

**SALINAS POLICE SERVICES HEADQUARTERS  
MONTHLY REPORT: SEPTEMBER, 2017**

**Schematic Design, Civil Engineering, ALTA**

- Refined Program and Floor Plans for Review and Approval by PD Staff
- Presented Updated Schematic Design Recommendations to City and PD Staff
- Generated Alternate HQ Building Exterior and Landscaping Improvements Options
- Continued to align Basis of Design Scope of Work with City and PD Staff
- Coordinated Updated ALTA with City Staff and Granite Rock
- Recommended Scope of Work for City's Site Remediation/Demolition Phase

**Master Budget**

- Generated Budget Reduction Options for Consideration by City and PD Staff
- Produced Revised Site Plans, Building Elevations, and Cost Reduction Strategies
- Continued to Align City's Overall Financing Budget with Preferred Scope of Work

**Community Outreach**

- Refined Outreach Strategies Based on Direction by City Staff to Present Exterior Options and Plaza Improvements to the Community
- Updated Community Survey Packet for Distribution by City Staff
- Confirmed dates/times for Merchants Meeting, Town Hall Meeting, Open House, and Council Study Session

**Master Schedule**

- Updated Master Schedule and Issued to City Staff for Review and Comments
- Coordinated Scope of Work for Site Demolition, CEQA, and Site Permit Approvals
- Adjusted Overall Timelines for Completion of Design, GMP Budget, and Project Financing

**Team Meetings**

- Attended DRC Meeting on September 13<sup>th</sup>
- Attended Project Team Meeting on September 13<sup>th</sup> and 27<sup>th</sup>