
3. Promote voluntary compliance.
4. Ensure that environmental requirements and best management practices are being implemented effectively.
5. Oversee the City's street sweeping program.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Number of businesses inspected	100	217	225	215	200>

### Major Budget Changes

None.

# ENVIRONMENTAL AND MAINTENANCE SERVICES

## 5237 Environmental Compliance Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	104,567	99,293	204,366	265,312
62 - Supplies & Materials		78	1,000	1,000
<b>Total</b>	<b>104,567</b>	<b>99,371</b>	<b>205,366</b>	<b>266,312</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	104,567	99,371	205,366	266,312
<b>Total</b>	<b>104,567</b>	<b>99,371</b>	<b>205,366</b>	<b>266,312</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5237 Environmental Compliance	1.000	1.000	2.000	2.000
<b>Total</b>	<b>1.000</b>	<b>1.000</b>	<b>2.000</b>	<b>2.000</b>

# ENVIRONMENTAL AND MAINTENANCE SERVICES

## 5239 Urban Forestry Division

### Purpose

The mission of the Salinas Urban Forestry is to maintain Salinas' urban forests, including street, golf course, greenbelt and median trees, and trees within public facility landscapes, by providing professional quality service, utilizing International Society of Arboriculture tree care practices and standards set forth by the American National Standards Institute (ANSI) and the Tree City USA program.

### Division Operations

1. Complete safety pruning operations with in-house staff and contract staff.
2. Provide storm related emergency responses for tree issues.
3. Complete a limited number of full-service pruning operations on City trees through contract services with available resources.
4. Plant replacement trees in streetscapes as resources allow.
5. Perform tree maintenance, planting and removal in city parks and greenbelts.

### Performance Measure

Performance Measure / Goal	FY 2020-21	FY 2021-22	FY 2022-23	FY 2022-23	FY 2023-24
	Actual	Actual	Goal	Projected	Goal
Cost per Salinas resident to support Street Trees	\$6.31	\$6.31	\$9.60	\$9.60	\$9.25
Number of Tree Service Requests	15,000	15,000	10,000	10,000	10,000
Number of Storm and Emergency Call Outs	450	450	200	200	200
Number of Street Trees to maintain EService Requests	7,000	7,000	4,000	4,000	4,000

### Major Budget Changes

The Urban Forestry Division has been understaffed for many years. For this reason, we are requesting a total of two Urban Forestry Worker IIs and four Urban Forestry Worker Is. This request will not only assist with providing better service but will also provide a safe and better quality of life for our community and its residents. There will be better response time to all requests. Additional staff will allow the Urban Forestry Division to perform regular preventative maintenance throughout the city, especially the areas that have older more mature tree canopies.

# ENVIRONMENTAL AND MAINTENANCE SERVICES

## 5239 Urban Forestry Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	858,820	946,496	896,370	1,119,245
62 - Supplies & Materials	57,418	76,897	79,395	102,000
63 - Outside Services	54,225	445,547	601,761	1,140,950
64 - Other Charges	694	1,603	3,500	3,000
<b>Total</b>	<b>971,157</b>	<b>1,470,542</b>	<b>1,581,025</b>	<b>2,365,195</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	713,808	1,137,804	29,456	
1100 Measure E	252,085	258,133		
1200 Measure G	5,264	74,605	1,551,569	2,365,195
<b>Total</b>	<b>971,157</b>	<b>1,470,542</b>	<b>1,581,025</b>	<b>2,365,195</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5239 Urban Forestry	8.000	8.250	8.250	8.250
<b>Total</b>	<b>8.000</b>	<b>8.250</b>	<b>8.250</b>	<b>8.250</b>

# ENVIRONMENTAL AND MAINTENANCE SERVICES

## Workforce

Workforce by Program	FY 21 Authorized	FY 22 Authorized	FY 23 Authorized	FY 24 Authorized
<b>5230 Maintenance Administration</b>				
Office Technician	0.200	0.200	0.200	0.200
Public Works Admin Supervisor	0.250	0.250	0.250	0.250
Public Works Director	0.050	0.050	0.050	0.050
Superintendent of Maintenance Sv	1.000	1.000	1.000	1.000
<b>5230 Maintenance Administration Total</b>	<b>1.500</b>	<b>1.500</b>	<b>1.500</b>	<b>1.500</b>
<b>5231 Graffiti Abatement</b>				
Graffiti Abatement Worker	1.000			
Pub Works Resource Coordinator		1.000	1.000	1.000
<b>5231 Graffiti Abatement Total</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>
<b>5232 Facilities Maintenance</b>				
Facilities Maintenance Manager	1.000			
Facility Maint Mech Crew Sup		1.000	1.000	1.000
Facility Maintenance Mechanic	2.000	1.000	2.000	2.000
Graffiti Abatement Worker	1.000	1.000	1.000	1.000
Maintenance Manager	0.250			
Sr Facility Maint Mech	1.000	1.000	2.000	2.000
<b>5232 Facilities Maintenance Total</b>	<b>5.250</b>	<b>4.000</b>	<b>6.000</b>	<b>6.000</b>
<b>5234 Street Maintenance</b>				
Inmate Crew Coordinator	1.000	1.000	1.000	1.000
P.S. Maint Crew Supervisor	1.000	1.000	1.000	1.000
Public Svc Maint Wkr I	3.000	1.000	1.000	
Public Svc Maint Wkr II	5.000	7.000	10.000	6.000
Public Svc Maint Wkr III	3.000	3.000	3.000	4.000
Public Svc Maint Wkr IV	3.000	3.000	3.000	3.000
Street Maintenance Manager	1.000	1.000	1.000	1.000
Public Service Maint Worker I				5.000
<b>5234 Street Maintenance Total</b>	<b>17.000</b>	<b>17.000</b>	<b>20.000</b>	<b>21.000</b>
<b>5235 Street Lights</b>				
P.S. Maint Crew Supervisor				1.000
S/L Traffic Signal Crew Sup	1.000	1.000	1.000	
<b>5235 Street Lights Total</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>
<b>5236 Traffic Signals</b>				
Public Svc Maint Wkr III			1.000	
<b>5236 Traffic Signals Total</b>			<b>1.000</b>	



# ENVIRONMENTAL AND MAINTENANCE SERVICES

## Workforce

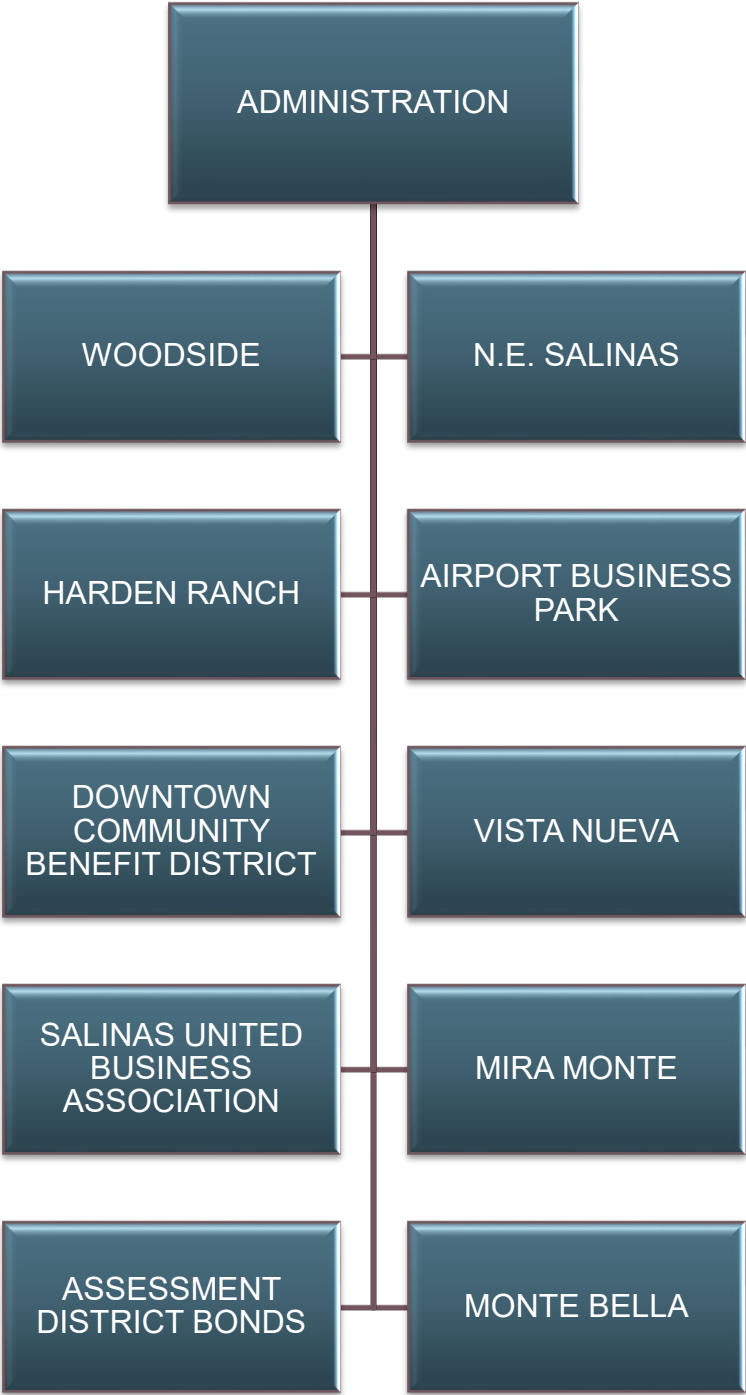
Workforce by Program	FY 21 Authorized	FY 22 Authorized	FY 23 Authorized	FY 24 Authorized
<b>5237 Environmental Compliance</b>				
Env Compliance Insp I			1.000	1.000
Env Compliance Insp II	1.000	1.000	1.000	1.000
<b>5237 Environmental Compliance Total</b>	<b>1.000</b>	<b>1.000</b>	<b>2.000</b>	<b>2.000</b>
<b>5238 Parks and Community Services</b>				
Park Grnds Frstry Ops Mgr	1.000			
Park Maint Worker	10.000			
Park Maintenance Crew Sup	1.000			
<b>5238 Parks and Community Services Total</b>	<b>12.000</b>			
<b>5239 Urban Forestry</b>				
Maintenance Manager		0.250	0.250	0.250
Sr Urban Forestry Worker	1.000	1.000	1.000	1.000
Urban Forestry Crew Supervisor	1.000	1.000	1.000	1.000
Urban Forestry Worker I	2.000	2.000	2.000	2.000
Urban Forestry Worker II	4.000	4.000	4.000	4.000
<b>5239 Urban Forestry Total</b>	<b>8.000</b>	<b>8.250</b>	<b>8.250</b>	<b>8.250</b>
<b>Total</b>	<b>46.750</b>	<b>33.750</b>	<b>40.750</b>	<b>40.750</b>



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# ASSESSMENT AND MAINTENANCE DISTRICTS

## Organizational Chart by Division





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# ASSESSMENT AND MAINTENANCE DISTRICTS

## Summary

### Purpose

Collect, account for, and distribute principal and interest payments to assessment district bondholders and maintain an accurate accounting system for maintenance districts. Utilize maintenance district funds to provide services to residents living within each District for the purpose established thereof.

### Top Accomplishments for FY 2022-23

#### Investment Strategies/Risk Management

1. Responded to citizen inquires and attended property owner meetings.
2. Kept expenses within budget and below the anticipated revenues to insure adequate reserves.

#### Public Safety

1. Removed overgrowth from creek beds reducing impacts from potential flooding and wildfires.
2. Responded to concerns related to traffic and security as soon as possible.

#### Operational Efficiencies

1. Managed district budgets with positive fund balances at year-end.
2. Implemented water conservation techniques in compliance with State water reduction mandates.

#### Excellent Infrastructure

1. Continued street sweeping services for Monte Bella.
2. Painted curbs and replaced signs as needed.

### City Council Goals, Strategies, and Objectives for FY 2023-24

#### Investment Strategies/Risk Management

1. Maintain clear communication channels.
2. Proactively identify service delivery problems.

#### Public Safety

1. Remove graffiti and respond to vandalism concerns quickly.
2. Continue to implement drought tolerant practices where-ever possible.

#### Operational Efficiencies

1. Install LED lighting in all districts.
2. Simplify budgeting process with other Departments.
3. Improve Project Management Processes.

#### Excellent Infrastructure

1. Continue the pro-active infrastructure maintenance plan for each district.

#### Investment Strategies/Risk Management

1. Work with the members of each district to plan new projects and maintain their budgets.
2. Focus on communication with each community.

### Major Budget Changes

None.

# ASSESSMENT AND MAINTENANCE DISTRICTS

## Summary

<b>Expenditures by Program</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
2140 Assessment Dist Administration	67,918			
2141 Assessment District Debt Service	1,120,581	1,047,709	955,605	935,400
5560 Woodside Park	26,602	10,649	33,045	44,936
5562 Airport Business Park	12,824	9,911	22,634	16,617
5563 North East	569,207	731,495	885,431	815,339
5564 Harden Ranch	107,941	107,192	192,900	134,355
5565 Vista Nueva	27,887	14,058	39,860	107,660
5566 Mira Monte	136,025	104,919	207,563	151,917
5567 Monte Bella	159,567	162,573	315,886	325,873
<b>Total</b>	<b>2,228,552</b>	<b>2,188,506</b>	<b>2,652,924</b>	<b>2,532,097</b>

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	162,514	120,458	154,462	175,665
62 - Supplies & Materials	3,916	3,668	7,700	7,200
63 - Outside Services	832,574	859,229	1,383,452	1,191,272
64 - Other Charges	151,449	172,642	163,810	220,560
65 - Debt Service	1,065,920	1,032,509	928,500	935,400
66 - Capital Outlays	12,179		15,000	2,000
<b>Total</b>	<b>2,228,552</b>	<b>2,188,506</b>	<b>2,652,924</b>	<b>2,532,097</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1000 General Fund	48,945			
2101 Maintenance Dist Administration	18,973			
2102 Woodside Park Maint District	26,602	10,649	33,045	44,936
2104 Airport Bus Park Maint District	12,824	9,911	22,634	16,617
2105 N E Salinas Landscape Dist	569,207	731,495	885,431	815,339
2106 Harden Ranch Landscape Dist	107,941	107,192	192,900	134,355
2107 Vista Nueva Maint District	27,887	14,058	39,860	107,660
2108 Mira Monte Maint District	136,025	104,919	207,563	151,917
2109 Monte Bella Maint District	159,567	162,573	315,886	325,873
4202 Assessment Districts-Debt Svc	630,415	627,035	454,700	463,600
4204 Spec Tax Bond Monte Bella	216,680	175,469	187,405	166,200
4205 Spec Tax Bond Monte Bella 2	92,450	133,000	142,150	138,400
4206 Spec Tax Bond Monte Bella 3	181,036	112,205	171,350	167,200
<b>Total</b>	<b>2,228,552</b>	<b>2,188,506</b>	<b>2,652,924</b>	<b>2,532,097</b>

# ASSESSMENT AND MAINTENANCE DISTRICTS

## Summary

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
2140 Assessment Dist Administration	1.000			
5560 Woodside Park	0.030	0.030	0.030	0.030
5562 Airport Business Park	0.010	0.010	0.010	0.010
5563 North East	0.290	0.290	0.290	0.290
5564 Harden Ranch	0.010	0.010	0.010	0.010
5566 Mira Monte	0.150	0.150	0.150	0.150
5567 Monte Bella	0.260	0.260	0.260	0.260
<b>Total</b>	<b>1.750</b>	<b>0.750</b>	<b>0.750</b>	<b>0.750</b>

# **ASSESSMENT AND MAINTENANCE DISTRICTS**

## **2141 Assessment District Debt Service Division**

### **Purpose**

Provide a record of levies made against specific properties to defray the cost of specific capital improvements deemed to benefit those properties.

### **Division Operations**

1. Ensure timely payments to bondholders.

### **Major Budget Changes**

None.



# ASSESSMENT AND MAINTENANCE DISTRICTS

## 2141 Assessment District Debt Service Division

Expenditures by Category	FY 21 Actual	FY 22 Actual	FY 23 Amended	FY 24 Adopted
63 - Outside Services	54,661	15,200	27,105	
65 - Debt Service	1,065,920	1,032,509	928,500	935,400
<b>Total</b>	<b>1,120,581</b>	<b>1,047,709</b>	<b>955,605</b>	<b>935,400</b>

Expenditures by Fund	FY 21 Actual	FY 22 Actual	FY 23 Amended	FY 24 Adopted
4202 Assessment Districts-Debt Svc	630,415	627,035	454,700	463,600
4204 Spec Tax Bond Monte Bella	216,680	175,469	187,405	166,200
4205 Spec Tax Bond Monte Bella 2	92,450	133,000	142,150	138,400
4206 Spec Tax Bond Monte Bella 3	181,036	112,205	171,350	167,200
<b>Total</b>	<b>1,120,581</b>	<b>1,047,709</b>	<b>955,605</b>	<b>935,400</b>

# **ASSESSMENT AND MAINTENANCE DISTRICTS**

## **5560 Woodside Park Division**

### **Purpose**

Provide quality maintenance of the greenbelts through the use of contract services.

### **Division Operations**

1. Provide cost effective, quality, landscape maintenance.
2. Provide excellent customer service to the District residents by resolving customer concerns in a timely manner.

### **Major Budget Changes**

None.

# ASSESSMENT AND MAINTENANCE DISTRICTS

## 5560 Woodside Park Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	3,584	4,554	6,095	6,936
63 - Outside Services	19,840	4,449	17,950	30,000
64 - Other Charges	3,178	1,647	9,000	8,000
<b>Total</b>	<b>26,602</b>	<b>10,649</b>	<b>33,045</b>	<b>44,936</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
2102 Woodside Park Maint District	26,602	10,649	33,045	44,936
<b>Total</b>	<b>26,602</b>	<b>10,649</b>	<b>33,045</b>	<b>44,936</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5560 Woodside Park	0.030	0.030	0.030	0.030
<b>Total</b>	<b>0.030</b>	<b>0.030</b>	<b>0.030</b>	<b>0.030</b>

# **ASSESSMENT AND MAINTENANCE DISTRICTS**

## **5562 Airport Business Park Division**

### **Purpose**

The purpose of the district is to provide the Airport Business Park Center with limited basic maintenance to include mowing and irrigation. This district is comprised of 64.7 acres, not including acreage owned by governmental agencies. Maintained improvements are all walkways, crosswalks, masonry walls, fences, parkways, embankments, sprinkler systems and landscaping within the right of way of Moffett Street, La Guardia, and Vandenburg Street. Maintenance, servicing and operation is in accordance with NPDES Requirements of the City of Salinas storm water permit.

### **Division Operations**

1. Based on limited resources, to provide mowing services on Moffett Street.

### **Major Budget Changes**

None.

# ASSESSMENT AND MAINTENANCE DISTRICTS

## 5562 Airport Business Park Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	1,275	1,443	1,940	2,205
63 - Outside Services	10,024	7,039	19,094	14,412
64 - Other Charges	1,525	1,428	1,600	
<b>Total</b>	<b>12,824</b>	<b>9,911</b>	<b>22,634</b>	<b>16,617</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
2104 Airport Bus Park Maint District	12,824	9,911	22,634	16,617
<b>Total</b>	<b>12,824</b>	<b>9,911</b>	<b>22,634</b>	<b>16,617</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5562 Airport Business Park	0.010	0.010	0.010	0.010
<b>Total</b>	<b>0.010</b>	<b>0.010</b>	<b>0.010</b>	<b>0.010</b>

# **ASSESSMENT AND MAINTENANCE DISTRICTS**

## **5563 North East Division**

### **Purpose**

This district encompasses street landscape improvements throughout North East Salinas from Boronda Road to East Laurel Drive and from Gabilan Creek to Williams Road. The purpose of the district is to provide a source of funding for the on-going maintenance of the improvements that were installed for the benefit of the parcels within the District. The improvements include any and all public landscaping and irrigation improvements on landscaped medians islands within the district, including the 30-foot wide park strips of land between the curb and right-of-way, cul-de-sac median landscaping, jogging paths, planter walls, public lighting and associated improvements as allowed under the Salinas Municipal Code and the Lighting and Landscape Act of 1982 (the "Act"). In addition, the District also funds the maintenance of the channel improvements within Gabilan Creek and Natividad Channel in accordance with NPDES requirements of the City of Salinas stormwater permit, as allowed under the Salinas Municipal Code.

### **Division Operations**

1. Provide responsive customer service.
2. Administer and supervise the maintenance contract for cost effective landscape maintenance.

### **Major Budget Changes**

None.

# ASSESSMENT AND MAINTENANCE DISTRICTS

## 5563 North East Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	35,525	44,552	59,431	67,689
62 - Supplies & Materials	1,940	173	2,500	3,200
63 - Outside Services	445,982	578,037	717,000	612,450
64 - Other Charges	85,760	108,732	106,500	132,000
<b>Total</b>	<b>569,207</b>	<b>731,495</b>	<b>885,431</b>	<b>815,339</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
2105 N E Salinas Landscape Dist	569,207	731,495	885,431	815,339
<b>Total</b>	<b>569,207</b>	<b>731,495</b>	<b>885,431</b>	<b>815,339</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5563 North East	0.290	0.290	0.290	0.290
<b>Total</b>	<b>0.290</b>	<b>0.290</b>	<b>0.290</b>	<b>0.290</b>

# **ASSESSMENT AND MAINTENANCE DISTRICTS**

## **5564 Harden Ranch Division**

### **Purpose**

This district encompasses street landscape improvements along North Main Street from Cherokee Drive to San Juan Grade Road, El Dorado Drive, McKinnon Drive, Harden Parkway, and storm water detention basins. The purpose of the district is to provide on-going maintenance support for the amenities that were installed for the benefit of the parcels within the District.

### **Division Operations**

1. Provide responsive customer service.
2. Administer and supervise the maintenance contract for cost effective landscape maintenance.

### **Major Budget Changes**

None.



# ASSESSMENT AND MAINTENANCE DISTRICTS

## 5564 Harden Ranch Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	1,275	1,443	1,950	2,215
63 - Outside Services	90,180	89,674	167,900	114,140
64 - Other Charges	16,486	16,075	23,050	18,000
<b>Total</b>	<b>107,941</b>	<b>107,192</b>	<b>192,900</b>	<b>134,355</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
2106 Harden Ranch Landscape Dist	107,941	107,192	192,900	134,355
<b>Total</b>	<b>107,941</b>	<b>107,192</b>	<b>192,900</b>	<b>134,355</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5564 Harden Ranch	0.010	0.010	0.010	0.010
<b>Total</b>	<b>0.010</b>	<b>0.010</b>	<b>0.010</b>	<b>0.010</b>

# **ASSESSMENT AND MAINTENANCE DISTRICTS**

## **5565 Vista Nueva Division**

### **Purpose**

This district encompasses 49 parcels most of which are residential between Garner Avenue and Gee Street, uphill from Natividad Creek. The purpose of the district is to provide maintenance servicing and operation of the sanitary sewer pump station, services for streets, sewers, subdivision fence, and streetlights.

### **Division Operations**

1. Provide responsive customer service.
2. Provide the highest level of maintenance with available resources.

### **Major Budget Changes**

None.

# ASSESSMENT AND MAINTENANCE DISTRICTS

## 5565 Vista Nueva Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	5,277	5,527	10	10
63 - Outside Services	6,810	6,700	21,850	102,650
64 - Other Charges	3,621	1,831	3,000	3,000
66 - Capital Outlays	12,179		15,000	2,000
<b>Total</b>	<b>27,887</b>	<b>14,058</b>	<b>39,860</b>	<b>107,660</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
2107 Vista Nueva Maint District	27,887	14,058	39,860	107,660
<b>Total</b>	<b>27,887</b>	<b>14,058</b>	<b>39,860</b>	<b>107,660</b>

# **ASSESSMENT AND MAINTENANCE DISTRICTS**

## **5566 Mira Monte Division**

### **Purpose**

This district is within the North/East Maintenance District located northwest of Hemingway Drive, and it encompasses the development known as the Cottages of Mira Monte. This development includes approximately 203 medium density family homes, open space, and tot lots within the development. The purpose of the district is to provide maintenance, servicing, and operation of street and open space landscape improvements, tot lot improvements, routine street maintenance, maintenance of the clustered driveways, maintenance of public lighting fixtures on all streets and clustered driveways, and associated appurtenances located within the public rights-of-way and dedicated landscape easements.

### **Division Operations**

1. Provide cost effective and quality landscape maintenance.
2. Provide excellent customer service to the District residents by being available to resolve maintenance issues in a timely manner.
3. Administer and supervise the maintenance contracts for cost effectiveness.

### **Major Budget Changes**

None.

# ASSESSMENT AND MAINTENANCE DISTRICTS

## 5566 Mira Monte Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	18,400	22,998	31,700	36,087
62 - Supplies & Materials			2,200	
63 - Outside Services	100,713	67,426	156,403	99,770
64 - Other Charges	16,912	14,496	17,260	16,060
<b>Total</b>	<b>136,025</b>	<b>104,919</b>	<b>207,563</b>	<b>151,917</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
2108 Mira Monte Maint District	136,025	104,919	207,563	151,917
<b>Total</b>	<b>136,025</b>	<b>104,919</b>	<b>207,563</b>	<b>151,917</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5566 Mira Monte	0.150	0.150	0.150	0.150
<b>Total</b>	<b>0.150</b>	<b>0.150</b>	<b>0.150</b>	<b>0.150</b>

# **ASSESSMENT AND MAINTENANCE DISTRICTS**

## **5567 Monte Bella Division**

### **Purpose**

This district encompasses approximately 200 acres of planned development known as Monte Bella, which at build-out will ultimately include approximately 853 single family homes, open space, a community park and an elementary school site. The purpose of the district is to provide maintenance, servicing, and operation of street landscape improvements, park landscaping improvements, open space and retention basin landscaping improvements, agricultural run-off ditch, and de-silting basins, local street lighting, routine local street maintenance and associated appurtenances located within the public rights-of-way and dedicated landscape easements.

### **Division Operations**

1. Provide cost effective and quality landscape and park maintenance.
2. Provide excellent customer service to the district residents by being available to resolve landscape issues in a timely manner.
3. Administer and supervise the maintenance contracts for cost effectiveness.
4. Provide a street sweeping program.

### **Major Budget Changes**

None.

# ASSESSMENT AND MAINTENANCE DISTRICTS

## 5567 Monte Bella Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	31,918	39,941	53,336	60,523
62 - Supplies & Materials	1,976	3,495	3,000	4,000
63 - Outside Services	104,364	90,704	256,150	217,850
64 - Other Charges	21,309	28,432	3,400	43,500
<b>Total</b>	<b>159,567</b>	<b>162,573</b>	<b>315,886</b>	<b>325,873</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
2109 Monte Bella Maint District	159,567	162,573	315,886	325,873
<b>Total</b>	<b>159,567</b>	<b>162,573</b>	<b>315,886</b>	<b>325,873</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5567 Monte Bella	0.260	0.260	0.260	0.260
<b>Total</b>	<b>0.260</b>	<b>0.260</b>	<b>0.260</b>	<b>0.260</b>

# ASSESSMENT AND MAINTENANCE DISTRICTS

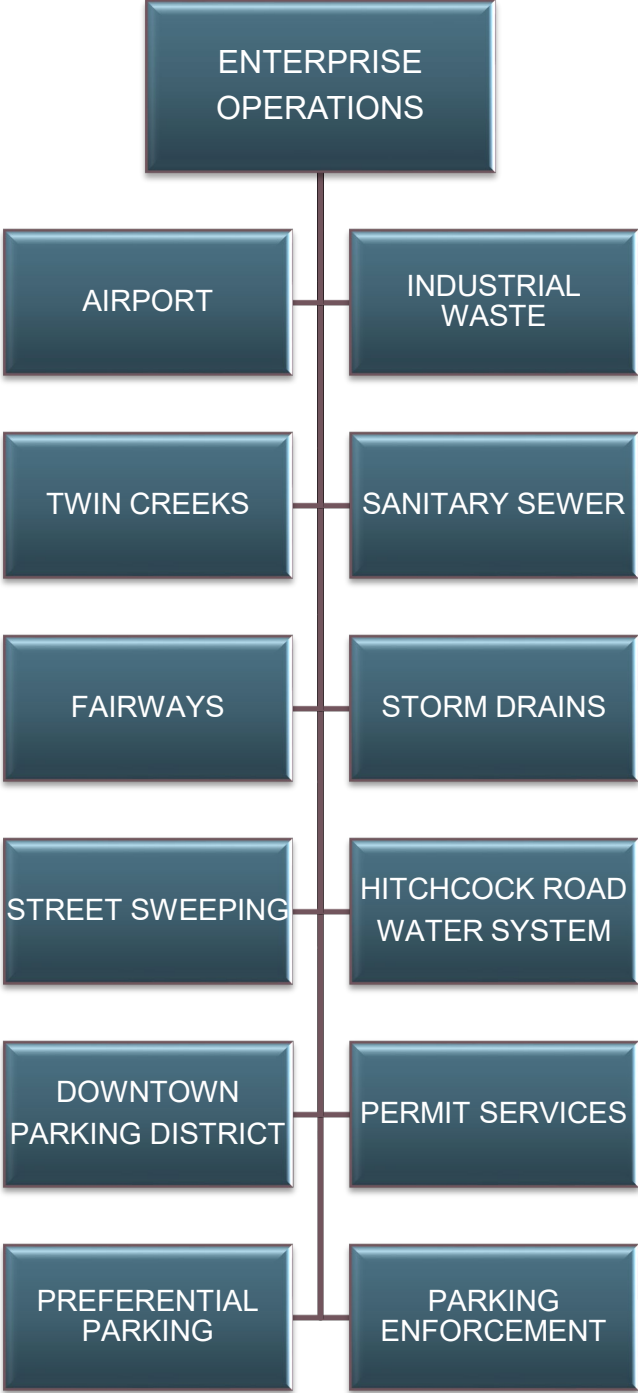
## Workforce

Workforce by Program	FY 21 Authorized	FY 22 Authorized	FY 23 Authorized	FY 24 Authorized
<b>2140 Assessment Dist Administration</b>				
Sr Accounting Technician	1.000			
<b>2140 Assessment Dist Administration Total</b>	<b>1.000</b>			
<b>5560 Woodside Park</b>				
Maintenance Manager	0.030	0.030	0.030	0.030
<b>5560 Woodside Park Total</b>	<b>0.030</b>	<b>0.030</b>	<b>0.030</b>	<b>0.030</b>
<b>5562 Airport Business Park</b>				
Maintenance Manager	0.010	0.010	0.010	0.010
<b>5562 Airport Business Park Total</b>	<b>0.010</b>	<b>0.010</b>	<b>0.010</b>	<b>0.010</b>
<b>5563 North East</b>				
Maintenance Manager	0.290	0.290	0.290	0.290
<b>5563 North East Total</b>	<b>0.290</b>	<b>0.290</b>	<b>0.290</b>	<b>0.290</b>
<b>5564 Harden Ranch</b>				
Maintenance Manager	0.010	0.010	0.010	0.010
<b>5564 Harden Ranch Total</b>	<b>0.010</b>	<b>0.010</b>	<b>0.010</b>	<b>0.010</b>
<b>5566 Mira Monte</b>				
Maintenance Manager	0.150	0.150	0.150	0.150
<b>5566 Mira Monte Total</b>	<b>0.150</b>	<b>0.150</b>	<b>0.150</b>	<b>0.150</b>
<b>5567 Monte Bella</b>				
Maintenance Manager	0.260	0.260	0.260	0.260
<b>5567 Monte Bella Total</b>	<b>0.260</b>	<b>0.260</b>	<b>0.260</b>	<b>0.260</b>
<b>Total</b>	<b>1.750</b>	<b>0.750</b>	<b>0.750</b>	<b>0.750</b>



# ENTERPRISE OPERATIONS

## Organizational Chart by Division



# ENTERPRISE OPERATIONS

## Summary

### Purpose

The purpose of the Enterprise Program is to provide self-supporting community services such as the operation of the Airport, Fairways Golf Course, and the various Sewer Waste Collection systems.

### Top Accomplishments for FY 2022-23

#### Investment Strategies/Risk Management

1. Provided economic role and benefit of the airport for the Salinas Economic Development Element.
2. Completed Economic Benefit Study for the Salinas Municipal Airport.
3. Provide parking services in support of the Downtown Vibrancy Plan.
4. Provide parking support for other commercial areas in Salinas.
5. Develop parking strategies in support of encouraging housing development in downtown.
6. Secured \$750,000 grant from FAA to update the Airport Master Plan and develop an Airport Sustainability Plan.

#### Public Safety

1. Commenced design for a new vehicle and pedestrian access control system at the Salinas Municipal Airport.
2. Provide Parking enforcement support for Code enforcement activities.
3. Provide Parking enforcement support for traffic safety at school locations.

#### Operational Efficiencies

1. Secured \$69,000 in Coronavirus Aid, Relief, and Economic Security Act Emergency Funding.
2. Continued support of the Airport Commission.
3. Continued development of sustainable City Parking programs.
4. Creation of the Parking Enterprise.
5. Successful development of sustainable Parking enforcement program that provide city services and covers cost.
6. Adjusted rates of Downtown Parking enterprise for next 2 fiscal years with the goal for enterprise to self-sustaining.

#### Excellent Infrastructure

1. Design pavement rehabilitation for the southside hangars at the Salinas Municipal Airport.
2. Completed preventative maintenance inspection on all City owned Aircraft Hangars.

# ENTERPRISE OPERATIONS

## Summary

### City Council Goals, Strategies, and Objectives for FY 2023-24

#### Investment Strategies/Risk Management

1. Complete Parking Management Plan with recommendations for future downtown parking infrastructure.
2. Host 2023 California International Airshow.
3. Complete Airport Master Plan and Airport Sustainability Plan.

#### Operational Efficiency

4. Optimize Parking Enforcement to support City parking programs and neighborhood safety
5. Continued support of the Airport Commission.
6. Commence Airport Master Plan Study.

#### New Revenue

1. Secure Federal and State grants for Airport Pavement Rehabilitation (Design and Construction) for the southside hangars.
2. Update and maintain adequate Airport Rates and Fee Schedule to encourage a sustainable enterprise system.
3. Continue developing sustainable parking programs.

#### Public Safety

1. Install new airport access control system.

#### Major Budget Changes

None.

# ENTERPRISE OPERATIONS

## Summary

<b>Expenditures by Program</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
3350 Permit Services	2,288,845	3,489,820	3,706,285	4,100,686
5126 NPDES Storm Water	1,381,116	1,565,975	2,336,480	2,014,304
5340 Airport	1,399,293	1,579,777	1,608,970	1,772,338
5441 Industrial Waste	1,907,429	2,257,275	2,140,452	2,702,971
5442 Sanitary Sewer	4,406,565	3,257,340	3,898,180	3,638,974
5443 NPDES Storm Drain Sewer	410,035	470,955	664,631	659,313
5444 NPDES Street Sweeping	1,073,851	873,629	814,966	849,988
5445 Hitchcock Road Water	9,687	11,742	15,000	15,000
5446 Downtown Parking	1,395,769	1,567,502	1,723,503	1,654,755
5447 Preferential Parking	7,611	16,881	6,100	22,700
5448 Parking Enforcement	955,876	1,057,769	1,870,205	1,095,659
8006 Twin Creeks Golf Course	3,522,978	443,840	439,700	440,300
8007 Fairways Golf Course	271,272	205,732	208,200	219,000
<b>Total</b>	<b>19,030,328</b>	<b>16,798,239</b>	<b>19,432,670</b>	<b>19,185,988</b>

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	5,503,186	6,023,531	7,041,353	7,846,038
62 - Supplies & Materials	518,420	550,796	715,511	738,270
63 - Outside Services	3,427,879	4,920,994	6,311,605	5,145,666
64 - Other Charges	1,870,734	2,195,668	2,089,003	2,338,314
65 - Debt Service	7,509,472	3,032,224	3,036,500	2,998,900
66 - Capital Outlays	200,637	75,024	238,699	118,800
<b>Total</b>	<b>19,030,328</b>	<b>16,798,239</b>	<b>19,432,670</b>	<b>19,185,988</b>

# ENTERPRISE OPERATIONS

## Summary

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
6100 Municipal Airport	1,399,293	1,579,777	1,608,970	1,772,338
6200 Industrial Waste	1,907,429	2,257,275	2,140,452	2,702,971
6301 Fairways Golf Course	271,272	205,732	208,200	219,000
6302 Twin Creek Golf Course	3,522,978	443,840	439,700	440,300
6400 Sewer	4,406,565	3,296,249	4,515,987	4,293,762
6500 Storm Sewer (NPDES)	2,865,002	2,871,649	3,198,270	2,868,817
6700 Water Utility	9,687	11,742	15,000	15,000
6801 Downtown Parking District	1,395,769	1,567,502	1,723,503	1,654,755
6802 Preferential Parking	7,611	16,881	6,100	22,700
6803 Parking Enforcement	955,876	1,057,769	1,870,205	1,095,659
6900 Permit Services	2,288,845	3,489,820	3,706,285	4,100,686
<b>Total</b>	<b>19,030,328</b>	<b>16,798,239</b>	<b>19,432,670</b>	<b>19,185,988</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
3350 Permit Services	11.989	13.500	17.450	18.250
5126 NPDES Storm Water	1.000	1.000	3.000	3.000
5340 Airport	5.600	6.600	6.600	6.600
5441 Industrial Waste	3.800	5.300	5.800	5.800
5442 Sanitary Sewer	12.050	11.550	12.050	12.050
5443 NPDES Storm Drain Sewer	2.200	2.200	2.200	2.200
5444 NPDES Street Sweeping	6.200	4.700	4.700	4.700
5446 Downtown Parking	0.270	0.270	0.270	0.270
5448 Parking Enforcement	0.500	0.250	0.250	0.250
<b>Total</b>	<b>43.609</b>	<b>45.370</b>	<b>52.320</b>	<b>53.120</b>

# ENTERPRISE OPERATIONS

## 3350 Permit Services Division

### Purpose

The Permit Services Division ensures the safety of buildings and structures by efficiently reviewing construction plans for both residential and commercial projects and verifying compliance with applicable building codes, city ordinances, and state laws through the inspection process. Permit Services also facilitates building access for disabled persons, educates the public on the building permit process and construction requirements, coordinates approval and inspection of building permits with other City Departments/Sections and governmental agencies, provides timely processing of permits to help stimulate economic development, and assists code enforcement with technical construction requirements.

### Division Operations

1. Assist customers in a timely and professional manner.
2. Provide administrative support for Permit Center staff.
3. Accurately process all permits, inspection requests, and calculation of fees.
4. Streamline the plan review process utilizing the new paperless permitting system.
5. Continue to research and implement new technology such as virtual inspections.
6. Lead continuous improvement efforts for the Permit Center with input from customer groups.
7. Accomplish plan review and inspection of building projects in a timely and complete manner.
8. Update educational and informational handout material for public use regarding Permit Center processes, building codes, city ordinances, and state laws.
9. Respond to building safety and work without permit complaints.
10. Track and monitor revenues and expenses to ensure that the Building Division is independently financially sustainable.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Percent of On-Time Building Permit Reviews (Per Applicable Due Date)	79%	97%	90%	90%	95%
Number of Days from Application to Issuance: Building Permits (Goal of 40 Days)	90	29	40	35	40
Virtual Inspections (Goal is 10% of Building Inspections)	0	734	1800 (10%)	1094	1,500
Number of Days from Applied Date to 1st Building Permit Review Comments	12	12	15	13	12
Percent of Simple Permits (City Reports, Electrical, Plumbing, Reroofs) Applied to Issued Date (Goal of 48 Hours)	100% (24 Hours and 2,048 Permits)	100% (48 Hours and 3,243 Permits)	100% (48 Hours)	100% (48 hours)	100 (48 hours)%
Accessory Dwelling Unit (ADU) Approvals through Plan Check	71	137	55	55	75

### Major Budget Changes

Over the last few years, permit activity has significantly increased resulting in the addition of new positions. In FY 22/23, three new full-time administrative staff were hired and all vacant inspection positions were filled. As a result, the overall budget expenditure related to salaries and benefits will increase in FY 23/24. Permit Services will also add \$20,000 in temporary salaries to fund continued customer service support at the public counter and \$25,000 in outside services to assist in the development of Permit Center educational materials. All expenditures for Permit Services are paid by the Enterprise Fund through collected permit fees and do not have an impact on the General Fund.

# ENTERPRISE OPERATIONS

## 3350 Permit Services Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	1,537,142	1,790,604	2,390,220	2,762,266
62 - Supplies & Materials	12,898	30,394	86,520	99,120
63 - Outside Services	330,573	1,085,377	620,000	646,500
64 - Other Charges	364,244	546,205	523,000	541,000
66 - Capital Outlays	43,989	37,240	86,545	51,800
<b>Total</b>	<b>2,288,845</b>	<b>3,489,820</b>	<b>3,706,285</b>	<b>4,100,686</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
6900 Permit Services	2,288,845	3,489,820	3,706,285	4,100,686
<b>Total</b>	<b>2,288,845</b>	<b>3,489,820</b>	<b>3,706,285</b>	<b>4,100,686</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
3350 Permit Services	11.989	13.500	17.450	18.250
<b>Total</b>	<b>11.989</b>	<b>13.500</b>	<b>17.450</b>	<b>18.250</b>

# ENTERPRISE OPERATIONS

## 5126 NPDES Storm Water Division

### Purpose

This Division's purpose is to provide technical support in the management and implementation of the City's NPDES Stormwater Permit. This has been identified as a focus area for regulatory compliance that affects many City departments and other outside agencies. The Division is currently comprised of an NPDES Permit Program Manager who reports to the City Engineer, Stormwater Analyst and Stormwater Compliance Inspector (not yet filled).

### Division Operations

1. Oversee and manage the City's NPDES stormwater Permit compliance program and its integration with other City activities.
2. Consolidate the City's stormwater Permit compliance efforts:
  - a. Bring the City's stormwater program into compliance with the City's NPDES Stormwater Permit requirements.
  - b. Streamline City Permit compliance efforts to increase efficiency and cut compliance costs through integration of current technologies, especially in data collection/reporting efforts.
  - c. Ensure data collection and reporting capabilities meet Permit information management and reporting requirements via the 2NForm platform.
  - d. Continue technical support and oversight of City programs for compliance with stormwater regulations and provide the internal structure necessary to ensure the new Permit requirements are met while providing for efficient use of City resources.
3. Reduce the number of Permit violations from EPA and Regional Water Board audits of the City's Stormwater Permit compliance efforts to zero.
4. Collaborate with other public agencies to achieve permit program cost savings and compliance.
5. Obtain grant funding for stormwater water capture/reuse, green infrastructure, and green streets projects.
6. Increase the amount of curb miles swept through implementation of city-wide "No Parking During Street Sweeping Hours" signage program.
7. Provide support in City-wide efforts to develop regulatory fees to support NPDES-required activities
8. Provide support to successfully obtain a stormwater utility to fund implementation of the City's NPDES permit.
9. Update the Stormwater Master Plan
10. Develop a "Green City" Master Plan to outline locations and types of green infrastructure projects feasible within the City limits.
11. Develop an Asset Management Plan for all City stormwater assets.



# ENTERPRISE OPERATIONS

## 5126 NPDES Storm Water Division

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Compliance with NPDES Stormwater Permit			100%	90%	100%
Offer stormwater training and community workshops to increase stormwater awareness			Continuous update and development of cleanwatersalin as.com website; tabling events for Closter Park Green Streets project; 5 tabling events for stormwater awareness	Developed a robust CleanWaterSalinas website; held 3 tabling events for Closter Parks Green Streets Project.; 8 tabling events for education & outreach	Continuous update of CleanWaterSalinas website; 5 tabling events for stormwater awareness; community engagement on "Green City" Master Plan and Closter Park Green Streets PS&Es
Develop a stormwater utility/funding source			---	Funding & Financing Strategy developed to determine methods for application of potential sources of money to support the NPDES program until a utility is obtained	Implement Funding & Financing Strategy to obtain resources for the NPDES program.
Reduction in litter throughout the City (running total)			40%	45%	55%
Green streets/P3 projects implemented in the City			Grant obtained for Closter Park Green Street project	CNRA grant not obtained; submitting for other grants; developing a "Green City" Master Plan	Develop list of 5 green infrastructure projects for potential implementation; obtain grants to supplement implementation costs
Pilot projects in place to increase curb miles swept; street sweeping "No Parking" signage program in place			New high and medium priority routes developed; pilot projects to determine sweeping frequency implemented; signage contractor obtained	Contracted with Routesmart to redesign sweeping routes to allow for No Parking on alternate days and sides of the road. Community outreach has begun.	New street sweeping routes developed; No Parking signage of two routes in place
Assest Management Program in place for SW assets					Completion of an Asset Management Plan; complete attribution of 75% of all SW assets; implement work order system for tracking asset maintenance and upgrade

# **ENTERPRISE OPERATIONS**

## **5126 NPDES Storm Water Division**

### **Major Budget Changes**

This Division was formed to allow consolidation of NPDES permit program funding to prepare for obtaining a new stormwater funding utility and operate as an enterprise fund. Due to increased permit requirements, it is recommended that a full-time Stormwater Technician and Stormwater Inspector be added to the NPDES staff. The Stormwater Inspector would support SW inspections for Development Engineering and CIP Engineering.

# ENTERPRISE OPERATIONS

## 5126 NPDES Storm Water Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	187,458	195,168	356,415	478,374
62 - Supplies & Materials	427	432	8,093	14,850
63 - Outside Services	946,534	1,107,828	1,702,519	1,222,166
64 - Other Charges	246,595	262,547	269,453	294,414
66 - Capital Outlays	102			4,500
<b>Total</b>	<b>1,381,116</b>	<b>1,565,975</b>	<b>2,336,480</b>	<b>2,014,304</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
6500 Storm Sewer (NPDES)	1,381,116	1,565,975	2,336,480	2,014,304
<b>Total</b>	<b>1,381,116</b>	<b>1,565,975</b>	<b>2,336,480</b>	<b>2,014,304</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5126 NPDES Storm Water	1.000	1.000	3.000	3.000
<b>Total</b>	<b>1.000</b>	<b>1.000</b>	<b>3.000</b>	<b>3.000</b>

# ENTERPRISE OPERATIONS

## 5340 Airport Division

### Purpose

The Airport serves the City as an element of the national transportation system. It is an economic development asset and serves as an employment center with over 25 businesses providing high-skilled high paying jobs. The Airport Division oversees the safe day-to-day operation of the facility and the long-term capital development.

### Division Operations

1. Focus on quality customer service.
2. Provide staff support to the Airport Commission.
3. Ensure the continued economic viability of the Airport Enterprise Fund.
4. Support the California International Air show.
5. Acquire funding to complete plans and projects that provide for appropriate airport development.
6. Complete the Airport Master Plan and Airport Sustainability Plan.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Percentage of Work Order Requests received that are completed or coordinated within 48 hours	100%	100%	95%	100%	95%
Percentage of Hangar Preventative Maintenance Inspections Completed	100%	100%	100%	100%	100%
Percentage of hangar rental and lease accounts paid in full within 30 days	95%	95%	95%	90%	95%

### Major Budget Changes

None.

# ENTERPRISE OPERATIONS

## 5340 Airport Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	752,574	846,588	841,507	901,838
62 - Supplies & Materials	99,355	117,925	125,698	161,200
63 - Outside Services	256,030	299,142	303,699	343,000
64 - Other Charges	256,062	294,450	273,750	305,800
65 - Debt Service	30,849			
66 - Capital Outlays	4,424	21,672	64,315	60,500
<b>Total</b>	<b>1,399,293</b>	<b>1,579,777</b>	<b>1,608,970</b>	<b>1,772,338</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
6100 Municipal Airport	1,399,293	1,579,777	1,608,970	1,772,338
<b>Total</b>	<b>1,399,293</b>	<b>1,579,777</b>	<b>1,608,970</b>	<b>1,772,338</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5340 Airport	5.600	6.600	6.600	6.600
<b>Total</b>	<b>5.600</b>	<b>6.600</b>	<b>6.600</b>	<b>6.600</b>

# ENTERPRISE OPERATIONS

## 5441 Industrial Waste Division

### Purpose

Provide the Salinas food industry and other industrial water users with an economical and environmentally acceptable means of treatment and disposal of industrial wastewater.

### Division Operations

1. Maintain the Industrial Waste Treatment Facility and Industrial Waste Collection System in a manner consistent with the City's Waste Discharge Requirements (WDR) Permit issued by the Central Coast Regional Water Pollution Control Board, and State and Federal laws and regulations.
2. Operate the facility in a manner that protects the interests of the industrial users and the residents of Salinas.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Millions of Gallons of Industrial Process Water Receiving Treatment & Disposal	997	753	1000	750	750

### Major Budget Changes

None.

# ENTERPRISE OPERATIONS

## 5441 Industrial Waste Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	542,056	637,398	678,466	869,471
62 - Supplies & Materials	39,484	58,567	108,619	118,200
63 - Outside Services	469,973	767,661	624,766	876,000
64 - Other Charges	222,738	271,385	214,000	318,500
65 - Debt Service	498,576	506,795	514,600	520,800
66 - Capital Outlays	134,601	15,469		
<b>Total</b>	<b>1,907,429</b>	<b>2,257,275</b>	<b>2,140,452</b>	<b>2,702,971</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
6200 Industrial Waste	1,907,429	2,257,275	2,140,452	2,702,971
<b>Total</b>	<b>1,907,429</b>	<b>2,257,275</b>	<b>2,140,452</b>	<b>2,702,971</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5441 Industrial Waste	3.800	5.300	5.800	5.800
<b>Total</b>	<b>3.800</b>	<b>5.300</b>	<b>5.800</b>	<b>5.800</b>

# ENTERPRISE OPERATIONS

## 5442 Sanitary Sewer Division

### Purpose

Maintain the sanitary sewer collection system in a safe, reliable, and sanitary condition to satisfy all regulatory and environmental requirements implementing best management practices outlined in the City's waste discharge requirements permit issued by the State Water Board.

### Division Operations

1. Maintain the Sanitary Sewer Collection System consistent with the Statewide General WDR (Waste Discharge Requirement) permit for Sanitary Sewer Systems, WQO No. 2006-0003, and the City's Sewer System Management Plan.
2. Clean and repair existing sanitary sewer mains for the health and safety of the residents of Salinas.
3. Minimize Sanitary Sewer overflows to protect the local and regional environment through preventive maintenance.
4. Effectively contain and clean up sewer spills.
5. Replace deteriorated sewer trunk mains.
6. Perform Preventive Maintenance and repairs for ten pump stations.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Miles of Pipeline Cleaned	80	95	125	100	125
Number of Sanitary Sewer Overflows	5	3	<5	<5	<5
Linear Feet of Pipeline Televised (CCTV)	77,579	18,118	100,000	80,000	100,000
(FOG) Fats Oils and Grease Inspections	53	135	100	75	100

### Major Budget Changes

We have one request this FY for a Underground Marketing Utilities Technician or to be able to contract out for underground Marking Utilities, whichever is most cost efficient for the city.



# ENTERPRISE OPERATIONS

## 5442 Sanitary Sewer Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	1,463,450	1,614,714	1,721,102	1,748,874
62 - Supplies & Materials	146,119	134,918	273,088	239,000
63 - Outside Services	300,267	265,660	580,551	371,000
64 - Other Charges	359,335	376,865	383,800	412,000
65 - Debt Service	2,119,873	865,183	865,800	868,100
66 - Capital Outlays	17,521		73,838	
<b>Total</b>	<b>4,406,565</b>	<b>3,257,340</b>	<b>3,898,180</b>	<b>3,638,974</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
6400 Sewer	4,406,565	3,257,340	3,898,180	3,638,974
<b>Total</b>	<b>4,406,565</b>	<b>3,257,340</b>	<b>3,898,180</b>	<b>3,638,974</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5442 Sanitary Sewer	12.050	11.550	12.050	12.050
<b>Total</b>	<b>12.050</b>	<b>11.550</b>	<b>12.050</b>	<b>12.050</b>

# ENTERPRISE OPERATIONS

## 5443 NPDES Storm Drain Sewer Division

### Purpose

Maintain the storm drainage system in a safe and sanitary condition by providing regular inspections and periodic maintenance. Comply with local and regional goals through the federally mandated National Pollution Discharge Elimination System (NPDES) requirements and "Best Management Practices" (BMPs) to reduce or eliminate pollution from storm water runoff and illicit discharges from identified sources.

### Division Operations

1. Implement the goals and standards outlined in the City's new 5-year NPDES Permit, and the City's Storm Water Management Plan.
2. Inspect, clean and repair the existing storm drain system as required to assure that the City accomplishes water quality objectives as outlined in the City's NPDES Permit and to reduce the risk of localized flooding.
3. Maintain City-owned open drainage channels to provide for free flow of storm runoff throughout the City.
4. Continue to implement the NPDES Water Quality Monitoring Program and Maintenance Program consistent with NPDES requirements established by the Central Coast Regional Water Quality Control Board.
5. Continue the Storm Drain stenciling program consistent with NPDES BMPS.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Number of Storm Drains Inspected and cleaned as needed	958	1,034	1,000	1,000	1,000
Number of Storm Drain Stencils Installed with "No Dumping Flows to Bay" Logo	<10	<10	<10	<10	<10
Number of Commercial/Industrial Businesses Inspected.	100	217	200>	215	200>
Dry Weather Monitoring Inspections	154	158	154	158	158

### Major Budget Changes

None.

# ENTERPRISE OPERATIONS

## 5443 NPDES Storm Drain Sewer Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	307,584	338,989	318,031	327,913
62 - Supplies & Materials	23,671	19,345	56,400	57,000
63 - Outside Services	20,861	48,320	171,300	182,800
64 - Other Charges	57,920	64,301	110,900	89,600
66 - Capital Outlays			8,000	2,000
<b>Total</b>	<b>410,035</b>	<b>470,955</b>	<b>664,631</b>	<b>659,313</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
6500 Storm Sewer (NPDES)	410,035	470,955	664,631	659,313
<b>Total</b>	<b>410,035</b>	<b>470,955</b>	<b>664,631</b>	<b>659,313</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5443 NPDES Storm Drain Sewer	2.200	2.200	2.200	2.200
<b>Total</b>	<b>2.200</b>	<b>2.200</b>	<b>2.200</b>	<b>2.200</b>

# ENTERPRISE OPERATIONS

## 5444 NPDES Street Sweeping Division

### Purpose

Maintain a clean City in accordance with best management practices in the City's National Pollution Discharge Elimination System (NPDES) Permit to eliminate pollution from storm water runoff or illicit discharges from identified sources.

### Division Operations

1. Maintain clean streets maximizing street sweeping throughout the City consistent with the City's NPDES Stormwater Permit requirements.
2. Sweep all residential streets consistent with NPDES scheduling requirements.
3. Reduce the amount of refuse in the City's storm sewer effluent consistent with NPDES best management practices.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Number of Curb Miles Swept Monthly	14,011	13,186	16,000	14,500	16,000
Cubic Yard of Debris Removed Annually	4,902	4,244	5,500	5,000	5,500

### Major Budget Changes

None.

# ENTERPRISE OPERATIONS

## 5444 NPDES Street Sweeping Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	626,209	516,779	652,225	680,788
62 - Supplies & Materials	189,843	175,228	36,641	32,500
63 - Outside Services	2,361	8,784	29,700	29,500
64 - Other Charges	137,106	113,420	37,500	107,200
65 - Debt Service	118,332	58,774	58,900	
66 - Capital Outlays		643		
<b>Total</b>	<b>1,073,851</b>	<b>873,629</b>	<b>814,966</b>	<b>849,988</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
6400 Sewer		38,909	617,807	654,788
6500 Storm Sewer (NPDES)	1,073,851	834,719	197,159	195,200
<b>Total</b>	<b>1,073,851</b>	<b>873,629</b>	<b>814,966</b>	<b>849,988</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5444 NPDES Street Sweeping	6.200	4.700	4.700	4.700
<b>Total</b>	<b>6.200</b>	<b>4.700</b>	<b>4.700</b>	<b>4.700</b>

# ENTERPRISE OPERATIONS

## 5445 Hitchcock Road Water Division

### Purpose

Provide a clean water source to business and operations located at the Hitchcock facility. These include the City's Animal Shelter, the Industrial Waste Administrative Building, the Monterey County Animal Shelter and the Monterey Regional Water Pollution Control Agency's sanitary sewer lift station.

### Division Operations

1. Maintain the fresh water well system in a manner consistent with guidelines established by State and Federal Laws and as determined by the Environmental Health Division of the Monterey County Health Department.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Percentage of Compliance with Health Department Water Quality Objectives	100%	100%	100%	100%	100%

### Major Budget Changes

None.

# ENTERPRISE OPERATIONS

## 5445 Hitchcock Road Water Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
62 - Supplies & Materials			1,000	1,000
63 - Outside Services	8,415	10,213	12,000	12,000
64 - Other Charges	1,271	1,529	2,000	2,000
<b>Total</b>	<b>9,687</b>	<b>11,742</b>	<b>15,000</b>	<b>15,000</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
6700 Water Utility	9,687	11,742	15,000	15,000
<b>Total</b>	<b>9,687</b>	<b>11,742</b>	<b>15,000</b>	<b>15,000</b>

# ENTERPRISE OPERATIONS

## 5446 Downtown Parking Division

### Purpose

The mission of Downtown Parking Enterprise is to provide, operate and maintain an efficient, effective and sustainable downtown parking management to meet the needs of our residents, visitors and the business community. The enterprise needs to cover costs of services and strategically plan to meet the downtown parking demand today and in the near future. The Downtown Parking District enterprise supports the City's downtown economic and revitalization objectives.

### Division Operations

1. To develop a sustainable downtown parking program that is able to meet current downtown needs as well as plan for viable parking solutions in the future.
2. To support the vision of the Downtown Vibrancy Plan and help make downtown a destination.
3. To provide effective management of parking services and resources.
4. To provide centralized parking management to maximize economies of scale and efficiency.
5. To develop a parking program that is fiscally able to be a partner with downtown stakeholders.
6. To provide excellent customer service.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Total Revenue	\$1,215,799	\$492,517	\$1,200,000	\$529,864	
Total Expenses	\$1,417,377	\$1,548,342	\$1,200,000	\$1,705,605	
Net Revenue	-\$201,578	-\$1,055,824	\$0	-\$1,175,741	
Operating Revenue (Permit Sales/Parking fees)	\$268,207	\$467,475	\$450,000	\$528,934	

### Major Budget Changes

Parking fees were approved by City Council for FY 21/22 for the parking garages and parking lots, however the enterprise remains in a deficit position.

Operating costs have decreased slightly due to staff vacancies, however the Monterey Street Garage contract had to be amended which increased outsourced operating costs. Even with increased parking fees, the district will close 22/23 in the red again. The Monterey Street Garage and Salinas Street Garage continue to have deferred maintenance, which are increasing in cost year by year. Surface lots are being sold for re-development which will decrease future revenues. On-street parking remains free, and managed only by a 90 minute time limit. The City and County continue discussing a new parking structure which will only increase future operation and maintenance obligations.



# ENTERPRISE OPERATIONS

## 5446 Downtown Parking Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	37,797	43,355	42,051	38,855
62 - Supplies & Materials	4,433	10,888	19,450	11,400
63 - Outside Services	317,529	444,902	569,202	536,300
64 - Other Charges	88,417	116,457	137,500	117,500
65 - Debt Service	947,593	951,900	949,300	950,700
66 - Capital Outlays			6,000	
<b>Total</b>	<b>1,395,769</b>	<b>1,567,502</b>	<b>1,723,503</b>	<b>1,654,755</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
6801 Downtown Parking District	1,395,769	1,567,502	1,723,503	1,654,755
<b>Total</b>	<b>1,395,769</b>	<b>1,567,502</b>	<b>1,723,503</b>	<b>1,654,755</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5446 Downtown Parking	0.270	0.270	0.270	0.270
<b>Total</b>	<b>0.270</b>	<b>0.270</b>	<b>0.270</b>	<b>0.270</b>

# ENTERPRISE OPERATIONS

## 5447 Preferential Parking Division

### Purpose

The mission of the Preferential Parking operations is to provide, operate and maintain an efficient and flexible preferential parking system. Currently, there is only one preferential permit parking area, District 3A, for the area surrounding the Salinas Valley Memorial Hospital. This preferential permit parking program is managed by the Public Works Parking Division is to meet the need of the residents, visitors and businesses located within the boundaries of the Preferential Parking Program.

### Division Operations

1. Provide effective control of parking services and resources in a residential parking district.
2. Provide parking management to maximize economies of scale and efficiency.
3. Provide effective communications with residents of the parking zone/areas in a parking district.
4. Sustain parking enforcement in designated streets.
5. Provide excellent customer service.

### Performance Measures

Performance Measure/Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Permit Sales	\$15,595.00	\$24,582.00	\$15,000.00	\$24,255.00	\$25,000.00
District Expenses (NEW)				\$ 26,934.83	\$25,000.00

### Major Budget Changes

A CIP contains funds to respond to requests for additional residential permit parking areas. The City has received 5 petitions requesting new Residential Permit Parking Programs. Due to staff capacity and existing vacancies, the City is unable to respond to new requests at this time.

# ENTERPRISE OPERATIONS

## 5447 Preferential Parking Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits		585	5,000	5,000
62 - Supplies & Materials	2,190	3,075		4,000
63 - Outside Services	4,443	11,016		11,400
64 - Other Charges	978	2,205	1,100	2,300
<b>Total</b>	<b>7,611</b>	<b>16,881</b>	<b>6,100</b>	<b>22,700</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
6802 Preferential Parking	7,611	16,881	6,100	22,700
<b>Total</b>	<b>7,611</b>	<b>16,881</b>	<b>6,100</b>	<b>22,700</b>

# ENTERPRISE OPERATIONS

## 5448 Parking Enforcement Division

### Purpose

The Citywide Parking Enforcement Program supports other programs of the Parking Enterprise. It is also responsive to Salinas' residents' need for parking enforcement and supports safety enforcement at schools. As an enterprise, the program also has the objective to ensure that costs for desired services are covered.

### Division Operations

1. Provide parking management to improve program effectiveness.
2. Provide a sustainable parking enforcement program that supports all parking programs.
3. Respond to residents and business request for parking enforcement.
4. Support traffic safety needs at school locations.
5. Pursue expansion of parking enforcement program expansion to cover evenings and weekends.
6. Provide excellent customer service.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Citations Written	434	5,921	25,000	16,911	20,000
Annual Cost	\$955,876	\$993,267	\$1,000,000	\$680,563	\$1,000,000
Revenue	\$876,303	\$990,074	\$1,250,000	\$633,280	\$1,250,000

### Major Budget Changes

Parking enforcement demand continues to be high. In December 2020, another service expansion was approved by the City Council. Available revenue was reinvested to expand parking enforcement services with the addition of two parking officers at a cost of \$165,908 annually. The parking enforcement program will continue to absorb costs for citation processing, the court, and DMV. These costs increase with increase in citation activity. Total costs will be covered by revenues developed with the increase in parking enforcement activity. Another revenue source can be established with the implementation of a scofflaw collection program.

# ENTERPRISE OPERATIONS

## 5448 Parking Enforcement Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	48,916	39,352	36,336	32,659
62 - Supplies & Materials		24		
63 - Outside Services	770,893	872,091	1,697,869	915,000
64 - Other Charges	136,068	146,302	136,000	148,000
<b>Total</b>	<b>955,876</b>	<b>1,057,769</b>	<b>1,870,205</b>	<b>1,095,659</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
6803 Parking Enforcement	955,876	1,057,769	1,870,205	1,095,659
<b>Total</b>	<b>955,876</b>	<b>1,057,769</b>	<b>1,870,205</b>	<b>1,095,659</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5448 Parking Enforcement	0.500	0.250	0.250	0.250
<b>Total</b>	<b>0.500</b>	<b>0.250</b>	<b>0.250</b>	<b>0.250</b>

# **ENTERPRISE OPERATIONS**

## **8006 Twin Creeks Golf Course Division**

### **Purpose**

The Golf Course Division of the Recreation Parks Department no longer provides golf course maintenance operations and professional golf services for the 9-hole facility and 30 station lighted practice range. Twin Creeks was transferred to the non-profit organization "First Tee" in November 2004.

### **Division Operations**

1. Work with "First Tee" to provide a well maintained, affordable golf course and practice facility for the community and youth players.

### **Major Budget Changes**

None.

# ENTERPRISE OPERATIONS

## 8006 Twin Creeks Golf Course Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
65 - Debt Service	3,522,978	443,840	439,700	440,300
<b>Total</b>	<b>3,522,978</b>	<b>443,840</b>	<b>439,700</b>	<b>440,300</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
6302 Twin Creek Golf Course	3,522,978	443,840	439,700	440,300
<b>Total</b>	<b>3,522,978</b>	<b>443,840</b>	<b>439,700</b>	<b>440,300</b>

# **ENTERPRISE OPERATIONS**

## **8007 Fairways Golf Course Division**

### **Purpose**

The Golf Course Division of the Recreation Park Department no longer provides golf course maintenance operations and professional golf services for the 18-hole golf course and 13-station practice range. The Fairways Golf Course and its day-to-day operation was transferred to the corporation "Sierra Golf" as of August 1, 2008.

### **Division Operations**

1. Work with "Sierra Golf" to provide a well maintained, affordable golf course and practice facility for the community.

### **Major Budget Changes**

None.



# ENTERPRISE OPERATIONS

## 8007 Fairways Golf Course Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
65 - Debt Service	271,272	205,732	208,200	219,000
<b>Total</b>	<b>271,272</b>	<b>205,732</b>	<b>208,200</b>	<b>219,000</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
6301 Fairways Golf Course	271,272	205,732	208,200	219,000
<b>Total</b>	<b>271,272</b>	<b>205,732</b>	<b>208,200</b>	<b>219,000</b>

# ENTERPRISE OPERATIONS

## Workforce

Workforce by Program	FY 21 Authorized	FY 22 Authorized	FY 23 Authorized	FY 24 Adopted
<b>3350 Permit Services</b>				
Administrative Aide	0.400			
Administrative Analyst I			1.000	2.000
Bldg Permit Spec	1.000	1.000	1.000	1.000
Comb Bldg Insp I	2.000	1.000	1.000	3.000
Comb Bldg Inspector II		2.000	2.000	1.000
Community Development Dir			0.250	0.250
Junior Engineer	1.000	1.000	1.000	1.000
Permit Center Clerk	3.000			
Permit Ctr Mgr/Bldg Off	1.000			
Plan Checker I				1.000
Revenue Officer	0.589	0.500	0.800	
Senior Plan Check Engineer	1.000	2.000	2.000	2.000
Sr Combo Bldg Insp	1.000		1.000	
Permit Center Coordinator	1.000	1.000	1.000	1.000
Inspection Services Manager		1.000	1.000	1.000
Chief Building Official		1.000	1.000	1.000
Permit Services Technician		3.000	3.000	3.000
Comm Outreach Asst-Limited Term			0.400	
Community Outreach Assistant			1.000	1.000
<b>3350 Permit Services Total</b>	<b>11.989</b>	<b>13.500</b>	<b>17.450</b>	<b>18.250</b>
<b>5126 NPDES Storm Water</b>				
NPDES Permit Manager	1.000	1.000	1.000	1.000
Stormwater Compliance Inspector			1.000	1.000
Stormwater Technician			1.000	
Stormwater Analyst				1.000
<b>5126 NPDES Storm Water Total</b>	<b>1.000</b>	<b>1.000</b>	<b>3.000</b>	<b>3.000</b>
<b>5340 Airport</b>				
Administrative Secretary	1.000	1.000	1.000	1.000
Airport Manager	1.000	1.000	1.000	1.000
Airport Operations Supv	1.000	1.000	1.000	1.000
Facility Maint Worker	2.000	3.000		
Office Technician	0.500	0.500	0.500	0.500
Public Works Director	0.100	0.100	0.100	0.100

# ENTERPRISE OPERATIONS

## Workforce

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
Airport Maintenance Worker			3.000	3.000
<b>5340 Airport Total</b>	<b>5.600</b>	<b>6.600</b>	<b>6.600</b>	<b>6.600</b>
<b>5441 Industrial Waste</b>				
Assistant Engineer		0.500	0.500	0.500
Associate Engineer			0.500	0.500
Office Technician	0.200	0.200	0.200	0.200
P.S. Maint Crew Supervisor	0.500			
Public Works Admin Supervisor	0.100	0.100	0.100	0.100
Public Works Director	0.100	0.100	0.100	0.100
Senior Civil Engineer	0.500	0.500	0.500	0.500
Wastewater Manager	0.250	0.250	0.250	0.250
Wastewater Operator	2.000	3.000	3.000	3.000
City Engineer	0.150	0.150	0.150	0.150
Wastewater Crew Sup		0.500	0.500	0.500
<b>5441 Industrial Waste Total</b>	<b>3.800</b>	<b>5.300</b>	<b>5.800</b>	<b>5.800</b>
<b>5442 Sanitary Sewer</b>				
Assistant Engineer		0.500	0.500	0.500
Associate Engineer			0.500	0.500
Office Technician	0.200	0.200	0.200	0.200
P.S. Maint Crew Supervisor	1.000			
Public Svc Maint Wkr II	5.950	4.950	4.950	3.950
Public Svc Maint Wkr III	1.750	1.750	1.750	1.750
Public Svc Maint Wkr IV	0.500	0.500	0.500	0.500
Public Works Admin Supervisor	0.100	0.100	0.100	0.100
Public Works Director	0.100	0.100	0.100	0.100
Pump Maint Mechanic	1.000	1.000	1.000	
Senior Civil Engineer	0.850	0.850	0.850	0.850
Wastewater Manager	0.500	0.500	0.500	0.500
City Engineer	0.100	0.100	0.100	0.100
Wastewater Crew Sup		1.000	1.000	1.000
Public Service Maint Worker I				1.000
Sr Pump Maintenance Mechanic				1.000
<b>5442 Sanitary Sewer Total</b>	<b>12.050</b>	<b>11.550</b>	<b>12.050</b>	<b>12.050</b>

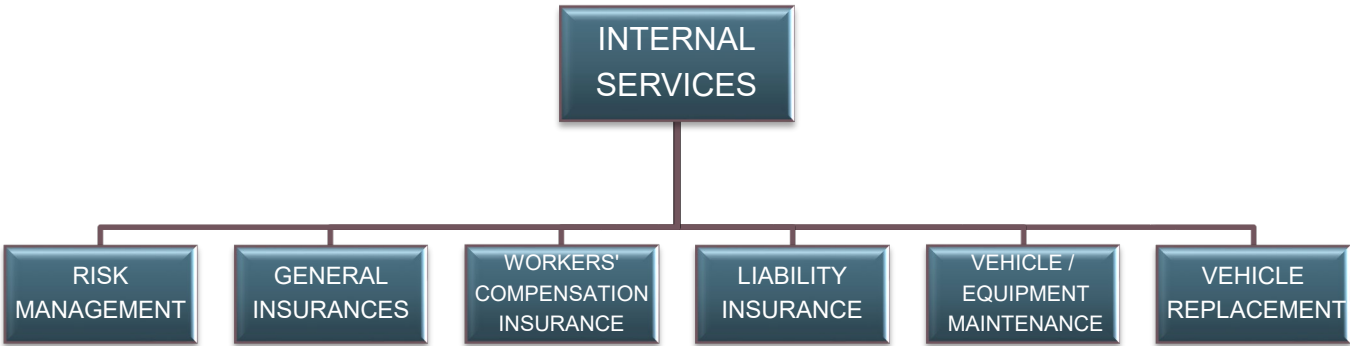
# ENTERPRISE OPERATIONS

## Workforce

Workforce by Program	FY 21 Authorized	FY 22 Authorized	FY 23 Authorized	FY 24 Authorized
<b>5443 NPDES Storm Drain Sewer</b>				
P.S. Maint Crew Supervisor	0.250			
Public Svc Maint Wkr II	1.050	1.050	1.050	1.050
Public Svc Maint Wkr III	0.250	0.250	0.250	0.250
Public Svc Maint Wkr IV	0.250	0.250	0.250	0.250
Public Works Admin Supervisor	0.050	0.050	0.050	0.050
Public Works Director	0.050	0.050	0.050	0.050
Wastewater Manager	0.250	0.250	0.250	0.250
City Engineer	0.050	0.050	0.050	0.050
Wastewater Crew Sup		0.250	0.250	0.250
<b>5443 NPDES Storm Drain Sewer Total</b>	<b>2.200</b>	<b>2.200</b>	<b>2.200</b>	<b>2.200</b>
<b>5444 NPDES Street Sweeping</b>				
Community Service Officer	0.500			
Equipment Mechanic I	1.000			
Motor Sweeper Operator	3.000	3.000	3.000	
Office Technician	0.200	0.200	0.200	0.200
P.S. Maint Crew Supervisor	0.250			
Public Svc Maint Wkr II	1.000	1.000	1.000	1.000
Public Svc Maint Wkr III				3.000
Public Svc Maint Wkr IV	0.250	0.250	0.250	0.250
Wastewater Crew Sup		0.250	0.250	0.250
<b>5444 NPDES Street Sweeping Total</b>	<b>6.200</b>	<b>4.700</b>	<b>4.700</b>	<b>4.700</b>
<b>5446 Downtown Parking</b>				
Public Works Admin Supervisor	0.250	0.250	0.250	0.250
Public Works Director	0.020	0.020	0.020	0.020
<b>5446 Downtown Parking Total</b>	<b>0.270</b>	<b>0.270</b>	<b>0.270</b>	<b>0.270</b>
<b>5448 Parking Enforcement</b>				
Office Technician	0.250			
Public Works Admin Supervisor	0.250	0.250	0.250	0.250
<b>5448 Parking Enforcement Total</b>	<b>0.500</b>	<b>0.250</b>	<b>0.250</b>	<b>0.250</b>
<b>Total</b>	<b>43.609</b>	<b>45.370</b>	<b>52.320</b>	<b>53.120</b>

# INTERNAL SERVICES

## Organizational Chart by Division



# INTERNAL SERVICES

## Summary

### Purpose

Internal Services supports the provision of employee benefits to include health and welfare benefits, workers compensation, City-wide safety programs, and employee assistance programs. Comprehensive protection of the City's assets through a liability program of risk avoidance, risk reduction and risk transfer is also accomplished through Internal Services.

### City Council Goals, Strategies, and Objectives for FY 2023-2024

#### **Investment Strategies/Risk Management; Operational Efficiencies** *(Effective and Culturally Responsive Government)*

1. Reduce General Fund costs in management and administration of general liability and Workers Compensation programs.
2. Implement annual audits of Workers' Compensation Third Party Administrators performance in managing claims and liabilities.
3. Assist with coordination of early Return to Work for Industrial and Non-Industrial Injuries.
4. Maintain financial stability of the state property/casualty insurance fund.
5. Evaluate efficacy of claims management software to reduce reliance upon outside services and promote internal management of claims administration.
6. Continue implementing the cost-recovery and board-up protocols.

### Major Budget Changes

None.

# INTERNAL SERVICES

## Summary

<b>Expenditures by Program</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
1245 Risk Management		150	43,000	43,000
1246 General Insurances	994,151	1,797,296	1,598,297	1,606,000
1247 Workers' Compensation Insurance	4,829,298	4,581,491	5,523,433	5,595,053
1248 Liability Insurance	4,723,192	3,879,430	3,957,564	4,663,989
4130 Support Services				1,035,000
4510 Suppression				3,456,600
5233 Vehicle/Equipment Maintenance	1,819,744	2,085,632	2,575,979	2,772,965
5238 Parks and Community Services				80,000
5239 Urban Forestry				183,660
<b>Total</b>	<b>12,366,384</b>	<b>12,343,999</b>	<b>13,698,272</b>	<b>19,436,267</b>

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	1,526,453	1,781,469	2,081,842	2,240,907
62 - Supplies & Materials	691,172	730,022	824,704	796,100
63 - Outside Services	150,447	144,302	272,850	319,100
64 - Other Charges	9,972,810	9,665,657	10,376,042	11,077,700
65 - Debt Service				815,260
66 - Capital Outlays	25,503	22,549	142,835	4,187,200
<b>Total</b>	<b>12,366,384</b>	<b>12,343,999</b>	<b>13,698,272</b>	<b>19,436,267</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
7101 Internal Services Administration		150	43,000	43,000
7102 Internal Services Insurances	994,151	1,797,296	1,598,297	1,606,000
7103 Worker's Comp Self-Insurance	4,829,298	4,581,491	5,523,433	5,595,053
7104 General Liability Self-Insurance	4,723,192	3,879,430	3,957,564	4,663,989
7120 Fleet Maintenance	1,819,744	2,085,632	2,575,979	2,563,965
7121 Vehicle Replacement				4,964,260
<b>Total</b>	<b>12,366,384</b>	<b>12,343,999</b>	<b>13,698,272</b>	<b>19,436,267</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
1247 Workers' Compensation Insurance	1.000	1.000	1.000	2.250
1248 Liability Insurance	2.000	2.000	2.000	2.000
5233 Fleet/Equipment Maintenance	10.450	10.450	11.450	12.450
<b>Total</b>	<b>13.450</b>	<b>13.450</b>	<b>14.450</b>	<b>16.700</b>

# **INTERNAL SERVICES**

## **1245 Risk Management Division**

### **Purpose**

Protect the City's "people" and "economic" assets. Risk Management administers employee benefits and the Internal Service Funds for insurances, Workers' Compensation, health, and liability insurance programs.

### **Division Operations**

1. Maintain current benefit information for employees.
2. Coordinate services for occupational injuries and illnesses in order to contain costs.
3. Oversee City-wide Injury and Illness Prevention Program (IIPP).
4. Provide support to all departments to ensure compliance with OSHA regulations.
5. Provide support to all departments to ensure compliance with Federal and State employee leave rights.

### **Major Budget Changes**

None.



# INTERNAL SERVICES

## 1245 Risk Management Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits			40,000	40,000
62 - Supplies & Materials			1,600	1,600
63 - Outside Services			1,000	1,000
64 - Other Charges		150	200	200
66 - Capital Outlays			200	200
<b>Total</b>		<b>150</b>	<b>43,000</b>	<b>43,000</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
7101 Internal Services Administration		150	43,000	43,000
<b>Total</b>		<b>150</b>	<b>43,000</b>	<b>43,000</b>

# **INTERNAL SERVICES**

## **1246 General Insurances Division**

### **Purpose**

Provide funding for City-wide safety programs, employee assistance program, unemployment claims, biennial physical exams, insurance for property, fine arts, and reimbursable damages.

### **Division Operations**

1. Review/negotiate renewal of insurance and excess insurance contracts annually of property, fine arts, fidelity bonds, liability, and tenant user liability insurance programs.
2. Oversee employee insurance programs.
3. Process employee and DMV physical exams.
4. Monitor unemployment claims.
5. Pre-employment process and physical exams.

### **Major Budget Changes**

None.

# INTERNAL SERVICES

## 1246 General Insurances Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
63 - Outside Services	11,455	19,898	50,000	75,000
64 - Other Charges	982,696	1,777,398	1,548,297	1,521,000
66 - Capital Outlays				10,000
<b>Total</b>	<b>994,151</b>	<b>1,797,296</b>	<b>1,598,297</b>	<b>1,606,000</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
7102 Internal Services Insurances	994,151	1,797,296	1,598,297	1,606,000
<b>Total</b>	<b>994,151</b>	<b>1,797,296</b>	<b>1,598,297</b>	<b>1,606,000</b>

# **INTERNAL SERVICES**

## **1247 Workers' Compensation Insurance Division**

### **Purpose**

Set Workers' Compensation rates at a level that will fund the workers' compensation reserve at the recommended levels. Maintain a Third-Party Administrator that will provide excellent customer service to employees.

### **Division Operations**

1. Provide workers' compensation benefits to City employees consistent with requirements of State law while conserving the City's General Fund.
2. Provide a visible and accurate accounting of the self-insured Workers' Compensation.
3. Set workers compensation rates at a level which will fund the workers' compensation reserve at the recommended level.
4. Establish quarterly file reviews to maintain control over the program with the City's Third-Party Administrator and Occupational/Medical Clinic.
5. Provide On-going training to departments and assist with coordination of early return to work.
6. Implement changes in the workers' compensation law.
7. Reduce General Fund costs in the administration and management of Workers Compensation claims.

### **Major Budget Changes**

None.

# INTERNAL SERVICES

## 1247 Workers' Compensation Insurance Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	158,367	177,764	223,433	355,053
63 - Outside Services		5,000	15,000	40,000
64 - Other Charges	4,670,931	4,398,727	5,285,000	5,200,000
<b>Total</b>	<b>4,829,298</b>	<b>4,581,491</b>	<b>5,523,433</b>	<b>5,595,053</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
7103 Worker's Comp Self-Insurance	4,829,298	4,581,491	5,523,433	5,595,053
<b>Total</b>	<b>4,829,298</b>	<b>4,581,491</b>	<b>5,523,433</b>	<b>5,595,053</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Adopted</b>
1247 Workers' Compensation Insurance	1.000	1.000	1.000	2.250
<b>Total</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>2.250</b>

# **INTERNAL SERVICES**

## **1248 Liability Insurance Division**

### **Purpose**

Provide comprehensive protection of the City's assets through a liability program of risk avoidance, risk reduction, and risk transfer, while focusing on customer service for the residents of the community.

### **Division Operations**

1. Physically inspect major City facilities on an annual basis.
2. Reduce General Fund costs in the administration of claims.
3. Work with Departments to reduce the City's liability exposure.
4. Improve risk transfer to 3rd party contractors.

### **Major Budget Changes**

None.

# INTERNAL SERVICES

## 1248 Liability Insurance Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	404,362	409,749	437,564	313,989
64 - Other Charges	4,318,830	3,469,681	3,520,000	4,350,000
<b>Total</b>	<b>4,723,192</b>	<b>3,879,430</b>	<b>3,957,564</b>	<b>4,663,989</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
7104 General Liability Self-Insurance	4,723,192	3,879,430	3,957,564	4,663,989
<b>Total</b>	<b>4,723,192</b>	<b>3,879,430</b>	<b>3,957,564</b>	<b>4,663,989</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
1248 Liability Insurance	2.000	2.000	2.000	2.000
<b>Total</b>	<b>2.000</b>	<b>2.000</b>	<b>2.000</b>	<b>2.000</b>

# INTERNAL SERVICES

## 5233 Vehicle/Equipment Maintenance Division

### Purpose

Fleet Maintenance is the internal service division responsible for the inspection, maintenance and repair of the City's vehicle and equipment fleet of over 350 units.

The mission of Fleet Maintenance is to provide safe, dependable, and environmentally sound transportation, related support services, and tools for necessary City purposes. The Division's primary responsibility is to conserve vehicle and equipment value and utility through the inspection, periodic preventive maintenance, and repair of this asset.

### Division Operations

1. Develop and staff an effective preventive maintenance program to reduce the incidence of unscheduled repairs.
2. Establish market-driven, competitive fleet services by making periodic assessments of the cost competitiveness of fleet service delivery.
3. Provide for a central fleet management function to maximize economies of scale and efficiency of operation.
4. Establish a fleet policy that identifies all fleet costs, allocates these costs equitable and supports fleet operations as an enterprise activity.

### Performance Measures

Performance Measure / Goal	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Goal	FY 2022-23 Projected	FY 2023-24 Goal
Number of vehicles to maintain per employee	44	44	44	44	48
Preventive Maintenance Inspections on Police Vehicles	489	489	500	500	525
Preventive Maintenance Inspections on Fleet Vehicles	1,131	1,131	1,100	1,100	1,200

### Major Budget Changes

A full time Inventory Technician position has been requested. The Division currently has a part-time Public Service Maintenance Aide, which they are requesting to switch to full-time position. The Aide would be responsible for ordering & returning parts, entering parts into a database, and maintaining inventories and stock at levels determined by usage. This will help keep Fleet's cost efficient by minimizing over ordering and returning parts.



# INTERNAL SERVICES

## 5233 Vehicle/Equipment Maintenance Division

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
61 - Salaries & Benefits	963,724	1,193,956	1,380,845	1,531,865
62 - Supplies & Materials	691,172	730,022	823,104	794,500
63 - Outside Services	138,992	119,404	206,850	203,100
64 - Other Charges	353	19,701	22,545	6,500
66 - Capital Outlays	25,503	22,549	142,635	28,000
<b>Total</b>	<b>1,819,744</b>	<b>2,085,632</b>	<b>2,575,979</b>	<b>2,563,965</b>

<b>Expenditures by Fund</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
7120 Fleet Maintenance	1,819,744	2,085,632	2,575,979	2,563,965
<b>Total</b>	<b>1,819,744</b>	<b>2,085,632</b>	<b>2,575,979</b>	<b>2,563,965</b>

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
5233 Fleet/Equipment Maintenance	10.450	10.450	11.450	12.450
<b>Total</b>	<b>10.450</b>	<b>10.450</b>	<b>11.450</b>	<b>12.450</b>

# INTERNAL SERVICES

## 7121 Vehicle Replacement Fund

<b>Expenditures by Category</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
65 - Debt Service				815,260
66 - Capital Outlays				4,149,000
<b>Total</b>				<b>4,964,260</b>

<b>Expenditures by Program</b>	<b>FY 21 Actual</b>	<b>FY 22 Actual</b>	<b>FY 23 Amended</b>	<b>FY 24 Adopted</b>
4130 Support Services				1,035,000
4510 Suppression				3,456,600
5233 Vehicle/Equipment Maintenance				209,000
5238 Parks and Community Services				80,000
5239 Urban Forestry				183,660
<b>Total</b>				<b>4,964,260</b>

# INTERNAL SERVICES

## Workforce

<b>Workforce by Program</b>	<b>FY 21 Authorized</b>	<b>FY 22 Authorized</b>	<b>FY 23 Authorized</b>	<b>FY 24 Authorized</b>
<b>1247 Workers' Compensation Insurance</b>				
Assistant City Attorney	0.500	0.500	0.500	0.500
Human Resources Technician				0.500
Legal Secretary	0.500			
Sr Risk Management Technician		0.500	0.500	0.500
Risk and Benefits Analyst				0.750
<b>1247 Workers' Compensation Insurance Total</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>2.250</b>
<b>1248 Liability Insurance</b>				
Assistant City Attorney	1.500	1.500	1.500	1.500
Legal Secretary	0.500			
Sr Risk Management Technician		0.500	0.500	0.500
<b>1248 Liability Insurance Total</b>	<b>2.000</b>	<b>2.000</b>	<b>2.000</b>	<b>2.000</b>
<b>5233 Fleet/Equipment Maintenance</b>				
Equipment Mechanic Crew Sup	1.000	1.000	1.000	1.000
Equipment Mechanic I	1.000	3.000	3.000	3.000
Equipment Mechanic II	3.000	3.000	3.000	3.000
Fleet Analyst	1.000			
Fleet Maintenance Manager	1.000	1.000	1.000	1.000
Inventory Technician	1.000			1.000
Office Technician	0.200	1.200	1.200	1.200
Public Works Admin Supervisor	0.250	0.250	0.250	0.250
Sr Vehicle Maint Asst	1.000			
Sr Mechanic	1.000			
Senior Equipment Mechanic		1.000	1.000	1.000
Radio and Upfitting Technician			1.000	1.000
<b>5233 Fleet/Equipment Maintenance Total</b>	<b>10.450</b>	<b>10.450</b>	<b>11.450</b>	<b>12.450</b>
<b>Total</b>	<b>13.450</b>	<b>13.450</b>	<b>14.450</b>	<b>16.700</b>



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# BUDGET RESOLUTION

**RESOLUTION NO. 22685 (N.C.S.)  
RESOLUTION NO. 43 (S.A.)**

## **A RESOLUTION ADOPTING THE FISCAL YEAR 2024 ANNUAL OPERATING AND CAPITAL BUDGETS**

**WHEREAS**, on May 23, 2023, the City Manager submitted a preliminary operating budget and preliminary capital improvement budget for fiscal year 2024 and a preliminary capital improvement program for fiscal years 2024-2029 to the City Council; and

**WHEREAS**, on June 13, 2023, the City Manager submitted the proposed operating budget and proposed capital improvement budget for fiscal year 2024 and the proposed capital improvement program for fiscal years 2024-2029 to the City Council which incorporated adjustments to the preliminary budgets and preliminary capital improvement program as directed by the City Council and the City Manager.

**NOW, THEREFORE, BE IT RESOLVED** that the operating and capital budgets of the City of Salinas and the Successor Agency of the Salinas Redevelopment Agency for fiscal year 2024, which begins July 1, 2023, with appropriations totaling \$248,814,988 is hereby approved, adopted, and appropriated.

**BE IT FURTHER RESOLVED** that the amounts by fund outlined in the “Expenditure Total” column of “Exhibit 1” attached hereto and incorporated herein by this reference shall be the maximum expenditures authorized for those funds for fiscal year 2024.

**BE IT FURTHER RESOLVED** that the City Manager is hereby authorized to make budgetary revisions between budget units within an operating fund after the adoption of the fiscal year 2024 budgets.

**BE IT FURTHER RESOLVED** that the City Manager is hereby authorized to transfer monies between funds up to the maximum outlined in the “Transfers Out” column in “Exhibit 2” attached hereto and incorporated herein by this reference.

**BE IT FURTHER RESOLVED** that the estimated financing sources by fund available to meet the authorized expenditures and transfers are approved and adopted as detailed in the Fiscal Year 2024 Proposed Operating Budget and incorporated herein by this reference.

**BE IT FURTHER RESOLVED** that the City Manager is authorized to adjust amounts of said financing sources subsequent to budget adoption if any appropriation balances carried forward from prior fiscal years had an associated revenue source at the time the appropriation was established.

# BUDGET RESOLUTION

**BE IT FURTHER RESOLVED** that the City-Wide Workforce Summary and Salary Schedule outlined in “Exhibit 3” and “Exhibit 4,” respectively, attached hereto and incorporated herein by this reference be adopted.

**PASSED AND APPROVED** this 13th day of June 2023, by the following vote:

**AYES:** Councilmembers: Barrera, Gonzalez, McShane, Osornio, Rocha, Sandoval, and Mayor Craig

**NOES:**

**ABSENT:**

**ABSTAIN:**

**APPROVED:**



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Kimbley Craig, Mayor

**ATTEST:**



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Patricia Barajas, City Clerk

# BUDGET RESOLUTION

## Expenditure Summary by Object

# Exhibit 1

<u>Fund</u>	<u>Salaries &amp; Benefits</u>	<u>Maintenance &amp; Operations *</u>	<u>Debt Service</u>	<u>Capital Outlay</u>	<u>Expenditure Total</u>
<b>General Funds</b>					
General Fund					
Department Name					
Administration	\$3,142,999	\$2,384,700	\$0	\$679,000	\$6,206,699
City Attorney's Office	728,037	152,540	0	40,000	920,577
City Council	330,907	68,700	0	0	399,607
Community Development	3,621,469	2,203,985	0	33,300	5,858,754
Finance	2,046,998	737,290	0	62,800	2,847,088
Fire	25,330,407	1,348,170	184,240	73,450	26,936,267
Human Resources	1,370,020	297,050	0	75,000	1,742,070
Police	42,767,407	6,354,000	225,370	10,000	49,356,777
Public Works	4,515,869	2,233,998	0	26,590	6,776,457
Recreation	112,300	167,450	0	0	279,750
Non-Departmental	818,500	7,057,760	0	0	7,876,260
General Fund Total	<u>\$84,784,913</u>	<u>\$23,005,643</u>	<u>\$409,610</u>	<u>\$1,000,140</u>	<u>\$109,200,306</u>
Measure E Fund					
Department Name					
Administration	\$0	\$0	\$0	\$58,000	\$58,000
Finance	0	8,000	0	0	8,000
Library	4,794,573	1,107,980	0	42,000	5,944,553
Police	3,813,331	596,000	0	0	4,409,331
Recreation	2,647,234	207,940	0	0	2,855,174
Non-Departmental	0	427,000	0	0	427,000
Measure E Fund Total	<u>\$11,255,138</u>	<u>\$2,346,920</u>	<u>\$0</u>	<u>\$100,000</u>	<u>\$13,702,058</u>

# BUDGET RESOLUTION

## Expenditure Summary by Object

# Exhibit 1

<u>Fund</u>	<u>Salaries &amp; Benefits</u>	<u>Maintenance &amp; Operations *</u>	<u>Debt Service</u>	<u>Capital Outlay</u>	<u>Expenditure Total</u>
Measure G Fund					
Department Name					
Administration	\$681,419	\$0	\$0	\$0	\$681,419
Community Development	1,354,100	1,071,500	0	2,000	2,427,600
Finance	276,366	1,000	0	0	277,366
Fire	1,590,141	274,200	0	43,000	1,907,341
Human Resources	185,020	0	0	0	185,020
Police	6,199,012	120,000	0	0	6,319,012
Public Works	4,782,951	2,145,529	0	7,800	6,936,280
Recreation	2,036,347	3,266,397	0	81,000	5,383,744
Measure G Fund Total	<u>\$17,105,356</u>	<u>\$6,878,626</u>	<u>\$0</u>	<u>\$133,800</u>	<u>\$24,117,782</u>
<b>General Funds Total</b>	<b><u>\$113,145,407</u></b>	<b><u>\$32,231,189</u></b>	<b><u>\$409,610</u></b>	<b><u>\$1,233,940</u></b>	<b><u>\$147,020,146</u></b>
<b>Assessment &amp; Maintenance District Funds</b>					
2019 Spec. Tax Bond - Monte Bella Fund	\$0	\$0	\$166,200	\$0	\$166,200
2019 Spec. Tax Bond - Monte Bella 2 Fund	0	0	138,400	0	138,400
2019 Spec. Tax Bond - Monte Bella 3 Fund	0	0	167,200	0	167,200
Airport Bus. Park Maint. Dist. Fund	2,205	14,412	0	0	16,617
Assessment District Debt Svc Fund	0	0	463,600	0	463,600
Harden Ranch Landscape Dist. Fund	2,215	132,140	0	0	134,355
Mira Monte Maint. Dist. Fund	36,087	115,830	0	0	151,917
Monte Bella Maint. Dist. Fund	60,523	265,350	0	0	325,873
NE Salinas Landscape Dist. Fund	67,689	747,650	0	0	815,339
Vista Nueva Maint. Dist. Fund	10	105,650	0	2,000	107,660
Woodside Park Maint. Dist. Fund	6,936	38,000	0	0	44,936
<b>Assessment &amp; Maintenance District Funds Total</b>	<b><u>\$175,665</u></b>	<b><u>\$1,419,032</u></b>	<b><u>\$935,400</u></b>	<b><u>\$2,000</u></b>	<b><u>\$2,532,097</u></b>



# BUDGET RESOLUTION

## Expenditure Summary by Object

# Exhibit 1

<u>Fund</u>	<u>Salaries &amp; Benefits</u>	<u>Maintenance &amp; Operations *</u>	<u>Debt Service</u>	<u>Capital Outlay</u>	<u>Expenditure Total</u>
<b>Capital Projects Fund</b>					
Capital Projects Fund	\$312,000	\$7,366,530	\$0	\$18,975,020	\$26,653,550
<b>Capital Projects Fund Total</b>	<b>\$312,000</b>	<b>\$7,366,530</b>	<b>\$0</b>	<b>\$18,975,020</b>	<b>\$26,653,550</b>
<b>Debt Service Funds</b>					
2014 COP Consolidation Fund	\$0	\$0	\$227,100	\$0	\$227,100
2018B Total Road Imprvmt Prgm COP Fund	0	0	2,328,400	0	2,328,400
2020A Refunding Bonds - Energy Fund	0	0	1,559,000	0	1,559,000
2020A Refunding Bonds - SVSWA Fund	0	0	668,300	0	668,300
El Gabilan Library 2018 Lease Fund	0	334,200	791,000	20,000	1,145,200
Public Safety Building 2018 Lease Fund	0	1,200,800	4,480,000	70,000	5,750,800
<b>Debt Service Funds Total</b>	<b>\$0</b>	<b>\$1,535,000</b>	<b>\$10,053,800</b>	<b>\$90,000</b>	<b>\$11,678,800</b>
<b>Enterprise Funds</b>					
Downtown Parking District Fund	\$38,855	\$665,200	\$950,700	\$0	\$1,654,755
Fairways Golf Course Fund	0	0	219,000	0	219,000
Industrial Waste Fund	869,471	1,312,700	520,800	0	2,702,971
Municipal Airport Fund	901,838	810,000	0	60,500	1,772,338
Parking Enforcement Fund	32,659	1,063,000	0	0	1,095,659
Permit Services Fund	2,762,266	1,286,620	0	51,800	4,100,686
Preferential Parking Fund	5,000	17,700	0	0	22,700
Sewer Fund	2,400,662	1,025,000	868,100	0	4,293,762
Stormwater (NPDES) Fund	835,287	2,027,030	0	6,500	2,868,817
Twin Creeks Golf Course Fund	0	0	440,300	0	440,300
Water Utility Fund	0	15,000	0	0	15,000
<b>Enterprise Funds Total</b>	<b>\$7,846,038</b>	<b>\$8,222,250</b>	<b>\$2,998,900</b>	<b>\$118,800</b>	<b>\$19,185,988</b>

# BUDGET RESOLUTION

## Expenditure Summary by Object

# Exhibit 1

<u>Fund</u>	<u>Salaries &amp; Benefits</u>	<u>Maintenance &amp; Operations *</u>	<u>Debt Service</u>	<u>Capital Outlay</u>	<u>Expenditure Total</u>
<b>Grant Funds</b>					
Board of State & Comm. Corrnrs Fund	\$313,850	\$0	\$0	\$0	\$313,850
<b>Grant Funds Total</b>	<b>\$313,850</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$313,850</b>
<b>Housing &amp; Urban Development Funds</b>					
CDBG - COVID 19 Fund	\$366,006	\$0	\$0	\$0	\$366,006
Community Development Fund	474,028	172,650	0	5,904,000	6,550,678
Emergency Solutions Grant - COC Fund	18,090	0	0	0	18,090
Emergency Solutions Grant - HUD Fund	79,397	68,558	0	0	147,955
Encampment Resolution Fund	480,133	0	0	0	480,133
ESG-CV HUD Fund	170,714	0	0	0	170,714
Family Homeless Challenge Fund	157,915	0	0	0	157,915
Home Investment Partnership Fund	189,703	1,950,434	0	3,500	2,143,637
HOME-ARP Fund	77,048	13,000	0	0	90,048
SB 2 Fund	60,078	3,984,435	0	0	4,044,513
<b>Housing &amp; Urban Development Funds Total</b>	<b>\$2,073,112</b>	<b>\$6,189,077</b>	<b>\$0</b>	<b>\$5,907,500</b>	<b>\$14,169,689</b>
<b>Internal Service Funds</b>					
Fleet Maintenance Fund	\$1,531,865	\$1,004,100	\$0	\$28,000	\$2,563,965
General Liability Self-Insurance Fund	313,989	4,350,000	0	0	4,663,989
Internal Services - Insurances Fund	0	1,596,000	0	10,000	1,606,000
Internal Services Administration Fund	40,000	2,800	0	200	43,000
Vehicle Replacement Fund	0	0	815,260	4,149,000	4,964,260
Worker's Comp. Self-Insurance Fund	355,053	5,240,000	0	0	5,595,053
<b>Internal Service Funds Total</b>	<b>\$2,240,907</b>	<b>\$12,192,900</b>	<b>\$815,260</b>	<b>\$4,187,200</b>	<b>\$19,436,267</b>

# BUDGET RESOLUTION

## Expenditure Summary by Object

# Exhibit 1

<u>Fund</u>	<u>Salaries &amp; Benefits</u>	<u>Maintenance &amp; Operations *</u>	<u>Debt Service</u>	<u>Capital Outlay</u>	<u>Expenditure Total</u>
<b>Trust &amp; Agency Funds</b>					
Redevelopment Obligation Retmt Fund	\$0	\$0	\$1,407,400	\$0	\$1,407,400
Successor Agency Admin. Fund	0	10,000	0	0	10,000
<b>Trust &amp; Agency Funds Total</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$1,407,400</b>	<b>\$0</b>	<b>\$1,417,400</b>
<b>Other/Miscellaneous Funds</b>					
Asset Forfeiture Fund	\$0	\$62,000	\$0	\$0	\$62,000
Emergency Medical Service Fund	1,383,458	140,900	0	17,400	1,541,758
General Plan Fund	100,770	846,030	0	0	946,800
HSA - Affordable Housing Fund	50	1,000	0	0	1,050
Local Housing Trust Fund	0	2,000,000	0	0	2,000,000
Municipal Art Fund	0	100,000	0	0	100,000
PEG Cable Franchise Fund	0	200,000	0	0	200,000
Proposition 172 Sales Tax Fund	0	600,000	0	0	600,000
Recreation Parks Fund	20,400	2,500	0	0	22,900
Supplemental Law Enfmt - AB3229 Fund	0	743,000	0	0	743,000
Vehicle Abatement Fund	185,693	4,000	0	0	189,693
<b>Other/Miscellaneous Funds Total</b>	<b>\$1,690,371</b>	<b>\$4,699,430</b>	<b>\$0</b>	<b>\$17,400</b>	<b>\$6,407,201</b>
<b>Total - All Funds</b>	<b>\$127,797,350</b>	<b>\$73,865,408</b>	<b>\$16,620,370</b>	<b>\$30,531,860</b>	<b>\$248,814,988</b>

\* Includes Supplies & Materials, Outside Services, Other Charges, & Financial Assistance

# BUDGET RESOLUTION

## Fund Transfers

# Exhibit 2

<u>Fund</u>	<u>Transfers In</u>	<u>Transfers Out</u>	<u>Net Transfers</u>
<b>1000 General Fund</b>			
90.2401 Gas Tax - 2107 Fund	\$ 1,200,300		
90.2402 Gas Tax - 2106 Fund	230,000		
90.2403 Gas Tax - 2105 Fund	294,700		
90.2503 Traffic Safety Fund	200,000		
90.2513 General Plan Fund	153,200		
90.7101 Internal Services Administration Fund	750,000		
95.2501 Emergency Medical Service Fund		1,600,000	
95.2504 Vehicle Abatement Fund		50,000	
95.2507 Municipal Art Fund		100,000	
95.2513 General Plan Fund		555,430	
95.2603 Local Housing Trust Fund		2,000,000	
95.4104 2014 COP Consolidation Fund		227,100	
95.4111 2020A Refunding Bonds - Energy Fund		1,199,500	
95.4112 2020A Refunding Bonds - SVSWA Fund		668,300	
95.6302 Twin Creeks Golf Course Fund		450,000	
95.6500 Stormwater (NPDES) Fund		2,150,000	
95.6801 Downtown Parking District Fund		393,000	
95.7102 Internal Services - Insurances Fund		600,000	
95.7104 General Liability Self-Insurance Fund		2,800,000	
95.7120 Fleet Maintenance Fund		2,000,000	
95.7121 Vehicle Replacement Fund		876,825	
95.5800 Capital Projects Fund		5,430,000	
<b>Total - General Fund</b>	<b>\$ 2,828,200</b>	<b>\$ 21,100,155</b>	<b>\$ (18,271,955)</b>
<b>1100 Measure E Fund</b>			
95.4110 El Gabilan Library 2018 Lease Fund		\$ 1,145,200	
95.4111 2020A Refunding Bonds - Energy Fund		66,200	
95.7102 Internal Services - Insurances Fund		250,000	
95.7104 General Liability Self-Insurance Fund		420,000	
95.7120 Fleet Maintenance Fund		100,000	
<b>Total - Measure E Fund</b>	<b>\$ -</b>	<b>\$ 1,981,400</b>	<b>\$ (1,981,400)</b>
<b>1200 Measure G Fund</b>			
95.4106 Public Safety Building 2018 Lease Fund		\$ 5,750,800	
95.4111 2020A Refunding Bonds - Energy Fund		5,200	
95.7102 Internal Services - Insurances Fund		550,000	
95.7104 General Liability Self-Insurance Fund		190,000	
95.7120 Fleet Maintenance Fund		200,000	
95.7121 Vehicle Replacement Fund		463,620	
95.5800 Capital Projects Fund		9,385,000	
<b>Total - Measure G Fund</b>	<b>\$ -</b>	<b>\$ 16,544,620</b>	<b>\$ (16,544,620)</b>
<b>2100 Assessment &amp; Maintenance District Funds</b>			
2105 95.5800 Capital Projects Fund		\$ 10,000	
2107 95.5800 Capital Projects Fund		150,000	
2109 95.5800 Capital Projects Fund		611,000	
<b>Total - Assessment &amp; Maintenance District Funds</b>	<b>\$ -</b>	<b>\$ 771,000</b>	<b>\$ (771,000)</b>

# BUDGET RESOLUTION

## Fund Transfers

## Exhibit 2

<u>Fund</u>	<u>Transfers In</u>	<u>Transfers Out</u>	<u>Net Transfers</u>
<b>2300 Development Fee Funds</b>			
2301 95.5800 Capital Projects Fund		\$ 250,000	
2302 95.5800 Capital Projects Fund		82,500	
<b>Total - Development Fee Funds</b>	<b>\$ -</b>	<b>\$ 332,500</b>	<b>\$ (332,500)</b>
<b>2400 Gas Tax Funds</b>			
2401 95.1000 General Fund		\$ 1,200,300	
2401 95.6500 Stormwater (NPDES) Fund		15,000	
2402 95.1000 General Fund		230,000	
2403 95.1000 General Fund		294,700	
2403 95.6500 Stormwater (NPDES) Fund		60,000	
2402 95.5800 Capital Projects Fund		20,000	
2403 95.5800 Capital Projects Fund		1,000,000	
2404 95.5800 Capital Projects Fund		983,800	
<b>Total - Gas Tax Funds</b>	<b>\$ -</b>	<b>\$ 3,803,800</b>	<b>\$ (3,803,800)</b>
<b>2501 Emergency Medical Services Fund</b>			
90.1000 General Fund	\$ 1,600,000		
<b>Total - Emergency Medical Services Fund</b>	<b>\$ 1,600,000</b>	<b>\$ -</b>	<b>\$ 1,600,000</b>
<b>2503 Traffic Safety Fund</b>			
95.1000 General Fund		\$ 200,000	
<b>Total - Traffic Safety Fund</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ (200,000)</b>
<b>2504 Vehicle Abatement Fund</b>			
90.1000 General Fund	\$ 50,000		
<b>Total - Vehicle Abatement Fund</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>
<b>2507 Municipal Art Fund</b>			
90.1000 General Fund	\$ 100,000		
<b>Total - Vehicle Abatement Fund</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 100,000</b>
<b>2510 Meas. X - Trans. Safety &amp; Invmt Plan Fund</b>			
95.4107 2018B Total Road Imprvmt Prgm COP Fund		\$ 2,328,400	
95.5800 Capital Projects Fund		2,095,000	
<b>Total - Meas. X - Trans. Safety &amp; Invmt Plan Fund</b>	<b>\$ -</b>	<b>\$ 4,423,400</b>	<b>\$ (4,423,400)</b>
<b>2511 SB1 Road Maint. &amp; Rehab. Fund</b>			
95.5800 Capital Projects Fund		\$ 3,575,000	
<b>Total - SB1 Road Maint. &amp; Rehab. Fund</b>	<b>\$ -</b>	<b>\$ 3,575,000</b>	<b>\$ (3,575,000)</b>
<b>2513 General Plan Fund</b>			
90.1000 General Fund	\$ 555,430		
95.1000 General Fund		153,200	
<b>Total - General Plan Fund</b>	<b>\$ 555,430</b>	<b>\$ 153,200</b>	<b>\$ 402,230</b>
<b>2603 Local Housing Trust Fund</b>			
90.1000 General Fund	\$ 2,000,000		
<b>Total - Vehicle Abatement Fund</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>

# BUDGET RESOLUTION

## Fund Transfers

## Exhibit 2

<u>Fund</u>	<u>Transfers In</u>	<u>Transfers Out</u>	<u>Net Transfers</u>
<b>4100 Debt Service Funds</b>			
4104 90.1000 General Fund	\$ 227,100		
4106 90.1200 Measure G Fund	5,750,800		
4107 90.2510 Meas. X - Trans. Safety & Invmt Plan Fund	2,328,400		
4110 90.1100 Measure E Fund	1,145,200		
4111 90.1000 General Fund	1,199,500		
4111 90.1100 Measure E Fund	66,200		
4111 90.1200 Measure G Fund	5,200		
4111 90.6100 Municipal Airport Fund	79,900		
4111 90.6200 Industrial Waste Fund	74,800		
4111 90.6400 Sewer Fund	99,700		
4111 90.6801 Downtown Parking District Fund	33,900		
4112 90.1000 General Fund	668,300		
<b>Total - Debt Service Funds</b>	<b>\$ 11,679,000</b>	<b>\$ -</b>	<b>\$ 11,679,000</b>
<b>5101 Special Aviation - State Fund</b>			
95.5800 Capital Projects Fund		\$ 81,000	
<b>Total - Special Aviation - State Fund</b>	<b>\$ -</b>	<b>\$ 81,000</b>	<b>\$ (81,000)</b>
<b>5102 Special Aviation - Federal Fund</b>			
95.5800 Capital Projects Fund		\$ 1,620,000	
<b>Total - Special Aviation - Federal Fund</b>	<b>\$ -</b>	<b>\$ 1,620,000</b>	<b>\$ (1,620,000)</b>
<b>6100 Airport Fund</b>			
95.4111 2020A Refunding Bonds - Energy Fund		\$ 79,900	
95.5800 Capital Projects Fund		631,250	
<b>Total - Airport Fund</b>	<b>\$ -</b>	<b>\$ 711,150</b>	<b>\$ (711,150)</b>
<b>6200 Industrial Waste Fund</b>			
95.4111 2020A Refunding Bonds - Energy Fund		\$ 74,800	
95.5800 Capital Projects Fund		150,000	
<b>Total - Industrial Waste Fund</b>	<b>\$ -</b>	<b>\$ 224,800</b>	<b>\$ (224,800)</b>
<b>6302 Twin Creeks Golf Course Fund</b>			
90.1000 General Fund	\$ 450,000		
<b>Total - Twin Creeks Golf Course Fund</b>	<b>\$ 450,000</b>	<b>\$ -</b>	<b>\$ 450,000</b>
<b>6400 Sewer Fund</b>			
95.4111 2020A Refunding Bonds - Energy Fund		99,700	
95.5800 Capital Projects Fund		172,000	
<b>Total - Sewer Fund</b>	<b>\$ -</b>	<b>\$ 271,700</b>	<b>\$ (271,700)</b>
<b>6500 Stormwater (NPDES) Fund</b>			
90.1000 General Fund	\$ 2,150,000		
90.2401 Gas Tax - 2107 Fund	15,000		
90.2403 Gas Tax - 2105 Fund	60,000		
<b>Total - Stormwater (NPDES) Fund</b>	<b>\$ 2,225,000</b>	<b>\$ -</b>	<b>\$ 2,225,000</b>

# BUDGET RESOLUTION

## Fund Transfers

# Exhibit 2

<u>Fund</u>	<u>Transfers In</u>	<u>Transfers Out</u>	<u>Net Transfers</u>
<b>6801 Downtown Parking District Fund</b>			
90.1000 General Fund	\$ 393,000		
90.8914 Redevelopment Obligation Retmt Fund	950,700		
95.4111 2020A Refunding Bonds - Energy Fund		33,900	
95.5800 Capital Projects Fund		100,000	
<b>Total - Downtown Parking District Fund</b>	<b>\$ 1,343,700</b>	<b>\$ 133,900</b>	<b>\$ 1,209,800</b>
<b>6900 Permit Services Fund</b>			
95.5800 Capital Projects Fund		\$ 307,000	
<b>Total - Permit Services Fund</b>	<b>\$ -</b>	<b>\$ 307,000</b>	<b>\$ (307,000)</b>
<b>7100 Internal Service Funds</b>			
7101 95.1000 General Fund		\$ 750,000	
7101 95.7104 General Liability Self-Insurance Fund		1,000,000	
7102 90.1000 General Fund	600,000		
7102 90.1100 Measure E Fund	250,000		
7102 90.1200 Measure G Fund	550,000		
7102 95.7104 General Liability Self-Insurance Fund		500,000	
7104 90.1000 General Fund	2,800,000		
7104 90.1100 Measure E Fund	420,000		
7104 90.1200 Measure G Fund	190,000		
7104 90.7101 Internal Services Administration Fund	1,000,000		
7104 90.7102 Internal Services - Insurances Fund	500,000		
7120 90.1000 General Fund	2,000,000		
7120 90.1100 Measure E Fund	100,000		
7120 90.1200 Measure G Fund	200,000		
7121 90.1000 General Fund	876,825		
7121 90.1200 Measure G Fund	463,620		
<b>Total - Internal Service Funds</b>	<b>\$ 9,950,445</b>	<b>\$ 2,250,000</b>	<b>\$ 7,700,445</b>
<b>8914 Redevelopment Obligation Retmt Fund</b>			
95.6801 Downtown Parking District Fund		\$ 950,700	
<b>Total - Redevelopment Obligation Retmt Fund</b>	<b>\$ -</b>	<b>\$ 950,700</b>	<b>\$ (950,700)</b>
<b>5800 Capital Projects Fund</b>			
90.1000 General Fund	\$ 5,430,000		
90.1200 Measure G Fund	9,385,000		
90.2105 NE Salinas Landscape Dist. Fund	10,000		
90.2107 Vista Nueva Maint. Dist. Fund	150,000		
90.2109 Monte Bella Maint. Dist. Fund	611,000		
90.2301 Development Fees - Sewer & Storm Fund	250,000		
90.2302 Development Fees - Parks & Playgrd Fund	82,500		
90.2402 Gas Tax - 2106 Fund	20,000		
90.2403 Gas Tax - 2105 Fund	1,000,000		
90.2404 Gas Tax - Motor Veh. Fuel Tax Fund	983,800		
90.2510 Meas. X - Trans. Safety & Invmt Plan Fund	2,095,000		
90.2511 SB 1 Road Maint. & Rehab. Fund	3,575,000		
90.5101 Special Aviation - State Fund	81,000		
90.5102 Special Aviation - Federal Fund	1,620,000		
90.6100 Municipal Airport Fund	631,250		

# BUDGET RESOLUTION

## Fund Transfers

## Exhibit 2

Fund	Transfers In	Transfers Out	Net Transfers
90.6200 Industrial Waste Fund	150,000		
90.6400 Sewer Fund	172,000		
90.6801 Downtown Parking District Fund	100,000		
90.6900 Permit Services Fund	307,000		
<b>Total - Capital Projects Fund</b>	<b>\$ 26,653,550</b>	<b>\$ -</b>	<b>\$ 26,653,550</b>
<b>Total - All Funds</b>	<b>\$ 59,435,325</b>	<b>\$ 59,435,325</b>	<b>\$ -</b>



# BUDGET RESOLUTION

## City-Wide Workforce Summary

# Exhibit 3

	<u>FY 20</u>	<u>FY 21</u>	<u>FY 22</u>	<u>FY 23</u>	<u>FY 24</u>
GENERAL OPERATIONS					
Police (Sworn)	174.000	174.000	174.000	161.000	161.000
Police (Administrative)	57.500	53.500	47.000	52.000	52.000
Fire (Sworn)	93.000	93.000	93.000	96.000	97.000
Fire (Administrative)	5.000	5.000	5.000	7.000	7.000
<b>Total Public Safety</b>	<b><u>329.500</u></b>	<b><u>325.500</u></b>	<b><u>319.000</u></b>	<b><u>316.000</u></b>	<b><u>317.000</u></b>
Mayor and City Council	7.000	7.000	7.000	7.000	7.000
Administration	12.000	6.000	8.000	8.000	25.000
Human Resources		7.000	7.000	9.000	9.750
Finance	26.667	25.000	28.000	30.000	16.000
City Attorney	5.000	5.000	3.000	4.000	3.000
Community Development	29.850	31.010	34.500	42.550	48.750
Engineering & Transportation	35.650	33.930	34.180	34.180	34.180
Environmental & Maintenance Services	46.750	46.750	33.750	40.750	40.750
Parks and Community Services	19.000	19.000	31.000	33.000	34.000
Library	41.500	41.500	41.500	41.500	41.500
<b>Total Non Public Safety</b>	<b><u>223.417</u></b>	<b><u>222.190</u></b>	<b><u>227.930</u></b>	<b><u>249.980</u></b>	<b><u>259.930</u></b>
<b>TOTAL GENERAL OPERATIONS</b>	<b><u>552.917</u></b>	<b><u>547.690</u></b>	<b><u>546.930</u></b>	<b><u>565.980</u></b>	<b><u>576.930</u></b>
INTERNAL SERVICES	13.450	13.450	13.450	14.450	16.700
ENTERPRISE OPERATIONS	43.383	43.610	45.370	52.320	53.120
ASSESSMENT & MAINTENANCE DISTRICTS	1.750	1.750	0.750	0.750	0.750
<b>CITY-WIDE TOTAL</b>	<b><u>611.500</u></b>	<b><u>606.500</u></b>	<b><u>606.500</u></b>	<b><u>633.500</u></b>	<b><u>647.500</u></b>

# BUDGET RESOLUTION

## Salary Schedule

# Exhibit 4

City of Salinas  
 Classification - Salary Schedule  
 As of July 1, 2023

Benefit Group

- 14 Executive Group
- 15 AMPS
- 16 Confidential Management
- 17 Confidential Management 2
- 18 Fire Supervisors
- 19 IAFF
- 20 Police Management
- 21 POA
- 22 POA-Recruit
- 23 Crew Sups
- 24 Crew Sups 2
- 25 SEIU
- 26 SMEA
- 27 Confidential Miscellaneous
- 29 Temporary

11.1000	City Mayor	369.2300	Bi-weekly Pay
11.1001	City Council	276.9200	Bi-weekly Pay
12.1005	City Manager	118.6298	Hourly
13.1010	City Attorney	110.5769	Hourly

Grade	Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Executive Group							
14.1014	Assistant Chief of Police	85.2211	89.4848	93.9622	98.6536	103.5913	108.7709
14.1013	Chief of Police	87.2492	91.6140	96.1923	101.0040	106.0552	111.3580
14.1022	Community Development Director	72.2152	75.8286	79.6140	83.5991	87.7769	92.1657
14.1031	Deputy PW Dir/City Engr	63.5854	66.7670	70.1105	73.6161	77.2964	81.1612
14.1025	Finance Director	70.8137	74.3537	78.0665	81.9720	86.0699	90.3734
14.1016	Fire Chief	86.4950	90.8254	95.3683	100.1371	105.1449	110.4021
14.1027	Human Resources Director	69.4390	72.9126	76.5588	80.3913	84.4093	88.6298
14.1028	Lib/Community Svc Dir	69.4390	72.9126	76.5588	80.3913	84.4093	88.6298
14.1019	Public Works Director	72.2152	75.8286	79.6140	83.5991	87.7769	92.1657

# BUDGET RESOLUTION

## Salary Schedule

# Exhibit 4

City of Salinas  
Classification - Salary Schedule  
As of July 1, 2023

Grade	Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
AMPS								
15.1121	Airport Manager	48.5062	50.9288	53.4760	56.1476	58.9578	61.9134	
15.4032	Animal Services Administrator	53.7182	56.4056	59.2283	62.1861	65.2990	68.5673	
15.2117	Assistant Director of IT	52.4378	55.0612	57.8158	60.7090	63.7408	66.9314	
15.5001	Assistant Public Works Director	55.0612	57.8158	60.7090	63.7408	66.9314	70.2815	
15.5021	Associate Engineer	44.4225	46.6444	48.9768	51.4272	53.9951	56.6946	
15.3021	Associate Planner	38.7399	40.6781	42.7130	44.8516	47.0944	49.4476	
15.1717	Asst Community Development Dir	61.2891	64.3571	67.5784	70.9591	74.5064	78.2269	
15.5002	Asst PW Director/City Engineer	61.2891	64.3571	67.5784	70.9591	74.5064	78.2269	
15.3107	Chief Building Official	55.0612	57.8158	60.7090	63.7408	66.9314	70.2815	
15.5003	City Engineer	61.2891	64.3571	67.5784	70.9591	74.5064	78.2269	
15.5007	City Traffic Engineer	61.2891	64.3571	67.5784	70.9591	74.5064	78.2269	
15.3104	Code Enforcement Manager	45.0733	47.3295	49.6967	52.1817	54.7842	57.5251	
15.3031	Community Dev Analyst	37.4457	39.3214	41.2871	43.3567	45.5232	47.8002	
15.6007	Community Education Mgr	37.8124	39.7090	41.6955	43.7789	45.9730	48.2711	
15.1146	Community Safety Admin	41.4948	43.5643	45.7515	48.0356	50.4374	52.9569	
15.6101	Community Services Manager	39.3214	41.2871	43.3567	45.5232	47.8002	50.1883	
15.2108	Computer Systems Administrator	51.1781	53.7390	56.4246	59.2418	62.2111	65.3189	
15.5026	Const Inspector Supv	39.1277	41.0863	43.1421	45.3016	47.5649	49.9391	
15.4028	Crime Analyst	40.0964	42.1040	44.2081	46.4231	48.7416	51.1781	
15.4017	Criminalist	49.0585	51.5146	54.0861	56.7937	59.6392	62.6163	
15.5441	Deputy Dir of Envir/Maint	53.7182	56.4056	59.2283	62.1861	65.2990	68.5673	
15.6001	Deputy Librarian	41.4948	43.5643	45.7515	48.0356	50.4374	52.9569	
15.5421	Environ Resource Planner	44.6371	46.8729	49.2124	51.6694	54.2581	56.9644	
15.5382	Facilities Maintenance Manager	45.0733	47.3295	49.6967	52.1817	54.7842	57.5251	
15.5336	Fleet Maintenance Manager	45.0733	47.3295	49.6967	52.1817	54.7842	57.5251	
15.5016	GIS Administrator	44.6371	46.8729	49.2124	51.6694	54.2581	56.9644	
15.3027	Homeless Services Manager	48.0121	50.4092	52.9347	55.5750	58.3572	61.2811	
15.3026	Housing Services Supv	38.7399	40.6781	42.7130	44.8516	47.0944	49.4476	
15.2101	Information Systems Mgr	52.4378	55.0612	57.8158	60.7090	63.7408	66.9314	
15.3017	Inspection Services Manager	51.6694	54.2581	56.9644	59.8162	62.8132	65.9486	
15.2111	Integration/Appl Admin	51.1781	53.7390	56.4246	59.2418	62.2111	65.3189	
15.6016	Literacy Program Mgr	36.7147	38.5515	40.4827	42.5018	44.6356	46.8640	
15.5384	Maintenance Manager	45.0733	47.3295	49.6967	52.1817	54.7842	57.5251	
15.4030	Management Analyst	40.4842	42.5054	44.6371	46.8729	49.2124	51.6694	
15.6017	Marketing & Development Coord	37.6325	39.5153	41.4948	43.5643	45.7515	48.0356	
15.2106	Network/Sys Administrator	51.1781	53.7390	56.4246	59.2418	62.2111	65.3189	
15.5423	NPDES Permit Manager	44.6371	46.8729	49.2124	51.6694	54.2581	56.9644	
15.5301	Park Grnds Frstry Ops Mgr	45.0733	47.3295	49.6967	52.1817	54.7842	57.5251	
15.3105	Permit Center Coordinator	36.7120	38.5530	40.4843	42.5055	44.6371	46.8729	
15.3101	Permit Ctr Mgr/Bldg Off	55.0612	57.8158	60.7090	63.7408	66.9314	70.2815	
15.3001	Planning Manager	51.6694	54.2581	56.9644	59.8162	62.8132	65.9486	
15.1171	Police Records Coord	36.7120	38.5530	40.4843	42.5055	44.6371	46.8729	
15.1111	Police Services Administrator	48.0121	50.4092	52.9347	55.5750	58.3572	61.2811	
15.6021	Princ Library Technician	29.4689	30.9410	32.4875	34.1146	35.8165	37.6127	
15.3006	Principal Planner	48.0121	50.4092	52.9347	55.5750	58.3572	61.2811	
15.1127	Public Information Officer	48.0121	50.4092	52.9347	55.5750	58.3572	61.2811	
15.1136	Public Works Admin Manager	45.0733	47.3295	49.6967	52.1817	54.7842	57.5251	
15.1151	Public Works Admin Supervisor	40.4843	42.5055	44.6371	46.8729	49.2124	51.6694	
15.6100	Rec/Com Svcs Superintendent	49.6822	52.1712	54.7734	57.5155	60.3973	63.4122	
15.6105	Recreation-Parks Superintendent	49.4476	51.9186	54.5141	57.2412	60.1068	63.1108	
15.2011	Revenue Officer	36.1859	37.9993	39.9028	41.8960	43.9935	46.1945	
15.2016	Senior Accountant	36.1859	37.9993	39.9028	41.8960	43.9935	46.1945	
15.2021	Senior Buyer	36.1859	37.9993	39.9028	41.8960	43.9935	46.1945	

# BUDGET RESOLUTION

## Salary Schedule

# Exhibit 4

City of Salinas  
Classification - Salary Schedule  
As of July 1, 2023

Grade	Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
15.5011	Senior Civil Engineer	51.4272	53.9951	56.6946	59.5322	62.5085	65.6372	
15.6011	Senior Librarian	37.6325	39.5153	41.4948	43.5643	45.7515	48.0356	
15.3103	Senior Plan Check Engineer	51.4272	53.9951	56.6946	59.5322	62.5085	65.6372	
15.3011	Senior Planner	44.6371	46.8729	49.2124	51.6694	54.2581	56.9644	
15.3111	Sr Code Enforcement Officer	39.1277	41.0863	43.1421	45.3016	47.5649	49.9391	
15.3106	Sr Combo Bldg Insp	39.1277	41.0863	43.1421	45.3016	47.5649	49.9391	
15.3013	Sr Community Development Analyst	40.4843	42.5055	44.6371	46.8729	49.2124	51.6694	
15.2116	Sr Programmer/Analyst	44.4129	46.6344	48.9642	51.4154	53.9815	56.6825	
15.3077	Stormwater Compliance Inspector	36.1859	37.9993	39.9028	41.8960	43.9935	46.1945	
15.5451	Street Maintenance Mgr	45.0733	47.3295	49.6967	52.1817	54.7842	57.5251	
15.5446	Supt of Maintenance Serv	49.4476	51.9186	54.5141	57.2412	60.1068	63.1108	
15.1156	Technical Serv Coord	40.0964	42.1040	44.2081	46.4231	48.7416	51.1781	
15.6006	Technical Services Mgr	37.8124	39.7090	41.6955	43.7789	45.9730	48.2711	
15.5008	Traffic Engineer	51.4272	53.9951	56.6946	59.5322	62.5085	65.6372	
15.5006	Transportation Manager	51.6694	54.2581	56.9644	59.8162	62.8132	65.9486	
15.5416	Wastewater Manager	45.0733	47.3295	49.6967	52.1817	54.7842	57.5251	
Confidential Management								
17.2006	Accounting Manager	45.2140	47.4841	49.8545	52.3475	54.9622	57.7136	
16.1101	Assistant City Attorney	66.1545	69.4661	72.9430	76.5923	80.4212	84.4371	
16.1037	Assistant City Manager	92.1737	96.7857	101.6274	106.7061	112.0438		
17.2001	Asst Finance Director	55.7624	58.5521	61.4814	64.5580	67.7820	71.1749	
16.1131	City Clerk	48.4109	50.8316	53.3747	56.0398	58.8415	61.7865	
16.1150	Community Relations Manager	42.6350	44.7646	47.0031	49.3507	51.8202	54.4051	
16.1146	Deputy City Attorney	42.8134	44.9567	47.2052	49.5656	52.0374	54.6410	
16.1141	Deputy City Attorney II	44.9803	47.2300	49.5918	52.0728	54.6730	57.4063	
16.7717	Economic Development Analyst	43.0509	45.2003	47.4671	49.8446	52.3325	54.9453	
17.2007	Finance Management Analyst	43.0509	45.2003	47.4671	49.8446	52.3325	54.9453	
16.1166	Human Resource Analyst I	38.6697	40.6093	42.6422	44.7758	47.0172	49.3662	
16.1161	Human Resource Analyst II	40.6093	42.6422	44.7758	47.0172	49.3661	51.8302	
17.1106	Human Resources Officer	60.2997	63.3169	66.4850	69.8108	73.3023	76.9659	
16.7017	Risk and Benefits Analyst	40.6093	42.6422	44.7758	47.0172	49.3661	51.8302	
16.1116	Sr Deputy City Attorney	53.3747	56.0398	58.8415	61.7865	64.8757	68.1228	
16.1137	Sr Economic Development Manager	57.0658	59.9138	62.9122	66.0551	69.3610	72.8301	
16.1160	Sr Human Resource Analyst	46.7402	49.0750	51.5315	54.1037	56.8169	59.6519	
FSA								
18.4521	Battalion Chief EMS/Trng-40 Hour	67.5511	70.9287	74.4751	78.1988	82.1088	86.2142	
18.4526	Battalion Chief EMS/Trng-56 Hour	48.2509	50.6635	53.1966	55.8564	58.6492	61.5817	
18.4506	Battalion Chief-40 Hours	67.5511	70.9287	74.4751	78.1988	82.1088	86.2142	
18.4511	Battalion Chief-56 Hours	48.2509	50.6635	53.1966	55.8564	58.6492	61.5817	
18.4516	BC/Fire Marshal	67.5511	70.9287	74.4751	78.1988	82.1088	86.2142	
18.4517	BC/Fire Marshal-56 Hours	48.2509	50.6635	53.1966	55.8564	58.6492	61.5817	
18.4501	Deputy Fire Chief	76.0546	79.8573	83.8502	88.0428	92.4449	97.0672	
18.4503	Deputy Fire Chief-56 Hour	54.3247	57.0409	59.8930	62.8877	66.0321	67.6193	
18.4531	Emergency Med Svcs Offcr	57.7694	60.6579	63.6907	66.8753	70.2191	73.7301	
IAFF								
19.4576	FF Hired Post 9/2013-40 Hours	40.4123	42.4329	44.5545	46.7822	49.1213	51.5773	
19.4556	FF Hired Pre 9/2013-40 Hours	42.3743	44.4930	46.7176	49.0535	51.5061	54.0815	
19.4586	FF/Prmdc Hire Post 9/2013-40Hour	40.4123	42.4329	44.5545	46.7822	49.1213	51.5773	
19.4591	FF/Prmdc Hire Post 9/2013-56Hour	28.8658	30.3091	31.8246	33.4158	35.0866	36.8410	
19.4566	FF/Prmdc Hire Pre 9/2013-40 Hour	42.3743	44.4930	46.7176	49.0535	51.5061	54.0815	
19.4571	FF/Prmdc Hired Pre 9/2013-56Hour	30.2673	31.7807	33.3698	35.0382	36.7901	38.6297	
19.4581	FF-Hired Post 9/2013-56 Hours	28.8658	30.3091	31.8246	33.4158	35.0866	36.8410	
19.4561	FF-Hired Pre 9/2013-56 Hours	30.2673	31.7807	33.3698	35.0382	36.7901	38.6297	
19.4536	Fire Captain-40 Hours	52.7533	55.3909	58.1604	61.0685	64.1219	67.3280	

# BUDGET RESOLUTION

## Salary Schedule

# Exhibit 4

City of Salinas  
Classification - Salary Schedule  
As of July 1, 2023

Grade	Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
19.4541	Fire Captain-56 Hours	38	40	42	44	46	48	
19.4546	Fire Engineer-40 Hours	46.6032	48.9334	51.3801	53.9491	56.6465	59.4788	
19.4551	Fire Engineer-56 Hours	33.2880	34.9524	36.7000	38.5350	40.4617	42.4848	
19.4601	Fire Fighter Recruit-56 Hours	27.6568	29.0397	30.4917	32.0162	33.6170	35.2978	
19.4596	Firefighter Recruit-40 Hours	38.7194	40.6554	42.6882	44.8225	47.0636	49.4168	
PMA								
20.4001	Deputy Chief of Police	79.1956	83.1545	87.3176	91.6851	96.2698	101.0843	
20.4006	Police Commander	73.5758	77.2566	81.1229	85.1746	89.4325	93.9097	
20.4011	Police Sergeant	62.3204	65.4313	68.7070	72.1405	75.7527	79.5433	
POA/POA Recruit								
21.4016	Criminalist	50.1623	52.6756	55.3030	58.0716	60.9811	64.0252	
21.4021	Police Officer	43.5436	45.7208	48.0055	50.4042	52.9242	55.5716	
21.4026	Police Officer-New Hire	41.4671	43.5436	45.7208	48.0055	50.4042	52.9242	55.5716
22.4036	Police Recruit	30.9375	31.5369	33.1156	34.7727	36.5146	38.3413	
CREW Sups								
23.5341	Equipment Mech Crew Sup	37.0772	38.9300	40.8826	42.9278	45.0728	47.3318	
24.5381	Facility Maint Mech Crew Sup	37.0772	38.9300	40.8826	42.9278	45.0728	47.3318	
23.5456	P.S. Maint Crew Supv	37.0772	38.9300	40.8826	42.9278	45.0728	47.3318	
24.5311	Park Maint Crew Supvr	37.0772	38.9300	40.8826	42.9278	45.0728	47.3318	
23.5306	Urban Forestry Crew Supv	37.0772	38.9300	40.8826	42.9278	45.0728	47.3318	
24.5711	Wastewater Crew Sup	37.0772	38.9300	40.8826	42.9278	45.0728	47.3318	
SEIU								
25.5317	Airport Maintenance Worker	22.2113	23.3256	24.4953	25.7205	27.0078	28.3507	
25.5376	Airport Operations Supv	36.0129	37.8124	39.7090	41.6955	43.7789	45.9730	
25.5411	Comm Facilities Svr Wkr	20.4462	21.4706	22.5365	23.6649	24.8553	26.0942	
25.5361	Equipment Inventory Tech	25.5960	26.8764	28.2123	29.6243	31.1125	32.6628	
25.5366	Equipment Mechanic I	24.1424	25.3466	26.6136	27.9424	29.3404	30.8080	
25.5356	Equipment Mechanic II	26.6136	27.9424	29.3404	30.8080	32.3445	33.9641	
25.5396	Facility Maint Mechanic	23.6649	24.8553	26.0942	27.3955	28.7661	30.2056	
25.5401	Facility Maint Worker	22.2113	23.3256	24.4953	25.7205	27.0078	28.3507	
25.5398	Graffiti Abatement Worker	21.8929	22.9865	24.1424	25.3466	26.6136	27.9424	
25.5466	Inmate Crew Coordinator	27.8039	29.1951	30.6557	32.1852	33.7911	35.4870	
25.5481	Motor Sweeper Operator	25.2222	26.4818	27.8039	29.1951	30.6557	32.1852	
25.5499	Neighborhood Svcs Worker	20.5431	21.5676	22.6474	23.7824	24.9729	26.2189	
25.5331	Park Maint Worker	22.2113	23.3256	24.4953	25.7205	27.0078	28.3507	
25.4081	Pub Safety Facilities Wkr	20.4462	21.4706	22.5365	23.6649	24.8553	26.0942	
25.5477	Pub Works Resource Coordinator	27.8039	29.1951	30.6557	32.1852	33.7911	35.4870	
25.5496	Public Service Maint Worker I	20.5431	21.5676	22.6474	23.7824	24.9729	26.2189	
25.5491	Public Service Maint Worker II	22.6474	23.7824	24.9729	26.2189	27.5273	28.9044	
25.5486	Public Service Maint Worker III	25.2222	26.4818	27.8039	29.1951	30.6557	32.1852	
25.5471	Public Service Maint Worker IV	27.8039	29.1951	30.6557	32.1852	33.7911	35.4870	
25.5351	Pump Maint Mechanic	26.6136	27.9424	29.3404	30.8080	32.3445	33.9641	
25.5391	Senior Airport Technician	26.6136	27.9424	29.3404	30.8080	32.3445	33.9641	
25.5476	SL/Traffic Signal Tech	25.2222	26.4818	27.8039	29.1951	30.6557	32.1852	
25.5406	Sr Comm Facilities Svc Wk	21.8929	22.9865	24.1424	25.3466	26.6136	27.9424	
25.5479	Sr Equipment Mechanic	30.6721	32.2036	33.8148	35.5062	37.2770	39.1436	
25.5386	Sr Facility Maint Mech	26.6136	27.9424	29.3404	30.8080	32.3445	33.9641	
25.5377	Sr Park Maintenance Worker	26.8764	28.2123	29.6243	31.1125	32.6628	34.2964	
25.5357	Sr Pump Maintenance Mechanic	30.6721	32.2036	33.8148	35.5062	37.2770	39.1436	
25.5316	Sr Urban Forestry Worker	26.8764	28.2123	29.6243	31.1125	32.6628	34.2964	
25.4076	Sr Vehicle Maint Asst	22.1075	23.2149	24.3778	25.5960	26.8764	28.2123	
25.5326	Urban Forestry Worker I	22.9865	24.1424	25.3466	26.6136	27.9424	29.3404	
25.5321	Urban Forestry Worker II	24.3778	25.5960	26.8764	28.2123	29.6243	31.1125	
25.5436	Wastewater Operator	25.9696	27.2709	28.6275	30.0603	31.5623	33.1405	

# BUDGET RESOLUTION

## Salary Schedule

# Exhibit 4

City of Salinas  
Classification - Salary Schedule  
As of July 1, 2023

Grade	Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
SMEA								
26.7046	Administrative Aide	24.5984	25.8260	27.1183	28.4752	29.8968	31.3892	
26.7001	Administrative Analyst I	29.6059	31.0856	32.6426	34.2710	35.9897	37.7926	
26.7091	Administrative Clerk I	16.1728	16.9805	17.8269	18.7251	19.6554	20.6382	
26.7086	Administrative Clerk II	16.9805	17.8269	18.7251	19.6554	20.6382	21.6701	
26.7041	Administrative Secretary	24.5984	25.8260	27.1183	28.4752	29.8968	31.3892	
26.4071	Animal Care Tech	21.2450	22.3109	23.4289	24.5984	25.8260	27.1183	
26.4056	Animal Control Officer	22.5372	23.6614	24.8441	26.0845	27.3896	28.7596	
26.4046	Animal Services Supv	26.0845	27.3896	28.7596	30.1939	31.7059	33.2888	
26.4086	Animal Servs Office Asst	18.9963	19.9462	20.9413	21.9881	23.0865	24.2429	
26.5031	Assistant Engineer	34.6134	36.3451	38.1606	40.0733	42.0764	44.1826	
26.3041	Assistant Planner	32.3261	33.9479	35.6473	37.4304	39.3045	41.2687	
26.3036	Asst Redev Project Mgr	34.6134	36.3451	38.1606	40.0733	42.0764	44.1826	
26.3126	Bldg Permit Spec	31.8609	33.4568	35.1303	36.8879	38.7358	40.6677	
26.2123	Business Systems Analyst	32.5731	34.1943	35.9020	37.6962	39.5885	41.5731	
26.3151	Code Enforcement Officer I	28.9016	30.3425	31.8609	33.4568	35.1303	36.8879	
26.3136	Code Enforcement Officer II	31.7059	33.2888	34.9559	36.7070	38.5419	40.4739	
26.3131	Comb Bldg Inspector II	31.7059	33.2888	34.9559	36.7070	38.5419	40.4739	
26.3141	Combo Bldg Insp I	28.9016	30.3425	31.8609	33.4568	35.1303	36.8879	
26.3051	Comm Improve Asst	25.3348	26.5948	27.9259	29.3216	30.7883	32.3261	
26.3017	Community Outreach Assistant	25.3348	26.5948	27.9259	29.3216	30.7883	32.3261	
26.7003	Community Safety Program Coord	29.6059	31.0856	32.6426	34.2710	35.9897	37.7926	
26.4017	Community Service Aide	18.9963	19.9462	20.9413	21.9881	23.0865	24.2429	
26.4066	Community Service Officer	22.5372	23.6614	24.8441	26.0845	27.3896	28.7596	
26.2126	Computer Operator	28.1973	29.6059	31.0856	32.6426	34.2710	35.9897	
26.5051	Construction Inspector	28.9016	30.3425	31.8609	33.4568	35.1303	36.8879	
26.5071	Engineering Aide I	22.4210	23.5452	24.7211	25.9553	27.2539	28.6174	
26.5066	Engineering Aide II	24.7211	25.9553	27.2539	28.6174	30.0452	31.5443	
26.5056	Engineering Technician	27.2539	28.6174	30.0452	31.5443	33.1275	34.7814	
26.5431	Env Compliance Insp I	28.9016	30.3425	31.8609	33.4568	35.1303	36.8879	
26.5426	Env Compliance Insp II	31.7059	33.2888	34.9559	36.7070	38.5419	40.4739	
26.4606	Fire Inspector	30.1939	31.7059	33.2888	34.9559	36.7070	38.5419	
26.4030	Forensic Specialist II	31.7059	33.2888	34.9559	36.7070	38.5419	40.4739	
26.5058	GIS Analyst I	29.6059	31.0856	32.6426	34.2710	35.9897	37.7926	
26.5057	GIS Analyst II	32.5673	34.1942	35.9019	37.6961	39.5884	41.5731	
26.5047	GIS Analyst III	35.9020	37.6962	39.5885	41.5731	43.6518	45.8344	
26.5064	GIS Technician I	22.2520	23.3597	24.5423	25.7539	27.0404	28.3904	
26.5063	GIS Technician II	24.7211	25.9553	27.2539	28.6174	30.0452	31.5443	
26.3046	Housing Rehab Specialist	30.1939	31.7059	33.2888	34.9559	36.7070	38.5419	
26.2130	Information Technologies Tech I	25.3776	26.6453	27.9770	29.3782	30.8438	32.3907	
26.2128	Information Technologies Tech II	28.1973	29.6059	31.0856	32.6426	34.2710	35.9897	
26.5036	Junior Engineer	31.3892	32.9595	34.6134	36.3451	38.1606	40.0733	
26.5059	Labor Compliance Officer I	25.5740	26.8534	28.1973	29.6059	31.0856	32.6426	
26.6024	Lib Automation Svc Coord	29.0325	30.4868	32.0086	33.6222	35.2952	37.0595	
26.6031	Librarian I	24.2429	25.4577	26.7241	28.0616	29.4638	30.9370	
26.6026	Librarian II	26.0845	27.3896	28.7596	30.1939	31.7059	33.2888	
26.6066	Library Aide	16.6579	17.4908	18.3654	19.2836	20.2478	21.2602	
26.6056	Library Clerk	17.8269	18.7251	19.6554	20.6376	21.6714	22.7550	
26.6071	Library Page	15.7831	16.5722	17.4008	18.2708	19.1843	20.1435	
26.6051	Library Technician	19.2742	20.2370	21.2450	22.3109	23.4289	24.5984	
26.6046	Literacy Asst	19.2742	20.2370	21.2450	22.3109	23.4289	24.5984	
26.6061	Literacy Clerk	16.9805	17.8269	18.7251	19.6554	20.6376	21.6714	
26.6041	Literacy Specialist	21.2450	22.3109	23.4289	24.5984	25.8260	27.1183	
26.6106	Neighborhood Svcs Coord	29.6059	31.0856	32.6426	34.2710	35.9897	37.7926	

# BUDGET RESOLUTION

## Salary Schedule

# Exhibit 4

City of Salinas  
Classification - Salary Schedule  
As of July 1, 2023

Grade	Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
26.2124	Network/System Specialist	29.8899	31.3872	32.9528	34.6055	36.3389	38.1531	
26.7081	Office Assistant	18.9963	19.9462	20.9413	21.9881	23.0865	24.2429	
26.7061	Office Technician	22.5372	23.6614	24.8441	26.0845	27.3896	28.7596	
26.5346	Parking Operation Officer	28.9016	30.3425	31.8609	33.4568	35.1303	36.8879	
26.3156	Permit Center Clerk	20.0430	21.0381	22.0914	23.2027	24.3592	25.5740	
26.7067	Permit Services Technician	25.3348	26.5948	27.9259	29.3216	30.7883	32.3261	
26.3121	Plan Checker I	32.9595	34.6134	36.3451	38.1606	40.0733	42.0764	
26.3116	Plan Checker II	35.2983	37.0688	38.9232	40.8681	42.9163	45.0615	
26.3146	Plumbing Inspector I	28.9016	30.3425	31.8609	33.4568	35.1303	36.8879	
26.7076	Police Services Tech	19.4712	20.4449	21.4648	22.5378	23.6637	24.8490	
26.7085	Print Shop Technician	22.4210	23.5452	24.7211	25.9553	27.2539	28.6174	
26.3037	Project Coordinator	34.6134	36.3451	38.1606	40.0733	42.0764	44.1826	
26.4068	Property/Evidence Supervisor	27.3578	28.7250	30.3115	31.8289	33.4211	35.0943	
26.4061	Property/Evidence Technician	22.5372	23.6614	24.8441	26.0845	27.3896	28.7596	
26.7026	Public Works Assistant	25.3348	26.5948	27.9259	29.3216	30.7883	32.3261	
26.2051	Purchasing Technician	22.5372	23.6614	24.8441	26.0845	27.3896	28.7596	
26.5061	PW Compliance Officer I	25.5740	26.8534	28.1973	29.6059	31.0856	32.6426	
26.5046	PW Compliance Officer II	28.9016	30.3425	31.8609	33.4568	35.1303	36.8879	
26.6121	Recreation Asst	19.6541	20.6368	21.6686	22.7520	23.8896	25.0841	
26.6111	Recreation Coordinator	29.6059	31.0856	32.6426	34.2710	35.9897	37.7926	
26.2048	Revenue Technician	23.7422	24.9240	26.1666	27.4699	28.8397	30.2823	
26.7071	Secretary	18.9963	19.9462	20.9413	21.9881	23.0865	24.2429	
26.7056	Senior Police Svc Tech	22.5372	23.6614	24.8441	26.0845	27.3896	28.7596	
26.6114	Senior Recreation Assistant	21.9906	23.0901	24.2446	25.4568	26.7296	28.0661	
26.6116	Sports Program Asst	21.9906	23.0901	24.2446	25.4568	26.7296	28.0661	
26.2056	Sr Accounting Clerk	21.5616	22.6469	23.7777	24.9666	26.2138	27.5254	
26.2041	Sr Accounting Technician	25.9553	27.2539	28.6174	30.0452	31.5443	33.1275	
26.5041	Sr Construction Inspector	30.9370	32.4812	34.1094	35.8153	37.6117	39.4917	
26.6036	Sr Librarian Technician	21.2450	22.3109	23.4289	24.5984	25.8260	27.1183	
26.4051	Sr Property/Evidence Technician	24.5984	25.8260	27.1183	28.4752	29.8968	31.3892	
26.2046	Sr Purchasing Technician	25.9553	27.2539	28.6174	30.0452	31.5443	33.1275	
26.3117	Stormwater Analyst	29.6059	31.0856	32.6426	34.2710	35.9897	37.7926	
26.7005	Street Outreach Specialist	18.9963	19.9462	20.9413	21.9881	23.0865	24.2429	
26.7036	Supvsg Police Serv Tech	25.2134	26.4717	27.7963	29.1871	30.6442	32.1739	
26.7031	Supvsg Wrd Proc Operator	24.5984	25.8260	27.1183	28.4752	29.8968	31.3892	
26.2121	Telecom Svc Tech	31.7059	33.2888	34.9559	36.7070	38.5419	40.4739	
26.4021	Victim Advocate	22.7569	23.8941	25.0894	26.3365	27.6546	29.0439	
26.7066	Word Processing Operator	18.9963	19.9462	20.9413	21.9881	23.0865	24.2429	
Confidential Miscellaneous								
27.7027	Assistant City Clerk	32.2823	33.9020	35.5891	37.3683	39.2395	41.2088	
27.7016	Community Safety Assist	28.7132	30.1499	31.6584	33.2390	34.8982	36.6441	
27.7061	Confidential Office Technician	25.0567	26.3066	27.6215	29.0005	30.4515	31.9747	
27.2036	Deferred Comp Technician	29.9990	31.5005	33.0737	34.7258	36.4642	38.2890	
27.7021	Deputy City Clerk	28.7132	30.1499	31.6584	33.2390	34.8982	36.6441	
27.7006	Executive Assistant	30.7460	32.2908	33.8997	35.5951	37.3767	39.2444	
27.7051	Human Resources Technician	25.7966	27.0823	28.4330	29.8554	31.3494	32.9155	
27.2026	Payroll Supervisor	36.4642	38.2890	40.2070	42.2185	44.3304	46.5502	
27.2031	Payroll Technician	29.9990	31.5005	33.0737	34.7258	36.4642	38.2890	
27.7017	Sr Human Resources Technician	29.9990	31.5005	33.0737	34.7258	36.4642	38.2890	
27.7077	Sr Risk Management Technician	29.9990	31.5005	33.0737	34.7258	36.4642	38.2890	
Temporary								
29.9003	Accountant	25.4250	26.6943	28.0269	29.4289	30.9058		
29.9006	Administrative Aide	21.1269	22.1828	23.2904	24.4558	25.6789		
29.9008	Administrative Analyst I	25.4177	26.6881	28.0248	29.4228	30.8984		

# BUDGET RESOLUTION

## Salary Schedule

# Exhibit 4

City of Salinas  
Classification - Salary Schedule  
As of July 1, 2023

Grade	Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
29.9011	Administrative Clerk I	16.0752	16.8789	17.7228	18.6089	19.5393		
29.9021	Administrative Secretary	21.1269	22.1828	23.2904	24.4558	25.6789		
29.9026	Animal Care Technician	18.9693	19.9211	20.9193	21.9635	23.0596		
29.9031	Animal Care Worker	16.1584	16.9663	17.8146	18.7053	18.7053		
29.9036	Animal Control Officer	19.3500	20.3193	21.3346	22.4019	23.5154		
29.9041	Animal Services Aide	16.1584	16.9663	17.8146	18.7053	19.6406		
29.9042	Animal Services Mgr	32.1346	33.7443	35.4289	37.2058	39.0693		
29.9046	Associate Planner	31.0558	32.6135	34.2461	35.9596	37.7596		
29.9056	City Clerk	36.6693	38.5039	40.4308	42.4500	44.5731		
29.9061	Clerical Aide	16.1584	16.9663	17.8146	18.7053	19.6406		
29.9066	Code Enforcement Officer I	24.8135	26.0596	27.3578	28.7250	30.1615		
29.9063	Code Enforcement Officer II	28.3096	29.7231	31.2115	32.7750	34.4135		
29.9071	Community Improvement Assistant	21.7500	22.8346	23.9769	25.1769	26.4346		
29.9078	Community Outreach Assistant	21.7500	22.8346	23.9769	25.1769	26.4346		
29.9081	Community Service Officer	19.3500	20.3193	21.3346	22.4019	23.5154		
29.9091	Community Services Assistant	18.1558	19.0673	20.0193	21.0231	22.0731		
29.9096	Community Services Mgr	31.5173	33.0981	34.7539	36.4904	38.3193		
29.9106	Confidential Secretary	17.1231	17.9769	18.8769	19.8231	20.8154		
29.9111	Crime Analyst	32.1346	33.7443	35.4289	37.2058	39.0693		
29.9126	Deputy Fire Chief	60.6058	63.6404	66.8250	70.1654	73.6731		
29.9131	Deputy Fire Marshall	43.4943	45.6635	47.9481	50.3481	52.8693		
29.9141	Engineering Aide I	19.2519	20.2211	21.2308	22.2923	23.4058		
29.9146	Engineering Aide II	21.2308	22.2923	23.4058	24.5769	25.8058		
29.9151	Engineering Technician	23.4058	24.5769	25.8058	27.0923	28.4481		
29.9152	Environmental Resource Planner	35.7808	37.5693	39.4500	41.4231	43.4943		
29.9155	Evidence Technician	19.3500	20.3193	21.3346	22.4019	23.5154		
29.9156	Executive Assistant	23.7461	24.9346	26.1808	27.4904	28.8635		
29.9161	Facility Maintenance Wkr	17.8096	18.6981	19.6328	20.6135	21.6461		
29.9166	Finance Director	61.5115	64.5865	67.8115	71.2039	74.7635		
29.9171	Fire Inspector	25.9328	27.2250	28.5865	30.0173	31.5173		
29.9176	Fire Plan Checker	27.7558	29.1461	30.6000	32.1346	33.7443		
29.9178	Fire Prevention Aide	21.1269	22.1828	23.2904	24.4558	25.6789		
29.9181	Firearms Examiner	29.8731	31.3673	32.9365	34.5865	36.3115		
29.9186	GIS Administrator	35.7808	37.5693	39.4500	41.4231	43.4943		
29.9191	GIS Technician	21.2308	22.2923	23.4058	24.5769	25.8058		
29.9196	Homework Center Assistant	15.9183	16.7142	17.5499	18.4274	19.3488		
29.9201	Human Resource Analyst II	31.3673	32.9365	34.5865	36.3115	38.1346		
29.9206	Human Resources Analyst I	29.8731	31.3673	32.9365	34.5865	36.3115		
29.9211	Human Resources Technician	19.9212	20.9193	21.9635	23.0596	24.2135		
29.9216	Industrial Waster Crew Suprv	23.7461	24.9346	26.1808	27.4904	28.8635		
29.9217	Information Technologies Tech I	21.7922	22.8825	24.0249	25.2243	26.4861		
29.9101	Information Technologies Tech II	24.2135	25.4250	26.6943	28.0269	29.4289		
29.9218	Interim Assist Chief of Police	75.8769	79.6731	83.6596	87.8365	92.2328		
29.9221	Junior Engineer	26.9596	28.3096	29.7231	31.2115	32.7750		
29.9231	Legal Secretary	22.1828	23.2904	24.4558	25.6789	26.9596		
29.9236	Librarian I	20.8154	21.8539	22.9443	24.0923	25.2981		
29.9241	Librarian II	22.4019	23.5154	24.6923	25.9328	27.2250		
29.9246	Library Clerk	16.8767	17.7205	18.6065	19.5368	20.5136		
29.9251	Library Page	15.5362	16.3130	17.1286	17.9850	18.8843		
29.9256	Library Technician	17.3828	18.2481	19.1596	20.1231	21.1293		
29.9261	Literacy Assistant	17.3828	18.2481	19.1596	20.1231	21.1293		
29.9266	Literacy Clerk	16.8767	17.7205	18.6065	19.5368	20.5136		
29.9271	Literacy Specialist	19.1605	20.1185	21.1244	22.1806	23.2896		
29.9276	Management Analyst	34.0132	35.7112	37.5022	39.3806	41.3462		



# BUDGET RESOLUTION

## Salary Schedule

# Exhibit 4

City of Salinas  
Classification - Salary Schedule  
As of July 1, 2023

Grade	Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
29.9281	Neighborhood Svcs Worker	16.4711	17.2961	18.1558	19.0673	20.0193		
29.9286	Network/Sys Administrator	41.0193	43.0673	45.2250	47.4808	49.8578		
29.9291	Office Assistant	16.3096	17.1231	17.9769	18.8769	19.8231		
29.9296	Office Technician	19.3500	20.3193	21.3346	22.4019	23.5154		
29.9301	Park Maintenance Aide	16.1757	16.8945	17.7392	18.6262	19.5575		
29.9305	Payroll Supervisor	31.8062	33.3965	35.0663	36.8196	38.6606		
29.9306	PC Services Coordinator	30.3115	31.8289	33.4211	35.0943	36.8481		
29.9311	PD Personnel/Tmng Spec	24.6923	25.9328	27.2250	28.5865	30.0173		
29.9313	Peer Outreach Worker	18.1558	19.0673	20.0193	21.0231	22.0731		
29.9316	Planning Manager	41.4231	43.4943	45.6635	47.9481	50.3481		
29.9326	Police Commander	58.8693	61.8115	64.9039	68.1519	71.5558		
29.9331	Police Officer	35.6019	37.3846	39.2539	41.2154	43.2750		
29.9333	Police Records Coord	30.6000	32.1346	33.7443	35.4289	37.2058		
29.9336	Police Reserve	26.8269	28.1654	29.5789	31.0558	32.6135		
29.9341	Police Sergeant	49.8578	52.3558	54.9693	57.7211	60.6058		
29.9346	Police Services Technician	16.3096	17.1231	17.9769	18.8769	19.8231		
29.9356	Public Service Maint Worker I	16.4711	17.2961	18.1558	19.0673	20.0193		
29.9351	Public Service Maint Worker II	18.1558	19.0673	20.0193	21.0231	22.0731		
29.9354	Public Service Maintenance Aide	16.0731	16.8808	17.7238	18.6100	19.5405		
29.9366	Recreation Aide	15.5362	16.3130	17.1286	17.9850	18.8843		
29.9371	Recreation Assistant	18.6065	19.5368	20.5136	21.5392	22.6162		
29.9376	Recreation Coordinator	25.4250	26.6943	28.0269	29.4289	30.9058		
29.9381	Recreation Leader I	16.8000	17.6400	18.5220	19.4481	20.4205		
29.9391	Recreation Program Specialist	18.6140	19.5447	20.5219	21.5480	22.6254		
29.9396	Redev Project Manager	37.3846	39.2539	41.2154	43.2750	45.4385		
29.9618	Ret Annuity Asst Finance Director	48.1433	50.5481	53.0784	55.7278	58.5225		
29.9660	Ret Annuity Pub Works Admin Supv	40.4843	42.5055	44.6371	46.8729	49.3182		
29.9643	Ret Annuity Integr/Appl Admi	51.1781	53.7390	56.4246	59.2418	62.2111		
29.9620	Retired Annuity Comb Bldg Ins II	31.7059	33.2888	34.9559	36.7070	38.5419		
29.9625	Retired Annuity Comb Bldg Insp I	28.9016	30.3425	31.8609	33.4568	35.1303		
29.9610	Retired Annuity Accounting Mgr	43.4750	45.6578	47.9370	50.3341	52.8483		
29.9615	Retired Annuity Animal Srv Mgr	37.2493	39.1153	41.0681	43.1276	45.2878		
29.9630	Retired Annuity Computer Oper	28.1973	29.6059	31.0856	32.6426	34.2710		
29.9635	Retired Annuity Evidence Tech	22.5372	23.6614	24.8441	26.0845	27.3896		
29.9640	Retired Annuity Fire Inspector	30.1939	31.7059	33.2888	34.9559	36.7070		
29.9650	Retired Annuity Office Tech	22.5372	23.6614	24.8441	26.0845	27.3896		
29.9655	Retired Annuity Police Officer	43.5436	45.7208	48.0055	50.4042	52.9242		
29.9401	Revenue Technician	20.4173	21.4385	22.5115	23.6308	24.8135		
29.9421	Scorekeeper I	15.9999	16.7998	17.6397	18.5217	19.4478		
29.9416	Scorekeeper II	16.9632	17.8113	18.7018	19.6369	20.6187		
29.9423	Senior Fire Inspector	29.8731	31.3673	32.9365	34.5865	36.3115		
29.9426	Senior Librarian	30.1615	31.6731	33.2596	34.9211	36.6693		
29.9431	Senior Planner	35.7808	37.5693	39.4500	41.4231	43.4943		
29.9436	Senior Police Services Tech	19.3500	20.3193	21.3346	22.4019	23.5154		
29.9516	Sports Official I	15.9999	16.7998	17.6397	18.5217	19.4478		
29.9461	Sports Official II	17.0399	17.8918	18.7863	19.7256	20.7119		
29.9526	Sports Program Asst	19.8220	20.8131	21.8537	22.9463	24.0936		
29.9531	Sr Accounting Clerk	19.2519	20.2211	21.2308	22.2923	23.4058		
29.9536	Sr Accounting Technician	22.2923	23.4058	24.5769	25.8058	27.0923		
29.9538	Sr Facilities Maint Mechanic	21.8628	22.9544	24.1028	25.3084	26.5706		
29.9541	Sr Library Technician	18.2481	19.1596	20.1231	21.1269	22.1828		
29.9543	Sr Programmer/Analyst	37.9443	38.8423	41.8328	43.9269	46.1193		
29.9546	Sr Recreation Asst	19.8220	20.8131	21.8537	22.9463	24.0936		
29.9547	Stormwater Technician	21.2308	22.2923	23.4058	24.5769	25.8058		

# BUDGET RESOLUTION

## Salary Schedule

# Exhibit 4

City of Salinas  
 Classification - Salary Schedule  
 As of July 1, 2023

Grade	Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
29.9548	Street Outreach Specialist	16.9615	17.8096	18.6981	19.6328	20.6135		
29.9551	Student Intern	15.9999	16.7998	17.6397	18.5217	19.4478		
29.9561	Technical Serv Coord	32.1346	33.7443	35.4289	37.2058	39.0693		
29.9566	Vehicle Maint Assistant	16.2289	17.0423	17.8961	18.7846	19.7238		
29.9571	Vouchering Technician	20.0193	21.0231	22.0731	23.1750	24.3346		
29.9576	Wastewater Operator	20.8154	21.8539	22.9443	24.0923	25.2981		
29.9581	Webmaster/Sys Analyst	31.3673	32.9365	34.5865	36.3115	38.1346		
29.9583	Word Processing Operator	16.3096	17.1231	17.9769	18.8769	19.8231		
29.9596	Youth Program Assistant	15.7719	16.5604	17.3884	18.2578	19.1707		
29.9601	Youth Program Leader	16.8767	17.7205	18.6065	19.5368	20.5136		

# APPROPRIATIONS LIMIT

RESOLUTION No. 22686 (N.C.S.)

A RESOLUTION SETTING THE APPROPRIATIONS LIMIT  
FOR THE CITY OF SALINAS FOR  
FISCAL YEAR 2024

WHEREAS, Article XIII B of the California Constitution was amended by the passage of Proposition 111 at the June 5, 1990, Primary Election; and,

WHEREAS, each City must now select its change in the cost-of-living annually by a recorded vote of the City Council; and,

WHEREAS, each City must now select its change in population annually by a recorded vote of the City Council;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SALINAS that the Appropriations Limit for the City shall be changed based on:

1. The population within the County limits, and
2. The change in California cost of living.

BE IT FURTHER RESOLVED that the Appropriations Limit for the City of Salinas for Fiscal Year 2024 is hereby adopted at \$310,220,680 pursuant to Article XIII B of the California Constitution as amended by Proposition 111. The portion of the City's budget that is subject to the appropriation limit (the proceeds of taxes) totals \$165,429,500 and is well within the appropriations limit.

PASSED AND ADOPTED this 13th day of June 2023, by the following vote:

AYES: Councilmembers: Barrera, Gonzalez, McShane, Osornio, Rocha, Sandoval, and Mayor Craig

NOES: Councilmembers:

ABSENT:

ABSTAINED:

APPROVED:



\_\_\_\_\_  
Kimbley Craig, Mayor

ATTEST:



\_\_\_\_\_  
Patricia Barajas, City Clerk



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# AMERICAN RESCUE PLAN ACT

On March 11, 2021, President Biden signed the American Rescue Plan Act, which provided the City with \$51,567,313 in relief funds. The City received the first half of these funds in May 2021 and the second half in June 2022. Per Council approval, staff has allocated the entire funding as shown below:

<b>3911</b>	<b>American Rescue Plan Act (ARPA) Fund</b>	
<b>Public Facilities</b>		
3911.45	Fire	
3911.45.9235	Fire Station Renovations	1,500,000
3911.45.9541	Fire Station Repairs	1,400,000
	<u>Total - Public Works</u>	<u>2,900,000</u>
3911.50	Public Works	
3911.50.8170	Adaptations to City Hall	5,002,313
	<u>Total - Public Works</u>	<u>5,002,313</u>
3911.55	Recreation	
3911.55.9165	Hebbron Family Center	1,500,000
3911.55.9311	Firehouse Rec Center	100,000
3911.55.8171	Playground Structures, Park Benches, Grills	2,000,000
	<u>Total - Recreation</u>	<u>3,600,000</u>
<b>Total - Public Facilities</b>		<b><u>11,502,313</u></b>

# AMERICAN RESCUE PLAN ACT

## Public Infrastructure

3911.50	Public Works	
3911.50.9720	Sidewalk Repairs	6,000,000
3911.50.8180	Street Repair / Traffic Safety	6,000,000
	Total - Public Works	12,000,000

**Total - Public Infrastructure** 12,000,000

## Water & Sewer

3911.50	Public Works	
3911.50.8190	Sewer System Work	4,620,000
3911.50.9727	Gabilan Creek Silt Removal	500,000
3911.50.9086	Natividad Creek Silt Removal	1,545,000
3911.50.9293	Storm Water Master Plan	800,000
3911.50.8192	Stormwater Green Infrastructure	3,000,000
	Total - Public Works	10,465,000

3911.55	Recreation	
3911.55.8191	Park Irrigation Upgrades	5,000,000
	Total - Recreation	5,000,000

**Total - Water & Sewer** 15,465,000

## Homelessness/Housing

3911.30	Community Development	
3911.30.8161	Chinatown Navigation Center Operations	1,000,000
3911.30.3220	SHARE Center Operations	1,000,000
3911.30.9181	Downtown Streets Team	600,000
3911.30.8162	Salinas Homeless Motel Program	3,000,000
3911.30.9021	Affordable Housing Production	7,000,000
	Total - Community Development	12,600,000

**Total - Homelessness/Housing** 12,600,000

**Total - American Rescue Plan Act (ARPA) Fund** 51,567,313

# 10-YEAR BUDGET FORECAST

## (from The Salinas Plan Refresh)

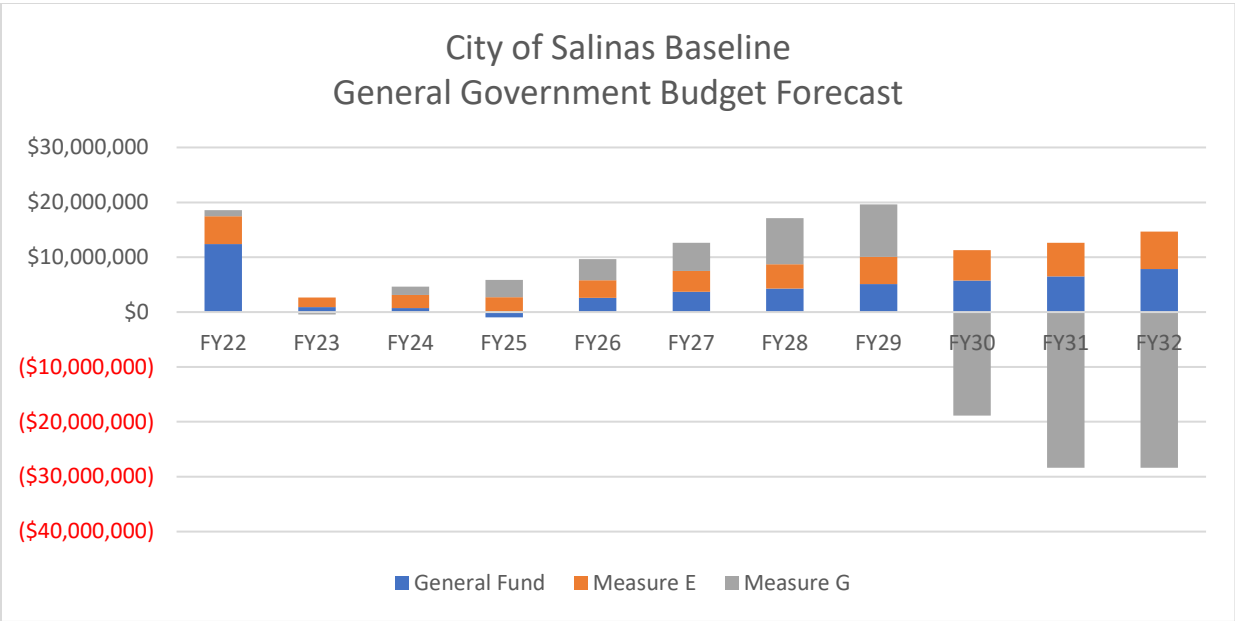
The budget forecast uses the City’s recent budget history and current budget as the foundation for forecasting revenues and expenses over the next ten years. Budget forecasts are provided for the General Fund, Measure E Fund, and Measure G Fund. For purposes of this forecast, all General Government funds (General, Measure E, and Measure G) are presented with together. While tracked separately, Measure E and G revenues are General Fund<sup>1</sup> Revenues. Future years are projected based on the following:

- Known factors such as CalPERS normal cost percentage and unfunded actuarial liabilities;
- Specialized outside consultant forecast (HdL for property and sales tax revenues);
- Expected inflation (CPI) for operations/maintenance and medical costs; and,
- Negotiated pay raises in current labor agreements and expected increases over the next several years.

The budget forecast is a “living” document and does not attempt to predict the future, rather the forecast attempts to provide a range of potential budget outcomes that allows staff and the Council to form sound policy responses to future issues in a timely manner.

### Results

The results of the Baseline forecast are shown in the graph on the following page. The Baseline forecast attempts to project the revenues and expenses for the City’s Governmental Funds<sup>2</sup> to continue in a manner similar to recent budget history with no major changes in programs, funding sources, or the economy. Alternative forecasts to the Baseline are used to stress-test the Baseline forecast in its major revenue and expense drivers and to help policy makers understand coming risks to budget sustainability.



<sup>1</sup> Measure E and G revenues were approved by the voters as general-purpose revenues. There are no restrictions in use of these sales and transaction taxes. Together, the General Fund, Measure E Fund, and Measure G Fund are referred to as “General Government” funds.

<sup>2</sup> The general funds include: The General Fund, Measure E Fund, and Measure G Fund. While the City tracks Measure E and Measure G separately, these revenues were adopted as general fund revenues and, therefore, are not restricted revenues.

# 10-YEAR BUDGET FORECAST

## (from The Salinas Plan Refresh)

Based on the current budget and assumptions for future growth, the City should expect positive net revenue<sup>3,4</sup> through FY 29. The first three years of this net revenue are small and subject to changing revenue and expense conditions.

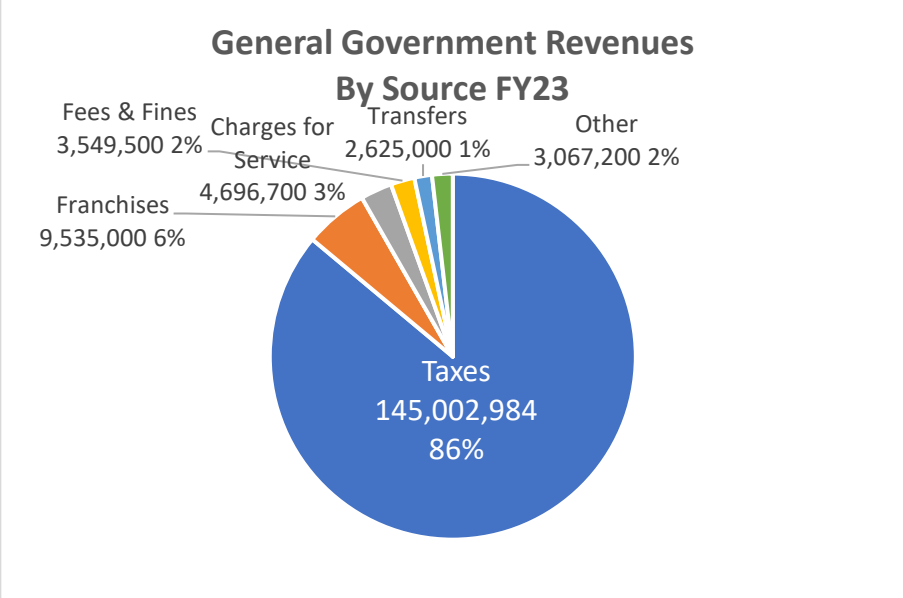
The big drop in net revenue in FY 30 is based on the sunset of Measure G. The negative net revenue assumes the loss of the revenue does not change the need for the Measure G-funded investments. If Measure G is not extended, the City will have a significant issue funding operations at current levels.

### Revenues

The graph at the end of this section provides an overview of growth rate changes in the Baseline forecast. The graph shows the actual growth in major revenue categories from FY 17 to FY 23 and for the FY 24 to FY 32 forecast. For Measure G, the growth rate is shown for FY 24 through FY 29 (pre-sunset) and FY 24 to FY 32 (assuming Measure G sunsets).

Overall, the forecast assumes the next ten years' revenue growth will slow compared to the last five years. This is due to expected slowing sales tax growth and stabilization of cannabis revenues. If Measure G sunsets, the total revenue growth for the ten-year forecast will be negative.

Areas where revenues show recovery from the pandemic are in transfers and charges for service. Both of these revenue sources were cut back in the last five years but are expected to return to historical growth levels going forward. The baseline budget forecast is based on a set of assumptions that include current revenue trends, expected growth by outside experts (e.g., HdL<sup>5</sup> for sales and property tax growth), and actual data where known. Most of the City's General Government revenues come from taxes (86%), franchise fees (6%), and charges for service (3%), as shown on the pie chart on the right.



As previously noted, taxes are dominated by sales taxes – including Measures E and G – and subject to volatility. HdL, the City's sales tax consultant, expects a slight reduction in sales taxes in FY 24 and slow growth thereafter for the next four years. This impacts total revenue growth for the City in the forecast period.

Growth in revenues is shown in the following chart for the six years from FY 17 to FY 23 and for the budget forecast from FY 23 through FY 32. This chart also provides the difference in tax growth from FY 23 through

<sup>3</sup> Net Revenue is defined as total revenue less total expenses.  
<sup>4</sup> A major driver of the increasing net revenue is a reduction in General Government transfers to capital improvement projects.  
<sup>5</sup> HdL is a third-party consultant for the City that audits sales and property taxes and provide 5-year forecasts for each of these revenue sources.



# 10-YEAR BUDGET FORECAST

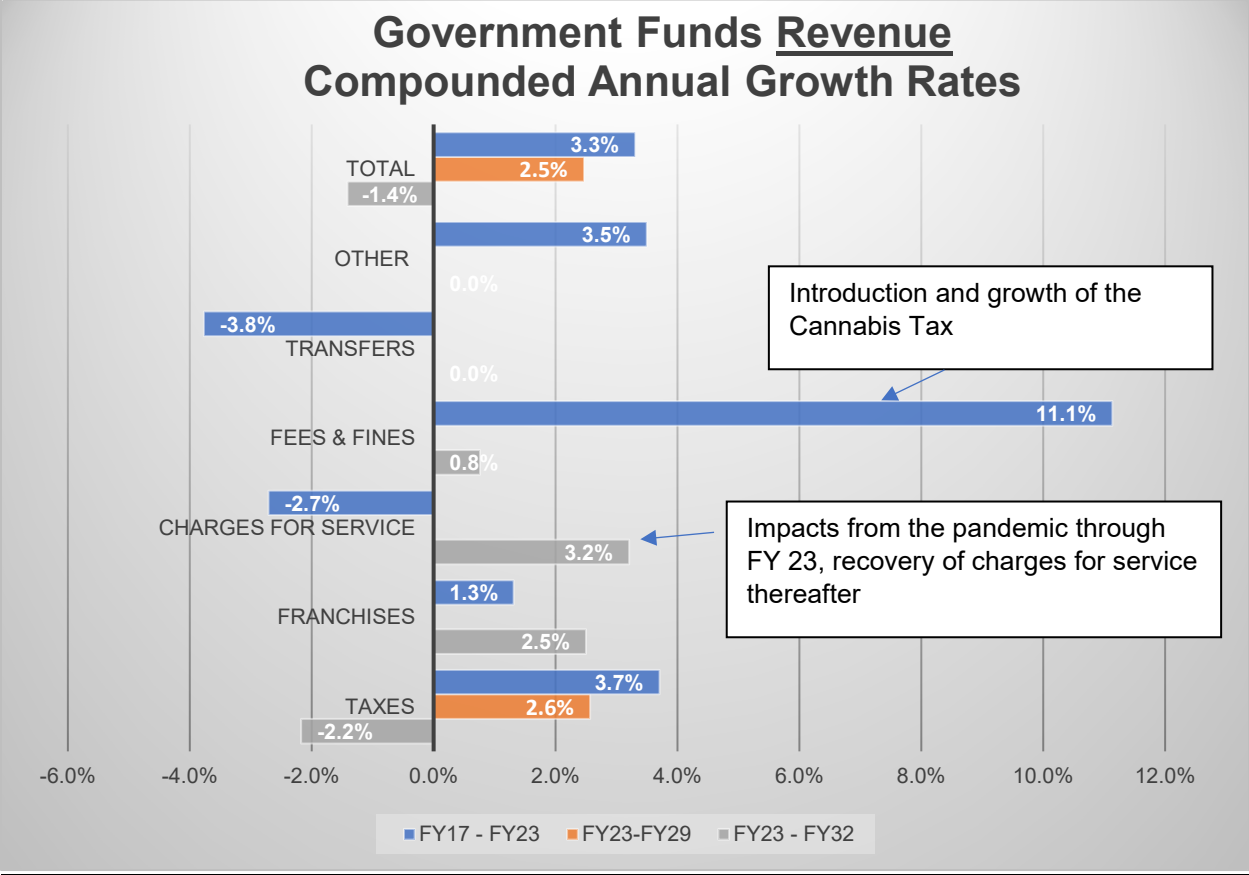
(from The Salinas Plan Refresh)

FY 29 to include Measure G through its last full year of collection. Based on the current Measure G approval, this sales tax will sunset on April 1, 2030. This will result in the loss of a projected \$38 million in revenue starting in FY 30.

The forecast assumes a slowing in the taxes from 3.3 percent per year compound annual growth rate (CAGR) through FY 23 to a 2.5 percent CAGR through FY 29. If Measure G is not extended, total taxes will drop below current tax levels by nearly \$35 million in FY 30.

Additionally, Cannabis Business License fee and tax revenues began in FY 18. This drove growth through FY 23, but these revenues have evened out and will grow with inflation.

Overall, future revenue growth is expected to be 2.6 percent per year – assuming the extension of Measure G – down from the recent 3.7 percent CAGR of the past six years. The forecast is a realistic assessment of future revenues for the City to make current policy decisions. Under this forecast, increases in revenues can be used to pay for long-term unfunded liabilities, while revenue reductions are not likely to result in major impacts to services that could be extended as a rosier future is assumed.



### Expenses

While revenue growth is expected to slow, expense growth is as well. Total Governmental Funds expenses are projected at \$165.5 million in FY 23. The major expense is for personnel costs – salaries, overtime, and benefits – at 64 percent of total General Government costs.

# 10-YEAR BUDGET FORECAST

## (from The Salinas Plan Refresh)

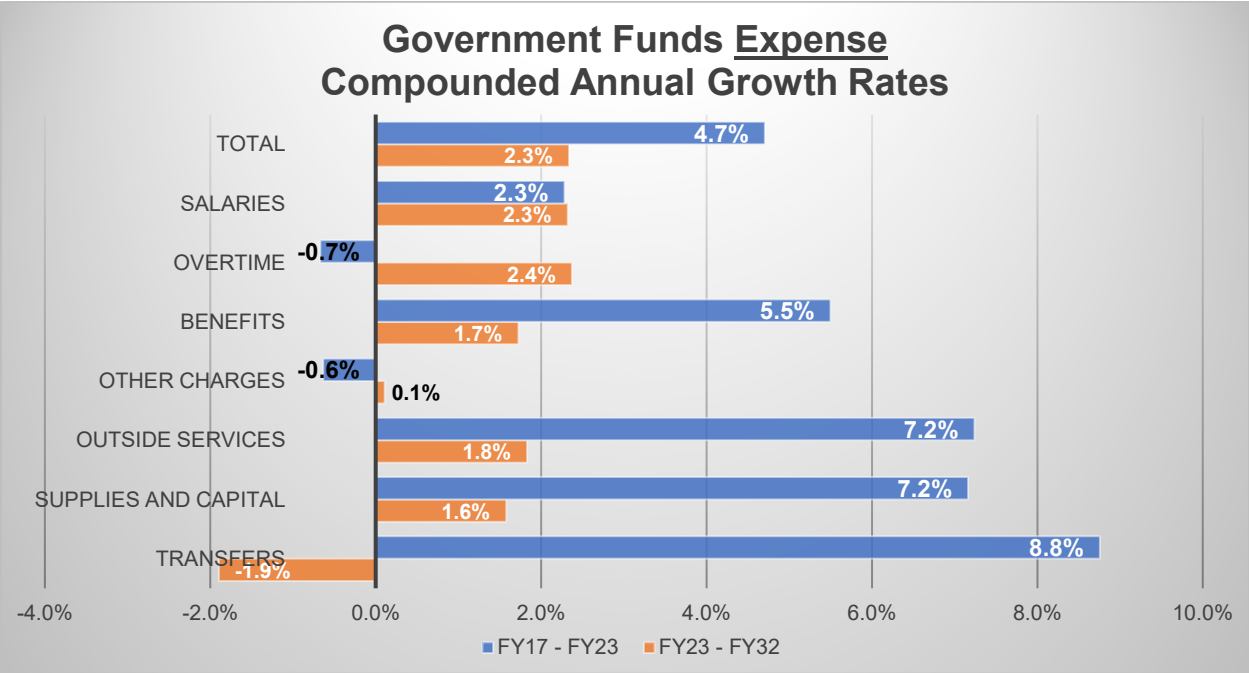
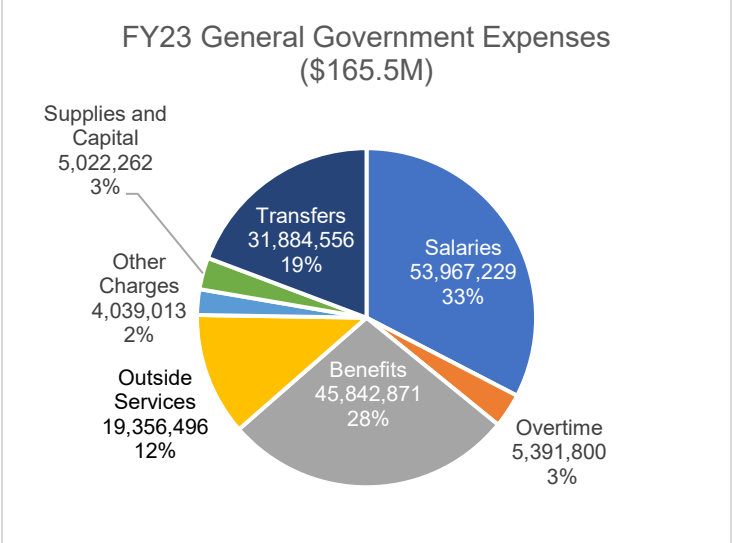
Transfers are the second highest cost category at 19 percent. Transfers are primarily for capital projects, debt repayment, and general liability. Transfers are also used to support the storm drainage system (\$2.6 million) and EMS services (\$1.5 million).

Outside services is the third largest category at 12 percent of total expenses. This category covers several activities, the largest being the 911 system, outside maintenance contracts, and software system contracts.

Combined, these three expense categories comprise 95 percent of the City's General Governmental expenses.

In terms of the model, total expenses are expected to slow to a level that is consistent with long-term inflationary growth. Salaries are expected to grow between 3 to 3.5 percent over the next five years and then fall back to 2.0 percent growth for the last five years of the forecast. Benefits had outsized growth recently due to changes in the CalPERS pension-cost methodology but are moderating as a greater percentage of the workforce is under the PEPRA<sup>6</sup> rules. CalPERS investment losses in the year ending June 2022 will likely increase pension costs by \$1 million per year starting in FY 24.

Outside service increased over the last five years primarily in recreation services, elections, and a variety of other services.



<sup>6</sup> PEPRA = Public Employees' Pension Reform Act

# 10-YEAR BUDGET FORECAST

(from The Salinas Plan Refresh)

## Budget Risks

The Baseline forecast is constructed on a moderately conservative set of assumptions – neither optimistic nor pessimistic. It includes recent growth in property and sales taxes; however, it does not assume the same pace of growth as during the pandemic. In any forecast, there are budget risks that cannot be fully captured. The following are among the major areas of identified budget risks still present in the Baseline that could impact the ten-year forecast.

## Economically Sensitive Revenues

- The recent pandemic and talk of a “coming recession” have made the economic issues prescient in our day-to-day thinking about the economy. We know that what we have today can change. For the City, the reliance on sales taxes in General Government revenues heightens the City’s exposure to economic changes.

## Sunset of Measure G

- The Measure G sales tax measure was approved to be in place for fifteen years and will run through March of 2030. If not extended by the voters, the sunset of the sales tax will have significant impacts on the City’s General Government revenues. Therefore, budget-balancing measures will be necessary to adjust for a loss in this revenue.

## Workforce

- Any negotiated wage increases would have a significant impact on the cost of services. Each one-percent increase in wages for all employees would result in additional general fund costs of \$600,000 to \$800,000 per year.
- Healthcare inflation could surpass the projected levels of 5.0 percent cost growth.
- Actual pension investment returns and overall plan experience will impact state mandated required contributions and increase the City’s pension costs beyond the amounts assumed in the Baseline projection.
- Binding arbitration for the Fire union continues to be ultimately controlled by an outside arbitrator rather than the City Council. This makes future cost increases for Fire Department personnel difficult to project. Because this was adopted through an initiative process by the voters of Salinas, binding interest arbitration rights can only be addressed through a new initiative (not initiated by the City).

## Other Expenditures

- New service demands and costs could be generated by infrastructure failure and/or unforeseen factors. For example, some City facilities require maintenance and repair, including remediation and safety upgrades.
- Transfers and advances to other proprietary funds (Stormwater, Parking District, and Golf Course Funds) are based on the amount required to balance these funds in the baseline projection. Additional costs to support these efforts will decrease net revenue available for other needs.

# 10-YEAR BUDGET FORECAST

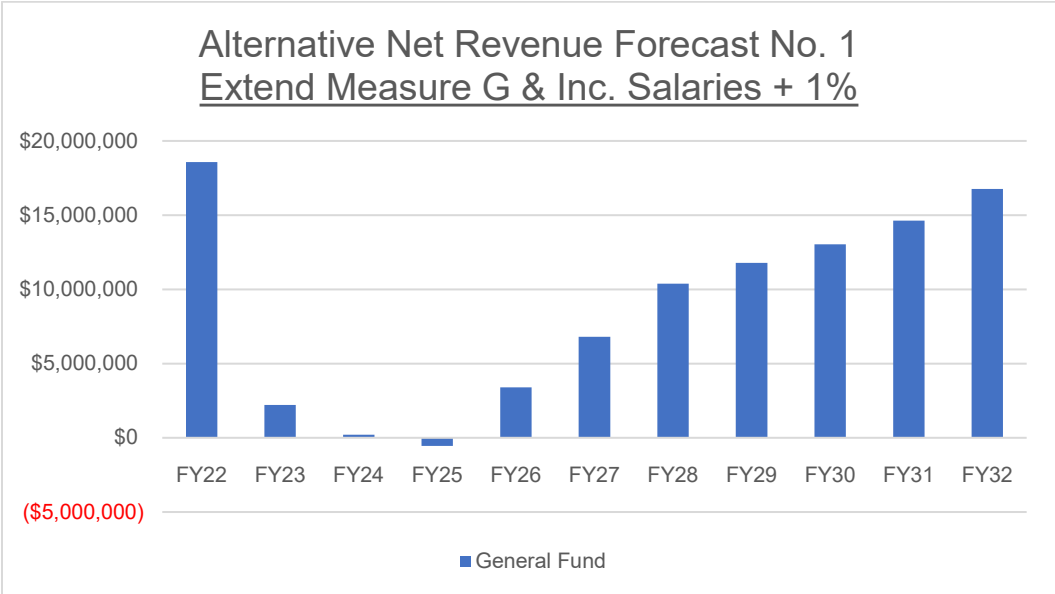
(from The Salinas Plan Refresh)

## Alternative Forecasts

As indicated above, the Baseline forecast is one view of the City’s fiscal future based on a set of assumptions. However, there are many things that can impact the City’s budget future. The following three forecast alternatives provide different views of the budget forecast based on some key changes in assumptions. These forecasts are provided as samples of how the forecast model can be modified and stressed to prepare for different policy choices or economic changes. (Note: the alternatives show total Government Funds with no differentiation between the general funds.)

### Alternative Forecast No. 1

Extend Measure G and Carefully Increase Salaries. This alternative assumes Measure G is extended by the voters prior to its 2030 sunset and a one percent per year increase in salaries and related costs (e.g., pensions)<sup>7</sup>. The result of this adjustment in assumptions shows the General Fund would be slightly negative in FY 25 with increasing positive net revenue thereafter.



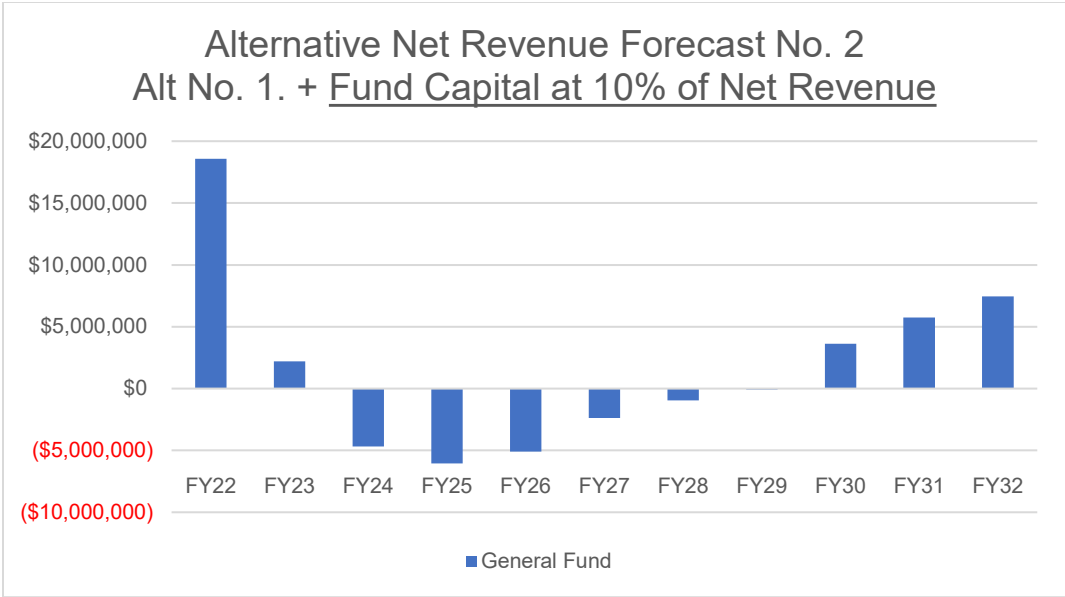
### Alternative Forecast No. 2

Extend Measure G, Carefully Increase Salaries, and Fund Capital. The second alternative adds to Alternative Forecast No. 1 by increasing City investment in capital projects to 10 percent of total annual revenues. This is calculated by adding the difference between assumed capital funding in the Baseline forecast and the calculated ten percent revenue. Assuming this increase in funding for capital, the City’s total General Government expenses would exceed revenues for the next several years. This indicates that while the City appears to have a sustainable budget in the Baseline forecast, it cannot sustain new investment at low levels compared to demonstrated investment needs under Baseline revenue projections.

<sup>7</sup> Salaries increase includes both wage increases and increases to total staffing.

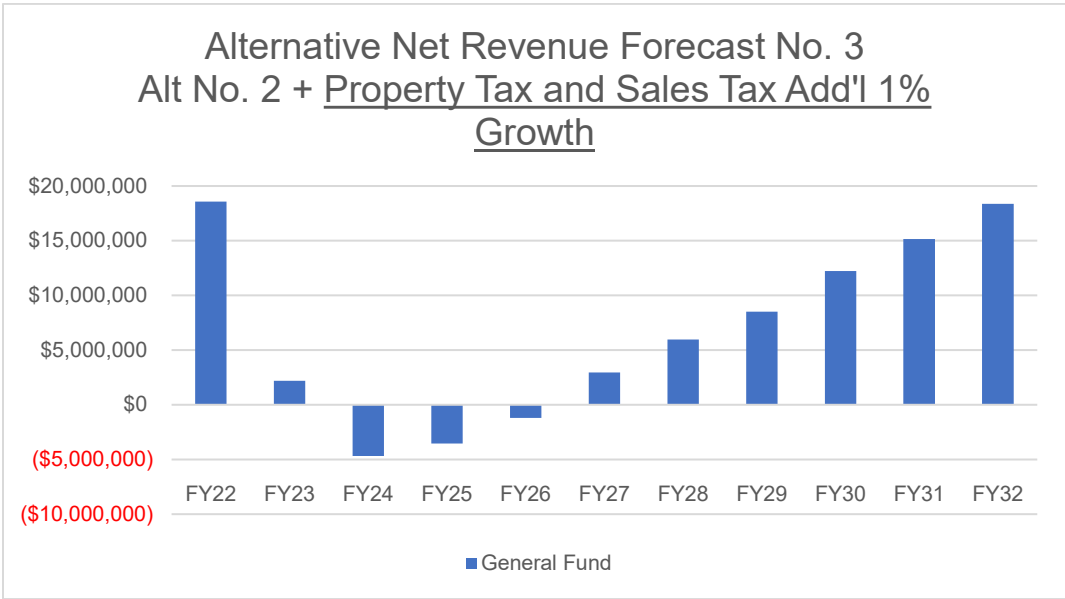
# 10-YEAR BUDGET FORECAST

(from The Salinas Plan Refresh)



### Alternative Forecast No. 3

Measure G, Salaries, Capital Investment, & Tax Increases. The City’s budget – especially revenues – is dynamic and subject to both external and internal factors. If sales and property taxes grow one percent per year beyond the Baseline Forecast, the City will grow the capacity to fund the Forecast Alternatives No. 1 and No. 2 assumptions over the next three to four years.



### Conclusion

The City needs to continue monitoring its revenue and expense forecast to guide Council on making sound policy decisions on a year-to-year basis. The forecast should provide perspective on the entire range of needs before the City in the coming years.



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# FINANCIAL POLICIES

Adopted by the Salinas City Council on December 10, 1991, Resolution Number 14343 (N.C.S.) and amended on June 21, 1994, Resolution Number 15193 (N.C.S.). The Financial Policies shall be reviewed at least annually and updated as necessary.

The following policies have been established to ensure the City's assets are safeguarded, financial statements are in conformity with generally accepted accounting principles, and finances are managed with responsible stewardship.

## I. ACCOUNTING POLICIES

### A. Accounting Standards

1. The City's accounting systems and procedures will comply with Generally Accepted Accounting Principles (GAAP) and standards promulgated by the Financial Accounting Standards Board (FASB) and the Governmental Accounting Standards Board (GASB) to the extent necessary to achieve an unqualified audit opinion and adequate internal controls.
2. The City will prepare regular monthly, a mid-year, and an annual financial report to present a summary of financial performance and position.
3. The City will provide full disclosure in the annual financial report and debt representations.
4. The City's budgetary system will be integrated and compatible with the accounting system and the City's budget will be prepared on a basis in conformance with Generally Accepted Accounting Principles (GAAP).
5. For the purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City of Salinas' California Public employees' Retirement System (CalPERS) plans (Plans) and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefits terms. Investments are reported at fair value.

## II. RESERVE POLICIES

The purpose of this policy is to ensure the City is able to withstand financial emergencies, such as those which may result from natural disasters, revenue shortfalls, or unanticipated expenditures of a non-recurring nature, and to accumulate funds for large-scale purchases.

The City will endeavor to accumulate and maintain reserves in the categories and at the minimum target levels described below.

For the purposes of this policy, the following definitions shall apply.

- "General funds" in the plural, lower case form shall mean, collectively, the General Fund, Measure E Fund, and Measure G Fund.
- "Operating expenditures and non-capital transfers" shall be defined as all expenditures and transfers to other funds, except those of a capital nature and/or intended to fund those of a capital nature.

- A. **GENERAL FUNDS UNASSIGNED FUND BALANCES:** an amount in each of the general funds equal to twelve percent (12%) of a single year's budgeted operating expenditures and non-capital transfers of the respective funds. The unassigned fund balances of the general funds are determined annually as part of the preparation of the City's financial statements.

# FINANCIAL POLICIES

Amounts in excess of the minimum target level may be used to increase or replenish other reserves with priority given to the General Funds Economic Contingency, General Fund Facilities Maintenance, and General Funds Infrastructure Reserves; to set aside resources for specific one-time uses; as a funding source for one-time expenditures included in the annual budget; or for needs that arise subsequent to budget adoption.

- B. **GENERAL FUNDS ECONOMIC CONTINGENCY RESERVES:** an amount in each of the general funds equal to twelve percent (12%) of a single year's budgeted operating expenditures and non-capital transfers of the respective funds. These reserves are intended to be used only in the event of a catastrophic event or significant downturn in the economy that cannot be mitigated with other funding sources. Formal City Council action is required to increase the balances of these reserves or to authorize the use of any portions thereof.
- C. **GENERAL FUND FACILITIES MAINTENANCE RESERVE:** an amount equal to three times the annual amount(s) appropriated in the General Fund for the performance of major maintenance and repairs upon the City's building assets. For the purposes of this policy, "building assets" shall be defined as all permanent or non-permanent structures constructed or installed to provide a workplace for City employees or to house City assets and/or operations. This reserve is to be used for extraordinary emergency maintenance and repair costs that cannot be met with the annual appropriated amount and for which no other funding source is immediately available. Formal City Council action is required to increase the balance of this reserve or to authorize the use of any portion thereof.
- D. **GENERAL FUNDS INFRASTRUCTURE MAINTENANCE RESERVES:** an amount in each of the general funds equal to five times the annual amount(s) appropriated in the respective funds for the performance of major maintenance and repairs upon the City's infrastructure assets. For the purposes of this policy, "infrastructure assets" shall be defined as the basic permanent physical systems of the City necessary for the transportation of people; generation, storage, or transmission of power; or transmission of communications, exclusive of the other assets defined in the Reserve Policies. This reserve is to be used for extraordinary emergency maintenance and repair costs that cannot be met with the annual appropriated amount and for which no other funding source is immediately available. Formal City Council action is required to increase the balances of these reserves or to authorize the use of any portions thereof.
- E. **VEHICLE REPLACEMENT RESERVE:** an amount equal to between the accumulated depreciation and estimated replacement value of the vehicle assets accounted for in the Vehicle Replacement Fund (an internal service fund). For the purposes of this policy, "vehicle" shall be defined as a self-propelled vehicle with propulsion provided by an engine or motor which must be operated by one or more persons to perform the function(s) for which it is designed, or an apparatus specifically designed to be attached to and/or towed by a self-propelled vehicle for transportation.
- F. **WORKERS' COMPENSATION SELF-INSURANCE RESERVE:** assets in the Workers' Compensation Self-Insurance Fund equal to the net present value of estimated outstanding Workers' Compensation Program claim losses at the eighty percent (80%) confidence level of adequacy as calculated by the City's actuary.
- G. **GENERAL LIABILITY SELF-INSURANCE RESERVE:** assets in the General Liability Self-Insurance Fund equal to the net present value of estimated outstanding Liability Program claim losses at the eighty percent (80%) confidence level of adequacy as calculated by the City's actuary.
- H. **IRREVOCABLE SUPPLEMENTAL PENSION TRUST RESERVE:** an amount equal to the total net liability of the City's pension plans. The assets of this reserve shall be held in an irrevocable Section 115 pension trust and may be used only for payment of pension-related costs upon direction of the City Council. The balance of this reserve shall not be subject to the



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“Replenishment of Reserves” guidelines, and formal City Council action is required to increase the balance of this reserve or to authorize the use of any portion thereof.

- I. **OTHER POST-EMPLOYMENT BENEFITS RESERVE:** an amount equal to the total net liability of the City’s other post-employment benefits (OPEB) plans. The assets of this reserve may be used only for payment of OPEB-related costs upon direction of the City Council. The balance of this reserve shall not be subject to the “Replenishment of Reserves” guidelines, and formal City Council action is required to increase the balance of this reserve or to authorize the use of any portion thereof.
- J. **DEBT SERVICE RESERVES:** in each fund from which debt service is paid, the greater of an amount equal to the total reserves required by the applicable debt indentures or one year’s debt service requirement of all long-term City obligations, excluding inter-fund loans. The balances of these reserves may be augmented by proceeds of debt if permitted by the corresponding debt indentures.
- K. The City will endeavor to maintain reserves in the Enterprise Funds equal to twenty-five percent of the budgets.
  1. The City will endeavor to maintain a reserve in the Sewer Enterprise Fund equal to the larger of twenty-five percent of debt service on the 1998 Sewer System Revenue Bonds or twenty-five percent of the sewer operating budget. This reserve will be in addition to the debt service reserve required in the bond documents.
- L. Airport Enterprise Fund Reserves
  1. The Airport will endeavor to maintain an Operating Reserve equal to 25% of its operating expenditures.
  2. The Airport will endeavor to maintain a Capital Reserve equal to the proceeds from the sale of surplus airport property to a real estate developer, Cabot, Cabot & Forbes (CC&F). It is imperative that the Airport maintains this Working Capital Fund because FAA grants operate on a reimbursement basis. In addition, this fund should only be designated for unbudgeted, unplanned and unforeseen capital improvement related contingencies.
- M. The City will endeavor to maintain reserves in the Maintenance Districts equal to fifty percent of the budgets.
- N. Reserve requirements and balances will be reviewed annually and may be adjusted, as necessary to meet specifically identified future expenditures requiring the accumulation of funds.
- O. Available General Fund, Measure E Fund, and Measure G Fund year-end balances shall be allocated to reserves, as applicable, until all minimum target reserve levels are achieved.

## Replenishment of Reserves

If a reserve balance falls below its minimum target level, the City shall strive to restore it to the minimum target level through budgetary or other means. Unless otherwise noted in this policy, the following guidelines will be used to restore a reserve.

- If a reserve is drawn down to 75-99% of its minimum target level, it shall be restored to 100% over a 1- to 3-year period.
- If a reserve is drawn down to 50-74% of its minimum target level, it shall be restored to 100% over a 3- to 5-year period.
- If a reserve is drawn down below 50% of its minimum target level, it shall be restored to 100% over a 5- to 7-year period.

# FINANCIAL POLICIES

These guidelines may be suspended, in whole or part, if financial or economic circumstances are determined by the City Manager to prevent meeting any or all of the timelines.

## III. ADMINISTRATIVE FEES POLICIES

- A. An administrative fee for the provision of administration and/or policy direction shall be charged by the City to the following activities.
  - 1. Successor Agency
  - 2. All enterprise operations
  - 3. All maintenance districts
  - 4. Community Development Block Grant Program
  - 5. The Six-Year Capital Improvement Program
  - 6. Billings for City Services
- B. The administrative fee charged by the City shall be based on the actual expenditures of the various activities and shall be recorded twice a year (December and June) of each year or during the closeout of each completed Capital Improvement Project.
- C. The administrative fee charged to individual multi-year projects in the Capital Improvement Program shall not exceed \$50,000 annually.
- D. The administrative fee shall be expressed as a percentage. The fee shall be reviewed and adjusted, as appropriate, on an annual basis during the budget approval process.

## IV. REVENUE POLICIES

- A. Maintenance of Revenues
  - 1. The City will attempt to maintain a diversified and stable revenue base to shelter it from short-term fluctuations in any one revenue source.
  - 2. The City will promote growth in its revenue base through economic development programs, which maintain and enhance a vigorous local economy.
  - 3. The City will seek to supplement its revenue base, through the identification and application for State and Federal grant funds which will support identified needs.
  - 4. One-time revenues shall be applied to one-time expenditures.
- B. User Fees and Rates
  - 1. The City will recover the costs of services providing a benefit to users through the imposition of user fees and charges.
  - 2. The City will establish all user fees and charges at a level related to the direct and indirect costs of providing services and the degree of public versus private benefit.
  - 3. The City will biennially recalculate the full costs of activities supported by user fees and rates to identify the impact of inflation and other cost increases.
  - 4. The City will set user fees and rates for each enterprise fund (e.g. airport, golf courses, landfill, industrial waste), at a level which fully supports the total direct, indirect, and capital costs of the activity.

# FINANCIAL POLICIES

## C. Revenue Collection

1. The City will take all cost-effective actions available to collect revenues.
2. The City will grant use fee waivers and/or debt forgiveness only under the following conditions:
  - a. All requests will be approved or disapproved by Council on a case-by-case basis.
  - b. Each request will be individually considered, and Council action will be by resolution.
3. The City will not grant development and permit fee waivers.

## D. Interest Earnings

1. The City will assign interest earnings to the General Fund unless specifically prohibited by State or Federal laws or by other regulations, covenants or agreements, with the exception that the City will assign interest earned by enterprise funds to those funds.
1. Investment policies shall be reviewed annually by the City Council.

## V. **BUDGET POLICIES**

### A. Budget Format

1. The budget shall provide a complete financial plan of all City funds, agencies and activities for the ensuing fiscal year and shall be in such form as the City Manager deems desirable or that the Council may require.
2. The budget shall begin with a clear general summary of its contents; shall show in detail all estimated revenues of all City funds; all carry-over fund balances and reserves; and all proposed expenditures, including debt service, for the ensuing fiscal year.
3. The total of proposed expenditures shall not exceed the total of estimated revenues plus the unappropriated fund balance, exclusive of reserves, for any fund.
4. The budget will be organized on a program/service level format.
5. The budget development process will include the identification and evaluation of policy options for increasing and decreasing service levels.
6. A two-year budget may be substituted for the required annual budget, in which case the budget shall be prepared and presented in two annual increments.

### B. Estimated Revenues

1. The City will annually update its revenue forecast to enhance the budgetary decision-making process.
2. In its budget projections, the City will attempt to match current expense to current revenue. If it becomes apparent that revenue shortfalls will create a deficit, efforts will be made first to reduce the deficiency through budgetary reductions.
3. If appropriate reductions are insufficient, the Council may decide, on an exception basis, to use an appropriate existing reserve, which is in excess of minimum reserve requirements.

### C. Appropriations

1. In evaluating the level of appropriations for program enhancements, or reductions, the City will apply the following principles in the priority order given:

# FINANCIAL POLICIES

- a. Essential services, which provide for the health and safety of residents, including but not limited to police, fire, street maintenance, and sewer and storm drainage will be funded to maintain current dollar levels.
  - b. An amount or amounts equal to a total of not less than one percent (1%) of General Fund operating revenues will be appropriated in the General Fund annually for the performance of major maintenance and repairs upon the City's building assets, as defined in Section II.C of the Financial Policies. Projects funded by these appropriations will be prioritized using a tiered system with health- and safety-related repairs and/or maintenance assigned the highest priority.
  - c. An amount or amounts equal to a total of not less than one percent (1%) of General Fund, Measure E Fund, and Measure G Fund operating revenues will be appropriated in the General Fund, Measure E Fund, and/or Measure G Fund for the performance of major maintenance and repairs upon the City's infrastructure assets, as defined in Section II.D of these Financial Policies. Projects funded by these appropriations will be prioritized using a tiered system with public health- and safety-related repairs and/or maintenance assigned the highest priority, followed by those determined to be most urgent on the bases of industry indices used, as applicable, for rating the conditions of assets.
  - d. Appropriations for program enhancements or reductions will be evaluated on a case-by-case basis rather than across the board.
  - e. When reductions in personnel are necessary to reduce expenditures, they shall be consistent with the City Council's established service level priorities and, when possible, shall be accomplished through normal attrition.
  - f. Programs, which are self-supported by special revenues or fees, shall be separately evaluated.
2. Prior to the City Council making any supplemental appropriation, the City Manager or Finance Director shall certify that funds in excess of those estimated in the budget are available for appropriation. Any such supplemental appropriations shall be made for the fiscal year by Council action up to the amount of any excess.
  3. Appropriations may be reduced any time during the fiscal year by the City Council upon recommendation of the City Manager. When appropriation reductions are recommended, the City Manager shall provide specific recommendations to the Council, indicating the estimated amount of the reduction, any remedial actions taken, and recommendations as to any other steps to be taken.
  4. The City Manager may transfer appropriations between departments and Department Directors may transfer appropriations between programs and accounts within their individual departments and divisions, but only the Council by minute-order may appropriate funds from reserves or fund balances.
  5. Only the City Manager may authorize the use of departmental salary budget savings.
  6. All appropriations, except for Capital Improvement Program appropriations, shall lapse at the end of the fiscal year to the extent that they have not been expended or encumbered. An appropriation in the Capital Improvement Program shall continue in force until expended, revised, or cancelled.
  7. The City will endeavor appropriate to a General Fund Non-Departmental operating contingency account an amount equal to one percent (1%) of the total General Fund operating budget to meet changing operational requirements during the fiscal year. The

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City Manager may authorize transfers from the contingency account, subject to purchasing limits.

## VI. PURCHASING LIMITS

### A. Professional Service Agreements

1. Exempt from competitive bidding.
2. Does not require Council approval if: a) contract cost is budgeted; and b) agreement is routine in nature.
3. Requires Council approval if agreement is over \$50,000 and service is a new initiative (non-routine).
4. Administrative Memo 05-01 delegates authority to Directors to execute professional service agreements under \$50,000 (subject to #2 above).
5. City Manager can execute professional service agreements in any amount (subject to #2 & #3 above).
6. The RFP/RFQ process is recommended if value/qualifications cannot be determined informally.

### B. Supplies/Equipment Construction

1. Directors can approve supplies and equipment purchases under \$30,000 and construction projects under \$50,000 if funds are included within the appropriate departmental budget.
2. Equipment purchases over \$30,000 subject to bidding.
3. Construction projects over \$100,000 subject to bidding.
4. Exceptions are emergency equipment purchases using cooperative purchasing with other governmental agencies (i.e. State Bid List).
5. Direct purchases: Council can waive bidding requirements on equipment purchases. Example: equipment is unique, or equipment has been informally researched.

## VII. PURCHASING – REQUIREMENTS FOR FEDERAL GRANTS

- A. This section shall apply to the awarding of sub-grants and contracts by the City stemming from federal grants to the City. This section shall have the same application on the awarding of sub-grants and contracts by the City stemming from state, county or other non-federal government entity grants originating as federal grants.
- B. Procurement Standards. (OMB Title 2 CFR, Subtitle A, Part 200, §200.318)
  1. The City shall maintain a contract administration system which ensures contractors perform in accordance with the terms, conditions and specifications of their contracts or purchase orders.
  2. The City shall maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer or agent of the City shall participate in selection, or in the award or administration of a contract supported by federal funds if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:
    - a. The employee, officer or agent;

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- b. Any member of his or her immediate family;
  - c. His or her partner; or
  - d. An organization which employs, or is about to employ, any of the above, has a financial or other interest in or a tangible personal benefit from a firm considered for award.
3. The City's officers, employees or agents will neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements. Such a conflict will not arise where the financial interest is not substantial, or the gift is an unsolicited item of nominal intrinsic value. The City's standards of conduct provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the City.
4. The City shall not enter into a contract with a non-Federal entity has a parent, affiliate, or subsidiary organization that is not a state, local government or Indian tribe, unless the non-Federal entity maintains written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest mean due to relationships with a parent company, affiliate, or subsidiary organization, the non-Federal entity is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.
5. The City shall avoid acquisition of unnecessary or duplicative items. Consideration will be given to consolidating or breaking out procurements to obtain a more economic purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.
6. The City shall consider entering into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services.
7. The City shall consider using Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.
8. The City shall consider using value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure its essential function is provided at the overall lower cost.
9. The City shall make awards only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance and financial and technical resources. Check [sam.gov](http://sam.gov) for vendor debarment or suspension.
10. The City shall maintain records sufficient to detail the history of procurement. These records will include but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection and the basis for the contract price.
11. The City shall use time and material type contracts only:
  - a. After a determination is made that no other contract is suitable; and
  - b. If the contract includes a ceiling price the contractor exceeds at their own risk.
12. The City alone shall be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation,

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protests, disputes and claims. These standards do not relieve the City of any contractual responsibilities under its contracts.

## C. Competition. (OMB Title 2 CFR, Subtitle A, Part 200, §200.319)

1. The City will conduct procurement transactions in a manner providing full and open competition. To ensure objective contractor performance and eliminate unfair competitive advantage, contractors developing or drafting specifications, requirements, statements of work, or invitations for bids or requests for proposals shall be excluded from competing for such procurements.
2. The City shall conduct procurements in a manner prohibiting the use of statutorily or administratively imposed in-state or local geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criteria provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.
3. The City shall have written procedures for procurement transactions. These procedures will ensure that all solicitations:
  - a. Incorporate a clear and accurate description of the technical requirements for the material, product or service to be procured. Such description shall not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured, and when necessary, shall set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a brand name or equal description may be used to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offerors shall be clearly stated; and
  - b. Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.
4. The City shall ensure prequalified lists of persons, firms or products that are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition. The City shall not preclude potential bidders from qualifying during the solicitation period.

## D. Methods of Procurement to be Followed. The City shall use one of the following methods of procurement (OMB Title 2 CFR, Subtitle A, Part 200, §200.320):

1. Procurement by Micro-Purchases. Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold as set by the Federal Acquisition Regulation at 48 CFR Subpart 2.1 (Definitions) and adjusted periodically for inflation. As of the date of this ordinance, the micro-purchase threshold is \$3,500.
2. Procurement by Small Purchase Procedures. Small purchase procedures are those relatively simple and informal procurement methods for securing services, supplies or other property that do not cost more than the simplified acquisition threshold as set by the Federal Acquisition Regulation at 48 CFR Subpart 2.1 (Definitions) and in accordance with 41 U.S.C. 1908 and periodically adjusted for inflation. If small purchase procedures are used, price or rate quotations shall be obtained from an adequate number of qualified

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sources. As of the date of this ordinance, the simplified acquisition threshold is \$150,000. For purchases exceeding fifty thousand (\$50,000), City Council approval is required.

3. Procurement by Sealed Bids (Formal Advertising). Bids are publicly solicited and a firm-fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming to all the material terms and conditions of the invitation for bids, is the lowest in price.
  - a. For sealed bidding to be feasible, the following conditions should be present:
    - (1) A complete, adequate, and realistic specification or purchase description is available;
    - (2) Two or more responsible bidders are willing and able to compete effectively for the business; and
    - (3) The procurement lends itself to a firm-fixed-price contract and the selection of the successful bidder can be made principally based on price.
  - b. If sealed bids are used, the following requirements apply:
    - (1) The invitation for bids will be publicly advertised and bids shall be solicited from an adequate number of known suppliers, providing them sufficient time prior to the date set for opening the bids;
    - (2) The invitation for bids, which will include any specifications and pertinent attachments, shall define the items or services for the bidder to properly respond;
    - (3) All bids will be publicly opened at the time and place prescribed in the invitation for bids;
    - (4) A firm-fixed-price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost and life cycle costs shall be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and
    - (5) If there is a sound documented reason, any or all bids may be rejected.
4. Procurement by Competitive Proposals. The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed-price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the following requirements apply:
  - a. Requests for proposals shall be publicized and identify all evaluation factors including relative importance. Any response to publicized requests for proposals shall be honored to the maximum extent practical;
  - b. Proposals will be solicited from an adequate number of qualified sources;
  - c. The City shall conduct technical evaluations of the proposal received and for selecting awardees;
  - d. Awards will be made to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered; and
  - e. The City may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected,



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subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

5. Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances applies:
  - a. The item is available only from a single source;
  - b. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
  - c. The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in a written request from the City; or
  - d. After solicitation of multiple sources, competition is determined inadequate.
6. Contracting with Small and Minority Businesses, Women's Business Enterprises and Labor Surplus Area Firms. (OMB Title 2 CFR, Subtitle A, Part 200, §200.321)
  - a. The City shall take all necessary affirmative steps to assure that minority businesses, women's business enterprises and labor surplus area firms are used when possible.
  - b. Affirmative steps include:
    - (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
    - (2) Assuring that small and minority businesses and women's business enterprises are solicited whenever they are potential sources;
    - (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses and women's business enterprises;
    - (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses and women's business enterprises;
    - (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
    - (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in subsections 6.b.(1) through (6) of this section.
7. Contracts Cost and Price. (OMB Title 2 CFR, Subtitle A, Part 200, §200.323)
  - a. The City shall perform a cost or price analysis in every procurement action exceeding the simplified acquisition threshold including contract modifications. The method and degree of analysis will be dependent on the facts surrounding each procurement situation. As a starting point, the City shall make independent estimates before receiving bids or proposals.
  - b. The City shall negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration shall be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

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- c. Costs or prices based on estimated costs for contracts under the Federal award will be allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for the City under Subpart E – Cost Principles of Title 2, Subtitle A, Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards).
  - d. The cost plus a percentage of cost and percentage of construction cost methods of contracting shall not be used.
- 8. Federal Awarding Agency or Pass-Through Entity Review. (OMB Title 2 CFR, Subtitle A, Part 200, §200.324)
  - a. The City shall make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for purchase.
  - b. The City shall make available upon request, for the Federal awarding agency or pass-through entity pre-procurement review, procurement documents, such as requests for proposal or invitations for bids, or independent cost estimates when:
    - (1) The City's procurement procedures or operation fails to comply with the procurement standards of Title 2, Subtitle A, Part 200, Subsection 200.324;
    - (2) The procurement is expected to exceed the simplified acquisition threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;
    - (3) The procurement, which is expected to exceed the simplified acquisition threshold, specifies a "brand name" product;
    - (4) The proposed contract is more than the simplified acquisition threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or
    - (5) A proposed modification changes the scope of a contract or increases the contract amount by more than the simplified acquisition threshold.
  - c. The City may be exempted from the pre-procurement review in subsection 8.b. above if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards set forth in Title 2, Subtitle A, Part 200, or the City self-certifies compliance with such standards if self-certification is permitted by the Federal awarding agency or pass-through entity.
- 9. Bonding Requirements. (OMB Title 2 CFR, Subtitle A, Part 200, §200.325) For public projects, the City shall require bid guarantees, performance bonds, and payment bonds consistent with Title 2, Part 200, Section 200.325 of the Code of Federal Regulations.
- 10. Contract Provisions. (OMB Title 2 CFR, Subtitle A, Part 200, §200.326) The City's contracts shall contain the provisions in Appendix II to Title 2, Subtitle A, Part 200 – Contract Provisions for non-Federal Entity Contracts Under Federal Awards, as applicable.

## VIII. **CAPITAL IMPROVEMENT PROGRAM POLICIES**

### A. Capital Planning Period

- 1. The City will budget all capital improvements in accordance with an adopted Capital Improvement Program.

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2. The City's long-range capital planning period shall be a minimum of six years or longer where appropriate.
  3. The Six-Year Capital Improvement Program will be reviewed and approved annually. It will include balanced budgets for the first year and a listing of all projects for the next five years. Appropriations will be approved annually.
  4. The City's annual Capital Improvement Program will be reviewed and preliminarily approved by Council in advance of reviewing/approving the City's Operating Budget.
  5. The City's Capital Improvement Program will be in conformance with and support the City's major planning documents: the General Plan, Project Specific Plans, and City-wide Master Plans for related infrastructure improvements.
  6. Master plans for major infrastructure and utility improvements will be prepared with a 10- or 20-year planning horizon when appropriate.
- B. Capital Project Priorities
1. The City will evaluate each proposed capital project against the following criteria:
    - a. Linkage with community needs as identified in the City's planning documents.
    - b. A cost/benefit analysis, identifying all economic or financial impacts of the project.
    - c. Identification of available, funding resources.
  2. The City will develop its capital improvement program with funding priorities in the following order:
    - a. Projects which maintain and preserve, existing facilities.
    - b. Projects which replace existing facilities that can no longer be maintained.
    - b. Projects which provide new and expanded services to the community.
- C. Capital Project Management
1. The City will fund and manage its capital projects in a phased approach. The project phases will become a framework for appropriate decision points and reporting. The phasing will consist of:
    - a. Conceptual/schematic proposal
    - b. Preliminary design and cost estimate
    - c. Engineering and final design
    - d. Bid administration
    - e. Acquisition/construction
    - f. Project closeout
  2. Each CIP project will have a project manager who will prepare the project proposal, ensure that required phases are completed on schedule, authorize all project expenditures, ensure that all regulations and laws are observed, periodically report project status and track project expenditures.

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## IX. DEBT POLICIES

### A. Use

1. This Debt Policy is intended to comply with Government Code Section 8855(i) and (k), effective on January 1, 2017, and shall govern all debt undertaken by the Issuer.

The City hereby recognizes that a fiscally prudent debt policy is required in order to:

- Maintain the Issuer's sound financial position.
- Ensure the Issuer has the flexibility to respond to changes in future service priorities, revenue levels, and operating expenses.
- Protect the City's credit-worthiness.
- Ensure that all debt is structured in order to protect both current and future taxpayers, ratepayers and constituents of the City.
- Ensure that the City's debt is consistent with the Issuer's planning goals and objectives and capital improvement program or budget, as applicable.

2. The issuance of long-term debt will be only for:

(i) Long-Term Debt. Long-term debt may be issued to finance the construction, acquisition, and rehabilitation of capital improvements and facilities, equipment and land to be owned and operated by the Issuer.

(a) Long-term debt financings are appropriate when the following conditions exist:

- When the project to be financed is necessary to provide basic services.
- When the project to be financed will provide benefit to constituents over multiple years.
- When total debt does not constitute an unreasonable burden to the Issuer and its taxpayers and ratepayers.
- When the debt is used to refinance outstanding debt in order to produce debt service savings or to realize the benefits of a debt restructuring.

(b) Long-term debt financings will not generally be considered appropriate for current operating expenses and routine maintenance expenses.

(c) The City may use long-term debt financings subject to the following conditions:

- The project to be financed must be approved by the City Council.
- The weighted average maturity of the debt (or the portion of the debt allocated to the project) will not exceed the average useful life of the project to be financed by more than 20%.
- The City estimates that sufficient revenues will be available to service the debt through its maturity.

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- The City determines that the issuance of the debt will comply with the applicable state and federal law.

(ii) Short-term debt. Short-term debt may be issued to provide financing for the City's operational cash flows in order to maintain a steady and even cash flow balance. Short-term debt may also be used to finance short-lived capital projects; for example, the Issuer may undertake lease-purchase financing for equipment.

(iii) Financings on Behalf of Other Entities. The City may also find it beneficial to issue debt on behalf of other governmental agencies or private third parties in order to further the public purposes of City. In such cases, the City shall take reasonable steps to confirm the financial feasibility of the project to be financed and the financial solvency of any borrower and that the issuance of such debt is consistent with the policies set forth herein.

## B. Types of Debt

The following types of debt are allowable under this Debt Policy:

- general obligation bonds
- bond or grant anticipation notes
- lease revenue bonds, certificates of participation and lease-purchase transactions
- other revenue bonds and certificates of participation
- tax and revenue anticipation notes
- land-secured financings, such as special tax revenue bonds issued under the Mello-Roos Community Facilities Act of 1982, as amended, and limited obligation bonds issued under applicable assessment statutes
- tax increment financing to the extent permitted under state law
- conduit financings, such as financings for affordable rental housing and qualified 501c3 organizations

The City may from time to time find that other forms of debt would be beneficial to further its public purposes and may approve such debt without an amendment of this Debt Policy.

Debt shall be issued as fixed rate debt unless the Issuer makes a specific determination as to why a variable rate issue would be beneficial to the Issuer in a specific circumstance

## C. Relationship of Debt to Capital Improvement Program and Budget

The City is committed to long-term capital planning. The City intends to issue debt for the purposes stated in this Debt Policy and to implement policy decisions incorporated in the City's capital budget and the capital improvement plan.

The City shall strive to fund the upkeep and maintenance of its infrastructure and facilities due to normal wear and tear through the expenditure of available operating revenues. The City shall seek to avoid the use of debt to fund infrastructure and facilities improvements that are the result of normal wear and tear.

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The City shall integrate its debt issuances with the goals of its capital improvement program by timing the issuance of debt to ensure that projects are available when needed in furtherance of the City's public purposes.

The City shall seek to avoid the use of debt to fund infrastructure and facilities improvements in circumstances when the sole purpose of such debt financing is to reduce annual budgetary expenditures.

The City shall seek to issue debt in a timely manner to avoid having to make unplanned expenditures for capital improvements or equipment from its general fund.

## D. Policy Goals Related to Planning Goals and Objectives

The City is committed to long-term financial planning, maintaining appropriate reserves levels and employing prudent practices in governance, management and budget administration. The City intends to issue debt for the purposes stated in this Policy and to implement policy decisions incorporated in the Issuer's annual operations budget.

It is a policy goal of the City to protect taxpayers, ratepayers and constituents by utilizing conservative financing methods and techniques so as to obtain the highest practical credit ratings (if applicable) and the lowest practical borrowing costs.

The City will comply with applicable state and federal law as it pertains to the maximum term of debt and the procedures for levying and imposing any related taxes, assessments, rates and charges.

When refinancing debt, it shall be the policy goal of the City to realize, whenever possible, and subject to any overriding non-financial policy considerations, (i) minimum net present value debt service savings equal to or greater than 3.0% of the refunded principal amount, and (ii) present value debt service savings equal to or greater than 100% of any escrow fund negative arbitrage.

## E. Internal Control Procedures

When issuing debt, in addition to complying with the terms of this Debt Policy, the City shall comply with any other applicable policies regarding initial bond disclosure, continuing disclosure, post-issuance compliance, and investment of bond proceeds.

The City will periodically review the requirements of and will remain in compliance with the following:

- any continuing disclosure undertakings under SEC Rule 15c2-12,
- any federal tax compliance requirements, including without limitation arbitrage and rebate compliance, related to any prior bond issues, and
- the City's investment policies as they relate to the investment of bond proceeds.

Whenever reasonably possible, proceeds of debt will be held by a third-party trustee and the City will submit written requisitions for such proceeds. The City will submit a requisition only after obtaining the signature of the City's Finance Director. In those cases where it is not reasonably possible for the proceeds of debt to be held by a third-party trustee, the City's Finance Director shall retain records of all expenditures of proceeds through the final payment date for the debt.

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## F. Continuing Disclosure Procedures

In connection with the issuance of publicly sold debt, the City is required to enter into agreements (Continuing Disclosure Agreements) to provide certain information to investors under SEC Rule 15c2-12.

First, the City's Continuing Disclosure Agreements call for the City to provide annual reports that include: (i) updated financial and operating data relating to each debt obligation; and (ii) audited financial statements of the City. The City will work with bond counsel and/or disclosure counsel before the execution of each Continuing Disclosure Agreement to ensure that the annual reporting obligations that are being imposed upon the City in each Continuing Disclosure Agreement can be met by the City in a timely and complete manner.

Second, the Continuing Disclosure Agreements call for the City to provide notice of certain events relating to the debt, as specified in the Continuing Disclosure Agreements.

The City must comply with the specific requirements of each Continuing Disclosure Agreement. The City's policy is to strive to make Continuing Disclosure Agreements for each type of debt as uniform as possible.

The Continuing Disclosure Agreements generally require that the annual reports be filed by each April 1, and event notices are generally required to be filed within 10 business days of their occurrence. Such filings are to be made through the Municipal Securities Rulemaking Board's Electronic Municipal Market Access System, which is accessible on the Internet at <https://emma.msrb.org/> (EMMA).

The Finance Director of the City shall be responsible for making continuing disclosure filings. In addition, the Finance Director may determine to retain third-party consultants with experience assisting public agencies in making continuing disclosure filings in order to ensure timely and complete filings.

Certain notice events require special attention. For instance, the City's Continuing Disclosure Agreements call for the City to notify investors of changes in the ratings on its debt within 10 business days, although the credit rating agencies may not notify the City of changes in such ratings in all cases. The City will undertake to confirm the ratings on its debt on a regular basis.

In addition, the City's Continuing Disclosure Agreements entered into after February 27, 2019 call for the City to notify investors of the incurrence of any "financial obligation," if material, and the City will be obligated to disclose defaults on, acceleration of and certain other information with respect to any "financial obligation" regardless of when the financial obligation was incurred.

Rule 15c2-12 provides a general definition of a "financial obligation." While the impetus for the obligation to disclose information about financial obligations was a perception by the SEC and others that municipal issuers were increasingly entering into bank or other private placement debt, Rule 15c2-12 defines "financial obligation" more broadly to include "a debt obligation, derivative instrument .....or a guarantee of either a debt obligation or a derivative instrument."

To date, the SEC has provided limited guidance on the specific application of the definition of "financial obligation." The SEC has suggested that a key concept is that a "financial obligation"

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involves the borrowing of money. In public comments, representatives of the SEC have declined to provide a definition of a “guarantee,” but they did indicate that the SEC will not look to state law definitions of a “guarantee” or “debt.”

As described in detail below, the City will need to monitor agreements or other obligations entered into by the City, the Salinas Facilities Financing Authority or other affiliated City entity (such as community facilities districts), and any modifications to such agreements or other obligations, to determine whether they constitute “financial obligations” under Rule 15c2-12 and, if material, need to be disclosed on to investors.

In addition, if the City, the Salinas Facilities Financing Authority or other affiliated City entity receives a notice of default or an event of default or of an acceleration, termination event, modifications of or other similar event on any agreement or other obligation, the City will need to determine whether such obligation constitutes a “financial obligation” (regardless of when originally incurred) and whether such default or other event reflects financial difficulty (i.e., reduction in overall liquidity, creditworthiness or debt owner’s rights).

Types of agreement or other obligations which are likely to be “financial obligations” under Rule 15c2-12 include:

1. Bank loans or other obligations which are privately placed;
2. Letters of credit, including letters of credit which are provided to third parties to secure the City’s, the Salinas Facilities Financing Authority’s or other affiliated City entity’s obligation to pay or perform;
3. Capital leases for property, facilities or equipment; and
4. Agreements which guarantee the payment or performance obligations of a third party (regardless of whether the agreements constitute guarantees under California law).

Types of agreements which could be a “financial obligation” under Rule 15c2-12 include:

1. Payment agreements which obligate the City, the Salinas Facilities Financing Authority or other affiliated City entity to pay a share of another public agency’s debt service (for example, an agreement with a joint powers agency whereby the City, the Salinas Facilities Financing Authority or other affiliated City entity agrees to pay a share of the joint powers agency’s bonds, notes or other obligations);
2. Service contracts with a public agency or a private party pursuant to which the City, the Salinas Facilities Financing Authority or other affiliated City entity are obligated to pay a share of such public agency’s or private party’s debt service obligation (for example, certain types of public-private partnership arrangements);
3. Agreements pursuant to which the City, the Salinas Facilities Financing Authority or other affiliated City entity is obligated to pay amounts expressly tied to another party’s debt service obligations, regardless of whether service is provided or not;
4. Agreements which include a rate component that expressly passes through debt service or capital obligation of the other party; and



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5. Agreements the payments under which are not characterized as an operation and maintenance expenses for accounting purposes if such agreements could be characterized as the borrowing of money.

The City Attorney and/or Finance Director will notify the City's bond counsel and/or disclosure counsel of the receipt by the City, the Salinas Facilities Financing Authority or other affiliated City entity of any default, event of acceleration, termination event, modification of terms (only if material or reflecting financial difficulties), or other similar events (collectively, Potentially Reportable Events) under any agreement or obligation to which the City, the Salinas Facilities Financing Authority or other affiliated City entity is a party and which may be a "financial obligation" as discussed above. Such notice should be provided by the City Attorney or the Finance Director as soon as the City Attorney or Finance Director receives notice from City staff, consultants or external parties of such event or receives direct written notice of such event so that the City can determine, with the assistance of bond counsel and/or disclosure counsel, whether notice of such Potentially Reportable Event is required to be filed on EMMA pursuant to Rule 15c2-12. If filing on EMMA is required, the filing is due within 10 business days of such Potentially Reportable Event to comply with the applicable Continuing Disclosure Agreement.

The Finance Director will catalog the execution by the City, the Salinas Facilities Financing Authority or other affiliated City entity of any agreement or other obligation which might constitute a "financial obligation" for purposes of Rule 15c2-12 and which is entered into after February 27, 2019. Amendments to existing agreements or financial obligations which relate to covenants, events of default, remedies, priority rights, or other similar terms should be reported to the City's bond counsel and/or disclosure counsel as soon as notice of amendment requests is received by City staff, consultants, or external parties of such event. Such notice is necessary so that the City can determine, with the assistance of bond counsel and/or disclosure counsel, whether such agreement or other obligation constitutes a material "financial obligation" for purposes of Rule 15c2-12. If such agreement or other obligation is determined to be a material "financial obligation" or a material amendment to a "financial obligation" described above, notice thereof would be required to be filed on EMMA within 10 business days of execution or incurrence.

## X. ASSESSMENT AND MELLO-ROOS COMMUNITY FACILITIES DISTRICT FINANCING POLICIES

### A. Formation

1. Assessment districts (AD's) or Mello-Roos Community Facilities districts (CFD's) financing may be made available by the City for those public improvements within a development or project area that either create extraordinary public benefit, and/or require public improvements that cannot be funded without substantial financial hardship to the property owner.
  - a. The City shall make the determination as to whether a proposed district shall proceed under the provisions of the Mello-Roos Community Facilities Act or other appropriate assessment district laws, and whether the district will be a construction or acquisition district.
2. New development projects must be consistent with the City's General Plan and have secured appropriate land use approvals from the City and all other agencies having jurisdiction to allow all proposed development of the project area.

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3. Unless waived by the City Council, the City will require, for each new development project, a study conducted by an independent, recognized expert in real estate to appraise the property proposed to be included in the assessment district. The appraisal shall take into account the public improvements, which will be financed by the assessment district. The appraisal methodology shall be subject to the approval of the City. This study shall be paid for by the developer but shall be commissioned by the City and shall be done for the City.
  4. An absorption study of new development projects may be required for public financing. The absorption study shall be used as a basis for verification that sufficient revenues can be produced to service the debt and to determine whether public financing is appropriate given the timing of development.
  5. Where the City provides AD or CFD financing for new development projects, and the City deems it appropriate, the City may enter into a development or similar agreement with the owners of the project.
  6. The City Council shall select the assessment engineer, appraiser, bond counsel, underwriter, financial advisor, special tax consultant and other professionals and consultants as it deems appropriate. The City Council's policy is for the developer to pay all of the City's costs associated with the formation and administration of assessment districts.
    - a. An advance deposit is required, in those instances, where a proposed district is initiated by a party or parties other than the City.
  7. Any development agreement associated with the use of public financing shall be approved by the City Council prior to the issuance of debt. Any modifications to the development agreement proposed subsequent to the issuance of debt will be considered only if the modification would benefit the City and not impair the outstanding debt obligations. Approval of any modifications requested by the developer shall be at the sole discretion of the City Council.
  8. The City allows for the formation of acquisition districts. The City shall make the final determination as to which public improvements and to what extent such improvements are eligible for financing through acquisition. An acquisition agreement between the City and applicant/developer shall be required and approved by the City Council prior to the sale of bonds.
- B. Financing
1. The amount of AD or CFD bonds issued for any project shall not be greater than one-third of the appraised value of the improved property as determined by the independent real estate valuation expert, except when credit enhancements are provided and/or when the improvements are of extraordinary public benefit.
  2. Unless specifically exempted by the City Council, residential projects using assessment district financing shall be required to pay off the outstanding assessments as part of the first sale escrow of each completed (ready-for occupancy) residential property to the first purchaser of such property.
  3. The resolution of intention to form an AD or CFD shall contain a statement that the City will not obligate itself to advance available funds from the City treasury to cure any deficiency which may occur in the bond redemption fund.
  4. Each bond issue shall be structured to adequately protect bond-owners and to protect the bonding capacity and credit rating of the City. The structure shall include a foreclosure covenant that permits the City to foreclose any deficiency. The structure may also include some combination of credit enhancement, special reserve funds or deposits.

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5. Unless waived by the City Council the term of the bonds shall not exceed twenty-five (25) years.
  6. The AD or CFD lien shall be fully disclosed in compliance with applicable statutory requirements. For developer-constructed facilities, the developer will prepare and obtain approval from the City of a statement and report notifying any prospective property owners of existing or proposed special assessments or taxes on the property. This disclosure statement shall be issued to and signed by the prospective buyer prior to any commitment by the buyer to purchase the property. The City, in its sole discretion, may require additional property owner notification if the City deems that such notification will help make subsequent property owners aware of future liens.
  7. All statements and materials related to the sale of AD or CFD bonds shall emphasize and state that none of the faith, credit, and taxing power of the City is pledged to the repayment of the bonds. The City is not obligated to replenish the reserve fund from revenue sources other than annual assessments or special taxes, or proceeds from foreclosure proceedings.
  8. A reserve fund will be required in each AD or CFD bond issue. The reserve fund shall be of a size sufficient to provide adequate security against default and in a size that is deemed vital to bond marketing and of such a size as not to violate applicable federal tax law requirements.
  9. The calculation of assessment prepayments and reserve fund credits shall be as follows:
    - a. Each assessment prepayment will be computed and collected by the City of Salinas using part 11.1 of Division 10 (Sections 8766 and following) of the Streets and Highways Code. The computation will include principal outstanding, interest to date of bond call and costs including bond premium, legal, public noticing, administration and paying agent less a credit for the original reserve collected.
    - b. Prepayments must be received at least ninety days prior to applicable bond call dates (July 2, September 2, January 2 or March 2) to be included in the bond call. The current fiscal year assessment, which has been posted to the property tax roll must be paid to the Monterey County Tax Collector.
    - c. Upon receipt of the pay off, the City will cancel future assessment levies and shall cause to be recorded under Section 8687 of the Streets and Highways Code an appropriate amendment or addendum to any recorded notice of Assessment as evidence of the pay off.
    - d. The calculation of prepayments and reserve fund credits for CFD bonds will be made in accordance with the Mello-Roos Community Facilities Act of 1982.
- C. Special Tax Formula
1. Where the district to be formed is a Mello-Roos district, the maximum special tax shall adhere the following:
    - a. The special tax shall include the annual administrative cost of the City to administer the district.
    - b. The City shall retain a special tax consultant to prepare a report, which recommends and evaluates a special tax, which adequately funds identified public improvements, administrative costs and other related expenditures.
    - c. The projected special assessment and/or special tax, when added to the ad valorem property tax and other direct and overlapping debt of the proposed district (including other projected benefit assessments, special taxes levied for authorized but un-issued

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debt, and any other anticipated special assessments, taxes or charges which may be included on a property owner's annual property tax bill), shall not exceed two percent (2.0%) of the projected assessed value of each improved parcel within the district. As it pertains to commercial, industrial, or other parcels within the district, the City reserves the right to exceed the two-percent (2.0%) limit if, in the City's sole discretion, it is fiscally prudent. A backup special tax shall be required to protect against changes in land use that may result in insufficient annual special tax revenues.

D. Administration and Fees

1. The City's administrative costs, before, during, and after the debt is issued, shall be recovered. Costs chargeable to the district may be included in the debt issue. All City administrative costs not chargeable to the district shall be paid by the developer.
2. The City Council hereby affirms that the fees, established for AD's and CFD's is a three percent issuance fee levied on total bonds issued through the assessment district, a two percent construction administration fee and a two percent contract engineering review fee levied on total construction costs of the project. In-house engineering, legal and project inspection shall be charged directly to the project.
3. The City shall require a developer requesting AD or CFD financing to advance the costs for engineering work associated with the district improvements. The City retains the right of being the engineer of work for all improvements financed by AD's or CFD's.
4. The City Council will honor all existing agreements, for projects utilizing public financing that will continue in effect subsequent to the adoption of the policies contained herein. However, any modifications to these existing agreements subsequent to the adoption of these policies will be subject to review in accordance with the adopted policies.

E. Continuing Disclosure

1. The developer will comply with federal requirements concerning secondary market disclosure, as those requirements, are interpreted by the City and its counsel.

F. Refunding

1. AD or CFD bond refunding may be initiated by the City or at the request of property owners. Refunding Bonds shall be issued pursuant to California State law as deemed appropriate by the City.
2. All applicable provisions of these AD and CFD Policies shall apply to refunding except for the City's issuance fee which shall be one and one-half percent of the principal amount of the Refunding Bonds for issues that are exclusively refunding.

## XI. LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT POLICIES

The City of Salinas seeks to enhance the quality of residential, commercial and business developments by requiring new developments to form Landscape and Lighting Districts ("Districts") to maintain landscaping improvements required as a condition of development.

A. Formation

1. New development project must install improvements consistent with the City's General Plan.
2. The City Council's policy is that new development pay all of the City's costs associated with the formation and administration of Districts.
  - a. An advance deposit is required, in those instances, where a proposed district is

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initiated by a party or parties other than the City.

3. The initial maintenance costs and reserves will be funded by the developer based on the Engineer's Report in an amount sufficient to maintain the improvements until the first assessment apportionment is received from the County.
4. The City Council shall select the assessment engineer and other professionals and consultants as it deems appropriate.

## B. Budget

1. Operating Budget – Ongoing annual operating expenses include, but are not limited to, the direct costs for landscape maintenance, water, electricity, street lighting, graffiti removal, open spaces, appurtenant facilities, tree trimming and pruning and street slurry sealing and overlay.
2. Administrative Expenses – Ongoing annual administrative expenses shall include charges for accounting, printing, publication of legal notices, consultant expense, city and county fees for collecting assessments, Public Works overhead and other City staff general and administrative expenses.
3. Reserves – Reserves may be collected for two primary purposes – cash flow and capital replacement.
  - a. Cash Flow Reserves shall be established at 25% of the annual budget as set forth in the initial engineer's report and adjusted each fiscal year thereafter. These reserves may be drawn down, as needed; during the first half of each fiscal year until the first installment of property tax assessment is collect to replenish the reserves.
  - b. Capital Replacement Reserves shall be established to protect against damage to landscaping and lighting improvements or provide funding for facilities that may not be conveniently raised in one year. Capital Replacement Reserves may be collected over an extended period of time, from five to thirty years. When the Capital Replacement Reserve is established, the City Council shall approve by resolution the improvements, estimated cost, and the number of years they will be collected.
4. Interest Earnings – Interest income for each District shall accrue at the City's interest rate and shall be shown in the budget.
5. Surpluses – Surplus funds within a District on June 30th shall be noted in the budget. Surplus funds are those funds above and beyond those required to cover annual expenses and reserves. Any surplus funds shall be applied as a reduction of future fiscal year's assessment.
6. Deficits – Deficits within a District on June 30<sup>th</sup> shall be noted in the budget. Deficits shall be considered funding shortfalls required to cover annual expenses. Any deficit balance will be recovered with assessment revenue from future levies.
7. General Fund or other appropriate fund contributions – Contributions from the General Fund or other appropriate fund will be made to cover the Costs determined as general public benefit in the engineer's report. Such contributions may include direct deposits to the District accounts or credits that effectively reduce the assessments.

## C. Method of Apportionment

1. The formula used for calculating assessments will reflect the composition of the parcels, and the improvements and services provided, to fairly apportion the costs based on estimated benefit to each parcel.
2. Pursuant to the Constitution Article XIID Section 4 a parcel's assessment may not exceed

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the reasonable cost of the proportional special benefit conferred on the parcel and only special benefits may be assessed.

3. The method of apportionment will also include an assessment range formula and inflationary adjustments. The purpose of establishing an assessment range formula is to provide for reasonable increases and inflationary adjustment to annual assessments without requiring costly noticing and mailing procedures, which could add to the District costs and assessments.

## XII. CAPITAL ASSET POLICIES

A. Overview – The Finance department will maintain a capital asset management system that will meet external financial reporting requirements and the needs of the departments in line with these policies. Governmental Accounting Standards Board Statement No. 34 (GASB 34) changed GAAP for capital assets reporting for governmental funds. Beginning in fiscal year ending June 30, 2003, pursuant to GASB 34, the General Fixed Asset Account Group will be eliminated and the City will report these assets by function and activity on the government-wide financial statements. Enterprise Funds capital assets will continue to be recorded within their own fund.

1. Capital assets are recorded as expenditures in governmental funds at the time the assets are received and the liability is incurred. These assets will be capitalized at cost on the government wide financial statements. Enterprise fixed assets are recorded as assets within the fund when purchased and a liability is incurred.
  - i. GASB 34 defines Capital Assets as land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.
  - ii. GASB 34 defines Infrastructure Assets as long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples include roads, bridges, tunnels, drainage systems, water and sewer systems, dams and lighting systems. Buildings that are an ancillary part of a network of infrastructure assets are included.

The City uses the most current edition of GOVERNMENTAL ACCOUNTING, AUDITING, AND FINANCIAL REPORTING (GAAFR) published by the Government Finance Officers Association (GFOA) as its authoritative guide in setting policy and establishing accounting procedures regarding capital assets.

B. Capitalization – Generally all capital assets with an original cost of \$10,000 or more will be capitalized (recorded as an asset on the balance sheet versus expensing the item). Infrastructure Assets with an original cost of \$150,000 or more will be capitalized. This capitalization policy addresses financial reporting, not control. The City follows the GFOA recommended practices for establishing capitalization thresholds. Specific capitalization requirements are described as follows:

1. The asset must cost \$10,000 or more.
2. The asset must have a useful life of five (5) or more years.
3. The capitalization threshold is applied to individual units of capital assets rather than groups. For example, ten desks purchased for \$1,500 each will not be capitalized even though the total (\$15,000) exceeds the threshold of \$10,000.
4. For purposes of capitalization, the threshold will generally not be applied to components of

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capital assets. For example a keyboard, monitor and central processing unit purchased as components of a computer system will not be evaluated individually against the capitalization threshold. The entire computer system will be treated as a single asset. The capitalization threshold will be applied to a network if all component parts are required to make the asset functional.

5. Repairs to existing capital assets will generally not be subject to capitalization unless the repair extends the useful life of the asset. In this case the repair represents an improvement and is subject to the requirements described number 6 below.
6. Improvements to existing capital assets will be presumed by definition to extend the useful life of the related capital asset and therefore will be subject to capitalization if the cost exceeds \$10,000.
7. Work of arts, animals (i.e. police dogs) and historical treasures are not capitalized, but will be recorded as tracked property.

As a result of the above capitalization policies the following infrastructure items will not be capitalized:

- Handheld radios
- Personal computers
- Software
- Street trees
- Street signs
- Weapons

8. Capital projects will be capitalized as “construction in progress” until completed.

## C. Leased Assets

1. Operating leased assets are usually short term and cancelable at anytime. The recording of an operating lease as a fixed asset is not required because the item is not purchased.
2. Capital leases will be capitalized if one or more of the following criteria are met and the chance of cancellation is low:
  - a. Ownership is transferred by the end of the lease term
  - b. The lease contains a bargain purchase option
  - c. The lease term is greater than or equal to 75 percent of the asset's service life
  - d. The present value of the minimum lease payment is greater than or equal to ninety percent (90%) of the fair market value of the asset at the inception of the lease.

Capital lease items are capitalized at the beginning of the lease period, regardless of when the title transfers. Capital leases are recorded at net present value of lease payments.

- D. Capital Asset Recording - It is the responsibility of the Finance Department to record, monitor and inventory all fixed assets. Each department will assign appropriate staff members to respond to verification, inventories, and filling out the necessary forms for recording transfers, dispositions, donations or retired fixed assets.
- E. Acquisition of Capital Assets - Fixed assets may be acquired through direct purchase, lease-purchase or capital lease, construction, eminent domain, tax foreclosures, donations, and gifts.

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When a capital asset is acquired the funding source will be identified as either a governmental fund, proprietary fund or component unit. Additionally the fund type will be identified as well as the specific fund.

If funds are provided by a specific funding source, a record will be made of that specific source such as:

Bond Proceeds

Federal Grants

State Grants

Local Grants

- F. Measuring the Cost and/or Value - Capital assets are recorded at their “historical cost”, which is the original cost of the assets. Donations accepted by the City will be valued at the fair market value at the time of donation. Costs include purchase price (less discounts) and any other reasonable and necessary costs incurred to place the asset in its intended location and prepare it for service. Costs could include the following:

Sales Tax

Freight charges

Legal and title fees

Closing costs

Appraisal and negotiation fees

Surveying fees

Land-preparation costs

Demolition costs

Relocation costs

Architect and accounting fees

Insurance premiums and interest costs during construction

- G. Establishing Cost in the Absence of Historical Records - According to the GASB 34, an estimate of the original cost is allowable. Standard costing is one method of estimating historical cost using a known average installed cost for a like unit at the estimated date of acquisition. Another recognized method is normal costing wherein an estimate of historical cost is based on current cost of reproduction new indexed by a reciprocal factor of the price increase of a specific item or classification from the appraisal date to the estimated date acquired. When necessary, the City will use whichever method gives the most reasonable amount based on available information.
- H. Recording Costs Incurred After Acquisition - Expenditures/expenses for replacing a component part of an asset are not capitalized. However, expenditures/expenses that either enhance a capital asset’s functionality (effectiveness or efficiency), or that extend a capital asset’s expected useful life are capitalized. For example, periodically slurry sealing a street would be treated as a repair (the cost would not be capitalized), while an overlay or reconstruction would be capitalized. Adding a new lane constitutes an addition and would therefore also be capitalized.
- I. Disposition or Retirement of Fixed Assets - It is the City’s policy that departments wishing to dispose of surplus, damaged or inoperative equipment must notify the Finance Department.



# FINANCIAL POLICIES

The City will conduct public auctions, as necessary, for the purpose of disposing of surplus property. Auction's will be conducted by the Finance Department through its Purchasing Division. All proceeds from the sale of surplus property will be allocated to the City's General Fund unless the property was originally purchased with monies from a Proprietary or a Grant Fund, in which case, the proceeds will be returned to any of those specific funds. The original cost less depreciation will then be removed from the City's capital asset management system.

Disposition of assets acquired using grant funds should follow the asset disposition guidelines established by the grantor.

- J. Transfer of Assets – The transfer of fixed assets between departments requires notification to the Finance Department.
- K. Depreciation – It has long been the City's policy to record depreciation for Enterprise funds. In accordance with GASB Statement No. 34, effective with the fiscal year ending June 30, 2003 the City will record depreciation expense on all capital assets, except for inexhaustible assets.

The City will use straight-line depreciation method. Depreciation will be calculated starting the month following the date the asset was placed in service. Depreciation will be applied over the estimated useful life of the asset.

- L. Recommended Lives - The City follows GFOA Recommended Practices when establishing recommended lives for assets to be capitalized. In accordance with GASB 34 the City will rely on "general guidelines obtained from professional or industry organizations." In particular, the City will rely on estimated useful lives published by GFOA. If the life of a particular asset is estimated to be different than these guidelines, it may be changed. Following is a summary of the estimated useful lives:

<u>Asset Class</u>	<u>Useful Life</u>
Buildings and Improvements	240 to 600 months
Improvements Other Than Buildings	180 to 540 months
Infrastructure	240 to 600 months
Machinery and Equipment	60 to 120 months

- M. Control of Assets – In accordance with GFOA Recommended Practice the City will exercise control over the non-capitalized tangible capital-type items by establishing and maintaining adequate control procedures at the department level. The City's capitalization threshold of \$10,000 meets financial reporting needs and is not designed for nor particularly suited to maintain control over lower cost capital assets. It is the responsibility of each department to maintain inventories of lower-cost capital assets to ensure adequate control and safekeeping of these assets.
- N. Maintenance Schedules - The City shall develop and implement maintenance and replacement schedules with a goal of maximizing the useful life of all assets. The schedules shall include estimates of annual maintenance and/or replacement funding required for each asset.
- O. Maintenance Funding - The City shall identify specific sources of funds for the annual maintenance or replacement of each asset. Whenever possible, the maintenance or replacement funding shall be identified from a source other than the City General Fund. The City shall maximize the use of maintenance assessment districts and dedicated special revenue (e.g. gas tax). The City shall endeavor to set aside, on an annual basis, one and one-half percent (1½%) of its General Fund Operating Budget to provide for on-going maintenance and required replacement of assets that cannot be reasonably funded from other sources.

# FINANCIAL POLICIES

- P. Works of Art and Historical Treasures – GASB 34 encourages but does not require the capitalization of art collections that meet all of the following conditions:
- Held for public exhibition, education, or research in furtherance of public service, rather than financial gain
  - Protected, kept unencumbered, cared for, and preserved
  - Subject to an organizational policy that requires the proceeds from sales of collection items to be used to acquire other items for collections

It is the City's Policy that proceeds from the sale of art collections be used to acquire other works of art. That being the case the City's works of art and historical treasures will not be capitalized.

- Q. Intangibles – Intangible assets are now included in the GASB 34 definition of capital assets. Prior to GASB 34 the City did not capitalize intangibles. GFOA recommends that governmental entities follow the guidance of AICPA Statement of Position 98-1 Accounting for Costs of Computer Software Developed or Obtained for Internal Use.
- R. Inventory – A physical inventory of capitalized assets will be performed annually. Capitalized assets are maintained in the City's fixed asset system that include the acquisition date, a description of the property, a serial number or other identification number, the source of funding, the cost of the asset, percentage of Federal participation for the Federal award under which the property was acquired and the location of the capitalized asset.
- S. Disposition – City Council declares City assets surplus and authorize the disposal in accordance to Chapter 12, Article 2, Section 12-15 of the Municipal Code regarding Disposition of Property. Disposition of capitalized asset acquired under a Federal award shall follow the disposition instructions from the grant awarding agency.

## XIII. RISK MANAGEMENT POLICIES

- A. The City shall maintain a risk management program for liability, workers' compensation, health insurance, and loss of property exposures which emphasizes avoidance of risk, whenever possible, funding for losses which cannot be avoided, and transfer or risk to third parties whenever appropriate.
- B. The risk management process will include the systematic and continuous identification of loss perils and exposures, the analysis of these perils and exposures in terms of frequency and severity probabilities, the application of sound risk control procedures and the financing of risk consistent with the City's financial resources.
- C. If the loss potential in dollars for a particular risk is substantial and cannot be absorbed within the City's annual operating budget and reserves, the City will develop and maintain a program of purchased insurance or funded self-insurance.
- D. The City will endeavor to promptly settle justified claims but will vigorously defend claims which are doubtful, frivolous, or unsupported.
- E. The City will maintain separate self-insurance funds to identify and segregate the financial resources necessary to cover insurance premiums and self-insurance retentions

# FINANCIAL POLICIES

1. Revenues into the insurance funds will be generated by charges to operating departments and programs.
2. Resources will be established at the end of each year to fully fund liability for open claims, incurred but not reported (IBNR) claims, and a catastrophic loss reserve as periodically recommended by the City's Risk Management Advisor.
3. The City will endeavor to maintain reserves equal to three-times the self-insured retention for both the liability and worker's compensation self-insurance internal service funds.

## XIV. INTERFUND LOANS

- A. Purpose - This policy documents requirements and responsibilities to be followed regarding interfund borrowing between funds of the City of Salinas.
- B. Scope - Often local governments will loan resources from one fund to another fund that is experiencing a temporary cash shortage. Under generally accepted accounting principles (GAAP), funds that account for reserved or dedicated monies may make temporary loans to other funds. This policy addressed the approval, terms and accounting requirements for interfund loans.
- C. Definition - Interfund loans are amounts provide between funds with a requirement for repayment. Interfund loans will be reported according to GAAP, as interfund receivables in lender funds and interfund payables in borrower funds. If repayment is not expected within a reasonable time, the interfund balances should be reduced and the amount that is not expected to be repaid should be reported as a transfer from the fund that made the loan to the fund that received the loan.
- D. Policy
  1. Interfund loans-Types:
    - a. Internal loans that are necessary part of normal business operations:
      - To maintain cash flow and provide working capital, in anticipation of future tax receipts or other revenue, the General Fund may require cash advances from other funds during the course of a fiscal year. Other funds eligible to make cash advances include: Measure V; Measure G, Special Revenue, Capital Projects, and Internal Services. Cash advances shall be treated as short-term loans. Interest shall be paid on these loans at a rate determined according to the procedure established in section B.2 of this policy.
      - Cash advances to provide working capital to the General Fund or other funds must be approved by the City Manager. Such approval must be in writing and should specify maximum allowable amounts.
    - b. Internal loans that provide for advance spending for a capital project prior to securing project financing. Such loans must be approved by the City Council with the adoption of the annual Capital Improvement Project budget or by separate action by the City Council. Approval is not required for advance spending from the \$2 million Capital Projects Revolving Fund established by prior City Council action.
  2. Interfund Loans-Terms:
    - a. Repayment of an interfund loan shall be with the same fiscal year. Exceptions to this rule require approval by the City Council.

# FINANCIAL POLICIES

- b. When required by the lending fund's restrictions or regulations, interest will be paid by the borrowing fund to the lending fund, during the time the loan is outstanding, at the State Local Agency Investment Fund (LAIF) rate. The LAIF rate is approximately what the City earns on its investments.
- c. Upon receipt of the anticipated revenue, the borrowing fund shall repay the lending fund with 30 calendar days.
- d. Interfund loans shall not hinder the accomplishment of any function or project for which the lending fund was established.

## **XV. LONG-TERM FISCAL AND SUSTAINABILITY IMPACT**

- A. Purpose - This policy documents requirements and responsibilities for considering the long-term impact of current decisions.
- B. Annual Budgets - As part of the annual budget, the document will include a minimum five-year budget forecast that shows how the current budget being considered by the City Council for approval helps maintain fiscal sustainability over a longer-term horizon.
- C. Staff Reports - On each staff report to City Council, the report should include a section on fiscal and sustainability impact. For impacts greater than \$100,000 for one fiscal year and that continue for more than 3 years, a table showing the impact over a 10-year period should be added to the staff report in the fiscal impact and sustainability section of the staff report.

## **XVI. SPECIAL EVENTS FUNDING AND OPERATIONS POLICY**

- A. Purpose - This policy documents requirements for funding/sponsoring and controlling costs associated with special events through In-Kind Matching contributions such as the Rodeo and the California Air Show.
- B. Scope – The City Council may sponsor community events by providing in-kind services.
- C. Policy
  - 1. The City Council will fund community events through the annual budget process.
  - 2. The funding amount will be in the form of an in-kind contribution of services for the day of the event, such as Fire, Police, Public Works, or other City services.
  - 3. The organization coordinating the event must apply for the event through the normal special events process.
  - 4. An estimate of the City services will be itemized by each department during the special events planning process and each department will make every effort to control costs or minimize the level of service needed.
  - 5. A copy of the estimate should be routed to the Department Head and the Finance Director or their designee for review and approval.
  - 6. The coordinating agency of the even should provide a total budget for the event.
  - 7. They City's contribution value of in-kind contribution should not be more than 10% of the total cost of the event.
  - 8. An estimate of the economic benefit to the City should be calculated, such as the TOT revenue.
  - 9. The City Council will fund community events through the annual budget process.

# FINANCIAL POLICIES

10. The funding amount will be in the form of an in-kind contribution of services for the day of the event, such as Fire, Police, Public Works, or other City services.
11. The organization coordinating the event must apply for the event through the normal special events process.
12. An estimate of the City services will be itemized by each department during the special events planning process and each department will make every effort to control costs or minimize the level of service needed.
13. A copy of the estimate should be routed to the Department Head and the Finance Director or their designee for review and approval.
14. The coordinating agency of the even should provide a total budget for the event.
15. They City's contribution value of in-kind contribution should not be more than 10% of the total cost of the event.
16. An estimate of the economic benefit to the City should be calculated, such as the TOT revenue.
17. At the conclusion of the special event, each department will calculate and document the detail of all costs incurred, including staff hours through the payroll time keeping process and other costs, and summarize and total those itemized costs and send the itemized costs list to the Finance Department accounts receivable staff to compile one consolidated invoice for the special event. This information should be submitted during the one-week period immediately following the event.
18. The invoice for the special event will itemize the costs for each department, include a sub-total for each department, include a credit for the in-kind contributions, and the amount due.
19. The Finance billing staff should prepare and mail out the invoice to the coordinating event agency within 30 days following the event.
20. The invoice should be paid within 30 days of receipt by the coordinating agency
21. If the coordinating agency fails to pay the balance due, the City will not sponsor the event the next time the event is held but may choose to sponsor the event again the next time if the estimated cost of the services are paid in-advance of the event or within 5 days following the even if there is a cash flow issue.



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# WORKFORCE BY POSITION

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
Accounting Manager	1.00	1.00	1.00	1.00
Administrative Analyst I - Limited Term	0.00	0.00	0.00	1.00
Administrative Aide	3.00	4.00	4.00	3.00
Administrative Analyst I	3.00	3.00	4.00	7.00
Administrative Clerk I	1.00	1.00	1.00	1.00
Administrative Fire Captain	0.00	0.00	0.00	1.00
Administrative Secretary	5.00	5.00	5.00	5.00
Airport Maintenance Worker	0.00	0.00	3.00	3.00
Airport Manager	1.00	1.00	1.00	1.00
Airport Operations Supervisor	1.00	1.00	1.00	1.00
Animal Care Technician	1.00	1.00	1.00	0.00
Animal Control Officer	2.00	2.00	2.00	0.00
Animal Services Office Assistant	1.00	1.00	1.00	1.00
Application Analyst	0.00	1.00	0.00	0.00
Assistant Chief of Police	2.00	2.00	1.00	1.00
Assistant City Attorney	3.00	3.00	3.00	3.00
Assistant City Clerk	0.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00
Assistant Development Director	0.00	1.00	0.00	0.00
Assistant Director of Information Technology	0.00	0.00	1.00	0.00
Assistant Engineer	6.00	7.00	7.00	7.00
Assistant Director of Finance	1.00	1.00	1.00	1.00
Assistant Fire Chief	1.00	0.00	0.00	0.00
Assistant Planner	2.00	3.00	3.00	3.00
Associate Engineer	0.00	0.00	2.00	2.00
Associate Planner	3.00	3.00	3.00	3.00
Assistant Community Development Director	0.00	0.00	1.00	1.00
Battalion Chief	3.00	3.00	5.00	5.00
Battalion Chief - EMS/Training	1.00	0.00	0.00	0.00
Battalion Chief - Training	0.00	1.00	0.00	0.00
Battalion Chief / Fire Marshal	1.00	1.00	0.00	0.00
Building Permit Specialist	1.00	1.00	1.00	1.00
Business Systems Analyst	0.00	0.00	0.00	2.00
Central Services Technician	1.00	0.00	0.00	0.00
Chief Building Official	0.00	1.00	1.00	1.00

# WORKFORCE BY POSITION

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
Chief of Police	1.00	1.00	1.00	1.00
City Attorney	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00
City Council	6.00	6.00	6.00	6.00
City Engineer	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00
City Mayor	1.00	1.00	1.00	1.00
Code Enforcement Manager	1.00	1.00	1.00	1.00
Code Enforcement Officer I	3.00	2.00	2.00	5.00
Code Enforcement Officer II	2.00	2.00	3.00	0.00
Combination Building Inspector I	2.00	1.00	1.00	3.00
Combination Building Inspector II	0.00	2.00	2.00	1.00
Community Development Analyst - Limited Term	0.00	3.00	2.00	3.00
Community Development Analyst	2.00	4.00	5.00	4.00
Community Development Director	1.00	1.00	1.00	1.00
Community Education Manager	1.00	1.00	1.00	1.00
Community Improvement Assistant	1.00	0.00	0.00	0.00
Community Outreach Assistant	0.00	0.00	1.00	1.00
Community Outreach Assistant - Limited Term	0.00	0.00	4.00	9.00
Community Relations Manager	0.00	1.00	1.00	1.00
Community Safety Administrator	1.00	1.00	1.00	1.00
Community Safety Program Coordinator	1.00	1.00	0.00	0.00
Community Service Aide	0.00	0.00	0.00	3.00
Community Service Officer	16.00	14.00	14.00	14.00
Community Services Assistant	0.00	0.00	3.00	0.00
Community Services Manager	1.00	1.00	1.00	1.00
Computer Systems Administrator	1.00	1.00	1.00	1.00
Confidential Office Technician	1.00	1.00	4.00	4.00
Construction Inspector Supervisor	1.00	1.00	1.00	1.00
Construction Inspector	3.00	3.00	3.00	3.00
Crime Analyst	1.00	1.00	2.00	2.00
Criminalist	1.00	1.00	1.00	1.00
Cybersecurity Specialist	0.00	0.00	0.00	1.00
Deferred Compensation Technician	1.00	1.00	1.00	1.00
Deputy City Attorney	1.00	0.00	0.00	0.00



# WORKFORCE BY POSITION

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
Deputy City Clerk	1.00	0.00	0.00	0.00
Deputy Fire Chief	0.00	1.00	1.00	1.00
Deputy Librarian	1.00	1.00	1.00	1.00
Diversity Equity & Inclusion Officer	0.00	0.00	0.00	1.00
Economic Development Analyst	0.00	0.00	1.00	1.00
Economic Development Manager	1.00	0.00	0.00	0.00
Emergency Medical Services Officer	1.00	1.00	1.00	1.00
Engineering Aide I	2.00	2.00	1.00	2.00
Engineering Aide II	2.00	2.00	3.00	2.00
Environmental Compliance Inspector I	0.00	0.00	1.00	1.00
Environmental Compliance Inspector II	1.00	1.00	1.00	1.00
Environmental Resource Planner	0.00	1.00	1.00	1.00
Equipment Mechanic Crew Supervisor	1.00	1.00	1.00	1.00
Equipment Mechanic I	2.00	3.00	3.00	3.00
Equipment Mechanic II	3.00	3.00	3.00	3.00
Evidence Technician	1.00	1.00	1.00	0.00
Executive Assistant	1.00	1.00	2.00	2.00
Facilities Maintenance Manager	1.00	0.00	0.00	0.00
Facility Maintenance Mechanic Crew Supervisor	0.00	1.00	1.00	1.00
Facility Maintenance Worker	2.00	3.00	0.00	0.00
Facility Maintenance Mechanic	2.00	1.00	2.00	2.00
Director of Finance	1.00	1.00	1.00	1.00
Finance Management Analyst	0.00	2.00	2.00	2.00
Fire Captain	24.00	24.00	24.00	24.00
Fire Chief	1.00	1.00	1.00	1.00
Fire Engineer	24.00	24.00	24.00	24.00
Fire Inspector	3.00	0.00	3.00	3.00
Fire Inspector II	0.00	3.00	0.00	0.00
Fire Recruit	2.00	2.00	0.00	0.00
Firefighter	35.00	35.00	40.00	40.00
Fleet Analyst	1.00	0.00	0.00	0.00
Fleet Maintenance Manager	1.00	1.00	1.00	1.00
Forensic Specialist II	1.00	1.00	1.00	1.00
GIS Administrator	1.00	1.00	1.00	1.00
GIS Analyst II	1.00	3.00	1.00	1.00

# WORKFORCE BY POSITION

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
GIS Analyst III	0.00	0.00	0.00	1.00
GIS Technician	1.00	0.00	0.00	0.00
GIS Technician II	2.00	0.00	2.00	1.00
Graffiti Abatement Worker	2.00	1.00	1.00	1.00
Homeless Services Manager	0.00	0.00	1.00	1.00
Housing Services Supervisor	1.00	0.00	0.00	0.00
Human Resource Analyst I	1.00	0.00	1.00	1.00
Human Resource Analyst II	0.00	1.00	1.00	1.00
Human Resources Director	1.00	1.00	1.00	1.00
Human Resources Technician	3.00	2.00	2.00	3.00
Information Systems Manager	1.00	1.00	1.00	0.00
Information Technologies Technician I	2.00	2.00	2.00	2.00
Information Technologies Technician II	2.00	2.00	2.00	3.00
Information Technology Analyst	0.00	1.00	1.00	0.00
Inmate Crew Coordinator	1.00	1.00	1.00	1.00
Inspection Services Manager	0.00	1.00	1.00	1.00
Integration/Application Administrator	1.00	0.00	1.00	1.00
Inventory Technician	1.00	0.00	0.00	1.00
Junior Engineer	5.00	6.00	6.00	6.00
Labor Compliance Officer I	1.00	1.00	0.00	0.00
Legal Secretary	2.00	0.00	1.00	0.00
Library Automation Services Coordinator	1.00	1.00	1.00	1.00
Library / Community Services Director	1.00	1.00	1.00	1.00
Librarian I	9.50	9.50	9.50	9.50
Librarian II	3.00	3.00	3.00	3.00
Library Aide	1.00	0.00	0.00	0.00
Library Clerk	8.50	9.50	10.50	10.50
Library Page	2.00	2.00	1.00	1.00
Library Technician	4.00	4.00	6.00	6.00
Literacy Assistant	2.00	2.00	2.00	2.00
Literacy Specialist	0.50	0.50	0.50	0.50
Maintenance Manager	1.00	1.00	1.00	1.00
Management Analyst	3.00	5.00	4.00	6.00
Marketing & Development Coordinator	1.00	0.00	0.00	0.00
Motor Sweeper Operator	3.00	3.00	3.00	0.00

# WORKFORCE BY POSITION

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
Multi-Service Officer	0.00	0.00	2.00	2.00
Neighborhood Services Coordinator	1.00	1.00	3.00	3.00
Network System Specialist	1.00	1.00	1.00	1.00
Network/System Administrator	1.00	1.00	1.00	1.00
NPDES Permit Manager	1.00	1.00	1.00	1.00
Office Technician	6.00	6.00	7.00	7.00
Park Grounds Forestry Operations Manager	1.00	0.00	0.00	1.00
Park Maintenance Worker	10.00	10.00	12.00	12.00
Park Maintenance Crew Supervisor	1.00	1.00	1.00	1.00
Payroll Supervisor	1.00	1.00	1.00	1.00
Permit Center Clerk	3.00	0.00	0.00	0.00
Permit Center Coordinator	1.00	1.00	1.00	1.00
Permit Center Manager / Building Officer	1.00	0.00	0.00	0.00
Permit Services Technician	0.00	3.00	3.00	3.00
Plan Checker I	0.00	0.00	0.00	1.00
Planning Manager	4.00	3.00	3.00	4.00
Planning Technician	1.00	0.00	0.00	0.00
Police Commander	7.00	7.00	7.00	7.00
Police Officer	128.00	131.00	121.00	121.00
Police Record Coordinator	1.00	1.00	1.00	1.00
Police Recruit	11.00	8.00	8.00	8.00
Police Sergeant	24.00	24.00	23.00	23.00
Police Services Administrator	0.00	0.00	1.00	1.00
Police Services Technician	10.00	9.00	9.00	9.00
Print Shop Technician	0.00	1.00	1.00	1.00
Project Coordinator	2.00	1.00	0.00	1.00
Property Evidence Supervisor	0.00	1.00	1.00	1.00
Property/Evidence Technician	0.00	0.00	0.00	2.00
Public Safety Facilities Worker	2.00	1.00	1.00	1.00
Public Works Resource Coordinator	0.00	1.00	1.00	1.00
Public Service Maintenance Crew Supervisor	3.00	1.00	1.00	2.00
Public Service Maintenance Worker I	3.00	1.00	1.00	6.00
Public Service Maintenance Worker II	13.00	14.00	17.00	12.00
Public Service Maintenance Worker III	5.00	5.00	6.00	9.00
Public Service Maintenance Worker IV	4.00	4.00	4.00	4.00

# WORKFORCE BY POSITION

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
Public Work Compliance Officer I	0.00	0.00	1.00	1.00
Public Works Administrative Supervisor	2.00	2.00	2.00	2.00
Public Works Assistant	1.00	1.00	1.00	1.00
Public Works Director	1.00	1.00	1.00	1.00
Pump Maintenance Mechanic	1.00	1.00	1.00	0.00
Purchasing Technician	1.00	1.00	1.00	1.00
Radio and Upfitting Technician	0.00	0.00	1.00	1.00
Recreation-Parks Superintendent	1.00	1.00	1.00	1.00
Recreation Assistant	2.00	2.00	1.00	1.00
Recreation Coordinator	5.00	5.00	5.00	5.00
Revenue Officer	1.00	1.00	1.00	0.00
Revenue Technician	1.00	1.00	1.00	1.00
Risk and Benefits Analyst	0.00	0.00	0.00	1.00
Signal/Lighting Traffic Signal Crew Supervisor	1.00	1.00	1.00	0.00
Senior Accountant	3.00	2.00	2.00	2.00
Senior Civil Engineer	3.00	3.00	3.00	3.00
Senior Code Enforcement Officer	0.00	1.00	1.00	1.00
Senior Equipment Mechanic	0.00	1.00	1.00	1.00
Senior Librarian	2.00	2.00	2.00	2.00
Senior Plan Check Engineer	1.00	2.00	2.00	2.00
Senior Planner	2.00	2.00	3.00	3.00
Senior Police Service Technician	3.00	3.00	3.00	3.00
Senior Recreation Assistant	1.00	1.00	2.00	2.00
Sports Program Assistant	1.00	1.00	1.00	1.00
Senior Accounting Clerk	2.00	2.00	2.00	2.00
Senior Accounting Technician	2.00	1.00	1.00	2.00
Senior Combination Building Inspector	1.00	0.00	1.00	0.00
Senior Community Development Analyst	0.00	0.00	1.00	1.00
Senior Construction Inspector	1.00	1.00	1.00	1.00
Senior Economic Development Manager	0.00	1.00	1.00	0.00
Senior Evidence Technician	1.00	1.00	1.00	0.00
Senior Facility Maintenance Mechanic	1.00	1.00	2.00	2.00
Senior Human Resource Analyst	2.00	2.00	2.00	2.00
Senior Human Resources Technician	0.00	1.00	1.00	1.00
Senior Library Technician	1.00	1.00	0.00	0.00

# WORKFORCE BY POSITION

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
Senior Mechanic	1.00	0.00	0.00	0.00
Senior Park Maintenance Worker	0.00	1.00	1.00	1.00
Senior Pump Maintenance Mechanic	0.00	0.00	0.00	1.00
Senior Purchasing Technician	1.00	1.00	1.00	1.00
Senior Risk Management Technician	0.00	1.00	1.00	1.00
Senior Urban Forestry Worker	1.00	1.00	1.00	1.00
Senior Vehicle Maintenance Assistant	1.00	0.00	0.00	0.00
Senior Information Technology Analyst	0.00	1.00	1.00	0.00
Stormwater Analyst	0.00	0.00	0.00	1.00
Stormwater Compliance Inspector	0.00	0.00	1.00	1.00
Stormwater Technician	0.00	0.00	1.00	0.00
Street Maintenance Manager	1.00	1.00	1.00	1.00
Street Outreach Specialist	2.00	2.00	1.00	1.00
Superintendent of Maintenance Services	1.00	1.00	1.00	1.00
Supervising Police Services Technician	3.00	3.00	3.00	3.00
Supervising Word Processing Operator	1.00	0.00	0.00	0.00
Technical Services Coordinator	1.00	0.00	0.00	0.00
Technical Services Manager	1.00	1.00	1.00	1.00
Technology & Innovation Officer	0.00	0.00	0.00	1.00
Telecom Service Technician	1.00	1.00	1.00	0.00
Traffic Engineer	1.00	1.00	1.00	1.00
Transportation Manager	1.00	1.00	0.00	0.00
Urban Forestry Crew Supervisor	1.00	1.00	1.00	1.00
Urban Forestry Worker I	2.00	2.00	2.00	2.00
Urban Forestry Worker II	4.00	4.00	4.00	4.00
Victim Advocate	1.00	1.00	1.00	1.00
Wastewater Crew Supervisor	0.00	2.00	2.00	2.00
Wastewater Manager	1.00	1.00	1.00	1.00
Wastewater Operator	2.00	3.00	3.00	3.00
Word Processing Operator	5.00	3.00	0.00	0.00
<b>City-Wide Total</b>	<b><u>606.50</u></b>	<b><u>606.50</u></b>	<b><u>633.50</u></b>	<b><u>647.50</u></b>



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# WORKFORCE BY DEPARTMENT

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
<b>City Council</b>				
City Council	6.00	6.00	6.00	6.00
City Mayor	1.00	1.00	1.00	1.00
<b>City Council Total</b>	<b><u>7.00</u></b>	<b><u>7.00</u></b>	<b><u>7.00</u></b>	<b><u>7.00</u></b>
<b>Administration</b>				
Assistant City Clerk	0.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00
Business Systems Analyst	0.00	0.00	0.00	2.00
City Clerk	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00
Community Relations Manager	0.00	1.00	1.00	1.00
Computer Systems Administrator	0.00	0.00	0.00	1.00
Confidential Office Technician	0.00	0.00	1.00	1.00
Cybersecurity Specialist	0.00	0.00	0.00	1.00
Deputy City Clerk	1.00	0.00	0.00	0.00
Diversity Equity & Inclusion Officer	0.00	0.00	0.00	1.00
Economic Development Manager	1.00	0.00	0.00	0.00
Executive Assistant	1.00	1.00	2.00	2.00
Information Technologies Technician I	0.00	0.00	0.00	2.00
Information Technologies Technician II	0.00	0.00	0.00	3.00
Integration/Application Administrator	0.00	0.00	0.00	1.00
Management Analyst	0.00	1.00	0.00	1.00
Network System Specialist	0.00	0.00	0.00	1.00
Network/System Administrator	0.00	0.00	0.00	1.00
Print Shop Technician	0.00	0.00	0.00	1.00
Project Coordinator	0.00	0.00	0.00	1.00
Senior Economic Development Manager	0.00	1.00	0.00	0.00
Technology & Innovation Officer	0.00	0.00	0.00	1.00
<b>Administration Total</b>	<b><u>6.00</u></b>	<b><u>8.00</u></b>	<b><u>8.00</u></b>	<b><u>25.00</u></b>
<b>City Attorney</b>				
Assistant City Attorney	3.00	3.00	3.00	3.00
City Attorney	1.00	1.00	1.00	1.00
Confidential Office Technician	1.00	1.00	1.00	1.00

# WORKFORCE BY DEPARTMENT

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
Deputy City Attorney	1.00	0.00	0.00	0.00
Legal Secretary	2.00	0.00	1.00	0.00
Senior Risk Management Technician	0.00	1.00	1.00	1.00
<b>City Attorney Total</b>	<b><u>8.00</u></b>	<b><u>6.00</u></b>	<b><u>7.00</u></b>	<b><u>6.00</u></b>
<b>Human Resources</b>				
Confidential Office Technician	0.00	0.00	1.00	1.00
Human Resources Analyst I	1.00	0.00	1.00	1.00
Human Resources Analyst II	0.00	1.00	1.00	1.00
Human Resources Director	1.00	1.00	1.00	1.00
Human Resources Technician	3.00	2.00	2.00	3.00
Risk & Benefits Analyst	0.00	0.00	0.00	1.00
Senior Human Resources Analyst	2.00	2.00	2.00	2.00
Senior Human Resources Technician	0.00	1.00	1.00	1.00
<b>Human Resources Total</b>	<b><u>7.00</u></b>	<b><u>7.00</u></b>	<b><u>9.00</u></b>	<b><u>11.00</u></b>
<b>Finance</b>				
Accounting Manager	1.00	1.00	1.00	1.00
Application Analyst	0.00	1.00	0.00	0.00
Assistant Director of Finance	1.00	1.00	1.00	1.00
Assistant Director of Information Technology	0.00	0.00	1.00	0.00
Central Services Technician	1.00	0.00	0.00	0.00
Computer Systems Administrator	1.00	1.00	1.00	0.00
Confidential Office Technician	0.00	0.00	1.00	1.00
Deferred Compensation Technician	1.00	1.00	1.00	1.00
Director of Finance	1.00	1.00	1.00	1.00
Finance Management Analyst	0.00	2.00	2.00	2.00
Information Systems Manager	1.00	1.00	1.00	0.00
Information Technologies Technician I	2.00	2.00	2.00	0.00
Information Technologies Technician II	2.00	2.00	2.00	0.00
Information Technology Analyst	0.00	1.00	1.00	0.00
Integration/Application Administrator	1.00	0.00	1.00	0.00
Network System Specialist	1.00	1.00	1.00	0.00
Network/System Administrator	1.00	1.00	1.00	0.00
Payroll Supervisor	1.00	1.00	1.00	1.00



# WORKFORCE BY DEPARTMENT

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
Print Shop Technician	0.00	1.00	1.00	0.00
Purchasing Technician	1.00	1.00	1.00	1.00
Revenue Technician	1.00	1.00	1.00	1.00
Senior Accountant	3.00	2.00	2.00	2.00
Senior Accounting Clerk	2.00	2.00	2.00	2.00
Senior Accounting Technician	2.00	1.00	1.00	1.00
Senior Information Technology Analyst	0.00	1.00	1.00	0.00
Senior Purchasing Technician	1.00	1.00	1.00	1.00
Telecommunication Service Technician	1.00	1.00	1.00	0.00
<b>Finance Total</b>	<b><u>26.00</u></b>	<b><u>28.00</u></b>	<b><u>30.00</u></b>	<b><u>16.00</u></b>
<b>Community Development</b>				
Administrative Aide	3.00	4.00	4.00	3.00
Administrative Analyst I	1.00	0.00	1.00	4.00
Administrative Clerk I	1.00	1.00	1.00	1.00
Assistant Community Development Director	0.00	0.00	1.00	1.00
Assistant Development Director	0.00	1.00	0.00	0.00
Assistant Planner	2.00	3.00	3.00	3.00
Associate Planner	3.00	3.00	3.00	3.00
Building Permit Specialist	1.00	1.00	1.00	1.00
Chief Building Official	0.00	1.00	1.00	1.00
Code Enforcement Manager	1.00	1.00	1.00	1.00
Code Enforcement Officer I	3.00	2.00	2.00	5.00
Code Enforcement Officer II	2.00	2.00	3.00	0.00
Combination Building Inspector I	2.00	1.00	1.00	3.00
Combination Building Inspector II	0.00	2.00	2.00	1.00
Community Development Analyst	2.00	4.00	5.00	4.00
Community Development Analyst - Limited Term	0.00	3.00	2.00	3.00
Community Development Director	1.00	1.00	1.00	1.00
Community Improvement Assistant	1.00	0.00	0.00	0.00
Community Outreach Assistant	0.00	0.00	1.00	1.00
Community Outreach Assistant - Limited Term	0.00	0.00	4.00	7.00
Community Service Officer	0.00	0.00	0.00	0.00
Economic Development Analyst	0.00	0.00	1.00	1.00
Homeless Services Manager	0.00	0.00	1.00	1.00

# WORKFORCE BY DEPARTMENT

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
Housing Services Supervisor	1.00	0.00	0.00	0.00
Inspection Services Manager	0.00	1.00	1.00	1.00
Junior Engineer	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	2.00
Office Technician	1.00	1.00	1.00	1.00
Permit Center Clerk	3.00	0.00	0.00	0.00
Permit Center Coordinator	1.00	1.00	1.00	1.00
Permit Center Manager / Building Officer	1.00	0.00	0.00	0.00
Permit Services Technician	0.00	3.00	3.00	3.00
Plan Checker I	0.00	0.00	0.00	1.00
Planning Manager	4.00	3.00	3.00	4.00
Planning Technician	1.00	0.00	0.00	0.00
Project Coordinator	1.00	1.00	0.00	0.00
Revenue Officer	1.00	1.00	1.00	0.00
Senior Accounting Technician	0.00	0.00	0.00	1.00
Senior Code Enforcement Officer	0.00	1.00	1.00	1.00
Senior Combination Building Inspector	1.00	0.00	1.00	0.00
Senior Community Development Analyst	0.00	0.00	1.00	1.00
Senior Economic Development Manager	0.00	0.00	1.00	0.00
Senior Plan Check Engineer	1.00	2.00	2.00	2.00
Senior Planner	2.00	2.00	3.00	3.00
<b>Community Development Total</b>	<b><u>43.00</u></b>	<b><u>48.00</u></b>	<b><u>60.00</u></b>	<b><u>67.00</u></b>
<b>Police</b>				
Administrative Analyst I - Limited Term	0.00	0.00	0.00	1.00
Administrative Secretary	2.00	2.00	2.00	2.00
Animal Care Technician	1.00	1.00	1.00	0.00
Animal Control Officer	2.00	2.00	2.00	0.00
Animal Services Office Assistant	1.00	1.00	1.00	1.00
Assistant Chief of Police	2.00	2.00	1.00	1.00
Chief of Police	1.00	1.00	1.00	1.00
Community Outreach Assistant - Limited Term	0.00	0.00	0.00	2.00
Community Service Aide	0.00	0.00	0.00	3.00
Community Service Officer	15.50	14.00	14.00	14.00
Community Services Assistant	0.00	0.00	3.00	0.00

# WORKFORCE BY DEPARTMENT

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
Crime Analyst	1.00	1.00	2.00	2.00
Criminalist	1.00	1.00	1.00	1.00
Evidence Technician	1.00	1.00	1.00	0.00
Forensic Specialist II	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00
Multi-Service Officer	0.00	0.00	2.00	2.00
Police Commander	7.00	7.00	7.00	7.00
Police Officer	128.00	131.00	121.00	121.00
Police Record Coordinator	1.00	1.00	1.00	1.00
Police Recruit	11.00	8.00	8.00	8.00
Police Sergeant	24.00	24.00	23.00	23.00
Police Services Administrator	0.00	0.00	1.00	1.00
Police Services Technician	10.00	9.00	9.00	9.00
Property/Evidence Supervisor	0.00	1.00	1.00	1.00
Property/Evidence Technician	0.00	0.00	0.00	2.00
Public Safety Facilities Worker	2.00	1.00	1.00	1.00
Senior Evidence Technician	1.00	1.00	1.00	0.00
Senior Police Services Technician	3.00	3.00	3.00	3.00
Supervising Police Services Technician	3.00	3.00	3.00	3.00
Supervising Word Processor Operator	1.00	0.00	0.00	0.00
Technical Services Coordinator	1.00	0.00	0.00	0.00
Victim Advocate	1.00	1.00	1.00	1.00
Word Processing Operator	5.00	3.00	0.00	0.00
<b>Police Total</b>	<b><u>227.50</u></b>	<b><u>221.00</u></b>	<b><u>213.00</u></b>	<b><u>213.00</u></b>
<b>Fire</b>				
Administrative Analyst I	0.00	1.00	1.00	1.00
Administrative Fire Captain	0.00	0.00	0.00	1.00
Assistant Fire Chief	1.00	0.00	0.00	0.00
Battalion Chief	3.00	3.00	5.00	5.00
Battalion Chief - EMS/Training	1.00	0.00	0.00	0.00
Battalion Chief - Training	0.00	1.00	0.00	0.00
Battalion Chief / Fire Marshal	1.00	1.00	0.00	0.00
Deputy Fire Chief	0.00	1.00	1.00	1.00
Emergency Medical Services Officer	1.00	1.00	1.00	1.00

# WORKFORCE BY DEPARTMENT

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
Fire Captain	24.00	24.00	24.00	24.00
Fire Chief	1.00	1.00	1.00	1.00
Fire Engineer	24.00	24.00	24.00	24.00
Fire Inspector	3.00	0.00	3.00	3.00
Fire Inspector II	0.00	3.00	0.00	0.00
Fire Recruit	2.00	2.00	0.00	0.00
Firefighter	35.00	35.00	40.00	40.00
Management Analyst	1.00	1.00	1.00	1.00
Office Technician	1.00	0.00	2.00	2.00
<b>Fire Total</b>	<b><u>98.00</u></b>	<b><u>98.00</u></b>	<b><u>103.00</u></b>	<b><u>104.00</u></b>
<b>Public Works</b>				
Administrative Secretary	2.00	2.00	2.00	2.00
Airport Maintenance Worker	0.00	0.00	3.00	3.00
Airport Manager	1.00	1.00	1.00	1.00
Airport Operations Supervisor	1.00	1.00	1.00	1.00
Assistant Engineer	6.00	7.00	7.00	7.00
Associate Engineer	0.00	0.00	2.00	2.00
City Engineer	1.00	1.00	1.00	1.00
Community Service Officer	0.50	0.00	0.00	0.00
Construction Inspector	3.00	3.00	3.00	3.00
Construction Inspector Supervisor	1.00	1.00	1.00	1.00
Engineering Aide I	2.00	2.00	1.00	2.00
Engineering Aide II	2.00	2.00	3.00	2.00
Environmental Compliance Inspector I	0.00	0.00	1.00	1.00
Environmental Compliance Inspector II	1.00	1.00	1.00	1.00
Environmental Resource Planner	0.00	1.00	1.00	1.00
Equipment Mechanic Crew Supervisor	1.00	1.00	1.00	1.00
Equipment Mechanic I	2.00	3.00	3.00	3.00
Equipment Mechanic II	3.00	3.00	3.00	3.00
Facilities Maintenance Manager	1.00	0.00	0.00	0.00
Facility Maintenance Mechanic	2.00	1.00	2.00	2.00
Facility Maintenance Mechanic Crew Supervisor	0.00	1.00	1.00	1.00
Facility Maintenance Worker	2.00	3.00	0.00	0.00
Fleet Analyst	1.00	0.00	0.00	0.00

# WORKFORCE BY DEPARTMENT

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
Fleet Maintenance Manager	1.00	1.00	1.00	1.00
GIS Administrator	1.00	1.00	1.00	1.00
GIS Analyst II	1.00	3.00	1.00	1.00
GIS Analyst III	0.00	0.00	0.00	1.00
GIS Technician	1.00	0.00	0.00	0.00
GIS Technician II	2.00	0.00	2.00	1.00
Graffiti Abatement Worker	2.00	1.00	1.00	1.00
Inmate Crew Coordinator	1.00	1.00	1.00	1.00
Inventory Technician	1.00	0.00	0.00	1.00
Junior Engineer	4.00	5.00	5.00	5.00
Labor Compliance Officer I	1.00	1.00	0.00	0.00
Maintenance Manager	1.00	1.00	1.00	1.00
Motor Sweeper Operator	3.00	3.00	3.00	0.00
NPDES Permit Manager	1.00	1.00	1.00	1.00
Office Technician	2.00	3.00	3.00	3.00
Park Grounds Forestry Operations Manager	1.00	0.00	0.00	0.00
Park Maintenance Crew Supervisor	1.00	0.00	0.00	0.00
Park Maintenance Worker	10.00	0.00	0.00	0.00
Project Coordinator	1.00	0.00	0.00	0.00
Public Service Maintenance Worker I	3.00	1.00	1.00	6.00
Public Service Maintenance Worker II	13.00	14.00	17.00	12.00
Public Service Maintenance Worker III	5.00	5.00	6.00	9.00
Public Service Maintenance Worker IV	4.00	4.00	4.00	4.00
Public Services Maintenance Crew Supervisor	3.00	1.00	1.00	2.00
Public Works Administrative Supervisor	2.00	2.00	2.00	2.00
Public Works Assistant	1.00	1.00	1.00	1.00
Public Works Compliance Officer I	0.00	0.00	1.00	1.00
Public Works Director	1.00	1.00	1.00	1.00
Public Works Resource Coordinator	0.00	1.00	1.00	1.00
Pump Maintenance Mechanic	1.00	1.00	1.00	0.00
Radio & Upfitting Technician	0.00	0.00	1.00	1.00
Senior Civil Engineer	3.00	3.00	3.00	3.00
Senior Construction Inspector	1.00	1.00	1.00	1.00
Senior Equipment Mechanic	0.00	1.00	1.00	1.00
Senior Facility Maintenance Mechanic	1.00	1.00	2.00	2.00

# WORKFORCE BY DEPARTMENT

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
Senior Mechanic	1.00	0.00	0.00	0.00
Senior Pump Maintenance Mechanic	0.00	0.00	0.00	1.00
Senior Urban Forestry Worker	1.00	1.00	1.00	1.00
Senior Vehicle Maintenance Assistant	1.00	0.00	0.00	0.00
Signal/Lighting Traffic Signal Crew Supervisor	1.00	1.00	1.00	0.00
Stormwater Analyst	0.00	0.00	0.00	1.00
Stormwater Compliance Inspector	0.00	0.00	1.00	1.00
Stormwater Technician	0.00	0.00	1.00	0.00
Street Maintenance Manager	1.00	1.00	1.00	1.00
Superintendent of Maintenance Services	1.00	1.00	1.00	1.00
Traffic Engineer	1.00	1.00	1.00	1.00
Transportation Manager	1.00	1.00	0.00	0.00
Urban Forestry Crew Supervisor	1.00	1.00	1.00	1.00
Urban Forestry Worker I	2.00	2.00	2.00	2.00
Urban Forestry Worker II	4.00	4.00	4.00	4.00
Wastewater Crew Supervisor	0.00	2.00	2.00	2.00
Wastewater Manager	1.00	1.00	1.00	1.00
Wastewater Operator	2.00	3.00	3.00	3.00
<b>Public Works Total</b>	<b><u>123.50</u></b>	<b><u>111.00</u></b>	<b><u>122.00</u></b>	<b><u>123.00</u></b>
<b>Recreation</b>				
Administrative Analyst I	2.00	2.00	2.00	2.00
Community Safety Administrator	1.00	1.00	1.00	1.00
Community Safety Program Coordinator	1.00	1.00	0.00	0.00
Community Services Manager	1.00	1.00	1.00	1.00
Neighborhood Services Coordinator	1.00	1.00	3.00	3.00
Office Technician	1.00	1.00	1.00	1.00
Park Grounds Forestry Operations Manager	0.00	0.00	0.00	1.00
Park Maintenance Crew Supervisor	0.00	1.00	1.00	1.00
Park Maintenance Worker	0.00	10.00	12.00	12.00
Recreation Assistant	2.00	2.00	1.00	1.00
Recreation Coordinator	5.00	5.00	5.00	5.00
Recreation-Parks Superintendent	1.00	1.00	1.00	1.00
Senior Park Maintenance Worker	0.00	1.00	1.00	1.00
Senior Recreation Assistant	1.00	1.00	2.00	2.00

# WORKFORCE BY DEPARTMENT

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
Sports Program Assistant	1.00	1.00	1.00	1.00
Street Outreach Specialist	2.00	2.00	1.00	1.00
<b>Recreation Total</b>	<b><u>19.00</u></b>	<b><u>31.00</u></b>	<b><u>33.00</u></b>	<b><u>34.00</u></b>
<b>Library</b>				
Administrative Secretary	1.00	1.00	1.00	1.00
Community Education Manager	1.00	1.00	1.00	1.00
Deputy Librarian	1.00	1.00	1.00	1.00
Librarian I	9.50	9.50	9.50	9.50
Librarian II	3.00	3.00	3.00	3.00
Library / Community Service Director	1.00	1.00	1.00	1.00
Library Aide	1.00	0.00	0.00	0.00
Library Automation Service Coordinator	1.00	1.00	1.00	1.00
Library Clerk	8.50	9.50	10.50	10.50
Library Page	2.00	2.00	1.00	1.00
Library Technician	4.00	4.00	6.00	6.00
Literacy Assistant	2.00	2.00	2.00	2.00
Literacy Specialist	0.50	0.50	0.50	0.50
Management Analyst	0.00	1.00	1.00	1.00
Marketing & Development Coordinator	1.00	0.00	0.00	0.00
Office Technician	1.00	1.00	0.00	0.00
Senior Librarian	2.00	2.00	2.00	2.00
Senior Library Technician	1.00	1.00	0.00	0.00
Technical Services Manager	1.00	1.00	1.00	1.00
<b>Library Total</b>	<b><u>41.50</u></b>	<b><u>41.50</u></b>	<b><u>41.50</u></b>	<b><u>41.50</u></b>
<b>City-Wide Total</b>	<b><u>606.50</u></b>	<b><u>606.50</u></b>	<b><u>633.50</u></b>	<b><u>647.50</u></b>



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# WORKFORCE BY FUND

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
<b>1000 - General Fund</b>				
Accounting Manager	1.00	1.00	1.00	1.00
Administrative Aide	2.60	4.00	2.00	2.00
Administrative Analyst I	1.00	0.00	0.00	1.00
Administrative Clerk I	1.00	1.00	0.00	0.00
Administrative Fire Captain	0.00	0.00	0.00	1.00
Administrative Secretary	2.00	2.00	1.00	1.00
Animal Care Technician	1.00	1.00	1.00	0.00
Animal Control Officer	1.00	1.00	2.00	0.00
Animal Services Office Assistant	1.00	1.00	1.00	1.00
Application Analyst	0.00	1.00	0.00	0.00
Assistant Chief of Police	2.00	2.00	1.00	1.00
Assistant City Attorney	1.00	1.00	1.00	1.00
Assistant City Clerk	0.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00
Assistant Development Director	0.00	0.88	0.00	0.00
Assistant Director of IT	0.00	0.00	1.00	0.00
Assistant Engineer	6.00	6.00	4.00	4.00
Assistant Finance Director	1.00	1.00	1.00	1.00
Assistant Fire Chief	1.00	0.00	0.00	0.00
Assistant Planner	2.00	3.00	3.00	3.00
Associate Planner	2.87	2.87	2.87	3.00
Asst Community Development Director	0.00	0.00	0.88	1.00
Battalion Chief	3.00	3.00	5.00	5.00
Battalion Chief Ems/Trng	1.00	0.00	0.00	0.00
Battalion Chief Trng	0.00	1.00	0.00	0.00
Battalion Chief/Fire Marshal	0.68	0.68	0.00	0.00
Business Systems Analyst	0.00	0.00	0.00	2.00
Central Services Tech	1.00	0.00	0.00	0.00
Chief of Police	1.00	1.00	1.00	1.00
City Attorney	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00
City Council	6.00	6.00	6.00	6.00
City Engineer	0.70	0.70	0.70	0.70
City Manager	1.00	1.00	1.00	1.00

# WORKFORCE BY FUND

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
City Mayor	1.00	1.00	1.00	1.00
Community Improvement Assistant	0.20	0.00	0.00	0.00
Comm Outreach Asst-Limited Term	0.00	0.00	0.60	0.00
Community Development Analyst	0.20	0.50	0.56	1.50
Community Development Director	0.85	0.85	0.75	0.75
Community Outreach Assistant-Limited Term	0.00	0.15	0.00	0.00
Community Relations Manager	0.00	1.00	0.00	0.00
Community Service Aide	0.00	0.00	0.00	3.00
Community Service Officer	0.00	1.00	4.00	2.00
Community Services Assistant	0.00	0.00	3.00	0.00
Confidential Office Technician	1.00	1.00	4.00	4.00
Construction Inspector Supervisor	1.00	1.00	1.00	1.00
Construction Inspector	3.00	3.00	3.00	3.00
Crime Analyst	0.00	0.00	2.00	1.00
Criminalist	1.00	1.00	1.00	1.00
Cybersecurity Specialist	0.00	0.00	0.00	1.00
Deferred Compensation Technician	1.00	1.00	1.00	1.00
Deputy City Attorney	1.00	0.00	0.00	0.00
Deputy City Clerk	1.00	0.00	0.00	0.00
Deputy Fire Chief	0.00	1.00	1.00	1.00
Diversity Equity & Inclusion Officer	0.00	0.00	0.00	1.00
Economic Development Analyst	0.00	0.00	1.00	1.00
Economic Development Mgr	1.00	0.00	0.00	0.00
Engineering Aide I	2.00	2.00	1.00	2.00
Engineering Aide II	2.00	2.00	2.00	1.00
Environmental Compliance Inspector I	0.00	0.00	1.00	1.00
Environmental Compliance Inspector II	1.00	1.00	1.00	1.00
Environmental Resource Planner	0.00	1.00	1.00	1.00
Evidence Technician	1.00	1.00	0.00	0.00
Executive Assistant	0.00	0.00	1.00	1.00
Facilities Maintenance Manager	1.00	0.00	0.00	0.00
Facility Maintenance Mechanic Crew Supervisor	0.00	1.00	1.00	1.00
Facility Maintenance Mechanic	2.00	1.00	2.00	2.00
Finance Director	1.00	1.00	1.00	1.00
Finance Management Analyst	0.00	1.00	1.00	1.00

# WORKFORCE BY FUND

	<b>FY 21 Adopted</b>	<b>FY 22 Adopted</b>	<b>FY 23 Adopted</b>	<b>FY 24 Adopted</b>
Fire Captain	23.25	23.12	23.25	23.12
Fire Chief	1.00	1.00	1.00	1.00
Fire Engineer	23.25	23.13	22.00	20.88
Fire Inspector	3.00	0.00	3.00	3.00
Fire Inspector II	0.00	3.00	0.00	0.00
Fire Recruit	1.00	1.00	0.00	0.00
Firefighter	18.63	24.38	28.50	33.50
GIS Administrator	1.00	1.00	1.00	1.00
GIS Analyst II	1.00	3.00	1.00	1.00
GIS Analyst III	0.00	0.00	0.00	1.00
GIS Technician	1.00	0.00	0.00	0.00
GIS Technician II	2.00	0.00	2.00	1.00
Graffiti Abatement Worker	2.00	1.00	1.00	1.00
Homeless Services Manager	0.00	0.00	1.00	0.00
Housing Services Supv	0.10	0.00	0.00	0.00
Human Resource Analyst I	0.00	0.00	1.00	1.00
Human Resources Director	1.00	1.00	1.00	1.00
Human Resources Technician	3.00	2.00	2.00	2.50
Information Systems Mgr	1.00	1.00	1.00	0.00
Information Technologies Tech I	2.00	2.00	2.00	2.00
Information Technologies Tech II	2.00	2.00	2.00	3.00
Information Technology Analyst	0.00	1.00	1.00	0.00
Integration/Application Administrator	1.00	0.00	1.00	1.00
Junior Engineer	4.00	5.00	4.00	4.00
Labor Compliance Officer I	1.00	1.00	0.00	0.00
Legal Secretary	1.00	0.00	1.00	0.00
Maintenance Manager	0.25	0.25	0.00	0.00
Management Analyst	1.10	3.00	1.75	2.81
Network/System Administrator	1.00	1.00	1.00	1.00
Office Technician	0.45	0.70	2.70	3.70
Park Grounds Forestry Operations Manager	1.00	0.00	0.00	0.00
Park Maintenance Worker	3.00	3.00	0.00	0.00
Payroll Supervisor	1.00	1.00	1.00	1.00
Planning Manager	2.98	1.20	1.98	3.10
Planning Technician	1.00	0.00	0.00	0.00

# WORKFORCE BY FUND

	<b>FY 21 Adopted</b>	<b>FY 22 Adopted</b>	<b>FY 23 Adopted</b>	<b>FY 24 Adopted</b>
Police Commander	7.00	7.00	5.00	5.00
Police Officer	81.67	84.00	112.00	112.00
Police Record Coord	1.00	1.00	0.00	0.00
Police Recruit	9.00	7.00	8.00	8.00
Police Sergeant	22.00	22.00	15.00	16.00
Police Services Administrator	0.00	0.00	1.00	1.00
Police Services Technician	7.00	6.00	0.00	0.00
Print Shop Technician	0.00	1.00	1.00	1.00
Project Coordinator	2.00	1.00	0.00	1.00
Property Evidence Supervisor	0.00	1.00	0.00	0.00
Public Safety Facilities Worker	2.00	1.00	1.00	1.00
Public Works Resource Coordinator	0.00	1.00	0.00	0.00
Public Service Maintenance Crew Supervisor	1.00	1.00	0.00	1.00
Public Service Maintenance Worker I	2.00	0.00	0.00	0.00
Public Service Maintenance Worker II	3.00	5.00	0.00	0.00
Public Service Maintenance Worker III	1.00	1.00	0.00	0.00
Public Service Maintenance Worker IV	2.00	2.00	0.00	0.00
Public Work Compliance Officer I	0.00	0.00	1.00	1.00
Public Works Administrative Supervisor	1.00	1.00	1.00	1.00
Public Works Assistant	1.00	1.00	1.00	1.00
Public Works Director	0.63	0.63	0.63	0.63
Purchasing Technician	1.00	1.00	1.00	1.00
Recreation-Parks Superintendent	1.00	1.00	0.00	0.00
Revenue Officer	0.25	0.10	0.10	0.00
Revenue Technician	1.00	1.00	1.00	1.00
Risk And Benefits Analyst	0.00	0.00	0.00	0.25
Signal/Lighting Traffic Signal Crew Supervisor	1.00	1.00	1.00	0.00
Senior Accountant	2.00	2.00	2.00	2.00
Senior Civil Engineer	1.65	1.65	1.65	1.65
Senior Planner	2.00	2.00	3.00	3.00
Senior Police Svc Tech	3.00	3.00	3.00	3.00
Sports Program Asst	1.00	1.00	0.00	0.00
Senior Accounting Clerk	1.00	1.00	1.00	1.00
Senior Accounting Technician	1.75	1.00	1.00	1.00
Senior Community Development Analyst	0.00	0.00	0.46	0.00

# WORKFORCE BY FUND

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
Senior Construction Inspector	1.00	1.00	1.00	1.00
Senior Economic Development Manager	0.00	1.00	1.00	0.00
Senior Evidence Technician	1.00	1.00	0.00	0.00
Senior Facility Maint Mech	1.00	1.00	2.00	2.00
Senior Human Resource Analyst	2.00	2.00	2.00	2.00
Senior Human Resources Technician	0.00	1.00	1.00	1.00
Senior Park Maintenance Worker	0.00	1.00	0.00	0.00
Senior Purchasing Tech	1.00	1.00	1.00	1.00
Senior Urban Forestry Worker	1.00	1.00	0.00	0.00
Senior Information Technology Analyst	0.00	1.00	1.00	0.00
Street Maintenance Manager	1.00	1.00	0.00	0.00
Street Outreach Specialist	1.00	2.00	0.00	0.00
Superintendent of Maintenance Services	1.00	1.00	1.00	1.00
Supervising Police Services Technician	3.00	3.00	0.00	0.00
Supervising Word Processing Operator	1.00	0.00	0.00	0.00
Technical Services Coordinator	1.00	0.00	0.00	0.00
Technology & Innovation Officer	0.00	0.00	0.00	1.00
Telecom Service Tech	1.00	1.00	1.00	0.00
Traffic Engineer	1.00	1.00	0.00	0.00
Transportation Manager	1.00	1.00	0.00	0.00
Urban Forestry Crew Supervisor	1.00	1.00	0.00	0.00
Urban Forestry Worker I	2.00	2.00	0.00	0.00
Urban Forestry Worker II	1.00	2.00	0.00	0.00
Victim Advocate	1.00	0.00	0.75	1.00
Word Processing Operator	4.00	2.00	0.00	0.00
<b>1000 - General Fund Total</b>	<b><u>358.06</u></b>	<b><u>362.78</u></b>	<b><u>358.13</u></b>	<b><u>362.09</u></b>
<b>1100 - Measure E Fund</b>				
Administrative Analyst I	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00
Animal Control Officer	1.00	1.00	0.00	0.00
Battalion Chief/Fire Marshal	0.32	0.33	0.00	0.00
Code Enforcement Manager	1.00	1.00	0.00	0.00
Code Enforcement Officer I	1.00	1.00	0.00	0.00
Code Enforcement Officer II	1.00	1.00	0.00	0.00

# WORKFORCE BY FUND

	<b>FY 21 Adopted</b>	<b>FY 22 Adopted</b>	<b>FY 23 Adopted</b>	<b>FY 24 Adopted</b>
Community Education Manager	1.00	1.00	1.00	1.00
Community Safety Admin	1.00	1.00	1.00	1.00
Community Service Officer	8.50	7.00	7.00	10.00
Community Services Manager	1.00	1.00	1.00	1.00
Deputy Librarian	1.00	1.00	1.00	1.00
Evidence Technician	0.00	0.00	1.00	0.00
Library Automation Services Coordinator	1.00	1.00	1.00	1.00
Library/Community Services Director	1.00	1.00	1.00	1.00
Librarian I	9.50	9.50	9.50	9.50
Librarian II	3.00	3.00	3.00	3.00
Library Aide	1.00	0.00	0.00	0.00
Library Clerk	8.50	9.50	10.50	10.50
Library Page	2.00	2.00	1.00	1.00
Library Technician	4.00	4.00	6.00	6.00
Literacy Assistant	2.00	2.00	2.00	2.00
Management Analyst	0.00	1.00	1.00	1.00
Marketing & Development Coord	1.00	0.00	0.00	0.00
Multi-Service Officer	0.00	0.00	2.00	2.00
Office Technician	2.00	2.00	1.00	1.00
Park Grnds Frstry Ops Mgr	0.00	0.00	0.00	1.00
Park Maint Worker	6.00	6.00	7.00	7.00
Park Maintenance Crew Supervisor	1.00	1.00	1.00	1.00
Police Commander	0.00	0.00	1.00	1.00
Police Officer	12.00	12.00	1.00	1.00
Police Recruit	0.00	1.00	0.00	0.00
Police Sergeant	1.00	1.00	5.00	4.00
Property Evidence Supervisor	0.00	0.00	1.00	1.00
Property/Evidence Technician	0.00	0.00	0.00	2.00
Recreation Asst	1.00	1.00	1.00	1.00
Recreation Coordinator	3.00	3.00	3.00	3.00
Senior Librarian	2.00	2.00	2.00	2.00
Senior Evidence Technician	0.00	0.00	1.00	0.00
Senior Library Technician	1.00	1.00	0.00	0.00
Senior Park Maintenance Worker	0.00	0.00	1.00	1.00
Technical Services Manager	1.00	1.00	1.00	1.00

# WORKFORCE BY FUND

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
Urban Forestry Worker II	3.00	2.00	0.00	0.00
<b>1100 - Measure E Fund Total</b>	<b><u>84.82</u></b>	<b><u>83.33</u></b>	<b><u>77.00</u></b>	<b><u>80.00</u></b>
<b>1200 - Measure G Fund</b>				
Administrative Aide	0.00	0.00	2.00	1.00
Administrative Analyst I	1.00	2.00	2.00	3.00
Administrative Clerk I	0.00	0.00	1.00	1.00
Administrative Secretary	1.00	1.00	2.00	2.00
Assistant Engineer	0.00	0.00	2.00	2.00
Associate Engineer	0.00	0.00	1.00	1.00
Code Enforcement Manager	0.00	0.00	1.00	1.00
Code Enforcement Officer I	2.00	1.00	2.00	5.00
Code Enforcement Officer II	1.00	1.00	3.00	0.00
Community Relations Manager	0.00	0.00	1.00	1.00
Community Safety Program Coord	1.00	1.00	0.00	0.00
Community Service Officer	5.00	4.00	1.00	0.00
Computer Systems Administrator	1.00	1.00	1.00	1.00
Crime Analyst	1.00	1.00	0.00	1.00
Engineering Aide II	0.00	0.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Finance Management Analyst	0.00	1.00	1.00	1.00
Fire Engineer	0.00	0.00	0.87	1.88
Fire Recruit	1.00	1.00	0.00	0.00
Firefighter	12.20	9.50	10.62	5.75
Human Resource Analyst I	1.00	0.00	0.00	0.00
Human Resource Analyst II	0.00	1.00	1.00	1.00
Inmate Crew Coordinator	1.00	1.00	1.00	1.00
Junior Engineer	0.00	0.00	1.00	1.00
Maintenance Manager	0.00	0.00	0.25	0.25
Management Analyst	1.00	1.00	1.00	1.00
Neighborhood Svcs Coord	1.00	1.00	3.00	3.00
Network System Specialist	1.00	1.00	1.00	1.00
Office Technician	2.00	1.00	1.00	0.00
Public Service Maintenance Crew Supervisor	0.00	0.00	1.00	1.00
Park Maint Worker	1.00	1.00	5.00	5.00

# WORKFORCE BY FUND

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
Planning Manager	0.00	0.00	0.12	0.00
Police Commander	0.00	0.00	1.00	1.00
Police Officer	34.00	35.00	8.00	8.00
Police Record Coord	0.00	0.00	1.00	1.00
Police Recruit	2.00	0.00	0.00	0.00
Police Sergeant	1.00	1.00	3.00	3.00
Police Services Tech	3.00	3.00	9.00	9.00
Public Service Maintenance Worker I	1.00	1.00	1.00	5.00
Public Service Maintenance Worker II	2.00	2.00	10.00	6.00
Public Service Maintenance Worker III	2.00	2.00	4.00	4.00
Public Service Maintenance Worker IV	1.00	1.00	3.00	3.00
Public Works Resource Coordinator	0.00	0.00	1.00	1.00
Recreation-Parks Superintendent	0.00	0.00	1.00	1.00
Recreation Asst	1.00	1.00	0.00	0.00
Recreation Coordinator	2.00	2.00	2.00	2.00
Senior Accountant	1.00	0.00	0.00	0.00
Senior Code Enforcement Officer	0.00	1.00	1.00	1.00
Senior Recreation Assistant	1.00	1.00	2.00	2.00
Sports Program Asst	0.00	0.00	1.00	1.00
Senior Accounting Clerk	1.00	1.00	1.00	1.00
Senior Urban Forestry Worker	0.00	0.00	1.00	1.00
Street Maintenance Manager	0.00	0.00	1.00	1.00
Street Outreach Specialist	1.00	0.00	1.00	1.00
Supvsg Police Serv Tech	0.00	0.00	3.00	3.00
Traffic Engineer	0.00	0.00	1.00	1.00
Urban Forestry Crew Supervisor	0.00	0.00	1.00	1.00
Urban Forestry Worker I	0.00	0.00	2.00	2.00
Urban Forestry Worker II	0.00	0.00	4.00	4.00
Word Processing Operator	1.00	1.00	0.00	0.00
<b>1200 - Measure G Fund Total</b>	<b><u>89.20</u></b>	<b><u>83.50</u></b>	<b><u>111.87</u></b>	<b><u>106.87</u></b>
<b>2101 - Maintenance District Admin. Fund</b>				
Senior Accounting Technician	<u>0.25</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>2101 - Maintenance District Admin. Fund Total</b>	<b><u>0.25</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>



# WORKFORCE BY FUND

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
<b>2102 - Woodside Park Maint. Dist. Fund</b>				
Maintenance Manager	<u>0.03</u>	<u>0.03</u>	<u>0.03</u>	<u>0.03</u>
<b>2102 - Woodside Park Maint. Dist. Fund Total</b>	<u><b>0.03</b></u>	<u><b>0.03</b></u>	<u><b>0.03</b></u>	<u><b>0.03</b></u>
<b>2104 - Airport Bus. Park Maint. Dist. Fund</b>				
Maintenance Manager	<u>0.01</u>	<u>0.01</u>	<u>0.01</u>	<u>0.01</u>
<b>2104 - Airport Bus. Park Maint. Dist. Fund Total</b>	<u><b>0.01</b></u>	<u><b>0.01</b></u>	<u><b>0.01</b></u>	<u><b>0.01</b></u>
<b>2105 - NE Salinas Landscape Dist. Fund</b>				
Maintenance Manager	<u>0.29</u>	<u>0.29</u>	<u>0.29</u>	<u>0.29</u>
<b>2105 - NE Salinas Landscape Dist. Fund Total</b>	<u><b>0.29</b></u>	<u><b>0.29</b></u>	<u><b>0.29</b></u>	<u><b>0.29</b></u>
<b>2106 - Harden Ranch Landscape Dist. Fund</b>				
Maintenance Manager	<u>0.01</u>	<u>0.01</u>	<u>0.01</u>	<u>0.01</u>
<b>2106 - Harden Ranch Landscape Dist. Fund Total</b>	<u><b>0.01</b></u>	<u><b>0.01</b></u>	<u><b>0.01</b></u>	<u><b>0.01</b></u>
<b>2108 - Mira Monte Maint. Dist. Fund</b>				
Maintenance Manager	<u>0.15</u>	<u>0.15</u>	<u>0.15</u>	<u>0.15</u>
<b>2108 - Mira Monte Maint. Dist. Fund Total</b>	<u><b>0.15</b></u>	<u><b>0.15</b></u>	<u><b>0.15</b></u>	<u><b>0.15</b></u>
<b>2109 - Monte Bella Maint. Dist. Fund</b>				
Maintenance Manager	<u>0.26</u>	<u>0.26</u>	<u>0.26</u>	<u>0.26</u>
<b>2109 - Monte Bella Maint. Dist. Fund Total</b>	<u><b>0.26</b></u>	<u><b>0.26</b></u>	<u><b>0.26</b></u>	<u><b>0.26</b></u>
<b>2501 - Emergency Medical Service Fund</b>				
Emergency Medical Services Officer	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Fire Captain	<u>0.75</u>	<u>0.88</u>	<u>0.75</u>	<u>0.88</u>
Fire Engineer	<u>0.75</u>	<u>0.87</u>	<u>1.13</u>	<u>1.25</u>
Firefighter	<u>1.26</u>	<u>1.12</u>	<u>0.88</u>	<u>0.75</u>
<b>2501 - Emergency Medical Service Fund Total</b>	<u><b>3.76</b></u>	<u><b>3.87</b></u>	<u><b>3.75</b></u>	<u><b>3.88</b></u>
<b>2504 - Vehicle Abatement Fund</b>				
Community Service Officer	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<b>2504 - Vehicle Abatement Fund Total</b>	<u><b>2.00</b></u>	<u><b>2.00</b></u>	<u><b>2.00</b></u>	<u><b>2.00</b></u>

# WORKFORCE BY FUND

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
<b>2513 - General Plan Fund</b>				
Community Outreach Assistant-Limited Term	0.00	0.00	0.00	1.00
<b>2513 - General Plan Fund Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>
<b>2602 - HSA - Affordable Housing Fund</b>				
Revenue Officer	0.02	0.20	0.05	0.00
<b>2602 - HSA - Affordable Housing Fund Total</b>	<b>0.02</b>	<b>0.20</b>	<b>0.05</b>	<b>0.00</b>
<b>2910 - Community Development Fund</b>				
Assistant Development Director	0.00	0.12	0.00	0.00
Associate Planner	0.13	0.13	0.00	0.00
Asst Community Development Director	0.00	0.00	0.12	0.00
Community Improvement Assistant	0.65	0.00	0.00	0.00
Community Development Analyst	1.39	1.79	1.80	0.75
Community Development Director	0.15	0.15	0.00	0.00
Housing Services Supervisor	0.68	0.00	0.00	0.00
Management Analyst	0.64	0.00	0.25	0.65
Planning Manager	0.84	0.67	0.42	0.42
Revenue Officer	0.12	0.00	0.00	0.00
Senior Accounting Technician	0.00	0.00	0.00	0.20
Senior Community Development Analyst	0.00	0.00	0.00	0.65
<b>2910 - Community Development Fund Total</b>	<b>4.60</b>	<b>2.85</b>	<b>2.59</b>	<b>2.67</b>
<b>2911 - CDBG - COVID 19 Fund</b>				
Community Outreach Assistant-Limited Term	0.00	1.60	2.00	2.00
Community Development Analyst	0.00	0.91	0.14	0.00
Management Analyst	0.00	0.00	0.00	0.14
Planning Manager	0.00	0.55	0.30	0.30
<b>2911 - CDBG - COVID 19 Fund Total</b>	<b>0.00</b>	<b>3.06</b>	<b>2.44</b>	<b>2.44</b>
<b>2930 - Home Investment Partnership Fund</b>				
Community Development Analyst	0.31	0.45	0.80	0.30
Housing Services Supv	0.19	0.00	0.00	0.00
Management Analyst	0.14	0.00	0.00	0.20
Planning Manager	0.17	0.17	0.17	0.17

# WORKFORCE BY FUND

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
Revenue Officer	0.02	0.20	0.05	0.00
Senior Accounting Technician	0.00	0.00	0.00	0.15
Senior Community Development Analyst	0.00	0.00	0.00	0.30
<b>2930 - Home Investment Partnership Fund Total</b>	<b><u>0.83</u></b>	<b><u>0.82</u></b>	<b><u>1.02</u></b>	<b><u>1.12</u></b>
<b>2931 - HOME-ARP Fund</b>				
Community Development Analyst			0.40	0.30
Management Analyst				0.05
Senior Accounting Technician				0.15
Senior Community Development Analyst			0.20	0.05
<b>2931 - HOME-ARP Fund Total</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.60</u></b>	<b><u>0.55</u></b>
<b>2940 - Emergency Solutions Grant - HUD Fund</b>				
Community Improvement Assistant	0.06	0.00	0.00	0.00
Community Outreach Assistant-Limited Term	0.00	0.00	0.80	0.00
Community Development Analyst	0.01	0.07	0.49	0.49
<b>2940 - Emergency Solutions Grant - HUD Fund Total</b>	<b><u>0.07</u></b>	<b><u>0.07</u></b>	<b><u>1.29</u></b>	<b><u>0.49</u></b>
<b>2941 - Emergency Solutions Grant - COC Fund</b>				
Community Improvement Assistant	0.08	0.00	0.00	0.00
Community Outreach Assistant-Limited Term	0.00	0.00	0.20	0.00
Community Development Analyst	0.02	0.02	0.10	0.10
Sr Community Development Analyst	0.00	0.00	0.11	0.00
<b>2941 - Emergency Solutions Grant - COC Fund Total</b>	<b><u>0.10</u></b>	<b><u>0.02</u></b>	<b><u>0.41</u></b>	<b><u>0.10</u></b>
<b>2943 - ESG-CV HUD Fund</b>				
Community Development Analyst - Limited Term	0.00	1.25	0.00	0.00
Community Outreach Assistant-Limited Term	0.00	0.00	0.00	1.00
Homeless Services Manager	0.00	0.00	0.00	0.50
Planning Manager	0.00	0.30	0.00	0.00
<b>2943 - ESG-CV HUD Fund Total</b>	<b><u>0.00</u></b>	<b><u>1.55</u></b>	<b><u>0.00</u></b>	<b><u>1.50</u></b>
<b>2944 - ESG-CV HCD Fund</b>				
Community Development Analyst	0.00	0.08	0.00	0.00

# WORKFORCE BY FUND

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
Planning Manager	0.00	0.10	0.00	0.00
<b>2944 - ESG-CV HCD Fund Total</b>	<b><u>0.00</u></b>	<b><u>0.18</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
<b>2951 - SB 2 Fund</b>				
Associate Planner	0.00	0.00	0.13	0.00
Community Improvement Assistant	0.01	0.00	0.00	0.00
Community Development Analyst	0.07	0.19	0.30	0.20
Housing Services Supervisor	0.03	0.00	0.00	0.00
Management Analyst	0.12	0.00	0.00	0.10
Planning Manager	0.01	0.01	0.01	0.01
Senior Accounting Technician	0.00	0.00	0.00	0.10
Senior Community Development Analyst	0.00	0.00	0.12	0.00
<b>2951 - SB 2 Fund Total</b>	<b><u>0.24</u></b>	<b><u>0.20</u></b>	<b><u>0.56</u></b>	<b><u>0.41</u></b>
<b>2954 - Encampment Resolution Fund</b>				
Community Outreach Assistant-Limited Term	0.00	0.00	1.00	4.00
Homeless Services Manager	0.00	0.00	0.00	0.50
Senior Accounting Technician	0.00	0.00	0.00	0.10
<b>2954 - Encampment Resolution Fund Total</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>1.00</u></b>	<b><u>4.60</u></b>
<b>2956 - Family Homeless Challenge</b>				
Community Outreach Assistant-Limited Term	0.00	0.00	0.00	1.00
Senior Accounting Technician	0.00	0.00	0.00	0.10
<b>2956 - Family Homeless Challenge Total</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>1.10</u></b>
<b>3111 - SAFER Fund</b>				
Firefighter	2.91	0.00	0.00	0.00
<b>3111 - SAFER Fund Total</b>	<b><u>2.91</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
<b>3163 - 2014 COPS Hiring SRO Fund</b>				
Police Officer	0.33	0.00	0.00	0.00
<b>3163 - 2014 COPS Hiring SRO Fund Total</b>	<b><u>0.33</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>

# WORKFORCE BY FUND

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
<b>3182 - DoJ Office of Justice Program Fund</b>				
Victim Advocate	<u>0.00</u>	<u>1.00</u>	<u>0.25</u>	<u>0.00</u>
<b>3182 - DoJ Office of Justice Program Fund Total</b>	<u><b>0.00</b></u>	<u><b>1.00</b></u>	<u><b>0.25</b></u>	<u><b>0.00</b></u>
<b>3186 - United Way Fund</b>				
Community Outreach Assistant - Limited Term	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
<b>3186 - United Way Fund Total</b>	<u><b>0.00</b></u>	<u><b>0.00</b></u>	<u><b>1.00</b></u>	<u><b>1.00</b></u>
<b>3252 - CLLS - Adult Literacy Fund</b>				
Literacy Specialist	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
<b>3252 - CLLS - Adult Literacy Fund Total</b>	<u><b>0.50</b></u>	<u><b>0.50</b></u>	<u><b>0.50</b></u>	<u><b>0.50</b></u>
<b>3282 - Board of State &amp; Comm. Corrns Fund</b>				
Admin Analyst I - Limited Term	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
Community Outreach Assistant - Limited Term	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>
<b>3282 - Board of State &amp; Comm. Corrns Fund Total</b>	<u><b>0.00</b></u>	<u><b>0.00</b></u>	<u><b>0.00</b></u>	<u><b>3.00</b></u>
<b>3302 - Cal-ID RAN Grant Fund</b>				
Forensic Specialist II	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>3302 - Cal-ID RAN Grant Fund Total</b>	<u><b>1.00</b></u>	<u><b>1.00</b></u>	<u><b>1.00</b></u>	<u><b>1.00</b></u>
<b>3911 - American Rescue Plan Act Fund</b>				
Community Dev Analyst	<u>0.00</u>	<u>0.00</u>	<u>0.41</u>	<u>0.36</u>
Management Analyst	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.05</u>
Senior Accounting Technician	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.20</u>
Senior Community Development Analyst	<u>0.00</u>	<u>0.00</u>	<u>0.11</u>	<u>0.00</u>
<b>3911 - American Rescue Plan Act Fund Total</b>	<u><b>0.00</b></u>	<u><b>0.00</b></u>	<u><b>0.52</b></u>	<u><b>0.61</b></u>
<b>6100 - Municipal Airport Fund</b>				
Administrative Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Airport Maintenance Worker	<u>0.00</u>	<u>0.00</u>	<u>3.00</u>	<u>3.00</u>
Airport Manager	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Airport Operations Supervisor	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Facility Maint Worker	<u>2.00</u>	<u>3.00</u>	<u>0.00</u>	<u>0.00</u>
Office Technician	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>

# WORKFORCE BY FUND

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
Public Works Director	0.10	0.10	0.10	0.10
<b>6100 - Municipal Airport Fund Total</b>	<b><u>5.60</u></b>	<b><u>6.60</u></b>	<b><u>6.60</u></b>	<b><u>6.60</u></b>
<b>6200 - Industrial Waste Fund</b>				
Assistant Engineer	0.00	0.50	0.50	0.50
Associate Engineer	0.00	0.00	0.50	0.50
City Engineer	0.15	0.15	0.15	0.15
Office Technician	0.20	0.20	0.20	0.20
P.S. Maint Crew Supervisor	0.50	0.00	0.00	0.00
Public Works Admin Supervisor	0.10	0.10	0.10	0.10
Public Works Director	0.10	0.10	0.10	0.10
Senior Civil Engineer	0.50	0.50	0.50	0.50
Wastewater Crew Sup	0.00	0.50	0.50	0.50
Wastewater Manager	0.25	0.25	0.25	0.25
Wastewater Operator	2.00	3.00	3.00	3.00
<b>6200 - Industrial Waste Fund Total</b>	<b><u>3.80</u></b>	<b><u>5.30</u></b>	<b><u>5.80</u></b>	<b><u>5.80</u></b>
<b>6400 - Sewer Fund</b>				
Assistant Engineer	0.00	0.50	0.50	0.50
Associate Engineer	0.00	0.00	0.50	0.50
City Engineer	0.10	0.10	0.10	0.10
Motor Sweeper Operator	0.00	0.00	2.95	0.00
Office Technician	0.20	0.20	0.40	0.40
Public Service Maintenance Crew Supervisor	1.00	0.00	0.00	0.00
Public Service Maintenance Worker I	0.00	0.00	0.00	1.00
Public Service Maintenance Worker II	5.95	4.95	5.95	4.95
Public Service Maintenance Worker III	1.75	1.75	1.75	4.75
Public Service Maintenance Worker IV	0.50	0.50	0.75	0.75
Public Works Administrative Supervisor	0.10	0.10	0.10	0.10
Public Works Director	0.10	0.10	0.10	0.10
Pump Maintenance Mechanic	1.00	1.00	1.00	0.00
Senior Civil Engineer	0.85	0.85	0.85	0.85
Senior Pump Maintenance Mechanic	0.00	0.00	0.00	1.00
Wastewater Crew Supervisor	0.00	1.00	1.25	1.25

# WORKFORCE BY FUND

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
Wastewater Manager	0.50	0.50	0.50	0.50
<b>6400 - Sewer Fund Total</b>	<b><u>12.05</u></b>	<b><u>11.55</u></b>	<b><u>16.70</u></b>	<b><u>16.75</u></b>
<b>6500 - Stormwater (NPDES) Fund</b>				
City Engineer	0.05	0.05	0.05	0.05
Community Service Officer	0.50	0.00	0.00	0.00
Equipment Mechanic I	1.00	0.00	0.00	0.00
Motor Sweeper Operator	3.00	3.00	0.05	0.00
Npdes Permit Manager	1.00	1.00	1.00	1.00
Office Technician	0.20	0.20	0.00	0.00
Public Service Maintenance Crew Supervisor	0.50	0.00	0.00	0.00
Public Service Maintenance Worker II	2.05	2.05	1.05	1.05
Public Service Maintenance Worker III	0.25	0.25	0.25	0.25
Public Service Maintenance Worker IV	0.50	0.50	0.25	0.25
Public Works Administrative Supervisor	0.05	0.05	0.05	0.05
Public Works Director	0.05	0.05	0.05	0.05
Stormwater Analyst	0.00	0.00	0.00	1.00
Stormwater Compliance Inspector	0.00	0.00	1.00	1.00
Stormwater Technician	0.00	0.00	1.00	0.00
Wastewater Crew Supervisor	0.00	0.50	0.25	0.25
Wastewater Manager	0.25	0.25	0.25	0.25
<b>6500 - Stormwater (NPDES) Fund Total</b>	<b><u>9.40</u></b>	<b><u>7.90</u></b>	<b><u>5.25</u></b>	<b><u>5.20</u></b>
<b>6801 - Downtown Parking District Fund</b>				
Public Works Admin Supervisor	0.25	0.25	0.25	0.25
Public Works Director	0.02	0.02	0.02	0.02
<b>6801 - Downtown Parking District Fund Total</b>	<b><u>0.27</u></b>	<b><u>0.27</u></b>	<b><u>0.27</u></b>	<b><u>0.27</u></b>
<b>6803 - Parking Enforcement Fund</b>				
Office Technician	0.25	0.00	0.00	0.00
Public Works Admin Supervisor	0.25	0.25	0.25	0.25
<b>6803 - Parking Enforcement Fund Total</b>	<b><u>0.50</u></b>	<b><u>0.25</u></b>	<b><u>0.25</u></b>	<b><u>0.25</u></b>

# WORKFORCE BY FUND

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
<b>6900 - Permit Services Fund</b>				
Administrative Aide	0.40	0.00	0.00	0.00
Administrative Analyst I	0.00	0.00	1.00	2.00
Building Permit Specialist	1.00	1.00	1.00	1.00
Chief Building Official	0.00	1.00	1.00	1.00
Combination Building Inspector I	2.00	1.00	1.00	3.00
Combination Building Inspector II	0.00	2.00	2.00	1.00
Community Outreach Assistant-Limited Term	0.00	0.00	0.40	0.00
Community Development Director	0.00	0.00	0.25	0.25
Community Outreach Assistant	0.00	0.00	1.00	1.00
Inspection Services Manager	0.00	1.00	1.00	1.00
Junior Engineer	1.00	1.00	1.00	1.00
Permit Center Clerk	3.00	0.00	0.00	0.00
Permit Center Coordinator	1.00	1.00	1.00	1.00
Permit Center Manager/Building Officer	1.00	0.00	0.00	0.00
Permit Services Technician	0.00	3.00	3.00	3.00
Plan Checker I	0.00	0.00	0.00	1.00
Revenue Officer	0.59	0.50	0.80	0.00
Senior Plan Check Engineer	1.00	2.00	2.00	2.00
Senior Combination Building Inspector	1.00	0.00	1.00	0.00
<b>6900 - Permit Services Fund Total</b>	<b><u>11.99</u></b>	<b><u>13.50</u></b>	<b><u>17.45</u></b>	<b><u>18.25</u></b>
<b>7103 - Worker's Comp. Self-Insurance Fund</b>				
Assistant City Attorney	0.50	0.50	0.50	0.50
Human Resources Technician	0.00	0.00	0.00	0.50
Legal Secretary	0.50	0.00	0.00	0.00
Risk And Benefits Analyst	0.00	0.00	0.00	0.75
Sr Risk Management Technician	0.00	0.50	0.50	0.50
<b>7103 - Worker's Comp. Self-Insurance Fund Total</b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>	<b><u>2.25</u></b>
<b>7104 - General Liability Self-Insurance Fund</b>				
Assistant City Attorney	1.50	1.50	1.50	1.50
Legal Secretary	0.50	0.00	0.00	0.00
Senior Risk Management Technician	0.00	0.50	0.50	0.50
<b>7104 - General Liability Self-Insurance Fund Total</b>	<b><u>2.00</u></b>	<b><u>2.00</u></b>	<b><u>2.00</u></b>	<b><u>2.00</u></b>



# WORKFORCE BY FUND

	<u>FY 21 Adopted</u>	<u>FY 22 Adopted</u>	<u>FY 23 Adopted</u>	<u>FY 24 Adopted</u>
<b>7120 - Fleet Maintenance Fund</b>				
Equipment Mechanic Crew Sup	1.00	1.00	1.00	1.00
Equipment Mechanic I	1.00	3.00	3.00	3.00
Equipment Mechanic II	3.00	3.00	3.00	3.00
Fleet Analyst	1.00	0.00	0.00	0.00
Fleet Maintenance Manager	1.00	1.00	1.00	1.00
Inventory Technician	1.00	0.00	0.00	1.00
Office Technician	0.20	1.20	1.20	1.20
Public Works Admin Supervisor	0.25	0.25	0.25	0.25
Radio And Upfitting Technician	0.00	0.00	1.00	1.00
Senior Equipment Mechanic	0.00	1.00	1.00	1.00
Senior Mechanic	1.00	0.00	0.00	0.00
Senior Vehicle Maintenance Assistant	1.00	0.00	0.00	0.00
<b>7120 - Fleet Maintenance Fund Total</b>	<u><b>10.45</b></u>	<u><b>10.45</b></u>	<u><b>11.45</b></u>	<u><b>12.45</b></u>
<b>City-Wide Total</b>	<u><b>606.50</b></u>	<u><b>606.50</b></u>	<u><b>633.50</b></u>	<u><b>647.50</b></u>



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# CHART OF ACCOUNTS – FUND

Fund	Description
	<b>General Fund</b>
1000	General Fund
1100	Measure E
1200	Measure G
	<b>Lighting Landscape &amp; Maint Dist</b>
2101	Maintenance Dist Administration
2102	Woodside Park Maint District
2103	Downtown Mall Maint District
2104	Airport Bus Park Maint District
2105	N E Salinas Landscape Dist
2106	Harden Ranch Landscape Dist
2107	Vista Nueva Maint District
2108	Mira Monte Maint District
2109	Monte Bella Maint District
	<b>Local Public Safety</b>
2201	Sales Tax-SB172
2202	Supplemental Law Enf - AB3229
	<b>Development Impact Fees</b>
2301	Development Fees-Sewer & Storm
2302	Development Fees-Parks & Playgr
2303	Development Fees-Library
2304	Development Fees-Street Trees
2305	Development Fees-Annexations
2306	Development Fees-Arterial
2307	Development Fees-Fire
2308	Dev Fees Fund-Police
2309	Development Fees - WASP Parks
2310	Development Fees - CASP Parks
	<b>Gas Tax</b>
2401	Gas Tax - 2107
2402	Gas Tax - 2106
2403	Gas Tax - 2105
2404	Gas Tax - Motor Vehicle Fuel Tax
	<b>Other Special Revenue</b>
2501	Emergency Medical Service Fund
2502	Asset Seizure
2503	Traffic Safety
2504	Vehicle Abatement
2505	Recreation Parks
2506	PEG Cable Franchise
2507	Municipal Art Fund
2508	Contributions & Donations
2509	KDF Los Padres Dev Social Svcs
2510	MX-Transport Safety & Inv Plan
2511	SB1 Road Maintenance & Rehab
2512	SB1 Traffic Congestion Relief
2601	SRA Public Improvements

# CHART OF ACCOUNTS – FUND

<b>Fund</b>	<b>Description</b>
2602	HSA - Affordable Housing <b>Housing &amp; Urban Development</b>
2910	Community Development
2911	CDBG - Covid 19
2920	Rental Rehab
2930	Home Investment Partnership
2931	HOME American Rescue Plan (ARP)
2935	ADDI American Dream Downpayment
2940	Emergency Solutions Grant-HUD
2941	Emergency Solutions Grant-COC
2942	CA Emergency Solutions & Housing
2943	ESG-CV HUD
2944	ESG-CV HCD
2945	Housing - Other Agency Match
2947	Project Room Key Motel Program
2950	Begin State Home Funds
2951	SB2
2952	Local Early Action Planning
2953	Regional Early Action Planning
2954	Encampment Resolution Fund (ERF)
2955	Neighborhood Stabilization Prog
2956	Family Homeless Challenge
2957	Inclusionary Housing Trust Fund <b>Grants</b>
3103	Bureau of Justice Assist - JAG11
3104	COPS Hiring 2011
3106	Homeland Security
3107	Bureau of Justice Assist - JAG12
3108	Local JAG 2013
3109	Police Reimbursable Costs
3110	Alcoholic Beverage Control
3111	SAFER
3112	BJA-Nat'l Forum on Youth
3113	Project Safety Neighborhood
3114	Community Interlink (OVW)
3115	Assistance to Firefighters
3116	NGEN Public Safety Radio System
3117	Fire Grants
3156	Pedestrian & Bike Safety Program
3157	Selective Traffic Enforcement
3158	DUI Avoid Campaign 2015
3159	Selective Traffic Enforcement
3160	Avoid DUI Campaign
3161	Local JAG
3163	2014 COPS Hiring SRO
3181	STRYVE Grant
3182	DOJ Office of Justice Program

# CHART OF ACCOUNTS – FUND

<b>Fund</b>	<b>Description</b>
3183	Cal OES
3184	CARES Act
3185	United Way EFSP
3186	United Way
3187	Community Challenge Grant
3188	Dept of Conservation (SALC) Prog
3205	CalGRIP 6
3216	Public Works Awards & Contrib-St
3251	CA Beverage Container Recycling
3252	CLLS -Adult Literacy
3254	State of California Library
3255	California Endowment
3256	First Five Monterey County
3257	Emergency Connectivity Program
3281	CalGrip 821-14 & 15
3282	BSCC-Board of St&Comm Correction
3283	BSCC-Board of St&Comm Correction
3302	Cal ID / RAN Grant
3310	Animal Shelter Grants
3315	Public Works Awards & Contrib
3401	Community Foundation Grant
3453	Comm Foundation - D & L Packard
3454	Library Awards and Contributions
3455	Claire Giannini Grant
3462	Police Body Cameras
3480	Library - Other Contributions
3681	Community Safety Grants
3910	CARES Act
3911	American Rescue Plan Act (ARPA)
	<b>Debt Service</b>
4101	1997 COPs
4102	1999 COPs
4103	Steinbeck COP
4104	2014 COP Consolidation
4105	Long Term Debt (Moved to 9899)
4106	2018 Lease-PS Building-Police
4107	COP 2018B T.R.I.P. Total Rd Impv
4108	Energy Improvement
4109	2015 Refunding COP 2005 A & B
4110	2018 Lease-El Gabilan Library
4111	Refunding Bonds Series 2020A-1
4112	Refunding Bonds Series 2020A-2
	<b>Special Assessments</b>
4201	Assessment District Admin
4202	Assessment Districts-Debt Svc
4203	Assessment District Reserve
4204	2019 Spec Tax Bond Monte Bella

# CHART OF ACCOUNTS – FUND

<b>Fund</b>	<b>Description</b>
4205	2019 Spec Tax Bond Monte Bella 2
4206	2019 Spec Tax Bond Monte Bella 3
5300	Assessment District - Projects
5301	2019 Spec Tax Bond Monte Bella
5302	2019 Spec Tax Bond Monte Bella 2
5303	2019 Spec Tax Bond Monte Bella 3
	<b>Special Aviation</b>
5101	Special Aviation Fund - State
5102	Special Aviation Fund - Federal
	<b>Special Construction Assistance</b>
5201	Special Const Assist - Fed & St
5202	Special Const Assist-MX Bonds
5203	Special Const Assist - Others
5204	Special Const Assist - TDA
	<b>Capital Projects</b>
5800	Capital Projects
	<b>Enterprise</b>
6100	Municipal Airport
6200	Industrial Waste
6300	Municipal Golf Courses
6301	Fairways Golf Course
6302	Twin Creek Golf Course
6400	Sewer
6500	Storm Sewer (NPDES)
6600	Crazy Horse Landfill
6700	Water Utility
6800	Parking District
6801	Downtown Parking District
6802	Preferential Parking
6803	Parking Enforcement
6900	Permit Services
	<b>Internal Service</b>
7101	Internal Services Administration
7102	Internal Services Insurances
7103	Worker's Comp Self-Insurance
7104	General Liability Self-Insurance
7120	Internal Services-Fleet Maint
7121	Internal Services-Vehicle Replac
	<b>Agency</b>
8102	SUBA Business Improvement Dist
8104	Economic Development
8106	Flexible Spending
8107	Cafeteria Benefit
8108	Downtown Comm Benefit District
	<b>Pension Trust</b>
8701	Deferred Compensation-Trust Deed
8702	Deferred Comp - Separations

# CHART OF ACCOUNTS – FUND

<u>Fund</u>	<u>Description</u>
8703	Deferred Compensation Admin
8704	Deferred Compensation-CCFCU
8711	New York Life Pension Trust
	<b>Trust</b>
8801	Trust Deposits
8802	Community Center Deposits
8803	Sherwood Hall Deposits
8804	Other Agency Fees
8805	MAS Municipal Auditing Services
8806	Sales Tax
8807	Payroll Deposits Fund
8808	KDF Los Padres
8809	Regional Dev Traffic Impact Fees
8810	Evidence Room Safe Trust
8811	DSA/ADA State Fee fr Business Li
8812	Mtry Co. Conv & Visitors Bureau
8813	SVTVB TID - Welcoming Center
	<b>RORF-RedevObligationRetirement</b>
8914	RORF-Redev Obligation Retirement
8915	Successor Agency Administration
	<b>Transaction</b>
9999	Pooled Cash and Investment Fund

# CHART OF ACCOUNTS – DEPARTMENT

<u>Department</u>	<u>Description</u>
00	Non Dept/Transfers
10	City Council
12	Administration
14	Legal
16	Human Resources
20	Finance
30	Community Development
40	Police
45	Fire
50	Public Works
55	Recreation
60	Library
70	Grant
80	Non Departmental
81	Trust Accounts



# CHART OF ACCOUNTS – DIVISION

<u>Division</u>	<u>Description</u>
0000	Non-Departmental
1000	City Council
1111	City Manager's Office
1113	Community Safety
1120	City Clerk
1140	Human Resources
1245	Risk Management
1246	General Insurances
1247	Workers' Compensation Insurance
1248	Liability Insurance
1355	Economic Development
1356	Salinas Valley Enterprise Zone
1400	City Attorney's Office
2030	Finance Administration
2031	Accounting
2032	Purchasing
2033	Information Technology
2034	Revenue & Licensing
2140	Assessment Dist Administration
2141	Assessment District Debt Service
2502	RORF
2505	Succesor Agency Admin
3111	Advanced Planning & Project Imp
3112	Public Services
3113	Relocation and Contingencies
3114	PPI Activity Delivery
3115	PPI ED Technical Assistance
3220	Housing & Community Development
3221	Rehabilitation
3222	NSP
3225	First Time Home Buyers
3230	Inclusionary Housing
3240	Special Programs
3241	City of Salinas Fair Housing
3242	Salinas Outreach & Response
3245	County ARPA
3310	County of Monterey
3350	Permit Services
3353	Code Enforcement
3461	Advanced Planning
3462	Current Planning
4110	Police Administration
4111	Community Relations
4112	Personnel & Training
4116	Special Operations
4130	Support Services
4131	Technical Services

# CHART OF ACCOUNTS – DIVISION

<u>Division</u>	<u>Description</u>
4132	Word Processing
4133	Evidence & Property
4134	Records
4137	Maintenance Services
4170	Animal Control Services
4171	Animal Control Svc -Agencies
4220	Field Operations
4221	Traffic
4242	Abandoned Vehicle Abatement
4250	Retired Annuitants
4340	Investigations
4341	Narcotics
4342	School Resource Officers
4343	Violence Suppression Task Force
4380	Asset Seizure
4390	Joint Gang Task Force
4505	Fire Administration
4510	Suppression
4511	Youth Explorer Program
4520	Emergency Medical Services
4530	Prevention
4540	Training
4560	Vehicle Maintenance
4570	Hazardous Material Control
4571	Hazardous Material-County
5110	Engineering Administration
5115	Development Engineering
5120	Engineering Services
5122	Dev, Traffic & Transportation
5125	Eng Water & Solid Waste Division
5126	NPDES Storm Water
5128	GIS Division
5230	Maintenance Administration
5231	Graffiti Abatement
5232	Facilities Maintenance
5233	Fleet/Equipment Maintenance
5234	Street Maintenance
5235	Street Lights
5236	Traffic Signals
5237	Environmental Compliance
5238	Parks and Community Services
5239	Urban Forestry
5340	Airport
5441	Industrial Waste
5442	Sanitary Sewer
5443	NPDES Storm Drain Sewer
5444	NPDES Street Sweeping

# CHART OF ACCOUNTS – DIVISION

<u>Division</u>	<u>Description</u>
5445	Hitchcock Road Water
5446	Downtown Parking
5447	Preferential Parking
5448	Parking Enforcement
5560	Woodside Park
5561	Downtown Mall
5562	Airport Business Park
5563	North East
5564	Harden Ranch
5565	Vista Nueva
5566	Mira Monte
5567	Monte Bella
6005	Library Administration
6009	Technical Services
6010	Support Services
6011	Steinbeck Library
6012	Cesar Chavez Library
6013	El Gabilan Library
6015	Community Education
6231	Recreation Admin
6232	Neighborhood Services
6233	Closter Park
6234	El Dorado Park
6235	Central Park
6236	Facility Services
6237	Reimbursable Rec Activities
6238	Youth Sports
6239	Recreation Center
6240	Firehouse Rec Center
6241	Hebbron Heights Rec Center
6242	Afterschool Programs
6243	Community Center
6244	Breadbox Rec Center
6245	Firehouse After School
6246	Hebbron Family Center
6247	Sherwood Rec Center
6248	Youth Services & Comm Engagement
6249	Aquatic Center
6250	Budget Engagement
7101	Police Grants and Reimbursements
7102	Community Safety
7103	Project Safe Neighborhoods
7104	Federal Reimbursements
7105	ASPCA-Community Cat
7106	Other Reimbursements
7107	Monterey County Reimbursement
7109	Monterey County Reimbursement

# CHART OF ACCOUNTS – DIVISION

<u>Division</u>	<u>Description</u>
7110	Selective Traffic Enf Program
7111	2020 ABC - OTS Grant
7112	ABC - OTS Grant
7120	Avoid DUI Campaign 2016
7221	Homeland Security-Planning
7222	Homeland Security-Equipment
7223	Office for Victims of Crime
7330	Learning Center
7331	Summer Reading Program
7332	Tanimura Family Foundation
7333	Raising A Reader Program
7334	Innovation & Technology
7335	CA Endowment-Youth Leadership
7336	F5MC-Packard Playgroup Expansion
7337	Nat'l Center For Family Literacy
7338	Listos Para Empezar? Digital Lit
7339	Women`s Fund of Monterey County
7340	Library Literacy
7341	Cesar Chavez Park: Planning
7342	Pacific Library Partnership
7343	Library Donations
7344	Library Literacy- Contributions
7345	F5MC-Read, Grow, Play Program
7346	Student Success Initiative
7347	Paletero Program
7348	Integrated Service Collaborative
7349	Kinder Boot Camp
7350	Family Literacy
7351	ZIP Books
7352	Thriving Youth Strategy
7353	Wheels on the Bus
7354	GARE
7355	FINRA Foundation
7356	Meeting the Digital Divide
7357	Parks Pass
7358	Emergency Connectivity
7380	Sunlight Giving
7399	Library Awards and Contributions
7401	Electric Vehicle Replacement
7402	BJA-SSP 2015 (Smart Supervision)
7406	STRYVE
7407	PW Awards & Contributions
7408	Law Enforcement Grant
7409	Violence Prevention Effort
7410	CalVIP
7411	CalVIP 821-20
7412	Cal VIP 821-22

# CHART OF ACCOUNTS – DIVISION

<u>Division</u>	<u>Description</u>
7413	Officer Wellness & Mental Health
7415	Phase 37
7416	Phase CARES
7417	ERAP Emergency Rental Assistance
7418	ERAP2 - Emergency Rental Assist.
8001	Community Programs
8002	Elections
8003	65 West Alisal
8004	Debt Service
8005	Other Services
8006	Twin Creeks Golf Course
8007	Fairways Golf Course
8008	Oldtown Salinas Association
8009	Salinas United Business Assoc
8010	Intermodal Transp Center
8011	Downtown Comm Benefit District
8101	Sunrise House-Administration
8102	Counseling
8103	Crisis Intervent
8104	Prevention
8105	SUHSD Grant
8106	CDBG
8107	Harden Grant
8108	MPF Grant
8109	Monterey Co Friday Night Live
8110	MCOE Youth Center
8111	Behavioral Health - Prevention
8112	Community Foundation
8113	Nancy Buck Ransom
8114	Receivership Case
8120	Building-Seismic Fees
8121	Building Standards Admin Fund
8122	Love`s Stores Planning
8123	Weed Abatement
8124	Prepaid Building Fees
8125	Deposits-Permit Center
8126	Deposits-Planning
8127	Payroll Tax
8128	Icma/HL/Taxes W/H
8129	COBRA-Insurance Premium
8130	EDD Childcare Building Maint
8131	Misc Trust Deposits
8132	Sales Tax
8133	Beverage Container Recycling
8134	MAS Municipal Auditing Services
8135	KDF Pointe Apartments
8136	Deferred Compensation

# CHART OF ACCOUNTS – DIVISION

<u>Division</u>	<u>Description</u>
8137	AFLAC Section 125
8138	Cafeteria Benefit Insurances
8139	ADA State Fee Business License
8140	MO. CO. Tourism Impvt Dist
8141	TID - Welcome Center
8142	Community Center Deposits
8143	Friends of the Library
8144	Sherwood Hall Deposits
8145	Adult Literacy Donations
8146	Library Donations
8147	Library Misc Oper
8148	Fire Training
8149	Animal Shelter Donations
8150	Spay/Neuter Voucher Program
8151	PD-Fingerprint Fees
8152	Spayed/Neutered Fees
8153	SPD-Asset Forfeiture
8154	Evidence Room Safe Trust
8155	Day Care Center - MAOF
8156	Graffiti Removal Reimbursement
8157	TAMC Regional Dev Impact Fee
8158	MRWPCA Fees
8159	Mobilehome Rent Mediation
8160	Deposits-Public Works
8161	Chinatown Navigation Center Op
8162	Salinas Homeless Motel Program
8170	Adaptations to City Hall
8171	Playgrnd Struct, Park Bench, Gr
8180	Street Repair / Traffic Safety
8190	Sewer System Work
8191	Park Irrigation Updates
8192	Stormwater Green Infrastructure
8300	Pension Trust

# CHART OF ACCOUNTS – REVENUE BY OBJECT

<b>Account Number</b>	<b>Description</b>
<b>50</b>	<b>Taxes</b>
50.1010	Taxes - Property Taxes-Secured CY
50.1020	Taxes - Property Taxes-Unsecured CY
50.1030	Taxes - Property Taxes-Supp Assessment
50.1040	Taxes - Property Taxes - Interest
50.1050	Taxes - Property Taxes-Secured PY
50.1060	Taxes - Property Taxes-Unsecured PY
50.1070	Taxes - Property Taxes-HOPTR
50.1080	Taxes - Property Taxes-Transfer
50.1090	Taxes - Property Taxes-Tax Increments
50.1120	Taxes - Property Taxes-Veh Lic In-Lieu
50.1129	Taxes - ROPS Pass Through Payments
50.1130	Taxes - Property Taxes-Residual Prop Tax
50.1140	Taxes - Property Taxes-Assessment Dist
50.2010	Taxes - Sales Tax
50.2020	Taxes - Sales Tax In-Lieu
50.2030	Taxes - Transactions and Use Tax-MV
50.2040	Taxes - Transactions and Use Tax-MG
50.2045	Taxes - Excise Tax - Cannabis
50.2050	Taxes - City of Salinas-SB 172
50.2060	Taxes - Utility Users
50.2070	Taxes - Transient Occupancy
50.2080	Taxes - Business License
50.2081	Taxes - Cannabis Business License
50.2090	Taxes - Business Lic Surcharge
<b>51</b>	<b>Franchise Fees</b>
51.2160	Franchise Fees - AT&T
51.2170	Franchise Fees - Cable TV
51.2180	Franchise Fees - Electric
51.2190	Franchise Fees - Garbage
51.2200	Franchise Fees - Gas
51.2210	Franchise Fees - Recycling Shares
51.2220	Franchise Fees - Towing
<b>52</b>	<b>Licenses &amp; Permits</b>
52.1205	Licenses & Permits - Cannabis Permit-New Application
52.1206	Licenses & Permits - Cannabis Permit-Amendment Major
52.1207	Licenses & Permits - Cannabis Permit-Amendment Minor
52.1208	Licenses & Permits - Cannabis Permit-Amendment Admin
52.1209	Licenses & Permits - Cannabis Permit-Renewal
52.1210	Licenses & Permits - Cannabis Permit-Appeal
52.3010	Licenses & Permits - Mechanical Permits
52.3020	Licenses & Permits - Building Permits
52.3030	Licenses & Permits - Plumbing Permits
52.3040	Licenses & Permits - Electrical Permits
52.3050	Licenses & Permits - Encroachment Permits
52.3060	Licenses & Permits - Re-Roofing Permits
52.3070	Licenses & Permits - Building Demolition Permit

# CHART OF ACCOUNTS – REVENUE BY OBJECT

<u>Account Number</u>	<u>Description</u>
52.3080	Licenses & Permits - Building Permit Surcharge
52.4010	Licenses & Permits - Animal Licenses
52.4020	Licenses & Permits - Bicycle Licenses
52.4030	Licenses & Permits - Pawn Broker/False Alarm Permits
52.5010	Licenses & Permits - Parking Lot Permits
52.5020	Licenses & Permits - Salinas St Garage Permits
52.5030	Licenses & Permits - Garage Sale Permits
52.5040	Licenses & Permits - Monterey St Garage Permits
52.5050	Licenses & Permits - Transportation Permits
52.5060	Licenses & Permits - Preferential Permits
52.5070	Licenses & Permits - Monterey St Garage - Hourly
52.5075	Licenses & Permits - Parking Validation
52.5275	Licenses & Permits - Error
52.8010	Licenses & Permits - Other Licenses & Permits
52.8015	Licenses & Permits - Cannabis Business Admin Permit
<b>53</b>	<b>Fines and Forfeits</b>
53.3010	Fines and Forfeits - Code Enforcement Violations
53.3011	Fines and Forfeits - Building Enforcement
53.3012	Fines and Forfeits - NPDES Citations
53.3405	Fines and Forfeits - C & D Penalty
53.4010	Fines and Forfeits - Vehicle Code Fines
53.4011	Fines and Forfeits - Vehicle Code Fines-Red Light Cam
53.4020	Fines and Forfeits - Parking Fines
53.8010	Fines and Forfeits - General Code Fines
<b>54</b>	<b>Use of money and property</b>
54.5010	Use of money and property - Hangar Rent
54.5020	Use of money and property - Aircraft Parking
54.5030	Use of money and property - Building Rental
54.5040	Use of money and property - Ground Leases
54.5050	Use of money and property - Fuel Fees
54.5060	Use of money and property - Use Permits
54.5070	Use of money and property - Flight Fees
54.5080	Use of money and property - Refuse Fees
54.5085	Use of money and property - Hangar Rent Non - Aeronautical
54.5090	Use of money and property - Hangar Rent Non - Airworthy
54.8010	Use of money and property - Investment Earnings
54.8020	Use of money and property - Gain on Sale of Invest
54.8030	Use of money and property - Possessory Interest
54.8050	Use of money and property - Rental Income
54.8051	Use of money and property - ITC Lease
54.8060	Use of money and property - Building Lease
54.8070	Use of money and property - First Tee Lease
54.8080	Use of money and property - Sierra Lease
<b>55</b>	<b>Intergovernmental</b>
55.2013	Intergovernmental - Inter Agency Transfers
55.3013	Intergovernmental - TRAKIT-Permit System Charges
55.3023	Intergovernmental - Developers Contributions-Haciend



# CHART OF ACCOUNTS – REVENUE BY OBJECT

<u>Account Number</u>	<u>Description</u>
55.3024	Intergovernmental - Traffic Fair Share Contributions
55.4003	Intergovernmental - Fire Mitigation Fees
55.4013	Intergovernmental - County CSA 74-Safety Equipment
55.4023	Intergovernmental - HAZMAT Reimbursement
55.4033	Intergovernmental - Monterey County RAN
55.4043	Intergovernmental - Monterey Co. Animal Shelter
55.4053	Intergovernmental - City Animal Shelter
55.4063	Intergovernmental - City of Marina(Animal Shelter)
55.4073	Intergovernmental - Measure X - TAMC
55.4083	Intergovernmental - Emergency Radio Mitigation Fee
55.4202	Intergovernmental - State Fire Reimbursement
55.4212	Intergovernmental - State Office of Emergency Svs
55.4222	Intergovernmental - Post Training Reimbursement
55.4232	Intergovernmental - State Seizure Reimbursement
55.4242	Intergovernmental - Abandoned Vehicle Abatement
55.4252	Intergovernmental - Supp Law Enforcement (AB 3229)
55.4292	Intergovernmental - SB1 Loan Repayment
55.4501	Intergovernmental - Federal Reimbursements
55.4510	Intergovernmental - Federal CARES Act
55.4520	Intergovernmental - FEMA
55.4530	Intergovernmental - American Rescue Plan Act
55.4540	Intergovernmental - ERAP2 Emergency Rent Assistance
55.5013	Intergovernmental - Air District
55.5023	Intergovernmental - MRWPCA
55.5033	Intergovernmental - City Industrial Waste Facility
55.5043	Intergovernmental - Alisal Steinbeck Park Maint.
55.5053	Intergovernmental - Developers Contributions
55.5062	Intergovernmental - Ag-Industrial Specific Plan
55.5063	Intergovernmental - Construction Assistance Others
55.5073	Intergovernmental - Monterey County
55.5074	Intergovernmental - Other Agencies
55.5080	Intergovernmental - Developers-Annexation Fees
55.5082	Intergovernmental - Developers-FGA Ferrasci
55.5083	Intergovernmental - Developers-FGA West
55.5093	Intergovernmental - Developers-FGA Central
55.5103	Intergovernmental - Developers-FGA East
55.5104	Intergovernmental - Developers-Cloverfield
55.5202	Intergovernmental - State Gas Tax - 2106
55.5212	Intergovernmental - State Gas Tax - 2107
55.5222	Intergovernmental - State Gas Tax - 2107.5
55.5232	Intergovernmental - Other State Grant & Reimb
55.5242	Intergovernmental - Rebates/Refunds & Reimb
55.5252	Intergovernmental - State Gas Tax - 2105 (P-111)
55.5262	Intergovernmental - State Gas Tax - 2103 (TCR)
55.5272	Intergovernmental - Regional Surface Transp Program
55.5274	Intergovernmental - State Air Resources Board
55.5282	Intergovernmental - State Highway Maintenance

# CHART OF ACCOUNTS – REVENUE BY OBJECT

<u>Account Number</u>	<u>Description</u>
55.5292	Intergovernmental - SB1 Road Maintenance & Rehab
55.5501	Intergovernmental - Federal Aid - Airport
55.5511	Intergovernmental - Other Federal Grant
55.5521	Intergovernmental - Federal TEA
55.6202	Intergovernmental - CLSB Direct Loan Fund
55.6212	Intergovernmental - Public Library Fund
55.6222	Intergovernmental - State CLSA Literacy Grant
55.7013	Intergovernmental - Packard Foundation
55.7202	Intergovernmental - State Aid - Airport
55.7212	Intergovernmental - State Traffic Grant (Federal)
55.7222	Intergovernmental - BSCC Grant
55.7232	Intergovernmental - Cal EMA
55.7501	Intergovernmental - Block Grant
55.7511	Intergovernmental - SAFER-FEMA Grant Reimb
55.7521	Intergovernmental - HOME Inv Partnership (HUD)
55.7531	Intergovernmental - Emergency Solutions Grant
55.7532	Intergovernmental - Emergency Solutions & Housing
55.7541	Intergovernmental - Federal BJA
55.7542	Intergovernmental - SB2
55.7545	Intergovernmental - Federal Homeland Security
55.7551	Intergovernmental - Economic Development Grant
55.7561	Intergovernmental - COPS Grant Reimbursement
55.8013	Intergovernmental - County Housing In-Lieu
55.8014	Intergovernmental - Local Agency Reimbursement
55.8023	Intergovernmental - Library Contributions
55.8033	Intergovernmental - Mo Co Superintendent of School
55.8202	Intergovernmental - Motor Vehicle In-Lieu
55.8212	Intergovernmental - State Mandated Costs
55.8222	Intergovernmental - CA Endowment
55.8223	Intergovernmental - Disaster Reimbursements
<b>56</b>	<b>Charges for Services</b>
56.1010	Charges for Services - Minute/Agenda Sales Fee
56.1020	Charges for Services - Candidate Filing Fees
56.1140	Charges for Services - Legal Services
56.1141	Charges for Services - Cannabis Work Permit Fee
56.2010	Charges for Services - Bus License Applic Review Fees
56.2020	Charges for Services - Returned Check Charges
56.2030	Charges for Services - Credit Card Convenience Fee
56.3010	Charges for Services - Tentative Map Review Fees
56.3020	Charges for Services - Minor Subdivision Review Fees
56.3030	Charges for Services - Development Agreement
56.3040	Charges for Services - General Plan Amendment Fees
56.3050	Charges for Services - General Plan/Zoning Fees
56.3060	Charges for Services - Rezoning/Prezoning Fees
56.3070	Charges for Services - Planning Decision Appeal
56.3080	Charges for Services - Conditional Use Permit Fee
56.3090	Charges for Services - Prelim Project Review Fee

# CHART OF ACCOUNTS – REVENUE BY OBJECT

<u>Account Number</u>	<u>Description</u>
56.3100	Charges for Services - Planned Unit Development Fee
56.3110	Charges for Services - Freeway Sign Plan Amend Fees
56.3120	Charges for Services - Architectural Review Charges
56.3130	Charges for Services - Environment Assessment Fee
56.3140	Charges for Services - Environment Impact Report Fee
56.3150	Charges for Services - Annexation Review Fee
56.3160	Charges for Services - Temporary Use of Land Review
56.3170	Charges for Services - Sign Review & Permits
56.3180	Charges for Services - Technical Assistance Fees
56.3190	Charges for Services - Variance Fees
56.3200	Charges for Services - Advance Planning Fees
56.3210	Charges for Services - Site Plan Review
56.3220	Charges for Services - Planning Inspection Fee
56.3230	Charges for Services - EIR Review Fee
56.3240	Charges for Services - Building Permit Review
56.3250	Charges for Services - Time Extension of Permits
56.3260	Charges for Services - Precise & Specific Plan Review
56.3270	Charges for Services - Home Occupation Permits
56.3280	Charges for Services - Fire Plan Check Fee-Permit Ctr
56.3290	Charges for Services - Other Planning Fees
56.3400	Charges for Services - Building Plan Check Fees
56.3410	Charges for Services - Special Building Inspection
56.3420	Charges for Services - Reinspection Service
56.3430	Charges for Services - Residential Report
56.3440	Charges for Services - Microfilm Fee
56.3450	Charges for Services - Special Code Inspection
56.3460	Charges for Services - Other Building Fees
56.4010	Charges for Services - Bingo License Application Fee
56.4020	Charges for Services - Special Police Service Fees
56.4030	Charges for Services - Police Report Fees
56.4040	Charges for Services - Police False Alarm Fees
56.4050	Charges for Services - Vehicle Fix-it-ticket Sign Off
56.4060	Charges for Services - Fingerprint Fees
56.4070	Charges for Services - Card Room Fees
56.4080	Charges for Services - Police Photo Charges
56.4090	Charges for Services - Animal Shelter Fees
56.4100	Charges for Services - Noise Regulation Fees
56.4110	Charges for Services - Special Event - Police
56.4120	Charges for Services - Police Record Review Charges
56.4130	Charges for Services - Vehicle ID Number Check
56.4140	Charges for Services - Abandon Vehicle Abatement Fee
56.4150	Charges for Services - Firearm Dealers
56.4160	Charges for Services - Booking Fees Charges
56.4161	Charges for Services - Tobacco Retailer Lic Fee Mo. Co.
56.4170	Charges for Services - Vehicle Release Fees (Towing)
56.4180	Charges for Services - Vehicle Impound Fee (Towing)
56.4190	Charges for Services - Animal Shelter Citation Fees

# CHART OF ACCOUNTS – REVENUE BY OBJECT

<u>Account Number</u>	<u>Description</u>
56.4410	Charges for Services - Rural Fire Service
56.4420	Charges for Services - Emergency Medical Service
56.4430	Charges for Services - Fire Code Mandated Insp Fee
56.4440	Charges for Services - State Mandated Inspection Fees
56.4450	Charges for Services - Fire Plan Check Fee-Fire Dept
56.4460	Charges for Services - Special Fire Permits
56.4470	Charges for Services - Structural Fire Report Fees
56.4480	Charges for Services - Fireworks Fees
56.4490	Charges for Services - Fireworks Surcharge
56.4500	Charges for Services - Fire Hazard Inspection Fees
56.4505	Charges for Services - Fire Hazard Response Fee
56.4510	Charges for Services - Fire False Alarm Fees
56.4515	Charges for Services - Fire Emergency Stand By Time
56.4520	Charges for Services - Special Event - Fire
56.4530	Charges for Services - Admin Fire Citations
56.4540	Charges for Services - Fire Dept Service Charge
56.4550	Charges for Services - Outside Fire Plan Review
56.4560	Charges for Services - Fire Apparatus Fee
56.4570	Charges for Services - Other Fire Fees & Training
56.4580	Charges for Services - ALS Cost Recovery Fee
56.4590	Charges for Services - VAC Cost Recovery Fee
56.5010	Charges for Services - Subdivision Map Check Fees
56.5020	Charges for Services - Subdivision Imp Plan Check Fee
56.5030	Charges for Services - Subdivision Imp Inspection Fee
56.5040	Charges for Services - Industrial Waste Fees
56.5050	Charges for Services - Sanitary Sewer Surcharge Fees
56.5060	Charges for Services - Special Traffic Marking Reques
56.5065	Charges for Services - USA Service Fee
56.5070	Charges for Services - Routing/Escorting/Overload
56.5075	Charges for Services - FEMA
56.5080	Charges for Services - Review and Inspection Fees
56.5090	Charges for Services - Street Tree Pruning
56.5100	Charges for Services - Special Public Works Fees
56.5110	Charges for Services - Street Tree Fee
56.5120	Charges for Services - Sanitary Sewer Impact Fee
56.5130	Charges for Services - Storm Sewer Impact Fee
56.5140	Charges for Services - Neighborhood Park Impact Fee
56.5141	Charges for Services - WASP Park Impact Fee
56.5142	Charges for Services - CASP Park Impact Fee
56.5150	Charges for Services - Street/Traffic Impact Fees
56.5160	Charges for Services - Facilities Impact Fees
56.5170	Charges for Services - Annexation Impact Fees
56.5180	Charges for Services - Library Impact Fee
56.5190	Charges for Services - Fire Protection Service Fee
56.5200	Charges for Services - AutoCAD
56.6010	Charges for Services - Concessions
56.6020	Charges for Services - Sherwood Tennis Use Fees

# CHART OF ACCOUNTS – REVENUE BY OBJECT

<u>Account Number</u>	<u>Description</u>
56.6030	Charges for Services - Reserved Picnic Area Use Fee
56.6040	Charges for Services - Ball Field Use Fee
56.6050	Charges for Services - Youth Sports League Fees
56.6060	Charges for Services - Reimbursable Fee Activities
56.6070	Charges for Services - Community Center Rental Fees
56.6071	Charges for Services - Community Center Service Fees
56.6080	Charges for Services - Other Rec Bldg Rental Fee
56.6081	Charges for Services - Box Office Charges
56.6090	Charges for Services - Neighborhood Center Rental Fee
56.6100	Charges for Services - Recreation Facility Use Fees
56.6300	Charges for Services - Other Library Fees
56.6310	Charges for Services - Library Copying Fees
56.6320	Charges for Services - Overdue Library Fines
56.6330	Charges for Services - Lost/Damaged Material Fees
56.6340	Charges for Services - Library - Donations
56.6350	Charges for Services - Library Facility Use Fees
56.7010	Charges for Services - Vehicle Replacement Charge
56.7020	Charges for Services - Vehicle Lease Charge
56.8010	Charges for Services - Financial Assessment
56.8013	Charges for Services - Public Art Charge
56.8020	Charges for Services - Administrative Service Revenue
56.8030	Charges for Services - Sale of Printed Material
56.8035	Charges for Services - Cannabis Monitoring Fee
56.8037	Charges for Services - Monitoring Fees
56.8040	Charges for Services - Cost of Issuance/Monitoring Fees
56.8050	Charges for Services - Research Fees
56.8060	Charges for Services - Copying Fees
56.8070	Charges for Services - Holiday Parade of Lights
56.8080	Charges for Services - Airshow Charges
56.8090	Charges for Services - Parade Permit Fees
56.8100	Charges for Services - Map Sales
56.8110	Charges for Services - Rental Income
56.8120	Charges for Services - Special Events Fee
56.8130	Charges for Services - Other General Government Fees
<b>57</b>	<b>Other Revenue</b>
57.1010	Other Revenue - Workers Comp Premiums
57.1020	Other Revenue - Workers Comp Reimb
57.1030	Other Revenue - CalPERS Ind Disability Reimb
57.1040	Other Revenue - Liability Insurance
57.1050	Other Revenue - Unreimbursed Medical Contrib
57.1060	Other Revenue - Miscellaneous Insurances
57.1070	Other Revenue - Other Sources
57.1410	Other Revenue - Legal Code Enforcement Recovery
57.2010	Other Revenue - Deferred Compensation
57.2011	Other Revenue - Deferred Compensation - PY
57.2012	Other Revenue - NYL Pension Trust - Prior Year
57.2020	Other Revenue - Separations - Trust Deeds

# CHART OF ACCOUNTS – REVENUE BY OBJECT

<u>Account Number</u>	<u>Description</u>
57.2030	Other Revenue - Trust Deed Fee
57.2040	Other Revenue - Bond Calls
57.2041	Other Revenue - Bond Reserves
57.3010	Other Revenue - Other Loans
57.3020	Other Revenue - Housing Revolving Loans
57.3030	Other Revenue - Micro Loan Program
57.4010	Other Revenue - Donated Assets
57.5010	Other Revenue - Woodside Park Maint Assessment
57.5020	Other Revenue - Downtown Mall Maint Assessment
57.5030	Other Revenue - Airport Bus Park Maint Assess
57.5040	Other Revenue - N/E Landscape Maint Assessment
57.5050	Other Revenue - Harden Ranch Maint Assessment
57.5060	Other Revenue - Vista Nueva
57.5070	Other Revenue - Mira Monte
57.5080	Other Revenue - Monte Bella
57.5090	Other Revenue - Graffiti Removal Reimbursement
57.6010	Other Revenue - Literacy Other Contributions
57.8010	Other Revenue - Unclaimed Property Sales
57.8015	Other Revenue - PD Unclaimed Property
57.8020	Other Revenue - Surplus Property
57.8030	Other Revenue - Land & Building Sale
57.8031	Other Revenue - Land Sale
57.8040	Other Revenue - Loss/Damage Reimb
57.8050	Other Revenue - Miscellaneous Receipts
57.8060	Other Revenue - Business Impvt Dist Assess
57.8070	Other Revenue - Grants & Contributions
57.8080	Other Revenue - Miscellaneous Deposits
57.8090	Other Revenue - Spayed/Neutered Fees
57.8100	Other Revenue - Insurance Reimb
57.8110	Other Revenue - Weed Abatement Fees
57.8120	Other Revenue - Seismic Safety Fees
57.8130	Other Revenue - Fingerprint Fees-State
57.8140	Other Revenue - Subpoena-Civil
57.8150	Other Revenue - Community Center Deposits
57.8160	Other Revenue - Day Care Reimbursements
57.8170	Other Revenue - MAS - Business License Fee
57.8180	Other Revenue - Friends of the Library
57.8190	Other Revenue - Love's Stores Deposits
57.8200	Other Revenue - JPA - Grants & Contributions
57.8210	Other Revenue - County Probation Grant
57.8220	Other Revenue - SUHSD Grant
57.8230	Other Revenue - Sales Tax
57.8240	Other Revenue - SPD Asset Forfeitures
57.8250	Other Revenue - Payroll Tax
57.8260	Other Revenue - Mobilehome Registration Fees
57.8270	Other Revenue - Police Evidence Room Safe
57.8280	Other Revenue - Sherwood Hall Deposits

# CHART OF ACCOUNTS – REVENUE BY OBJECT

<u>Account Number</u>	<u>Description</u>
57.8285	Other Revenue - Contributions & Donations
57.8290	Other Revenue - Library Donations
57.8300	Other Revenue - Literacy Donations
57.8310	Other Revenue - Library Misc Oper
57.8320	Other Revenue - California Endowment
57.8330	Other Revenue - Youth Alternative to Violence
57.8340	Other Revenue - Assistance to Firefighter AFG
57.8350	Other Revenue - SRA Contribution
57.8360	Other Revenue - Monterey One Water (MRWPCA) Fees
57.8370	Other Revenue - Prepaid Buidling Fees
57.8380	Other Revenue - Monterey County Friday Night
57.8390	Other Revenue - CLSA Families for Literacy
57.8400	Other Revenue - Mo Co Behavioral Health - Prev
57.8410	Other Revenue - City Contribution
57.8415	Other Revenue - Other Agency Contribution
57.8420	Other Revenue - Airport Contribution
57.8430	Other Revenue - Harden Foundation Grant
57.8440	Other Revenue - Icma/MM/Taxes W/H
57.8450	Other Revenue - NGEN Receipts
57.8460	Other Revenue - Inclusionary Housing
57.8470	Other Revenue - Building Standards Admin Fees
57.8480	Other Revenue - Cal Ema PSN
57.8490	Other Revenue - Animal Shelter Donations
57.8500	Other Revenue - Spay/Neuter Voucher Prog
57.8510	Other Revenue - KDF Tenant Services
57.8520	Other Revenue - Fire Training
57.8530	Other Revenue - Body Worn Cameras (MPF)
57.8540	Other Revenue - Public Agency Dues
57.8550	Other Revenue - EZ Voucher Fees
57.8560	Other Revenue - Airport Cardlock Deposits
57.8570	Other Revenue - Deposits-Permit Center
57.8575	Other Revenue - Deposits-Public Works
57.8580	Other Revenue - Deposits-Planning
57.8590	Other Revenue - Dependent Care Contributions
57.8600	Other Revenue - Health Ins
57.8605	Other Revenue - PERS Retirement Cost Share
57.8610	Other Revenue - Dental Ins
57.8620	Other Revenue - Vision Ins
57.8630	Other Revenue - TID - Welcome Center
57.8640	Other Revenue - Regional Dev Impact Fee
57.8650	Other Revenue - Mo.Co.Tourism Hotel Impvt Dist
57.8660	Other Revenue - County Drug Grant
<b>58</b>	<b>Other Financing Sources</b>
58.8010	Other Financing Sources - Loans/Lease Proceeds
58.8011	Other Financing Sources - Loan Proceeds
58.8013	Other Financing Sources - Bond Proceeds
58.8020	Other Financing Sources - Bond Premium

# CHART OF ACCOUNTS – REVENUE BY OBJECT

<u>Account Number</u>	<u>Description</u>
<b>90</b>	<b>Transfers In</b>
90.1000	Transfers In - General Fund
90.1100	Transfers In - Measure E
90.1200	Transfers In - Measure G
90.1300	Transfers In - Measure X
90.2032	Transfers In - Dev Fees - Park & Playgrounds
90.2104	Transfers In - Airport Bus Park Maint Dist
90.2105	Transfers In - N.E. Landscape MD
90.2106	Transfers In - Harden ranch M.D.
90.2107	Transfers In - Vista Nueva M.D.
90.2108	Transfers In - Miramonte Landscape M.D.
90.2109	Transfers In - Monte Bella Maint District
90.2202	Transfers In - Supp Law Enforcement
90.2301	Transfers In - Dev Fees - Storm & Sewer
90.2302	Transfers In - Dev Fees - Park & Playgrounds
90.2303	Transfers In - Dev Fees - Library
90.2305	Transfers In - Dev Fee - Annexations
90.2306	Transfers In - Dev Fees - Arterial
90.2307	Transfers In - Development Fees - Fire
90.2401	Transfers In - Gas Tax - 2107
90.2402	Transfers In - Gas Tax - 2106
90.2403	Transfers In - Gas Tax - 2105
90.2404	Transfers In - Gas Tax - Motor Vehicle Fuel Tax
90.2501	Transfers In - Emergency Medical Services
90.2502	Transfers In - Asset Seizure
90.2503	Transfers In - Traffic Safety
90.2505	Transfers In - Rec Park Fund
90.2506	Transfers In - PEG
90.2508	Transfers In - Contributions & Donations
90.2510	Transfers In - Measure X - TAMC
90.2511	Transfers In - SB1 Road Maintenance & Rehab
90.2602	Transfers In - HAS - Affordable Housing
90.2910	Transfers In - CDBG
90.2911	Transfers In - CDBG - Covid 19
90.2940	Transfers In - Emergency Solutions Grant HUD
90.2941	Transfers In - Emergency Solutions Grant-COC
90.2942	Transfers In - CA Emergency Solutions & Housing
90.2943	Transfers In - ESG-CV HUD
90.3106	Transfers In - Homeland Security
90.3111	Transfers In - SAFER
90.3113	Transfers In - Relocation and Contingencies
90.3115	Transfers In - Asst to Firefighters Grant
90.3116	Transfers In - COPS NGEN Grant
90.3182	Transfers In - DOJ Office of Justice Program
90.3256	Transfers In - First Five Monterey Co
90.3282	Transfers In - BSCC-Board of St&Comm Correction
90.3910	Transfers In - CARES Act



# CHART OF ACCOUNTS – REVENUE BY OBJECT

<u>Account Number</u>	<u>Description</u>
90.4101	Transfers In - 1997 COPs
90.4103	Transfers In - Steinbeck COP
90.4104	Transfers In - 2014 COP Consolidated
90.4108	Transfers In - Energy Improvement
90.4109	Transfers In - 2015 Refunding COP 2005 A & B
90.4203	Transfers In - Assessment District Reserve
90.5102	Transfers In - Federal Aid - Airport
90.5201	Transfers In - Spec Const Assist - Fed, State
90.5202	Transfers In - from Special Const Assist-Bond
90.5203	Transfers In - Spec Const Assist - Other
90.5300	Transfers In - Assessment District - Projects
90.5301	Transfers In - 2019 Spec Tax Bond Monte Bella
90.5302	Transfers In - 2019 Spec Tax Bond Monte Bella 2
90.5303	Transfers In - 2019 Spec Tax Monte Bella 3
90.5800	Transfers In - to Capital Projects
90.6100	Transfers In - Airport Fund
90.6200	Transfers In - Industrial Waste
90.6301	Transfers In - Fairways Golf Course
90.6302	Transfers In - Twin Creek Golf Course
90.6400	Transfers In - Sewer Fund
90.6500	Transfers In - Storm Sewer (NPDES)
90.6600	Transfers In - Crazy Horse Landfill
90.6801	Transfers In - Downtown Parking
90.6803	Transfers In - Parking Enforcement
90.6900	Transfers In - Permit Services
90.8104	Transfers In - Economic Development
90.8106	Transfers In - Flexible Spending
90.8107	Transfers In - Cafeteria Benefits
90.8701	Transfers In - Deferred Comp - Trust Deeds
90.8702	Transfers In - Deferred Comp - Separations
90.8801	Transfers In - Trust Deposits
90.8802	Transfers In - Community Center Deposits
90.8803	Transfers In - Sherwood Hall Deposits
90.8806	Transfers In - Sales Tax
90.8807	Transfers In - Payroll Deposits Fund
90.8808	Transfers In - KDF Los Padres
90.8914	Transfers In - RORF-Redev Obligation Retirement
90.8915	Transfers In - Successor Agency

# CHART OF ACCOUNTS – EXPENDITURE BY OBJECT

Account Number	Description
<b>61</b>	<b>Salaries &amp; Benefits</b>
61.1100	Salaries & Benefits - Regular Pay
61.1104	Salaries & Benefits - Regular Pay - Cost Recovery
61.1140	Salaries & Benefits - Regular Pay-Special Events
61.1200	Salaries & Benefits - Annual Leave
61.1210	Salaries & Benefits - Annual Leave Accrued
61.1220	Salaries & Benefits - Annual Leave Buy Back
61.1300	Salaries & Benefits - Sick
61.1310	Salaries & Benefits - Workers Compensation
61.1400	Salaries & Benefits - Holiday
61.1410	Salaries & Benefits - Holiday-Floating
61.1500	Salaries & Benefits - Paid Time Leave Used
61.1510	Salaries & Benefits - Paid Time Leave Earned
61.2000	Salaries & Benefits - Temporary Pay
61.2140	Salaries & Benefits - Temporary Pay - Special Events
61.3000	Salaries & Benefits - Overtime - Regular
61.3010	Salaries & Benefits - Overtime - Court
61.3020	Salaries & Benefits - Overtime -Call Back
61.3030	Salaries & Benefits - Overtime Payroll-Temp
61.3040	Salaries & Benefits - Overtime - Holiday
61.3050	Salaries & Benefits - Overtime - Mtg/Trng
61.3060	Salaries & Benefits - Overtime - Explorers
61.3070	Salaries & Benefits - Overtime-FLSA
61.3080	Salaries & Benefits - Overtime Payroll
61.3090	Salaries & Benefits - Overtime Payroll
61.3091	Salaries & Benefits - OT Motorcycle Safety - Sat
61.3092	Salaries & Benefits - OT Motorcycle Safety - Operating
61.3100	Salaries & Benefits - Overtime Payroll
61.3110	Salaries & Benefits - Overtime Payroll
61.3120	Salaries & Benefits - OT Spec Events - Other
61.3130	Salaries & Benefits - OT - Violence/Crime Response
61.3140	Salaries & Benefits - OT - Spec Events
61.3144	Salaries & Benefits - O/T - Cost Recovery
61.3150	Salaries & Benefits - Background Investigations
61.3160	Salaries & Benefits - Rangemaster
61.3190	Salaries & Benefits - Overtime Call Back CSI
61.3200	Salaries & Benefits - Overtime Call Back Lab
61.3220	Salaries & Benefits - Overtime-Hold Over
61.3230	Salaries & Benefits - Overtime - Traffic Enforcement
61.3240	Salaries & Benefits - Overtime - Distracted Driving
61.3250	Salaries & Benefits - Overtime - Other
61.3260	Salaries & Benefits - Overtime Tac/Med
61.3270	Salaries & Benefits - Overtime Tac/Med Training
61.3280	Salaries & Benefits - Homeless
61.3285	Salaries & Benefits - Special Investigations
61.3290	Salaries & Benefits - Fire Incident Ext Past 0800
61.3300	Salaries & Benefits - OES Training

# CHART OF ACCOUNTS – EXPENDITURE BY OBJECT

<u>Account Number</u>	<u>Description</u>
61.3320	Salaries & Benefits - OT - Out of County
61.3330	Salaries & Benefits - OT - Minimum Staffing
61.3350	Salaries & Benefits - OT - Emergency Callback
61.3360	Salaries & Benefits - OT - HazMat
61.3370	Salaries & Benefits - OT - Fire
61.3440	Salaries & Benefits - Overtime - DO NOT USE Ciclovía
61.4000	Salaries & Benefits - Reimbursable Payroll Costs
61.4010	Salaries & Benefits - Health Club/Fitness Bonus
61.4020	Salaries & Benefits - Termination Payroll Costs
61.4030	Salaries & Benefits - Merit Bonus
61.4040	Salaries & Benefits - Termination-Vacation
61.4050	Salaries & Benefits - Termination-Other
61.4060	Salaries & Benefits - Other Payroll Costs
61.4061	Salaries & Benefits - Grant Match Payroll & Benefits
61.4062	Salaries & Benefits - Police Recruiting Incentive
61.4063	Salaries & Benefits - MOU Bonus
61.4064	Salaries & Benefits - Recruiting Incentive (Other)
61.4065	Salaries & Benefits - Essential Worker Premium Pay
61.7000	Salaries & Benefits - Flexible Leave
61.7010	Salaries & Benefits - Administrative Leave
61.7020	Salaries & Benefits - Cafeteria Plan
61.7030	Salaries & Benefits - Management Leave
61.7040	Salaries & Benefits - Deferred Comp - Directors
61.7050	Salaries & Benefits - Residential/Conf Stipends
61.7060	Salaries & Benefits - Other Compensation
61.7070	Salaries & Benefits - Health Savings Acct-RHS
61.8010	Salaries & Benefits - Uniform Allowance
61.8020	Salaries & Benefits - Auto Allowance
61.8210	Salaries & Benefits - OASDI
61.8220	Salaries & Benefits - PERS-Normal Cost
61.8221	Salaries & Benefits - PERS-UAL
61.8230	Salaries & Benefits - New York Life
61.8240	Salaries & Benefits - ICMA
61.8250	Salaries & Benefits - Medicare
61.8300	Salaries & Benefits - Health Insurance-City
61.8310	Salaries & Benefits - Health,Dental,Vis - Firefighters
61.8320	Salaries & Benefits - Health Ins - PS Retirees
61.8330	Salaries & Benefits - Health Ins-PERS
61.8340	Salaries & Benefits - Health Insurance - Cobra
61.8341	Salaries & Benefits - EAP Concern
61.8350	Salaries & Benefits - Dental Insurance
61.8360	Salaries & Benefits - Vision Insurance
61.8400	Salaries & Benefits - Health Insurance - Admin Fee
61.8410	Salaries & Benefits - Health Ins - Severance Benefit
61.8420	Salaries & Benefits - Post Employment Health Benefit
61.8430	Salaries & Benefits - PERS Retirees PEMHCA MinER Contr
61.8431	Salaries & Benefits - NonPERS Retirees PEMHCA Min Cont

# CHART OF ACCOUNTS – EXPENDITURE BY OBJECT

<u>Account Number</u>	<u>Description</u>
61.8440	Salaries & Benefits - Health Ins- IAFF Concession
61.8500	Salaries & Benefits - Life Insurance
61.8510	Salaries & Benefits - Life Insurance-Firefighters
61.8600	Salaries & Benefits - Long-Term Disability
61.8610	Salaries & Benefits - Long Term Dis - Firefighters
61.8620	Salaries & Benefits - Long Term Dis - Police Officers
61.8630	Salaries & Benefits - Workers Compensation Premiums
61.8635	Salaries & Benefits - Refund PERS Member Contribution
61.8700	Salaries & Benefits - Overtime Meals
61.8710	Salaries & Benefits - Unemployment
61.8720	Salaries & Benefits - Employee Concessions
61.8800	Salaries & Benefits - Deferred Comp - Withdrawals
61.8900	Salaries & Benefits - NYL Pension Trust - Withdrawals
61.9960	Salaries & Benefits - Vacancy Factor
61.9970	Salaries & Benefits - Frozen - Vacant
61.9980	Salaries & Benefits - Furlough Pay
61.9990	Salaries & Benefits - CIP/Program Reg Salary Deduct
61.9991	Salaries & Benefits - Deduct Recruiting Incentive
61.9992	Salaries & Benefits - Regular Pay-CIP Budget Only
<b>62</b>	<b>Supplies &amp; Materials</b>
62.1000	Supplies & Materials - Office Supplies
62.1010	Supplies & Materials - Toners
62.1200	Supplies & Materials - Printing Costs
62.1500	Supplies & Materials - Other Office Supplies
62.2000	Supplies & Materials - Building Maintenance Supplies
62.2010	Supplies & Materials - Vehicle Maintenance Supplies
62.2020	Supplies & Materials - Equipment Maintenance Supplies
62.2030	Supplies & Materials - Parks Materials
62.2100	Supplies & Materials - Janitorial-Supplies
62.2110	Supplies & Materials - Health & Safety Supplies
62.2120	Supplies & Materials - Medical Supplies
62.2200	Supplies & Materials - Lights-Supplies
62.2300	Supplies & Materials - Rolling Stock-Supplies
62.2310	Supplies & Materials - Rolling Stock-Supplies
62.2320	Supplies & Materials - Rolling Stock-Supplies
62.2400	Supplies & Materials - Fixed Equipment-Supplies
62.2500	Supplies & Materials - Other R & M Supplies
62.3100	Supplies & Materials - Fuel - Diesel
62.3200	Supplies & Materials - Fuel - Unleaded
62.3300	Supplies & Materials - Fuel - Unleaded Plus
62.3400	Supplies & Materials - Oils And Lubricants
62.4000	Supplies & Materials - Small Tools & Equipment
62.4100	Supplies & Materials - Power Equip
62.4200	Supplies & Materials - Hand Tools
62.4300	Supplies & Materials - Other Tools & Equip
62.5100	Supplies & Materials - Safety Clothing
62.5110	Supplies & Materials - Laundry Service

# CHART OF ACCOUNTS – EXPENDITURE BY OBJECT

<u>Account Number</u>	<u>Description</u>
62.5120	Supplies & Materials - Other clothing & Equip
62.5130	Supplies & Materials - Other clothing & equip-SWAT
62.5200	Supplies & Materials - Safety Equipment
62.5210	Supplies & Materials - Fire Hose & Nozzle Replacement
62.6000	Supplies & Materials - Street Materials
62.6100	Supplies & Materials - Asphalt & Paving
62.6300	Supplies & Materials - Sand & Gravel
62.6400	Supplies & Materials - Traffic & Safety Supplies
62.6500	Supplies & Materials - Other Street Materials
62.6600	Supplies & Materials - Pesticides
62.6700	Supplies & Materials - Other Chemicals
62.7000	Supplies & Materials - Books and Publications
62.7100	Supplies & Materials - Books
62.7120	Supplies & Materials - Bilingual Books
62.7130	Supplies & Materials - Leased Books
62.7190	Supplies & Materials - Friends of the Library-Misc
62.7200	Supplies & Materials - Periodicals
62.7210	Supplies & Materials - Publications & Trade Journals
62.7220	Supplies & Materials - A - V Materials
62.8000	Supplies & Materials - Special Dept Supplies
62.8004	Supplies & Materials - Library Programming Supplies
62.8005	Supplies & Materials - Fireworks Surcharge
62.8010	Supplies & Materials - E-Resources
62.8350	Supplies & Materials - Crime Lab Spec Dept Supplies
62.8510	Supplies & Materials - IT Communications Hardware
62.8520	Supplies & Materials - Computer Supplies & Hardware
62.8530	Supplies & Materials - Computer Aided Design
62.8540	Supplies & Materials - Mobile Data
62.8550	Supplies & Materials - Mobile Data Software
62.8990	Supplies & Materials - Special Dept Supplies-Deduct
<b>63</b>	<b>Outside Services</b>
63.1000	Outside Services - Communications
63.1020	Outside Services - NGEN Operation & Maintenance
63.1030	Outside Services - 911 System
63.1040	Outside Services - ACJIS
63.1050	Outside Services - Internet/Cable
63.1060	Outside Services - False Alarm Outsource Charges
63.1070	Outside Services - Tel/Siemens ABN-AMRO
63.1080	Outside Services - 911/MDT Maintenance & Support
63.1081	Outside Services - MRWPCA Wash Water
63.1100	Outside Services - Telephone-Basic Rental
63.1110	Outside Services - City Wide Technology Maint
63.1120	Outside Services - IT Communications
63.1150	Outside Services - Leased Lines
63.1160	Outside Services - Cell Phones
63.1180	Outside Services - Pagers
63.1200	Outside Services - Telephone

# CHART OF ACCOUNTS – EXPENDITURE BY OBJECT

<u>Account Number</u>	<u>Description</u>
63.1210	Outside Services - Mobile Data Connections
63.1300	Outside Services - Telegram-Telex-Teletype
63.1350	Outside Services - Communications
63.1400	Outside Services - Postage
63.2010	Outside Services - Water
63.2020	Outside Services - Gas
63.2030	Outside Services - Electricity
63.2060	Outside Services - Electricity -Street Lights
63.2070	Outside Services - Electricity - Traffic Signal
63.2100	Outside Services - Sewerage - MRWPCA
63.2110	Outside Services - Refuse
63.2200	Outside Services - Other Utilities
63.3010	Outside Services - Rents
63.3012	Outside Services - Facility Expense
63.3040	Outside Services - Capital Leases
63.3050	Outside Services - Leases
63.3100	Outside Services - Rent - Land
63.3200	Outside Services - Rent - Building
63.3220	Outside Services - Rent-Expo Site
63.3300	Outside Services - Rent - Equipment
63.3310	Outside Services - Rent - Copier
63.4010	Outside Services - Maint & Repairs Aquatic Center
63.4100	Outside Services - Maint & Repairs - Bldg & Grounds
63.4200	Outside Services - Maint & Repairs- Furn & Fixtures
63.4300	Outside Services - Maint & Repairs - Equipment
63.4400	Outside Services - Maint & Repairs - Auto & Truck
63.4500	Outside Services - Maintenance - Janitorial
63.4600	Outside Services - Maintenance - Radios
63.4700	Outside Services - Maint & Repairs - Traffic Signal
63.4900	Outside Services - Maintenance & Repairs- Others
63.4980	Outside Services - Maintenance - Software
63.5010	Outside Services - Professional Services
63.5030	Outside Services - Grant Writing/Service Fees
63.5040	Outside Services - Events
63.5050	Outside Services - PD/Q Prog-Business Attraction
63.5060	Outside Services - Custodian Fees on Investments
63.5100	Outside Services - Legal Services
63.5105	Outside Services - Legal Svcs Code Enforcement
63.5200	Outside Services - Audit Services
63.5210	Outside Services - Muni Services B/L & UUT Audits
63.5220	Outside Services - Cannabis Monitoring
63.5260	Outside Services - DCI
63.5270	Outside Services - Contract Out Senior Planner
63.5280	Outside Services - P-Bid Study and Formation
63.5300	Outside Services - Architectural Services
63.5380	Outside Services - Interpreting Services
63.5390	Outside Services - Labor Relations

# CHART OF ACCOUNTS – EXPENDITURE BY OBJECT

<u>Account Number</u>	<u>Description</u>
63.5400	Outside Services - Engineering Services
63.5460	Outside Services - Inspection Services
63.5500	Outside Services - Appraisal Services
63.5540	Outside Services - Storm Water Monitoring Service
63.5600	Outside Services - Medical Exams
63.5650	Outside Services - Recruitment
63.5700	Outside Services - Plan Checks
63.5710	Outside Services - Contract Inspection
63.5720	Outside Services - Rehab Loan Initial Charges
63.5730	Outside Services - Real Estate/Title/Escrow Servs
63.5810	Outside Services - Community Center Programs
63.5820	Outside Services - Rec Centers & Playgrounds
63.5830	Outside Services - Sports & Aquatics Programs
63.5831	Outside Services - Aquatic Center Security
63.5840	Outside Services - Prevention Programs
63.5900	Outside Services - Other Professional Services
63.5901	Outside Services - GASB Actuarial
63.5905	Outside Services - Boots Road
63.5906	Outside Services - Granicus
63.5910	Outside Services - E-Resources Services
63.6010	Outside Services - Other Outside Services
63.6020	Outside Services - Sponsorships
63.6030	Outside Services - Weed Abatement Services
63.6060	Outside Services - Polygraph Services
63.6070	Outside Services - Consulting Services
63.6080	Outside Services - Bank Charges
63.6100	Outside Services - Outside Printing
63.6200	Outside Services - Fundraising Events
<b>64</b>	<b>Other Charges</b>
64.1000	Other Charges - Administrative Overhead
64.1005	Other Charges - Public Art Charge
64.1010	Other Charges - Advertising
64.1020	Other Charges - Marketing
64.1030	Other Charges - Due to Monterey County
64.1100	Other Charges - Legal Publications
64.1200	Other Charges - Advertising - Recruitment
64.1900	Other Charges - Advertising - Other
64.2000	Other Charges - Travel, Conferences, Meetings
64.2010	Other Charges - Travel
64.2100	Other Charges - Travel-Mayor
64.2110	Other Charges - Travel-Council District 1
64.2120	Other Charges - Travel-Council District 2
64.2130	Other Charges - Travel-Council District 3
64.2140	Other Charges - Travel-Council District 4
64.2150	Other Charges - Travel-Council District 5
64.2160	Other Charges - Travel-Council District 6
64.2500	Other Charges - Training

# CHART OF ACCOUNTS – EXPENDITURE BY OBJECT

<u>Account Number</u>	<u>Description</u>
64.2550	Other Charges - Tuition Reimbursement
64.2560	Other Charges - Kauffman Training Assistance
64.4040	Other Charges - New York Life Pension ER Contrib
64.4045	Other Charges - New York Life Pension Misc
64.4050	Other Charges - Insurance
64.4200	Other Charges - Liability Claims/Legal Defense
64.4210	Other Charges - Liability Claims Admin
64.4220	Other Charges - Excess Liability Insurance
64.4400	Other Charges - Unemployment Claims
64.4490	Other Charges - Other Insurance
64.4530	Other Charges - Biennial Physicals
64.4540	Other Charges - COBRA Administration
64.4550	Other Charges - Employee Physicals
64.4560	Other Charges - DMV & Immunizations
64.4570	Other Charges - DOT Testing
64.4580	Other Charges - Employee Assistance Program
64.4600	Other Charges - Workers Comp Claims
64.4610	Other Charges - Workers Comp Admin
64.4620	Other Charges - Excess Workers Comp Insurance
64.4630	Other Charges - Relocation-Moving Expenses
64.4640	Other Charges - CalPERS Ind Disability Advance
64.4650	Other Charges - Health Insurance Excess
64.4700	Other Charges - Unreimbursed Medical Expenses
64.4710	Other Charges - Dependent Care Expenses
64.5120	Other Charges - Tax Administration
64.5300	Other Charges - Contribution to SUBA
64.5310	Other Charges - Contribution to Oldtown
64.5320	Other Charges - Contributions to Other Agencies
64.5325	Other Charges - Deferred City Fees
64.5330	Other Charges - TOT Tax Sharing
64.5360	Other Charges - Sales Tax Incentive Program
64.5370	Other Charges - Contribution to Acosta Plaza
64.5400	Other Charges - Refunds & Reimbursements
64.5405	Other Charges - Employee Cost Reimbursements
64.5410	Other Charges - Agency Reimbursement
64.5412	Other Charges - Agency Fees
64.5415	Other Charges - Miscellaneous Expenditures
64.5420	Other Charges - Asset Forfeiture Refunds
64.5500	Other Charges - Membership & Dues
64.5510	Other Charges - Waste Discharge Fee
64.5520	Other Charges - Permit Fees
64.5530	Other Charges - Licenses
64.5540	Other Charges - Taxes
64.5550	Other Charges - Sales Tax
64.5560	Other Charges - Field Trips/Other Activities
64.5800	Other Charges - Rounding
64.5810	Other Charges - Relocation & Contingency



# CHART OF ACCOUNTS – EXPENDITURE BY OBJECT

<u>Account Number</u>	<u>Description</u>
64.5820	Other Charges - Contingencies
64.5830	Other Charges - Cost Recovery
64.6000	Other Charges - El Grito Festival
64.6010	Other Charges - Rodeo
64.6020	Other Charges - Carnival
64.6021	Other Charges - Fourth of July Fireworks
64.6030	Other Charges - Kiddie Kapers
64.6040	Other Charges - California Air Show
64.6050	Other Charges - Ciclovía
64.6060	Other Charges - Parade of Lights
64.6070	Other Charges - CARR Lake
64.6080	Other Charges - Salinas Valley Promise
64.7000	Other Charges - FORA
64.7001	Other Charges - Ground Water Sustainability JPA
64.7002	Other Charges - Monterey Bay Housing Trust
64.7010	Other Charges - National League of Cities
64.7020	Other Charges - Association Memberships
64.7030	Other Charges - League Of Calif Cities
64.7040	Other Charges - Chamber of Commerce
64.7045	Other Charges - Sister City Association
64.7050	Other Charges - Economic Development Corp.
64.7051	Other Charges - Other Econ Development Incentive
64.7060	Other Charges - Legislative Advocacy
64.7070	Other Charges - AMBAG
64.7080	Other Charges - LAFCO
64.7090	Other Charges - PERS Coalition
64.7100	Other Charges - Air District
64.7110	Other Charges - Cable TV Taping (MCOE)
64.7120	Other Charges - Convention & Visitors Bureau
64.7130	Other Charges - California Welcome Center
64.7140	Other Charges - Girls Inc of the Central Coast
64.7150	Other Charges - Mo. Co. Cities Association
64.7160	Other Charges - Special Comm Events-City Sponsor
64.7161	Other Charges - Food & Wine Festival
64.7162	Other Charges - Veterans Day Parade
64.7163	Other Charges - Founder's Day Event
64.7170	Other Charges - Neighborhoods
64.7180	Other Charges - Recognition
64.7190	Other Charges - Youth Commision
64.7200	Other Charges - Mayor's Recognitions
64.7210	Other Charges - Community Circles
64.7220	Other Charges - Sun Street Center
64.7230	Other Charges - Reimb Cost of Repair Damaged Str
64.9999	Other Charges - Special Events - City Contrib
<b>65</b>	<b>Debt Service</b>
65.1000	Debt Service - Bond-Principal
65.1030	Debt Service - Principal on Loans/Leases

# CHART OF ACCOUNTS – EXPENDITURE BY OBJECT

Account Number	Description
65.2000	Debt Service - Bond-Interest
65.2030	Debt Service - Interest on Loans/Leases
65.3000	Debt Service - Paying Agent Fees
65.3010	Debt Service - Cost of Issuance
65.3030	Debt Service - Refunding Debt
65.3040	Debt Service - Refunding Debt - Future Interest
<b>66</b>	<b>Capital Outlays</b>
66.1000	Capital Outlays - Land
66.2000	Capital Outlays - Buildings
66.3000	Capital Outlays - Building Improvements
66.3010	Capital Outlays - Remodeling & Alteration
66.3500	Capital Outlays - Acquisition/Predevelopment
66.3600	Capital Outlays - Contribution - Bldg Construction
66.3601	Capital Outlays - Contribution - Fixed Assets
66.4000	Capital Outlays - Improvements
66.5000	Capital Outlays - Other Equipment
66.5010	Capital Outlays - Mach, Furniture & Equip
66.5100	Capital Outlays - Machinery
66.5200	Capital Outlays - Furniture
66.5300	Capital Outlays - Office Equipment
66.5400	Capital Outlays - Equipment
66.5410	Capital Outlays - Audio/Digital/Video Equipment
66.5420	Capital Outlays - Digital Equipment
66.5430	Capital Outlays - Telephone Equipment
66.5440	Capital Outlays - Radio Equipment
66.5445	Capital Outlays - Capital Outlay Equip Insurance
66.5500	Capital Outlays - Vehicles
66.5510	Capital Outlays - Lease Vehicle Charges
66.5540	Capital Outlays - Police Vehicles (Insurance)
66.5550	Capital Outlays - Police Equipment
66.5560	Capital Outlays - Body Worn Cameras
66.5570	Capital Outlays - SCBA's
66.5580	Capital Outlays - EMS PPE
66.5600	Capital Outlays - Radio Equipment-Other Agencies
66.5610	Capital Outlays - Radio Equipment-City
66.5720	Capital Outlays - Infrastructure-City
66.5730	Capital Outlays - Infrastructure-County
66.5800	Capital Outlays - Computer Software
66.5810	Capital Outlays - Computer Equipment
<b>67</b>	<b>Stores Sales</b>
67.0000	Stores Sales - Stores Sales
67.1000	Stores Sales - Stores Purchases
<b>68</b>	<b>Deferred Comp</b>
68.1010	Deferred Comp - Def Comp TD Costs/Losses On Inv
68.1020	Deferred Comp - Def Comp - Trust Deed Mgmt Fee
68.1030	Deferred Comp - Deferred Comp Refunds
68.1040	Deferred Comp - Def Comp Interagency Transfer

# CHART OF ACCOUNTS – EXPENDITURE BY OBJECT

<u>Account Number</u>	<u>Description</u>
68.1050	Deferred Comp - T/D Separation
<b>69</b>	<b>Financial Assistance</b>
69.1010	Financial Assistance - Housing Rehab-Direct Loans
69.1020	Financial Assistance - Housing Rehab-Deferred Loans
69.1030	Financial Assistance - Housing Rehab-HAA Grants
69.1040	Financial Assistance - FTHB-Down Pymt Assist
69.1050	Financial Assistance - Downtown Outdoor Dining Forgivab
69.1060	Financial Assistance - AVP Commercial Façade Impvt Prog
69.1070	Financial Assistance - Business Marketing & Tech Grants
69.1100	Financial Assistance - Housing Rehab-Lead Base
69.1110	Financial Assistance - Contrib/Reimb to Other Agencies
69.1120	Financial Assistance - Legal Services for Seniors
69.1130	Financial Assistance - City Grant Cost Share
69.1200	Financial Assistance - Alliance on Aging
69.1210	Financial Assistance - AmeriCorps Vista
69.1220	Financial Assistance - Boys and Girls Clubs
69.1221	Financial Assistance - Girls Inc of the Central Coast
69.1230	Financial Assistance - CA Partnership for Safe Comm
69.1240	Financial Assistance - CASP
69.1250	Financial Assistance - Central Coast Ctr. Independent
69.1260	Financial Assistance - Central Coast HIV/(John XXIII)
69.1262	Financial Assistance - Community Homeless Solutions
69.1263	Financial Assistance - Coalition of Homeless Service
69.1264	Financial Assistance - Step Up on Second Street
69.1265	Financial Assistance - Bay Area Community Services
69.1270	Financial Assistance - Comm Human Services Project
69.1280	Financial Assistance - CSUMB
69.1290	Financial Assistance - First Mayor's House
69.1300	Financial Assistance - Food Bank
69.1310	Financial Assistance - Franciscan Workers
69.1320	Financial Assistance - Gateway Apartments
69.1330	Financial Assistance - Girl Scouts of Monterey Bay
69.1340	Financial Assistance - Green Vehicles
69.1350	Financial Assistance - Grid Alternatives
69.1351	Financial Assistance - Multi Family Housing
69.1360	Financial Assistance - Grow Salinas
69.1361	Financial Assistance - Eden Council Hope & Opportunity
69.1370	Financial Assistance - Housing Resource Center
69.1380	Financial Assistance - Housing Resource Ctr of MoCo
69.1385	Financial Assistance - Catholic Charities
69.1390	Financial Assistance - Interim-Mental Health Wellness
69.1400	Financial Assistance - Lagunas Haciendas
69.1402	Financial Assistance - Lagunas Haciendas Phase 3
69.1410	Financial Assistance - Legal Services for Seniors
69.1420	Financial Assistance - Meals on Wheels
69.1421	Financial Assistance - Methodist Church
69.1430	Financial Assistance - Monterey Co-Sheriff's Office

# CHART OF ACCOUNTS – EXPENDITURE BY OBJECT

<u>Account Number</u>	<u>Description</u>
69.1440	Financial Assistance - Monterey County
69.1450	Financial Assistance - Monterey County Dist Atty
69.1460	Financial Assistance - Monterey County Probation Dept
69.1461	Financial Assistance - Monterey Co Office of Education
69.1470	Financial Assistance - NCCD
69.1480	Financial Assistance - Ombudsman (Alliance on Aging)
69.1490	Financial Assistance - Partners for Peace
69.1500	Financial Assistance - Peacock Acres Inc.
69.1510	Financial Assistance - Project Sentinel
69.1511	Financial Assistance - Rancho Cielo
69.1512	Financial Assistance - CA Youth Outreach
69.1520	Financial Assistance - Rebuilding Together
69.1530	Financial Assistance - Salinas Police Activity League
69.1531	Financial Assistance - Salvation Army
69.1532	Financial Assistance - Salinas Regional Board Authority
69.1533	Financial Assistance - San Benito County
69.1534	Financial Assistance - YWCA Monterey County
69.1535	Financial Assistance - Natividad Medical Foundation
69.1536	Financial Assistance - Downtown Street Team
69.1540	Financial Assistance - Second Chance Youth Program
69.1550	Financial Assistance - Shelter Outreach Plus (ESG)
69.1560	Financial Assistance - Steinbeck Cluster
69.1570	Financial Assistance - Suicide Prev. & Crisis Center
69.1580	Financial Assistance - Sunrise House JPA
69.1582	Financial Assistance - Sun Street Center
69.1590	Financial Assistance - United Farm Workers Foundation
69.1600	Financial Assistance - Vista De La Terraza
69.1610	Financial Assistance - Vista de la Terraza (Carr Ave)
69.1620	Financial Assistance - Wesley Oaks Subdivision
69.1630	Financial Assistance - YWCA of Monterey County
69.1640	Financial Assistance - Monterey College of Law
69.1650	Financial Assistance - Rental Assistance
69.1660	Financial Assistance - Utility Assistance
69.7140	Financial Assistance - Girls Inc of Central Coast
<b>95</b>	<b>Transfers Out</b>
95.1000	Transfers Out - General Fund
95.1100	Transfers Out - Measure E
95.2306	Transfers Out - Dev Fees - Arterial
95.2404	Transfers Out - Gas Tax - Motor Vehicle Fuel Tax
95.2501	Transfers Out - Emergency Medical Service Fund
95.2503	Transfers Out - Traffic Safety
95.2504	Transfers Out - Vehicle Abatement
95.2508	Transfers Out - Contributions & Donations
95.2509	Transfers Out - KDF Los Padres Dev Social Svcs
95.2602	Transfers Out - HSA - Affordable Housing
95.2910	Transfers Out - Community Development
95.2930	Transfers Out - Home Investment Partnership

# CHART OF ACCOUNTS – EXPENDITURE BY OBJECT

<u>Account Number</u>	<u>Description</u>
95.2941	Transfers Out - Emergency Solutions Grant-COC
95.2943	Transfers Out - ESG-CV HUD
95.3106	Transfers Out - Homeland Security
95.3109	Transfers Out - Police Reimbursable Costs
95.3115	Transfers Out - Assistance to Firefighters
95.3156	Transfers Out - Pedestrian & Bike Safety Program
95.3256	Transfers Out - First Five Monterey County
95.3281	Transfers Out - CalGRIP 821-14 & 15
95.3282	Transfers Out - BSCC-Board of St&Comm Correction
95.3315	Transfers Out - Public Works Awards & Contrib
95.4101	Transfers Out - 1997 COPs
95.4102	Transfers Out - 1999 COPs
95.4103	Transfers Out - Steinbeck Ctr Debt Service
95.4104	Transfers Out - 2014 COP Consolidation
95.4106	Transfers Out - 2018 Lease - Public Safety Bldg
95.4107	Transfers Out - Measure X Bonds
95.4108	Transfers Out - Energy Efficient Debt Svc
95.4109	Transfers Out - 2015 Refunding COP 2005 A & B
95.4110	Transfers Out - 2018 Lease-El Gabilan Library
95.4111	Transfers Out - Lease Rev Ref 2020A - Energy
95.4112	Transfers Out - Lease Rev Ref 2020A - SVSWA
95.4202	Transfers Out - Assessment District Debt Svc
95.4204	Transfers Out - 2019 Spec Tax Bond Monte Bella
95.4205	Transfers Out - 2019 Spec Tax Monte Bella No. 2
95.4206	Transfers Out - 2019 Spec Tax Monte Bella No. 3
95.5201	Transfers Out - Special Const Assist - Fed,State
95.5202	Transfers Out - Special Const Assist - Bonds
95.5203	Transfers Out - Special Const Assist - Others
95.5800	Transfers Out - to Capital Projects
95.6100	Transfers Out - Municipal Airport
95.6200	Transfers Out - Industrial Waste
95.6302	Transfers Out - Twin Creek Golf Course
95.6500	Transfers Out - Storm Sewer (NPDES)
95.6801	Transfers Out - Downtown Parking District
95.6803	Transfers Out - Parking Enforcement
95.6900	Transfers Out - Permit Services
95.7101	Transfers Out - Int Serv - Administration
95.7102	Transfers Out - Int Serv - Insurances
95.7103	Transfers Out - Int Serv - Workers Comp
95.7104	Transfers Out - Int Serv - General Liability
95.7120	Transfers Out - Int Serv - Fleet Maint
95.7121	Transfers Out - Vehicle Replacement
95.8702	Transfers Out - Deferred Comp Separations
95.8704	Transfers Out - Deferred Comp - CCFCU
95.8801	Transfers Out - Trust Deposits
95.8802	Transfers Out - Community Center Deposits
95.8806	Transfers Out - Sales Tax

# CHART OF ACCOUNTS – EXPENDITURE BY OBJECT

<u>Account Number</u>	<u>Description</u>
95.8914	Transfers Out - RORF-Redev Obligation Retirement
95.8915	Transfers Out - Successor Agency

# FUND TYPE MATRIX

Fund Type by Department

Department	General Fund (Major)	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service
Administration	✓					✓
City Attorney's Office	✓	✓				✓
City Council	✓					
Community Development	✓	✓	✓		✓	
Finance	✓	✓	✓	✓		
Fire	✓	✓	✓	✓		
Human Resources	✓	✓				✓
Library	✓	✓	✓			
Non-Departmental	✓	✓	✓	✓	✓	✓
Police	✓	✓	✓	✓		✓
Public Works	✓	✓	✓	✓	✓	✓
Recreation	✓	✓	✓	✓	✓	



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