

CITY OF SALINAS

PUBLIC SERVICE MAINTENANCE WORKER IV

BARGAINING UNIT/CLASS CODE:

SEIU / P05

DEFINITION

To lead and perform variety of semi-skilled and skilled work in the construction, maintenance, and repair of streets, sidewalks, signs, sewers, storm drains, pump stations, and traffic systems; to direct the work of small crews; and to provide guidance, assistance and training to less experienced personnel.

DISTINGUISHING CHARACTERISTICS

This is the advanced journey level class in the Public Service Maintenance Worker series. Positions in this class perform the full range of journey level work including the most difficult and complex; lead small crews; assume responsibilities of the Crew Supervisor during absences, and perform specialized duties.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from higher-level staff. Exercise functional and technical supervision over subordinate personnel as required.

ESSENTIAL JOB FUNCTIONS OF THE POSITION Duties may include, but are not limited to the following:

Lead small work crews in the performance of a variety of maintenance duties on streets, sewers, storm drains, traffic signs, and other elements of the City's infrastructure. Provide leadership, guidance and training to less experience workers. Assist the Crew Supervisors with daily supervision of maintenance crews in completion of assigned work. Perform routine and complex street maintenance duties; operate construction and maintenance equipment such as trucks, tractors, sweepers, milling machine, paving box, and front loaders for a variety of construction and maintenance operations involving streets, sidewalks, gutters, sewer lines and drainage channels. Oversee and assist in asphalt spreading and other street repair. Use powerized concrete cutting and breaking tools; perform and oversee masonry and rough carpentry work, including concrete set-ups, pours and finishing projects. Coordinate and perform inspections of ditches, drainage areas and roadside shoulders of noxious weeds; and weed identification and removal using appropriate herbicides. Direct crews in the placement and removal of traffic barricades, lane markers and other devices. Oversee and perform storm drain and catch basin maintenance. Perform sewer and pump maintenance duties; operate maintenance equipment and tools such as power tools, sewer rodder, hydraulic jet cleaner, vac-all, front loaders, compressor, power wench, boom truck, main and auxiliary pumps, and related equipment and tools. Perform and assist others with preventive maintenance on tools and equipment as required by manual specifications. Coordinate and assist others in the installation and repair of underground pipes; and removal of sewer's line and storm drain blockages. Utilize proper safety precautions related to all work performed. Read and interpret maps of underground sewer and drainage systems. Paint traffic markings on streets, crosswalks, parking lots, and curbs. Lead crews in the manufacture, installation and removal of standard street signs; and in the design/making of special signs. Oversee the use and maintenance of the traffic safety supply inventory. Perform emergency street, sewer, storm drain and other public service maintenance work as required. Apply herbicides in accordance with approved safety procedures. Perform related duties as assigned.

PHYSICAL AND MENTAL CHARACTERISTICS

Physical mobility and stamina to stand and walk for long periods of time, and to walk over uneven surfaces. Physical agility to push/pull, squat, twist, turn, bend, climb, stoop and reach overhead. Physical strength to lift up to 60 pounds and occasionally up to 90 pounds with assistance. Manual dexterity sufficient to use hand and power tools. Hearing and speaking ability sufficient to converse over the telephone, two-way radio and in person often over the noise of machinery and traffic, to detect and describe noises in machinery or to hear running water. Vision sufficient to read fine printed materials on labels, manuals, maps, diagrams, to work with color-coded wires with no color deficiencies, and to drive. Safely wear self-contained breathing apparatus; and safely work in confined spaces. Detect odors. Mental acuity to collect and interpret data, evaluate, reason, define problems, establish facts, draw valid conclusions, make valid judgments and decisions.

**CITY OF SALINAS
PUBLIC SERVICE MAINTENANCE WORKER IV (continued)**

WORKING CONDITIONS

Perform heavy manual labor for periods up to but not limited to 8 hours per day. Willingness and ability to work under adverse conditions such as in confined and awkward spaces, in and around raw and treated wastewater, in heavy traffic, and in potentially hazardous areas. Work outdoors under adverse conditions at night, in heat, wind, cold and rain.

QUALIFICATIONS

Knowledge of:

Principles and practices of the general construction trade. City policies and procedures in assigned areas of public service maintenance. Employee training and development principles and techniques. Correct and effective use of tools and equipment used in the construction and maintenance of streets, traffic signals, sewers, sidewalks, signs, storm drains, parkways and other public infrastructure facilities and buildings. Materials, tools and techniques of concrete and asphalt work. Hazards associated with indoor and outdoor maintenance work and corresponding safety rules, regulations and precautions. Traffic laws, ordinances, and rules involved in truck, light and heavy equipment operations on public streets and right of ways. Purposes and uses of a variety of vehicles, equipment, power tools and hand tools including motorized, pneumatic, and hydraulic equipment. Standards relating to fabrication, installation, and maintenance of traffic signs and pavement markings. Properties of backfill materials, construction materials, concrete, asphalt, hot patch, cold patch, oils, paints, and a variety of other materials used in maintenance work. Application of pesticides and herbicides.

Ability to:

Organize and oversee the work of a small crew. Provide training and guidance to less experience personnel. Keep records neatly and accurately. Work without close supervision; exercise sound independent judgment. Perform skilled maintenance, construction and repair work in the area of work assigned. Operate a variety of vehicles and equipment in a safe and effective manner, and instruct others in these duties. Use and operate hand tools, mechanical equipment, and power tools and equipment required for the work in a safe and efficient manner, and instruct others in these duties. Read and interpret basic maps and blueprints. Establish and maintain effective working relationships with others. Set-up, pour and finish concrete and asphalt; perform basic plumbing and pipefitting; and surface preparation/painting. Work safely and adhere to principles of safety when working near traffic or in other environments.

Skills to:

Perform a variety of advanced construction/maintenance tasks. Operate a variety of vehicles, equipment, power tools, and hand tools.

License or Certificate:

Possession of a valid California Class B Drivers License.

Education and Experience:

An example of the education and experience which most likely demonstrates the skills, knowledge and abilities required to perform the duties would be any combination equivalent to completion of the twelfth grade or a certified training program in basic carpentry, plumbing, painting, masonry or other trade; and four years of responsible experience equivalent to work at the Public Service Maintenance Worker II level.

Reviewed _____
Department Director

Approved _____
Human Resources Officer

Approval Date _____