



426 Work Street
Salinas, CA 3901
Fax: (831) 758-7940

Gasoline Station Checklist

Inspection may involve obtaining photographs, soil sampling, review and copying of records, and determination of compliance with hazardous waste handling requirements.

Facility Name: _____	Date of Inspection: _____
Facility Address: _____	Contact Phone Number: _____
Person Contacted: _____	Owner: _____

TYPE OF INSPECTION				ACTION			
<input type="checkbox"/> Routine	<input type="checkbox"/> Follow-up	<input type="checkbox"/> Complaint	<input type="checkbox"/> Other	<input type="checkbox"/> Passed	<input type="checkbox"/> Schedule Follow-up	<input type="checkbox"/> Citation	<input type="checkbox"/> Enforcement

A. GENERAL FACILITY		YES	NO	N/A
1	Facility reflects that it is cleaned and that leaks and drips are spot cleaned routinely to prevent run-off of spills.			
2	Maintain a current Spill Response Plan.			
3	Maintain an adequate and accessible supply of absorbent materials for spill clean-up.			
4	Label drains within the facility boundary by paint/stencil (or equivalent) to indicate whether they drain to an on-site treatment device, directly to the sanitary sewer, or to a storm drain.			
5	Verify that indoor floor drains are not connected to or discharge to a storm drain.			
6	Inspect and clean storm drain inlets catch basins within the facility boundary before October 1 each year, or routinely as required.			
7	Train employees upon hiring and annually thereafter on proper methods for handling and disposing of waste.			
8	Keep an updated log of training events.			
9	Post procedures for containment and cleanup of different types of spills.			
10	Hazardous materials are stored in secondary containment and under cover.			

B. FUEL DISPENSING AREAS		YES	NO	N/A
1	Maintain fuel dispensing areas using dry clean-up methods such as sweeping to remove litter and debris, or use of rags and absorbents for leaks and spills. Never wash down areas unless the wash water is collected and disposed of properly.			
2	Ensure that fueling areas are covered.			
3	Ensure that fuel pumps/nozzles have signs indicating "no topping off."			
4	Waste receptacle(s) have watertight lids; lid(s) are kept closed, or: Receptacle areas are graded and paved to prevent run-on of storm water, and a low containment berm has been installed around the waste receptacle area, or a roof over the waste receptacle area.			

C. WASHING CARS AND VEHICLES		YES	NO	N/A
1	Wash cars and trucks in a designated vehicle washing areas only, e.g. where percolation is possible or area bermed and water removed.			
2	Collect and discharge soapy wash water and other rinse water (spray acid-based wheel cleaner, etc.) to the sanitary sewer, and <u>not to a storm drain</u> .			
3	Protect storm drains from solvents used to remove protective coatings from new cars.			

COMMENTS: _____

VIOLATIONS MUST BE CORRECTED BY: _____

Printed Name of Facility Representative *Signature of Facility Representative* *Date*

Printed Name of Inspector *Signature of Inspector* *Name of Inspecting Agency* *Date*